

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA
WEDNESDAY, NOVEMBER 20, 2019 AT 12:00 P.M.**

AGENDA

I. CALL TO ORDER **MARQUEZ**

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF BOARD MEMBERS **MORENO**

Jorge Marquez	_____	_____	(alt)
Bob Kuhn	_____	_____	(alt)
Tim Miller	_____	_____	(alt)
Valerie Munoz	_____	_____	(alt)
Mike Whitehead	_____	_____	(alt)
Mark Paulson	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)

IV. PUBLIC COMMENTS (Agendized Matters Only): **MARQUEZ**

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

V. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: **MARQUEZ**

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

VI. CONSENT CALENDAR **MARQUEZ**

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 10/16/19 Regular Board Meeting
- (b) Minutes for 11/13/19 Legislative/Public Information Committee – Special Joint Meeting
- (c) Demands on Administrative Fund
- (d) Demands on Project Fund

VII. COMMITTEE REPORTS

(These items may require action)

- (a) Legislative/Public Information Committee Report [enc]

VIII. ACTION/INFORMATION ITEMS

MARQUEZ

(These items may require action)

- (a) Discussion/Action Regarding ACWA Election for President and Vice-President for the 2020-2021 Term [enc]

IX. ENGINEER'S REPORT

SCHOELLERMAN

- (a) Project Updates:

		<u>Status</u>
1.	Baldwin Park Operable Unit	
	• Arrow/Lante Well (Subarea 1)	Operational
	• Monrovia Wells	Operational
	• SGVWC B6 Plant	Operational
	• SGVWC B5 Plant	Operational
	• CDWC Well No. 14	Operational
	• La Puente Valley County Water District	Operational
2.	El Monte Operable Unit	
	• Eastern Shallow Zone	Operational
	• Eastern Deep Zone	Operational
	• GSWC Encinita Plant	Operational
	• Western Shallow Zone	Operational
3.	South El Monte Operable Unit	
	• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
	• City of M.P. Well No. 5 VOC Treatment Facility	Operational
	• City of M.P. Well No. 12 VOC Treatment Facility	Operational
	• City of M.P. Well No. 15	Operational
	• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
	• GSWC Wells SG-1 & SG-2	Operational
	• SGVWC Plant No. 8	Operational
4.	Puente Valley Operable Unit	
	• Shallow Zone	Design
	• Deep Zone	Construction
5.	Area 3 Operable Unit	
	• City of Alhambra Phase 1	Operational
	• City of Alhambra Phase 2	Operational
	• City of South Pasadena Wilson Treatment	Operational

- X. ATTORNEY'S REPORT** **PADILLA**
- XI. EXECUTIVE DIRECTOR'S REPORT** **MANNING**
- XII. FUTURE AGENDA ITEMS** **MARQUEZ**
- XIII. INFORMATION ITEMS [enc]** **MARQUEZ**
- (a) San Gabriel Basin Water Calendar
 - (b) San Gabriel Valley Water Forum Save the Date
- XIV. FUTURE BOARD/COMMITTEE MEETINGS** **MARQUEZ**
- (a) The next Administrative/Finance Committee meeting will be held on Tuesday, December 10, 2019 at 10:00 A.M. at WQA
 - (b) The next Engineering Committee meeting will be held on Tuesday, December 10, 2019 at 11:00 A.M. at WQA
 - (c) The next Legislative/Public Information Committee meeting will be held on Wednesday, December 11, 2019 at 11:00 A.M. at WQA
 - (d) The next WQA Board meeting will be held on Wednesday, December 18, 2019 at 12:00 P.M. at WQA
- XV. BOARD MEMBERS' COMMENTS/REPORTS** **MARQUEZ**
- XVI. CLOSED SESSION** **MARQUEZ**
- (a) Pursuant to Government Code Section 54957(b)(1) – Public Employment
Title: Executive Director
- XVII. ADJOURNMENT** **MARQUEZ**

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

DRAFT

A REGULAR MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY OCTOBER 16, 2019 AT 12:00 P.M.

