

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA
WEDNESDAY, OCTOBER 16, 2019 AT 12:00 P.M.**

AGENDA

I. CALL TO ORDER **MARQUEZ**

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF BOARD MEMBERS **MORENO**

Jorge Marquez	_____	_____	(alt)
Bob Kuhn	_____	_____	(alt)
Tim Miller	_____	_____	(alt)
Valerie Munoz	_____	_____	(alt)
Mike Whitehead	_____	_____	(alt)
Mark Paulson	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)

IV. PUBLIC COMMENTS (Agendized Matters Only): **MARQUEZ**

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

V. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: **MARQUEZ**

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

VI. CONSENT CALENDAR **MARQUEZ**

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 9/18/19 Regular Board Meeting
- (b) Minutes for 10/9/19 Legislative/Public Information Committee – Special Joint Meeting
- (c) Demands on Administrative Fund
- (d) Demands on Project Fund

VII. COMMITTEE REPORTS

(These items may require action)

- (a) Legislative/Public Information Committee Report [enc]

VIII. ACTION/INFORMATION ITEMS

MARQUEZ

(These items may require action)

- (a) Report on Cash and Investments for 3rd Quarter 2019

IX. ENGINEER'S REPORT

SCHOELLERMAN

- (a) Project Updates:

	<u>Status</u>
1. Baldwin Park Operable Unit	
• Arrow/Lante Well (Subarea 1)	Operational
• Monrovia Wells	Operational
• SGVWC B6 Plant	Operational
• SGVWC B5 Plant	Operational
• CDWC Well No. 14	Operational
• La Puente Valley County Water District	Operational
2. El Monte Operable Unit	
• Eastern Shallow Zone	Operational
• Eastern Deep Zone	Operational
• GSWC Encinita Plant	Operational
• Western Shallow Zone	Operational
3. South El Monte Operable Unit	
• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
• City of M.P. Well No. 5 VOC Treatment Facility	Operational
• City of M.P. Well No. 12 VOC Treatment Facility	Operational
• City of M.P. Well No. 15	Operational
• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
• GSWC Wells SG-1 & SG-2	Operational
• SGVWC Plant No. 8	Operational
4. Puente Valley Operable Unit	
• Shallow Zone	Design
• Deep Zone	Construction
5. Area 3 Operable Unit	
• City of Alhambra Phase 1	Operational
• City of Alhambra Phase 2	Operational
• City of South Pasadena Wilson Treatment	Operational

X. ATTORNEY'S REPORT

PADILLA

- XI. EXECUTIVE DIRECTOR'S REPORT** **MANNING**
- XII. FUTURE AGENDA ITEMS** **MARQUEZ**
- XIII. INFORMATION ITEMS [enc]** **MARQUEZ**
- (a) San Gabriel Basin Water Calendar
- XIV. FUTURE BOARD/COMMITTEE MEETINGS** **MARQUEZ**
- (a) The next Administrative/Finance Committee meeting will be held on Tuesday, November 12, 2019 at 10:00 P.M. at WQA
- (b) The next Engineering Committee meeting will be held on Tuesday, November 12, 2019 at 11:00 A.M. at WQA
- (c) The next Legislative/Public Information Committee meeting will be held on Wednesday, November 13, 2019 at 11:00 A.M. at WQA
- (d) The next WQA Board meeting will be held on Wednesday, November 20, 2019 at 12:00 P.M. at WQA
- XV. BOARD MEMBERS' COMMENTS/REPORTS** **MARQUEZ**
- XVI. CLOSED SESSION** **MARQUEZ**
- (a) Pursuant to Government Code Section 54957(b)(1) – Public Employment
- Title: Executive Director
- XVII. ADJOURNMENT** **MARQUEZ**

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

DRAFT

A REGULAR MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY SEPTEMBER 18, 2019 AT 12:00 P.M.

CALL TO ORDER	Mr. Marquez called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
ROLL CALL OF BOARD MEMBERS	Jorge Marquez, Bob Kuhn, Tim Miller, Valerie Munoz, Mark Paulson
BOARD MEMBERS ABSENT	Ed Chavez and Mike Whitehead
STAFF MEMBERS PRESENT	Ken Manning, Executive Director; Randy Schoellerman, Assistant Executive Director/Sr. Engineer; Mary Saenz, Director of Finance; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Michelle Sanchez, Admin/Accounting Assistant; Dan Colby; Project Resource Manager; Richard Padilla, Legal Counsel
MEMBERS OF THE PUBLIC PRESENT	Lenet Pacheco, Valley County Water District; David Muse, Valley County Water District; Dan Arrighi, San Gabriel Valley Water Company; Marty Zvirbulis, San Gabriel Valley Water Company
PUBLIC COMMENT	Mr. Arrighi introduced Mr. Zvirbulis as San Gabriel Valley Water Company's new Vice-President.
ITEMS TOO LATE TO BE AGENDIZED	None.
PRESENTATION	
<i>"Presentation of Animation of Groundwater Plume in the San Gabriel Basin"</i>	Mr. Manning reported that staff has been working with Wildermuth Environmental to create animations to show the historical changes in the contaminant plumes within the San Gabriel Basin. He presented three animations which included basinwide contaminants of concern, Baldwin Park Operable (BPOU) Unit contaminants of concern, and BPOU perchlorate. He indicated that each of the slides shows the movement of the plume from the early 1990's thru 2018. He noted that the animations are useful tools when working with stakeholders and legislators. He reported that staff would begin to work on animations for each of the remaining operable units. Also, he explained that a future project would include projections of the plume's changes looking forward.

After the presentation members of the Board expressed appreciation that the animations were created and noted how useful they will be.

CONSENT CALENDAR

Mr. Miller moved to approve the consent calendar. Mr. Paulson seconded the motion and it was approved.

