

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
JUNE 19, 2019 AT 12:00 P.M.**

CALL TO ORDER

Mr. Marquez called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

ROLL CALL OF BOARD MEMBERS

Jorge Marquez, Bob Kuhn, Tim Miller, Mike Whitehead, and Valerie Munoz

BOARD MEMBERS ABSENT

Mark Paulson and Ed Chavez

STAFF MEMBERS PRESENT

Ken Manning, Executive Director; Mary Saenz, Director of Finance; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Michelle Sanchez, Admin/Accounting Assistant; Dan Colby; Project Resource Manager; Richard Padilla, Legal Counsel

MEMBERS OF THE PUBLIC PRESENT

Jazmin Lopez, Valley County Water District; Chris Lancaster, Civic Publications; Lenet Pacheco, Valley County Water District; David Muse, Valley County Water District; Denise Dolor, Orchard Dale Water District; Richard Gonzales, City of Monterey Park

PUBLIC COMMENT

None.

ITEMS TOO LATE TO BE AGENDIZED

None.

CONSENT CALENDAR

Mr. Miller moved to approve the consent calendar. Ms. Munoz seconded the motion and it was approved. Mr. Whitehead abstained from project demand no. E900640

COMMITTEE REPORTS

None

OTHER ACTION/INFORMATION ITEMS

Discussion/Action Regarding Cost of Living Adjustment ("COLA") for Exempt and Non-Exempt Staff

Mr. Manning reported that Procedure 40 establishes the Cost of Living Adjustment (COLA) procedures for WQA Employees and that the COLA increase is based on the April Consumer Price Index for All Urban Consumers ("CPI-U"). He indicated that the policy differentiates between Exempt and Non-Exempt employees, as shown below.

- 1) *Exempt employees*: provides for an increase in the

salary ranges by the April CPI-U.

- 2) *Non-Exempt employees*: provides for an increase in both the salary ranges and the actual salaries by the April CPI-U.

He noted that the CPI-U percentage increase from April 2018 to April 2019 is 3.3% and was accounted for within the budget for this next fiscal year.

Mr. Kuhn moved to approve the following:

- Increase the salary ranges for both Exempt and Non-Exempt employees by 3.3%.
- Increase the salaries of the Non-Exempt employees by 3.3%.

Ms. Munoz seconded the motion and it was unanimously approved.

ENGINEER'S REPORT

Mr. Colby reported that the Hydropunch and CPT field work for WQA's Proposition 1 Whitmore Street Treatment Facility Expanded Site Investigation Planning Grant had been completed successfully. He indicated that a draft report containing an analysis of the data collected would be completed by mid-July.

ATTORNEY'S REPORT

Mr. Padilla reported that a closed session was needed today.

EXECUTIVE DIRECTOR'S REPORT

Mr. Manning wished Ms. Munoz a Happy Birthday. He reported that the WQA has reserved a table at the San Gabriel Valley Public Affairs Network luncheon for Senator Susan Rubio. He noted that staff Senator Archuleta requested a briefing and tour. He also reminded everyone that staff has scheduled a briefing and tour for the City of Covina for July 11, 2019. He also reported that the Civic Alliance has scheduled a Safe Drinking Water Discussion that will take place on June 28, 2019 at 10:30 a.m. at El Monte City Hall. He lastly reported that his mother passed away and the funeral services were held on Tuesday, June 18th at Rose Hills.

FUTURE AGENDA ITEMS

None.

FUTURE BOARD AND COMMITTEE MEETINGS

The Board cancelled all meetings for the month of July.

BOARD MEMBERS' COMMENTS/ REPORTS

Ms. Munoz expressed her condolences to Mr. Manning and the passing of his mother. She reported that she attended the Temple City Council meeting and that a councilwoman from the city of Rosemead has requested a presentation be made to their council. She asked if Mr. Marquez could assist since the City of Rosemead council meetings are the same day as her

council meetings. She lastly noted that she also attended the La Puente Valley County Water District Board Meeting.

Mr. Miller reported that he is on the ACWA Water Quality Committee Meeting and they have discussed the numerous perflourinated compound bills that are in congress.

Mr. Marquez also expressed his condolences to Mr. Manning and noted that the meeting would be adjourned in her honor.

CLOSED SESSION

***Pursuant to Government Code
Section 54957(b)(1) – Public
Employment***

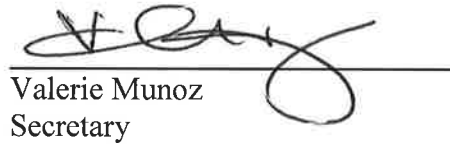
Title: Executive Director

Mr. Padilla reported that a closed session was held. He indicated that general direction was given and no action was taken.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned in the memory of Norma Jean Manning to August 21, 2019.


Jorge Marquez
Chairman


Valerie Munoz
Secretary