CALL TO ORDER

Mr. Marquez called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

ROLL CALL OF BOARD MEMBERS

Jorge Marquez, Bob Kuhn, Valerie Munoz, Mark Paulson

BOARD MEMBERS ABSENT

Tim Miller

STAFF MEMBERS PRESENT

Ken Manning, Executive Director; Randy Schoellerman, Assistant Executive Director/Sr. Engineer; Mary Saenz, Director of Finance; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Michelle Sanchez, Admin/Accounting Assistant; Dan Colby; Project Resource Manager; Richard Padilla, Legal Counsel

MEMBERS OF THE PUBLIC PRESENT

David Muse, Valley County Water District; Al Contreras, Upper District; Lenet Pacheco, Valley County Water District; Denise Jackman, Three Valleys Municipal Water District; James L'Esperance, Northrup Grumman; Jazmine Lopez, Valley County Water District

PUBLIC COMMENT

None.

ITEMS TOO LATE TO BE AGENDIZED

None.

CONSENT CALENDAR

Mr. Kuhn moved to approve the consent calendar. Ms. Munoz seconded the motion and it was approved. Mr. Whitehead abstained from Project Demand E90688.

COMMITTEE REPORTS

Legislative Committee Report

Mr. Manning reported that the minutes for the committee meeting were enclosed for review.

OTHER ACTION/INFORMATION ITEMS

Report on Cash and Investments for 3rd Quarter 2019

Mr. Manning reported that the report on cash and investments for the 3rd quarter was enclosed for review.

ENGINEER'S REPORT

Mr. Manning introduced James L'Esperance from Northrup Grumman who gave a presentation on the progress being made at the Puente Valley Operable Unit Intermediate Zone Interim Remedy construction project in the city of Industry.

Mr. Schoellerman reported that the Proposition 68 funding solicitation was expected to begin shortly. He also reported that staff was completing the site conceptual model report for the Whitmore Expanded Site Investigation Proposition 1 planning grant and noted that staff expected to hear soon about the results of WQA's Proposition 1 planning grant application for South El Monte Operable Unit site investigations.

Mr. Manning gave an update on the status of the DDW Policy 97-005 guidance manual that staff has been developing with a working group led by the Coalition for Environmental Protection Restoration and Development.

ATTORNEY'S REPORT

Mr. Padilla reported that he was working with staff on the 97-005 Memorandum of Understanding. He also noted that a closed session was needed.

EXECUTIVE DIRECTOR'S REPORT

Mr. Manning reported that the WQA Annual Report was finished and everyone should have received a copy, he noted that the annual report would also be available electronically.

FUTURE AGENDA ITEMS

None.

FUTURE BOARD AND COMMITTEE MEETINGS

None.

BOARD MEMBERS' COMMENTS/REPORTS

Mr. Whitehead commended Mr. L'Esperance on his report on the construction activities in the Puente Valley Operable Unit.

Ms. Munoz thanked Mr. L'Esperance on his reported and also noted that she has scheduled a WQA presentation to the West Covina City Council on November 5, 2019.

Mr. Kuhn introduced Denise Jackman, the new Board Member at Three Valleys Municipal Water District.

CLOSED SESSION

Pursuant to Government Code Section 54957(b)(1) – Public Employment

Mr. Padilla reported that a closed session was held. He indicated that an update was given and there was no final action taken.

Title: Executive Director

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned to November 20, 2019.

Jorge Marquez
Chairman

Valerie Munoz
Secretary

DRAFT

SAN GABRIEL BASIN WATER QUALITY AUTHORITY LEGISLATIVE/PUBLIC INFORMATION COMMITTEE AND SPECIAL MEETING OF THE BOARD OF DIRECTORS NOVEMBER 13, 2019 AT 11:00 A.M.

CALL TO ORDER	The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
COMMITTEE MEMBERS PRESENT	Jorge Marquez, Bob Kuhn and Valerie Munoz
WATERMASTER LIASON	Dan Arrighi
COMMITTEE MEMBERS ABSENT	None.
OTHER BOARD MEMBERS PRESENT	Ed Chavez
STAFF MEMBERS PRESENT	Ken Manning, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Michelle Sanchez, Accounting Assistant; Dan Colby, Project Resource Manager; Randy Schoellerman, Assistant Executive Director/Sr. Engineer
MEMBERS OF THE PUBLIC PRESENT	Chris Lancaster, Civic Publications; Gabriel Monares, The Monares Group
<i>Discussion Regarding Next Advertorial</i>	Mr. Manning reported that the next ad would come out in mid-December and would highlight the National Groundwater Association Award ceremony that will take place in early December. He indicated that the following ad would be in the Rose and would be the WQA Annual Report. The committee requested that the Rose ad include all of the legislators that visited the WQA this past year.
<i>Discussion Regarding Workshop on PFAS & PFOA</i>	Mr. Manning reported he learned that there is interest by city council members to learn more about PFOS and PFOA issues. After discussions with a couple of Board Members he is scheduling a workshop for city officials sometime in January 2020. He noted that with increased regulatory actions lately and a new movie coming out that may highlight the chemicals more it would be a good idea to provide information to the local officials to assist them when questions arise. The Committee discussed holding the meeting in the evening on a Monday or Thursday that would not conflict with city

council meetings.