COMMITTEE REPORTS

Administrative/Finance Committee Report

Mr. Manning reported that the minutes for the committee meeting were enclosed for review.

Discussion/Action Regarding Draft 404 Status Report for September 2019

Mr. Manning presented the draft 404 Status Report for September 2019. He indicated that with the hopeful passage of SB413 this would be the last 404 Status Report presented.

After brief discussion, Mr. Kuhn moved to approve the 404 Status Report for September 2019. Ms. Munoz seconded the motion and it was unanimously approved.

Discussion/Action Regarding Monitoring Well MW5-19 Access Agreement with County of Los Angeles Department of Parks and Recreation

Mr. Manning reported that agreement allows WQA access to an existing monitoring well located on County of Los Angeles Department of Parks and Recreation property for the purposes of sampling and maintaining the well. The term is effectively one year and will have to be renewed.

After some discussion, Mr. Paulson moved to approve the monitoring well MW5-19 access agreement with the County of Los Angeles Department of Parks and Recreation. Mr. Kuhn seconded the motion and it was unanimously approved.

Legislative Committee Report

Mr. Manning reported that the minutes for the committee meeting were enclosed for review.

OTHER ACTION/INFORMATION ITEMS

None.

ENGINEER'S REPORT

Mr. Schoellerman reported that staff was gathering a list of projects to submit applications for Prop 68 funding. He also reported that staff is awaiting final laboratory results to complete the project report for the Prop 1 Whitmore Planning Grant. He lastly noted that staff continues to work on the 97-005 Guidance Manual.

ATTORNEY'S REPORT

Mr. Padilla reported that a closed session was not needed.

EXECUTIVE DIRECTOR'S REPORT

Mr. Manning reported that the WQA was the recipient of the 2019 National Groundwater Association (NGWA), Groundwater Awareness Award for the WQA-supported Eco Voices program. He indicated that the award would be presented on December 4, 2019 during the NGWA Conference in Las Vegas. He reported that work on the Energy and Water

Appropriations Bill and was put on hold while Congress worked on a continuing resolution to continue to fund the government. He noted that SB 413 was on the Governor's desk awaiting his signature. He reminded everyone that the ACWA Fall Conference in San Diego is scheduled for December 3 – 5, 2019. He lastly reported that NBC4 recently did a news report regarding water contamination due to the homeless population near the valley river beds. He indicated that the San Gabriel Valley Tribune picked up on the story and called to get some information and he was able to clarify that the local water supply was not in danger. He also noted that KNX radio also called to get his comments on the same issue after reading the article by the Tribune.

FUTURE AGENDA ITEMS

None.

**FUTURE BOARD AND
COMMITTEE MEETINGS**

None.

**BOARD MEMBERS'
COMMENTS/
REPORTS**

Members of the Board congratulated staff on the NGWA Award and welcomed Mr. Zvirbulis to the San Gabriel Basin.

CLOSED SESSION

A closed session was not held.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned to October 16, 2019.

Jorge Marquez
Chairman

Valerie Munoz
Secretary

DRAFT

SAN GABRIEL BASIN WATER QUALITY AUTHORITY LEGISLATIVE/PUBLIC INFORMATION COMMITTEE AND SPECIAL MEETING OF THE BOARD OF DIRECTORS OCTOBER 9, 2019 AT 11:00 A.M.

CALL TO ORDER	The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
COMMITTEE MEMBERS PRESENT	Jorge Marquez, Bob Kuhn and Valerie Munoz
WATERMASTER LIASON	None.
COMMITTEE MEMBERS ABSENT	None.
OTHER BOARD MEMBERS PRESENT	Ed Chavez
STAFF MEMBERS PRESENT	Ken Manning, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Michelle Sanchez, Accounting Assistant; Dan Colby, Project Resource Manager; Randy Schoellerman, Assistant Executive Director/Sr. Engineer; Mary Saenz, Director of Finance
MEMBERS OF THE PUBLIC PRESENT	Chris Lancaster, Civic Publications; Margarita Vargas, Valley County Water District; Lenet Pacheco, Valley County Water District; David Muse, Valley County Water District
<i>Discussion Regarding Next Advertorial</i>	Mr. Manning reported that the next advertorial would be focused on the National Ground Water Association (NGWA) Award. He indicated that the ad would have pictures from the award ceremony that was scheduled for Wednesday, December 4, 2019 in Las Vegas during the NGWA Fall Conference. He noted that the next ad would be the annual report that is usually associated with the tournament of roses.
<i>Legislative Activities/Reports</i>	<u>State</u> Mr. Manning reported that SB 413 has been signed by the Governor and is now law. Mr. Manning indicated that there are three water bonds under development by various parties. He noted that the California Groundwater Association was looking to have Joe Caves make a presentation on the bond that he is working on.

Federal

Mr. Manning reported that language for the \$10M USBR budget request for groundwater cleanup remained in the Senate Environment and Water Appropriations bill under review. He noted that Senator Feinstein remains supportive and that Aerojet has also expressed interest for this funding.

EXECUTIVE DIRECTOR'S REPORT

Mr. Manning that he had a nice vacation. He also reported that there was a group of interested parties that will be attending the NGWA award ceremony in December. He lastly noted that he spoke to some of the students that were currently enrolled in a local EPA job training program.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the Board meeting was adjourned.

Chairman

Secretary

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
D01585	Bob Kuhn	Board Member Compensation for September 2019	
		6 Days WQA Business	896.58
		Meeting/Travel Expenses/Other	77.72
		Less Deferred Compensation	(827.99)
		Less Taxes Withheld	(68.59)
			77.72
D01586	Michael Whitehead	Board Member Compensation for September 2019	
		1 Day WQA Business	149.43
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.43)
			138.00
D01587	Ed Chavez	Board Member Compensation for September 2019	
		6 Days WQA Business	896.58
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(68.59)
			827.99
D01588	Jorge Marquez	Board Member Compensation for September 2019	
		5 Days WQA Business	747.15
		Meeting/Travel Expenses/Other	30.74
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(376.65)
			401.24
D01589	Valerie Munoz	Board Member Compensation for September 2019	
		5 Days WQA Business	747.15
		Meeting/Travel Expenses/Other	19.14
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(57.15)
			709.14
D01590	Mark Paulson	Board Member Compensation for September 2019	
		2 Days WQA Business	298.86
		Meeting/Travel Expenses/Other	28.88
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(22.86)
			304.88
001803	Tim Miller	Board Member Compensation for September 2019	
		0 Day WQA Business	0.00
		Meeting/Travel Expenses/Other	1,185.68
		Less Deferred Compensation	0.00
		Less Taxes Withheld	0.00
			1,185.68
EFT/ACH	SGBWQA - Payroll Fund	Replenish payroll fund for September 2019	
		Staff Payroll	79,044.43
		Board Deferred Compensation-Lincoln Life	827.99
		Board Payroll Taxes - Federal & State	891.04
			80,763.46
		Total replenishment to payroll fund	84,408.11
EFT/ACH	SGBWQA - Revolving Fund	Replenish revolving fund for 09/01/19 to 09/30/19 disbursements	
		Office Equipment	255.00
		Computer Systems O&M	284.99
		Copier Machine	411.72
		Group Insurance	1,036.18
		Meeting & Conferences	136.00
		Misc. Office Expense	40.00
		Office Supplies	552.05
		Outside Services: Computer Consultant	422.01
		Permit Activities	1,659.60
		Public Relations	500.00
		Dues & Subscriptions	386.25
		Telephone Service	493.66
		Project Costs	2,309.63
			8,487.09

10-10-19

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
7146	ACWA/JPIA	Invoice No. 631864, Medical and life insurance premiums for November 1, 2019 to December 1, 2019	8,492.43
7147	ACWA/JPIA	Invoice No. '3Q-2019-WC', For Worker's Compensation program for July 1, 2019 to September 30, 2019	1,551.78
7148	ACWA/JPIA	Invoice No. 2019/2020, For property program renewal for October 1, 2019 to October 1, 2020	26,438.00
7149	Accent Computer Solutions, Inc.	Professional IT services for September 2019	
		Invoice No. 130753 - October 2019	1,340.00
		Invoice No. 130905 - Server Upgrade	4,650.00
			5,990.00
7150	Bank of America	Invoice No. '19-09Sep-KM', Credit card expenses incurred for 09/01/19 to 09/30/19	
		Training	50.00
		Travel & Mileage	40.00
		Meetings & Conferences	25.96
		Meetings & Conferences (refund)	(1.04)
			114.92
7151	Bank of America	Invoice No. '19-09Sep-RS', Credit Card Expenses incurred for 09/01/19 to 09/30/19	
		Prepaid Expense-Software	1,827.57
		Internet Service	29.95
			1,857.52
7152	Bank of America	Invoice No. '19-09Sep-SM', Credit card expenses incurred for 09/01/19 to 09/30/19	
		Meetings & Conferences	114.98
		Meetings & Conferences (refund)	(4.60)
			110.38
7153	Emerald Isle	Invoice No. '19-10Oct', Plant maintenance for October 2019	197.10
7154	The Gualco Group	Invoice No '19-09Sep', Professional consulting services for September 2019	5,144.80
7155	Kadesh & Associates, LLC	Invoice No. 10-19, Professional consulting services for September 2019	15,000.00
7156	The Monares Group, LLC	Invoice No. '19-11Nov', Professional consulting services for November 2019	16,000.00
7157	Nestle Pure Life Direct	Invoice No. 29I0013610332, for September 2019 services	56.33
7158	Olivarez Madruga Lemieux O'Neill, LLP	Invoice No. 8326, Professional legal services for August 2019	1,837.50
7159	Ruffle Properties, LLC	Office lease, CAM, and Storage for November 2019	
		Invoice No. '19-11Nov', Office lease	6,845.79
		Invoice No. '19-11Nov-CAM', Electricity charges	643.20
		Invoice No. '19-11Nov-Storage', Storage Room	150.00
			7,638.99
7160	San Gabriel Valley Municipal Water District	Invoice No. SGBWQAWF2020, San Gabriel Valley Water Forum Partnership 2020	6,000.00
7161	Security Engineering	Invoice No. 75440, Security system for October thru December 2019	285.00

TOTAL**189,609.95**



Water Quality Authority

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.58 per mile (updated January 2019)

EXPENSE SHEET

NAME: Bob Kuhn Sep-19

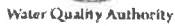
DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
9/10/19	Finance Committee	26	1	\$149.43
9/11/19	Legislative Committee	26	1	\$149.43
9/16/19	SGV Talk Group	6	1	\$149.43
9/18/19	Board Meeting	26	1	\$149.43
9/19/19	SGV Cog	24	1	\$149.43
9/25/19	SGVEP Legislative Committee	26	1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			6	\$896.58
Total Mileage (at \$0.58 per mile)		134		\$77.72

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		

TOTAL MEETINGS, MILEAGE, EXPENSES		\$974.30
457	Deferred Compensation Amount (enter a positive number)	896.58
TOTAL		\$77.72

I hereby certify that I have incurred and paid all of the above expenses on behalf of the
SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.