Legislative Activities/Reports

State

Mr. Manning reported that the legislature was in recess until January.

Federal

Mr. Manning reported that the Energy and Water Appropriations bill was still sitting in the Senate awaiting action.

**EXECUTIVE DIRECTOR'S
REPORT**

Mr. Manning reminded everyone that the ACWA and NGWA Conferences were next month. He also noted that Kathy Tiegs did not win her re-election to the Cucamonga Valley Water District.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the Board meeting was adjourned.

Chairman

Secretary

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
D01597	Bob Kuhn	Board Member Compensation for October 2019	
		5 Days WQA Business	747.15
		Meeting/Travel Expenses/Other	45.24
		Less Deferred Compensation	(690.00)
		Less Taxes Withheld	(57.15)
			45.24
D01598	Michael Whitehead	Board Member Compensation for October 2019	
		1 Day WQA Business	149.43
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.43)
			138.00
D01599	Ed Chavez	Board Member Compensation for October 2019	
		6 Days WQA Business	896.58
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(68.59)
			827.99
D01600	Jorge Marquez	Board Member Compensation for October 2019	
		6 Days WQA Business	896.58
		Meeting/Travel Expenses/Other	24.94
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(458.32)
			463.20
D01601	Valerie Munoz	Board Member Compensation for October 2019	
		2 Days WQA Business	298.86
		Meeting/Travel Expenses/Other	6.96
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(22.86)
			282.96
D01602	Mark Paulson	Board Member Compensation for October 2019	
		1 Days WQA Business	149.43
		Meeting/Travel Expenses/Other	14.44
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.43)
			152.44
EFT/ACH	SGBWQA - Payroll Fund	Replenish payroll fund for October 2019	
		Staff Payroll	78,744.73
		Board Deferred Compensation-Lincoln Life	690.00
		Board Payroll Taxes - Federal & State	869.83
			80,304.56
		Total replenishment to payroll fund	82,214.39
EFT/ACH	SGBWQA - Revolving Fund	Replenish revolving fund for 09/01/19 to 09/30/19 disbursements	
		Accounts Receivable	75.00
		Group Insurance	2,617.79
		Office Supplies	148.82
		Telephone Service	595.10
		Postage	165.28
		Misc. Office Expense	80.00
		Copier Machine	411.72
		Computer Systems O&M	1,229.98
		Copier Machine O&M	473.04
		Outside Services: Computer Consultant	200.00
		Travel & Mileage Reimbursement	551.96
		Meeting & Conferences	557.01
		Project Costs	3,558.48
			10,664.18

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11-14-19

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
7162	ACWA/JPIA	Invoice No. 636108, Medical and life insurance premiums for December 1, 2019 to January 1, 2020	8,492.43
7163	Accent Computer Solutions, Inc.	Invoice No. 131313, Professional IT services for November 2019	1,340.00
7164	Bank of America	Invoice No. '19-10Oct-KM', Credit card expenses incurred for 10/01/19 to 10/31/19 Travel & Mileage 607.96 Meetings & Conferences 791.96	1,399.92
7165	Bank of America	Invoice No. '19-10Oct-RS', Credit Card Expenses incurred for 10/01/19 to 10/31/19 Loans Receivable-Employee 2,889.70 Internet Service 29.95 Training 135.00 Project Costs 110.38	3,165.03
7166	Bank of America	Invoice No. '19-10Oct-SM', Credit card expenses incurred for 10/01/19 to 10/31/19 Meetings & Conferences 32.00	32.00
7167	The Gualco Group	Invoice No '19-10Oct', Professional consulting services for October 2019	5,140.00
7168	Kadesh & Associates, LLC	Invoice No. 11-19, Professional consulting services for October 2019	15,000.00
7169	The Monares Group, LLC	Invoice No. '19-12Dec', Professional consulting services for December 2019	16,000.00
7170	Olivarez Madruga Lemieux O'Neill, LLP	Invoice No. 8617, Professional legal services for September 2019	1,097.18
7171	Ruffle Properties, LLC	Office lease, CAM, and Storage for November 2019 Invoice No. '19-12Dec', Office lease 6,845.79 Invoice No. '19-12Dec-CAM', Electricity charges 643.20 Invoice No. '19-12Dec-Storage', Storage Room 150.00	7,638.99
7172	Stetson Engineers, Inc.	Invoice No. 1609-222-7R, Professional services for September 2019	5,131.80
7173	Wildermuth Environmental, Inc.	Invoice No. 2019338, Professional services for August and September 2019	1,199.56
E90696	Civic Publications	Invoice No. 1543, Professional services for October 2019 - Annual Report	13,275.00
TOTAL			171,790.48