Mileage Rate: \$0.575 per mlie

Accepted January 26, 1992

Sep-19

I hereby certify that I have incurred and paid all of the above expenses on behalf of the SON GABRIEL BASIN WATER QUALITY AUTHORITY



Board Member Per Diem
 \$149.43 per meeting, 6 meeting maximum per month
 Mileage Rate: \$0.58 per mile (updated January 2019)

EXPENSE SHEET

NAME: Edward L. Chavez

MONTH/YEAR: Sept. Aug-19

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
9/3/19	El Monte City Council Meeting		1	\$149.43
9/4/19	Meeting with David Muse, Director - Valley County Water District		1	\$149.43
9/9/19	Metropolitan Water District of Southern California Finance & Insurance Committee		1	\$149.43
9/10/19	San Gabriel County Water District Board of Directors' Meeting		1	\$149.43
9/11/19	Irwindale City Council Meeting		1	\$149.43
9/18/19	Baldwin Park City Council Meeting		1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			6	\$896.58
Total Mileage (at \$0.58 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES		\$896.58
457	Deferred Compensation Amount (enter a positive number)	
TOTAL		\$896.58

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 SAN GABRIEL BASIN WATER QUALITY AUTHORITY

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Water Quality Authority

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.58 per mile (updated January 2019)

EXPENSE SHEET

NAME: JORGE A MARQUEZ MONTH/YEAR: Sept. 2019

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
9/9/19	Regional Chamber of Commerce Government Committee - WALNUT	26	1	\$149.43
9/11/19	WQA Legislative Committee Meeting - WEST COVINA	0	1	\$149.43
9/16/19	Meeting with SGV Elected Officials - GLENDORA	11	1	\$149.43
9/18/19	WQA - Board Meeting - WEST COVINA	0	1	\$149.43
9/19/19	Regional Chamber of Commerce -Executive Board Meeting - INDUSTRY	16	1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			5	\$747.15
Total Mileage (at \$0.58 per mile)		53		\$30.74

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES		\$777.89
457	Deferred Compensation Amount (enter a positive number)	
TOTAL		\$777.89

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SAN GABRIEL BASIN WATER QUALITY AUTHORITY

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Board Member Per Diem
 \$149.43 per meeting, 6 meeting maximum per month
 Mileage Rate: \$0.58 per mile (updated January 2019)

EXPENSE SHEET

NAME: Valerie Munoz MONTH/YEAR: Sep-19

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
09/11/2019	WQA Leg and Pub Meeting	6	1	\$149.43
9/16/19	La Puente Valley County Water District Special Meeting	0	1	\$149.43
9/17/19	San Gabriel City Council Meeting	20	1	\$149.43
9/18/19	WQA Board Meeting	3	1	\$149.43
9/19/19	Meeting Mayor Lloyd Johnson West Covina	4	1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			5	\$747.15
Total Mileage (at \$0.58 per mile)		33		\$19.14

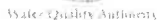
DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES		\$766.29
457	Deferred Compensation Amount (enter a positive number)	
TOTAL		\$766.29

I hereby certify that I have incurred and paid all of the above expenses on behalf of the
 SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Signature _____

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.



Updated 2 January 2018

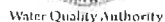
EXPENSE SHEET

Sep-19

-28.88
WR

I hereby certify that I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.



Mileage Rate: \$0.545 per mile

(updated January 2018)

NAME: Tim Miller

MONTH/YEAR: Aug-19

DATE	Expense Reimbursement Description (receipts required)	Amount
6/10/2019	Airfare to 2019 NGWA Conference	\$330.00
7/31/2019	Airfare returning from 2019 NGWA Conference	\$254.49
8/7/2019	Hotel at NGWA Conference	\$503.42
8/8/2019	Airport Parking - NGWA Conference	\$57.00
8/5/2019	Meal - traveling to NGWA Conference	\$26.93
8/7/2019	Food/Beverage - returning from NGWA Conference	\$13.84
	TOTAL Expenses	\$1,185.68
	TOTAL MEETINGS, MILEAGE, EXPENSES	\$1,185.68
457	Deferred Compensation Amount (enter a positive number)	
	TOTAL	\$1,185.68

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SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.

From: [Kathy Butcher](#)
To: [Timothy J Miller](#)
Cc: [Barbette Culpepper](#)
Subject: Panel at NGWA Groundwater Solutions Conference
Date: Monday, June 24, 2019 12:45:21 PM

EXTERNAL EMAIL - "Think before you click!"

Good afternoon, Tim.

Thanks for your patience. Our group of conference advisers today held a conference call to solidify some details. The panel on State and Water Purveyor Readiness Plans will be held following lunch on Wednesday,

August 7, at the Renaissance Hotel Capital View in Arlington, VA. Each panelist will have approximately 15 minutes for his/her presentation and we'll devote the balance of the time to questions and answers. You may use PPT if you wish or not. We are flexible in that respect.

Other members of the panel will be Jamie Mitchell (SWIFT), David Harn, a Michigan regulator, and a representative from either Suffolk County Water Authority or Nassau County, NY.

We will try to schedule a conference call the week after July 4, so everyone is on the same page. Let me know if you have other questions in the interim.

Kathy Butcher, CMP | Director of Learning and Knowledge

National Ground Water Association

NGWA — [Better Together](#)

601 Dempsey Road | Westerville, Ohio 43081 | USA

(800) 551-7379 | (614) 898-7791 | x 1526 | fax (614) 898-7786

[NGWA.org](#) | [WellOwner.org](#)

Private Well Owner Hotline: (855) H2O-WELL | (855) 420-9355

This e-mail and any attachments are only for the use of the individual or entity to which they are addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable law.

From: Southwest Airlines
To: Timothy J Miller
Subject: Timothy John Miller's 08/05 Wash. D.C. (Reagan) trip (WQGMQ2): Your reservation is confirmed.
Date: Monday, June 10, 2019 2:04:54 PM

EXTERNAL EMAIL - "Think before you click!"

Here's your itinerary and other important travel information.
[View our mobile site](#) | [View in browser](#)

Southwest Airlines



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Hi Timothy John,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

AUGUST 5

SAN  DCA

San Diego to Wash. D.C. (Reagan)

Confirmation # WQGMQ2

Confirmation date: 06/10/2019

PASSENGER Timothy John Miller

RAPID REWARDS # 

TICKET # 5262486027159

EXPIRATION¹ June 9, 2020

EST. POINTS EARNED 1,714

Rapid Rewards® points are only estimations.

Your itinerary

Flight: Monday, 08/05/2019 Est. Travel Time: 6h 15m [Wanna Get Away®](#)

**FLIGHT
1037**

DEPARTS

SAN 09:40AM

San Diego

ARRIVES

STL 03:15PM

St. Louis

Stop:  Change planes

**FLIGHT
2555**

DEPARTS

STL 03:55PM

St. Louis

ARRIVES

DCA 06:55PM

Wash. D.C. (Reagan)

Payment information

Total cost

Air - WQGMQ2

Base Fare	\$	285.58
U.S. Transportation Tax	\$	21.42
U.S. 9/11 Security Fee	\$	5.60
U.S. Flight Segment Tax	\$	8.40
U.S. Passenger Facility Chg	\$	9.00
Total	\$	330.00

Payment

Visa ending in 

Date: June 10, 2019

Payment Amount: \$330.00

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262486027159

Prepare for takeoff



24 hours before your departure:

Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.



30 minutes before your departure:

Arrive at the gate prepared to board.



10 minutes before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

If you do not plan to travel on your flight: Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our [No Show Policy](#).

Timothy J Miller

From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Wednesday, July 31, 2019 11:18 AM
To: Timothy J Miller
Subject: Timothy John Miller's 08/07 San Diego trip (WVQ6SE): Your reservation is confirmed.

EXTERNAL EMAIL - "Think before you click!"

Here's your itinerary and other important travel information.
[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Hi Timothy John,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!


AUGUST 7

DCA  SAN

Wash. D.C. (Reagan) to San Diego

Confirmation # **WVQ6SE**

Confirmation date: 07/31/2019

PASSENGER	Timothy John Miller
RAPID REWARDS #	
TICKET #	5262104062568
EXPIRATION¹	June 8, 2020
EST. POINTS EARNED	1,318

Rapid Rewards® points are only estimations.

Your itinerary

Flight: Wednesday, 08/07/2019 Est. Travel Time: **7h 5m** [Wanna Get Away®](#)

FLIGHT

DEPARTS



ARRIVES

1785

DCA 06:00PM

Wash. D.C. (Reagan)

SAN 10:05PM

San Diego

Stop: Austin no plane change

Payment information

Total cost		Payment
Air - WVQ6SE		Visa ending in [REDACTED]
Base Fare	\$ 219.53	Date: July 31, 2019
U.S. Transportation Tax	\$ 16.46	Payment Amount: \$15.39
U.S. 9/11 Security Fee	\$ 5.60	Travel Funds [REDACTED]
U.S. Flight Segment Tax	\$ 8.40	Date: July 31, 2019
U.S. Passenger Facility Chg	\$ 4.50	Payment Amount: \$5.60
Total	\$ 254.49	Travel Funds [REDACTED]
		Date: July 31, 2019
		Payment Amount: \$233.50

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262104062568

Prepare for takeoff

**24 hours** before your departure:

Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.

**30 minutes** before your departure:

Arrive at the gate prepared to board.

**10 minutes** before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

If you do not plan to travel on your flight: Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our No Show Policy.

[See more travel tips](#)

**Don't miss out on automatic check-in**



HILTON CRYSTAL CITY
2399 JEFFERSON DAVIS HWY
ARLINGTON, VA 22202
United States of America
TELEPHONE 703-418-6800 • FAX 703-418-3763
Reservations
www.hilton.com or 1 800 HILTONS

MILLER, TIMOTHY

Room No: 1024/K1E
Arrival Date: 8/5/2019 2:09:00 PM
Departure Date: 8/7/2019 8:18:00 AM
Adult/Child: 1/0
Cashier ID: IHERNANDEZ21
Room Rate: 208.00
AL:
HH #
VAT #
Folio No/Che 1190151 A

Confirmation Number: 3137206488

HILTON CRYSTAL CITY 8/7/2019 8:17:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
8/5/2019	5091416	*OASIS	\$6.00
8/5/2019	5091418	*OASIS	\$6.00
8/5/2019	5091420	*OASIS	\$17.30
8/5/2019	5091527	GUEST ROOM	\$208.00
8/5/2019	5091527	ROOM SALES TAX	\$12.48
8/5/2019	5091527	OCCUPANCY TAX	\$15.08
8/6/2019	5092053	*OASIS	\$3.00
8/6/2019	5092190	GUEST ROOM	\$208.00
8/6/2019	5092190	ROOM SALES TAX	\$12.48
8/6/2019	5092190	OCCUPANCY TAX	\$15.08
8/7/2019	5092566	VS [REDACTED]	(\$503.42)
BALANCE			\$0.00