nb
11-14-19



Water Quality Authority

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.58 per mile

(updated January 2019)

EXPENSE SHEET

NAME: Bob Kuhn MONTH/YEAR: Oct.

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 5)	\$149.43 PER DIEM
10/8/19	Glendora City Council	0	1	\$149.43
10/9/19	WQA Legislative Committee	26	1	\$149.43
10/16/19	WQA Boardmeeting	26	1	\$149.43
10/21/19	Meeting with Glendora City Manager	0	1	\$149.43
10/30/19	SGVEP Legislative Meeting	26	1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			5	\$747.15
Total Mileage (at \$0.58 per mile)		78		\$45.24

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES		\$792.39
457	Deferred Compensation Amount (enter a positive number)	747.15
TOTAL		\$45.24

I hereby certify that I have incurred and paid all of the above expenses on behalf of the
SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.



Water Quality Authority

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.575 per mile

(updated January 2015)

EXPENSE SHEET

NAME:

Michael Whitehead

MONTH/YEAR:

Oct-19

DATE	MEETING DESCRIPTION	Roundtrip Mileage (not to exceed 6)	# of Days	\$149.43 PER DIEM
10/16/19	WQA Board Meeting		1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			1	\$149.43
Total Mileage (at \$0.575 per mile)		0		\$0.00

DATE	Expense Reimbursement Description	Amount	Receipt Attached
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
	TOTAL Expenses	\$0.00	

	TOTAL MEETINGS, MILEAGE, EXPENSES	\$149.43
457	Deferred Compensation Amount (enter a positive number)	
	TOTAL	\$149.43

I hereby certify that I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY



Water Quality Authority

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.58 per mile (updated January 2019)

EXPENSE SHEET

NAME: Edward L. Chavez MONTH/YEAR: Oct-19

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
10/8/19	Metropolitan Water District of Southern California Board of Directors' Meeting		1	\$149.43
10/9/19	San Gabriel Basin Water Quality Authority - Legislative and Public Information Committee Meeting		1	\$149.43
10/12/19	Meeting with David Gonzales, Director - Pio Water District		1	\$149.43
10/14/19	La Puente Valley County Water District Board of Directors' Meeting		1	\$149.43
10/16/19	San Gabriel Basin Water Quality Authority - Board Members' Meeting		1	\$149.43
10/18/19	Meeting with Gloria Olmos, Mayor - City of South El Monte		1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			6	\$896.58
Total Mileage (at \$0.58 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$896.58
457	Deferred Compensation Amount (enter a positive number)		
TOTAL			\$896.58

I hereby certify that I have incurred and paid all of the above expenses on behalf of the
SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.



EXPENSE SHEET

NAME: JORGE A MARQUEZ MONTH/YEAR: Oct. 2019

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
10/9/19	WQA - LEGISLATIVE COMMITTEE - WEST COVINA		1	\$149.43
10/12/19	USGVMWD - WATERFEST - ARCADIA	26	1	\$149.43
10/14/19	SGV REGIONAL CHAMBER (WQA - CHAIR) - LEGISLATIVE COMMITTEE - DIAMOND BAR	17	1	\$149.43
10/16/19	WQA - BOARD MEETING - WEST COVINA		1	\$149.43
10/25/19	COVINA YOUNG PROFESSIONALS GROUP - UPDATE - COVINA		1	\$149.43
10/30/19	WQA - MEETING WITH EXECUTIVE DIRECTOR - WEST COVINA		1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			6	\$896.58
Total Mileage (at \$0.58 per mile)		43 ✓		\$24.94 ✓

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$921.52
457	Deferred Compensation Amount (enter a positive number)		
TOTAL			\$921.52

I hereby certify that I have incurred and paid all of the above expenses on behalf of the
 SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.



Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.58 per mile

October 2015, 2015

EXPENSE SHEET

NAME: _____

Mark Paulson

MONTH/YEAR:

Oct-19

DATE		MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 5)	\$149.43 PER DIEM
	10/18/19	Borad Meeting	24.9	1	\$149.43
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Total Meetings				1	\$149.43
Total Mileage (at \$0.58 per mile)			24.9		\$14.44
DATE	Expense Reimbursement Description (receipts required)				Amount
	TOTAL Expenses				\$0.00
TOTAL MEETINGS, MILEAGE, EXPENSES					\$163.87
457	Deferred Compensation Amount (enter a positive number)				
TOTAL					\$163.87

I hereby certify that I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.

DRAFT

The following demands on the Project Fund Account and Trustee Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
E90697	RC Foster Corporation	Invoice No. 02-19-043, Project spare parts costs for November 2019	725.71	CR's
<u>PUENTE VALLEY OPERABLE UNIT</u>				
E4694	Northrop Grumman Corporation	FFPA Award for project capital costs related to the Intermediate Zone - Interim Remediation System - Payment Request #1	800,000.00	FFPA
<u>SOUTH EL MONTE OPERABLE UNIT</u>				
E90698	Avocet Environmental Inc.	Project costs for Whitmore Groundwater Treatment System/Hydropunch activities		
		Invoice No. 5872 -Whitmore GW Treatment System	9,317.87	
		Invoice No. 5873 - Round 1 Prop 1-Whitmore Hydropunch	40,192.25	
			49,510.12	WQA/Prop 1
4695	State Water Resources Control Board	Invoice No. WD-0167022, Annual permit fee for the Whitmore Street Groundwater Remediation Facility project for the period of 07/01/19 to 06/30/20	14,815.00	WQA
E90699	City of Monterey Park	Project O&M Costs for Wells 5, 12, and 15 for January to June 2018		
		Invoice No. 24352, Well #5 VOC O&M Costs	91,461.47	
		Invoice No. 24353, Well #12 VOC O&M Costs	87,421.28	
		Invoice No. 24355, Well #12 DB O&M Costs	45,606.64	
		Invoice No. 24356, Well #15 VOC O&M Costs	18,413.63	
		Invoice No. 24375, Well #5 VOC O&M Costs	52,071.47	
		Invoice No. 24376, Well #12 VOC O&M Costs	107,961.27	
		Invoice No. 24378, Well #12 DB O&M Costs	162,769.88	
		Invoice No. 24379, Well #15 VOC O&M Costs	27,537.34	
			593,242.98	EPA
E90700	City of Monterey Park	Project O&M Costs for Wells 5, 12, and 15 for July to December 2018		
		Invoice No. 24390, Well #5 VOC O&M Costs	31,986.35	
		Invoice No. 24391, Well #12 VOC O&M Costs	68,592.45	
		Invoice No. 24393, Well #12 DB O&M Costs	30,906.85	
		Invoice No. 24394, Well #15 VOC O&M Costs	31,618.81	
		Invoice No. 24412, Well #5 VOC O&M Costs	48,902.69	
		Invoice No. 24413, Well #12 VOC O&M Costs	98,714.75	
		Invoice No. 24415, Well #12 DB O&M Costs	42,446.18	
		Invoice No. 24416, Well #15 VOC O&M Costs	29,917.82	
			383,085.90	EPA
Total Project Costs			1,841,379.71	
<u>SOUTH EL MONTE OPERABLE UNIT - TRUSTEE</u>				
E90701	City of Monterey Park	Project O&M Costs for Well #1,3, 10 & Fern VOC January to June 2018		
		Invoice No. 24354, January to March 2018	53,180.55	
		Invoice No. 24377, April to June 2018	118,655.87	
			171,836.42	RP's
E90702	City of Monterey Park	Project O&M Costs for Well #1,3, 10 & Fern VOC July to December 2018		
		Invoice No. 24392, July to September 2018	42,273.04	
		Invoice No. 24414, October to December 2018	64,548.30	
			106,821.34	RP's
Total Trustee Costs			278,657.76	
Total Project and Trustee Costs			2,120,037.47	