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CREDIT CARD DETAIL

APPR CODE	07298A	MERCHANT ID	23229460019
CARD NUMBER	VS [REDACTED]	EXP DATE	08/19
TRANSACTION ID	5092566	TRANS TYPE	Sale

CHECK # 333613 DATE 8/05/19
NAME B8 TIME 3:41PM

DUPLICATE CHECK *****

LOUNGE : Cara
ITEMS ORDERED AMOUNT

1 FOOD-CHICKEN SALAD-41 14.00
1 FOOD-TOMATO SOUP-41 11.00

SUBTOTAL 25.00
TAX 1.93

TOTAL DUE 26.93



GRATUITY NOT INCLUDED
SERVICE N'EST PAS COMPRIS
BEDIENTUNG NICHT ERHALTEN

www.vinovo1o.com

Vino Vo1o-#41
St Louis International Airport

DATE 8/05/19 TIME 3:44:48PM
MID 372471933860

Vino Vo1o St. Louis
Thank you!
Visit us online at www.vinovo1o.com

VISA XXXXXXXXXXXX S
AUTH 03445A B8 CHECK 333613
PRE-AUTH LOUNGE Cara

AMOUNT 25.00
TAX 1.93

SUBTOTAL \$ 26.93

TIP \$

TOTAL \$

CUSTOMER COPY

ALADDIN AIRPORT PARKING
2548 Kettner Blvd.
San Diego, 92101
Tax Code US0

Lane 3 08/08/19 02:42
Receipt 099791

Long-term parking tkt
SP - No. 025312
08/05/19 08:25
08/08/19 02:42
Period 2d18h18'

\$57.00
\$57.00

Total

Payment Received
TRX REF NUM: 8566
CARD ENTRY: Swipe
PAN: xxxxxxxxxxxx
VISA CREDIT
Sale 57.00 USD
APPROVED 06620A

Sub Total \$57.00

All Amounts in USD.
Deliv. Date=Receipt Date

Cibo Express, Walkthrough Market
Washington Reagan Airport Term A
OTB Management

95006 MRC03

6984 AUG07/19 8:50P
M

Market Meals
1 Sqr1 Brn Btr Cas 8.99
1 SP 500ml 3.59

Food 8.99
Beverage 3.59
TAX 1.26
AMOUNT PAID 13.84
XXXXXXX
Visa XX/XX 13.84

Thank you.....
We want your feedback!
Please Call (866) 508-3558
or visit www.and1experience.com
Merchant : 34343
Terminal ID: 1
***** Purchase *****

Card # : *****4802 C
Exp Date : **/**
Response Code : 00

TOTAL : USD\$ 13.84

App Label: CHASE VISA
Mock Issuer
AID: A0000000031010
TVR: 0880001000
TSI: F800
IAD: 06010A03602000
ARC: 00

00 Approved - Thank You 000

DRAFT

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
--------------	------------	-------------	--------	--------------------

BALDWIN PARK OPERABLE UNIT

E90683	RC Foster Corporation	Invoice No. 02-19-037, Project spare parts costs for October 2019	725.71	CR's
--------	-----------------------	---	--------	------

SOUTH EL MONTE OPERABLE UNIT

E90684	Avocet Environmental Inc.	Project costs for Whitmore Groundwater Treatment system/Hydropunch activities		
		Invoice No. 5842 -Whitmore GW Treatment System	7,901.54	
		Invoice No. 5843 - Round 1 Prop 1-Whitmore Hydropunch	<u>23,357.75</u>	
			31,259.29	WQA/Prop 1

Total Project Costs	<u><u>31,985.00</u></u>
---------------------	-------------------------

ml
10-10-19

DRAFT

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment. Subsequent release of the demands is expected to be on October 30, 2019, subject to approval and availability of funds pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
E90685	La Puente Valley County WD	Invoice No. 4-2019-09, Project T&R costs for September 2019	78,791.32	CR's
E90686	Main San Gabriel Basin Watermaster	Invoice No. 02-212, Administrative Project Costs for September 2019		
		Administrative costs	28,107.84	
		T&R costs	20,652.65	CR's
4692	Suburban Water Systems	Invoice No. 59880919, for project T&R costs for September 2019	247,508.85	CR's
4693	Valley County Water District	Project costs for September 2019		
		Invoice No. 401, T&R costs	138,378.06	
		Invoice No. 402, T&R costs	48,145.57	CR's
E90687	California Domestic Water Co.	Project costs for September 2019		
		Invoice No. 3305, T&R costs for Perchlorate	22,621.11	
		Invoice No. 3306, T&R costs for NDMA & VOC's	116,660.50	CR's
E90688	San Gabriel Valley Water Co.	Project costs for August 2019		
		Invoice No. 19-09285, B5 T&R costs	155,529.26	
		Invoice No. 19-09288, B6 T&R costs	314,678.67	
		Invoice No. 19-10298, B6 Capital costs-Surveillance System	38,811.95	
		Invoice No. 19-09296, B6 Capital costs-UV Flex Treatment Plant	141,163.31	CRs
Total BPOU Project Costs			1,351,049.09	

7/16
10-10-19



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board Members
From: Kenneth R. Manning, Executive Director
Date: October 16, 2019
Subject: **Report on Cash and Investments – 3rd Quarter 2019**

Discussion

Attached for your review is the quarterly report on cash and investments as of September 30, 2019.

The monthly yields for the Pooled Money Investment Account for July, August and September 2019 are 2.379%, 2.341%, and 2.280% respectively. The LAIF quarterly rate for July to September has not yet been issued.

Recommendation / Proposed Action

For information only.

Enclosures

Cash Report

Schedule of Interest Received and Interest Rates

LAIF Performance Report

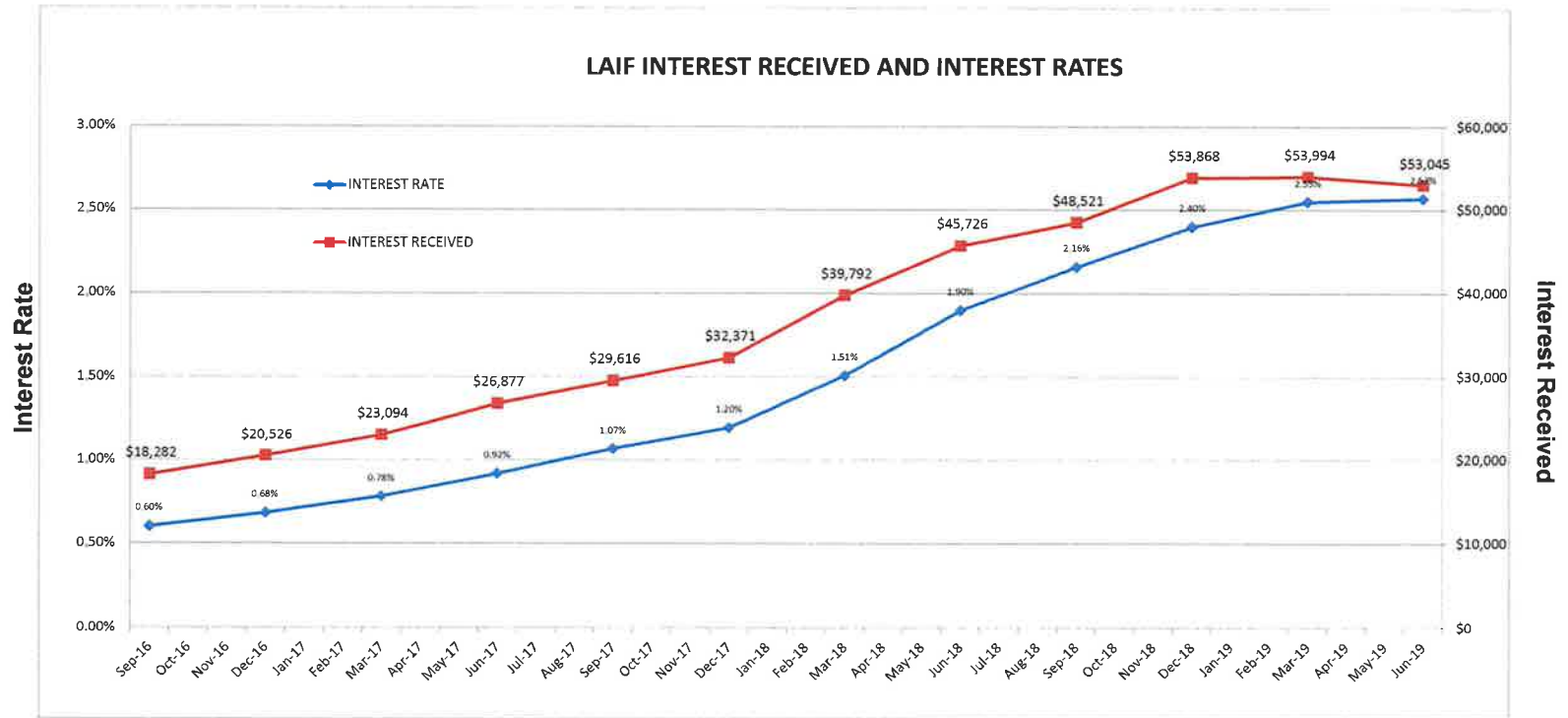
San Gabriel Basin Water Quality Authority
SUMMARY OF CASH AND INVESTMENTS
AS OF SEPTEMBER 30, 2019
DRAFT

DESCRIPTION	BALANCE
<u>CASH AND BANK ACCOUNTS</u>	
Cash on Hand	\$ 250
<u>Bank of the West Checking Accounts</u>	
General Account	1,000
Revolving Account	16,498
Payroll Account	44,415
Project Account	868,173
Pooled Money Market Account - Project/Admin	11,937
Federal Funding Account	1,000
Total Cash and Bank Accounts	<u>943,273</u>
<u>Trustee Accounts</u>	
<u>Bank of the West</u>	<u>6,543</u>
South El Monte Operable Unit (SEMOU) Checking Account	<u>6,543</u>
<u>Investment Accounts</u>	
California Treasurer's Office	
Local Agency Investment Fund (LAIF)	
WQA General	5,903,148
SEMOU RP's	2,011,885
Total Investment Accounts	<u>7,915,033</u>
TOTAL CASH, TRUSTEE AND INVESTMENT ACCOUNTS	<u><u>\$ 8,864,849</u></u>

San Gabriel Basin Water Quality Authority
SUMMARY OF CASH AND INVESTMENTS
Schedule of Interest Received and Interest Rates
AS OF SEPTEMBER 30, 2019
DRAFT

LAIF RATE TABLE

Quarter Ended	Interest Rate (%)	Interest Rec'd
Sep-16	0.60%	\$ 18,282
Dec-16	0.68%	\$ 20,526
Mar-17	0.78%	\$ 23,094
Jun-17	0.92%	\$ 26,877
Sep-17	1.07%	\$ 29,616
Dec-17	1.20%	\$ 32,371
Mar-18	1.51%	\$ 39,792
Jun-18	1.90%	\$ 45,726
Sep-18	2.16%	\$ 48,521
Dec-18	2.40%	\$ 53,868
Mar-19	2.55%	\$ 53,994
Jun-19	2.57%	\$ 53,045
Sep-19		





CALIFORNIA STATE TREASURER FIONA MA, CPA



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
09/09/19	2.31	2.35	177
09/10/19	2.30	2.35	176
09/11/19	2.30	2.35	176
09/12/19	2.29	2.35	179
09/13/19	2.29	2.35	179
09/14/19	2.29	2.35	179
09/15/19	2.29	2.35	179
09/16/19	2.28	2.35	182
09/17/19	2.27	2.35	188
09/18/19	2.27	2.35	187
09/19/19	2.27	2.35	186
09/20/19	2.26	2.35	185
09/21/19	2.26	2.34	185
09/22/19	2.26	2.34	185
09/23/19	2.26	2.34	186
09/24/19	2.26	2.34	185
09/25/19	2.25	2.34	184
09/26/19	2.25	2.34	186
09/27/19	2.25	2.34	187
09/28/19	2.25	2.34	187
09/29/19	2.25	2.34	187
09/30/19	2.25	2.34	185
10/01/19	2.22	2.22	200
10/02/19	2.22	2.22	200
10/03/19	2.21	2.22	198
10/04/19	2.21	2.22	198
10/05/19	2.21	2.21	198
10/06/19	2.21	2.21	198
10/07/19	2.21	2.21	197
10/08/19	2.21	2.21	197
10/09/19	2.21	2.21	196

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

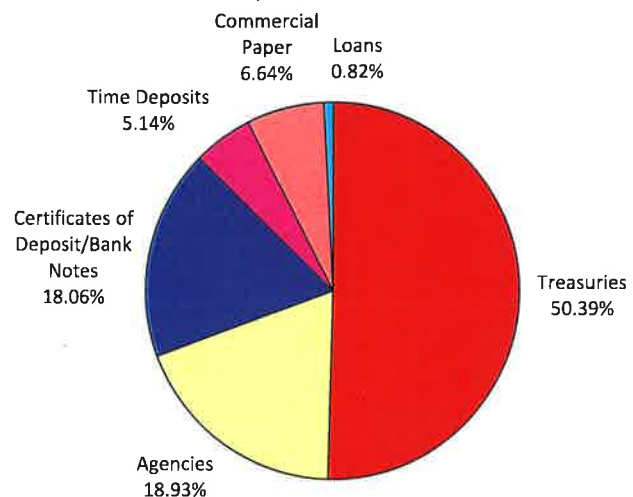
Quarter Ending 06/30/19

Apportionment Rate: 2.57
 Earnings Ratio: .00007028813234525
 Fair Value Factor: 1.001711790
 Daily: 2.39%
 Quarter to Date: 2.44%
 Average Life: 173

PMIA Average Monthly Effective Yields

Sep 2019 **2.280**
 Aug 2019 2.341
 July 2019 2.379

Pooled Money Investment Account Portfolio Composition 08/31/19 \$94.8 billion



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1)

Based on data available as of 10/09/2019

Calendars



Oct 10, 2019 - Jan 9, 2020

October 2019

Mon Oct 14	8:00am - 9:30am	SGVMWD Board Meeting
Wed Oct 16	8:00am - 10:30am	TVMWD Board Mtg.
	10:00am - 11:00am	Upper District Board Meeting
	12:00pm - 1:00pm	WQA Board Meeting
Thu Oct 17	11:30am - 1:00pm	SCWUA Meeting
Mon Oct 21	All day - Thu Oct 24	CA-NV AWWA
Tue Oct 22	5:30pm - 6:30pm	USGVMWD Gov Affairs Committee Meeting
Wed Oct 23	4:30pm - 5:30pm	USGVMWD Water Policy Committee Meeting
Thu Oct 24	4:30pm - 5:30pm	Admin and Finance Committee meeting

November 2019

Wed Nov 6	8:00am - 10:30am	TVMWD Board Mtg.
	10:00am - 11:00am	Upper District Board Meeting
	2:30pm - 3:30pm	Watermaster Board Meeting
Mon Nov 11	8:00am - 9:30am	SGVMWD Board Meeting
Tue Nov 12	10:00am - 11:00am	WQA Admin/Finance Committee
	11:00am - 12:00pm	WQA Engineering Committee
Wed Nov 13	11:00am - 12:00pm	WQA Leg/Pub Committee
Thu Nov 14	11:30am - 1:00pm	SCWUA Meeting
Tue Nov 19	5:30pm - 6:30pm	USGVMWD Gov Affairs Committee Meeting
Wed Nov 20	8:00am - 10:30am	TVMWD Board Mtg.
	10:00am - 11:00am	Upper District Board Meeting
	12:00pm - 1:00pm	WQA Board Meeting
Wed Nov 27	4:30pm - 5:30pm	USGVMWD Water Policy Committee Meeting

December 2019

Mon Dec 2	All day - Fri Dec 6	ACWA Fall Conference
Wed Dec 4	8:00am - 10:30am	TVMWD Board Mtg. ↗
	10:00am - 11:00am	Upper District Board Meeting ↗
	2:30pm - 3:30pm	Watermaster Board Meeting ↗
Mon Dec 9	8:00am - 9:30am	SGVMWD Board Meeting ↗
Tue Dec 10	10:00am - 11:00am	WQA Admin/Finance Committee ↗
	11:00am - 12:00pm	WQA Engineering Committee ↗
Wed Dec 11	11:00am - 12:00pm	WQA Leg/Pub Committee ↗
Thu Dec 12	11:00am - 1:00pm	SCWUA Meeting
Tue Dec 17	5:30pm - 6:30pm	USGVMWD Gov Affairs Committee Meeting ↗
Wed Dec 18	8:00am - 10:30am	TVMWD Board Mtg. ↗
	10:00am - 11:00am	Upper District Board Meeting ↗
	12:00pm - 1:00pm	WQA Board Meeting ↗
Mon Dec 23	All day - Fri Jan 3	WQA Closed for the Holidays
Wed Dec 25	4:30pm - 5:30pm	USGVMWD Water Policy Committee Meeting ↗
Thu Dec 26	4:30pm - 5:30pm	Admin and Finance Committee meeting ↗

January 2020

Mon Dec 23	All day - Fri Jan 3	WQA Closed for the Holidays
Wed Jan 1	8:00am - 10:30am	TVMWD Board Mtg. ↗
	10:00am - 11:00am	Upper District Board Meeting ↗
	2:30pm - 3:30pm	Watermaster Board Meeting ↗
Wed Jan 8	11:00am - 12:00pm	WQA Leg/Pub Committee ↗