2/16
11-14-19

DRAFT

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment. Subsequent release of the demands is expected to be on December 4, 2019, subject to approval and availability of funds pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
E90703	La Puente Valley County WD	Invoice No. 4-2019-10, Project T&R costs for October 2019	66,406.41	CR's
E90704	Main San Gabriel Basin Watermaster	Invoice No. 02-213, Administrative Project Costs for October 2019		
		Administrative costs	25,283.47	
		T&R costs	14,015.57	CR's
4696	Suburban Water Systems	Invoice No. 59881019, for project T&R costs for October 2019	239,208.26	CR's
4697	Valley County Water District	Project costs for October 2019		
		Invoice No. 403, Capital costs	185.00	
		Invoice No. 403, T&R costs	142,271.81	
		Invoice No. 404, T&R costs	52,430.80	CR's
E90705	California Domestic Water Co.	Project costs for October 2019		
		Invoice No. 3315, T&R costs for Perchlorate	21,773.21	
		Invoice No. 3316, T&R costs for NDMA & VOC's	132,804.82	CR's
E90706	San Gabriel Valley Water Co.	Project costs for September 2019		
		Invoice No. 19-10314, B5 T&R costs	94,247.00	
		Invoice No. 19-10315, B6 T&R costs	151,447.61	
		Invoice No. 19-10323, B6 Capital costs-Surveillance System	8,763.05	
		Invoice No. 19-10322, B6 Capital costs-UV Flex Treatment Plant	5,324.00	CRs
Total BPOU Project Costs			954,161.01	

7/26/19
11-14-19



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board Members
From: Kenneth R. Manning, Executive Director
Date: November 20, 2019
Subject: Election for ACWA President and Vic-President for the 2020-2021 Term

Background

The election for ACWA President and Vice President for the 2020-2021 term is scheduled for Wednesday, Dec. 4 at ACWA's 2019 Fall Conference & Exhibition in San Diego.

The ACWA Nominating Committee, headed by Chair DeAna Verbeke, has announced a slate that recommends current ACWA Vice President Steve LaMar for ACWA President and current ACWA Region 5 Vice Chair Sarah Palmer for ACWA Vice President.

The election will take place during the General Session Membership Meeting immediately following the luncheon program. The session is expected to begin at 1:15 p.m. Nominations from the floor will be accepted prior to the vote. ACWA Bylaws require that floor nominations and seconds be made by a member of the association and be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second.

ACWA will issue one proxy voting card to each member agency's designated voting representative (delegate) as identified by the member agency on the attached proxy designation form. The designated voting representative must be present at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card. Proxy voting cards will only be available for pick-up on Wednesday, Dec. 4, between 9 a.m. and noon at the ACWA general session desk in the Harbor Foyer, Manchester Grand Hyatt. Proxy voting cards will not be issued before or after these hours.

Enclosures

Memo regarding December 4 General Session Meeting

Proxy Designation Form

General Session/Election Procedures for 2019 ACWA Fall Conference

Letter from Steven LaMar

Letter from Pam Tobin



TO: ACWA Member Agency Board Presidents and General Managers
CC: ACWA Board of Directors
FROM: Dave Eggerton, ACWA Executive Director
DATE: October 4, 2019
SUBJECT: Notice of General Session Membership Meeting at ACWA 2019 Fall Conference

There will be a General Session Membership Meeting at the 2019 Fall Conference in San Diego, California, on **Wednesday, December 4**. The purpose of this meeting is to formally nominate and elect ACWA's President and Vice President for the 2020-2021 term. The General Session Membership Meeting will convene at 1:15 p.m., immediately following the Wednesday luncheon program, which will be located in the Harbor Ballroom A-F, Manchester Grand Hyatt.

Election / Voting Process

The ACWA Nominating Committee has announced a 2020-2021 slate that recommends current **Vice President Steven LaMar for ACWA President** and current **Region 5 Vice Chair Sarah Palmer for ACWA Vice President**.

As provided by ACWA's Bylaws (Article 9, Section 9) nominations from the floor will be accepted prior to the vote. The Bylaws require that floor nominations and seconds be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second. **(See attached for detailed General Session/Election Procedures.)**

ACWA will issue one proxy voting card to each member agency's designated voting representative (delegate) as identified by the member agency on the attached proxy designation form. The designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4, between 9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. Proxy voting cards will not be issued before or after these hours.

To expedite the sign-in process at the **ACWA General Session Desk**, please indicate your voting delegate in advance on the enclosed proxy designation form and return it by email (**donnap@acwa.com**) or fax

**ASSOCIATION OF CALIFORNIA WATER AGENCIES
GENERAL SESSION MEMBERSHIP MEETING(S)**

**WEDNESDAY, DECEMBER 4, 2019 AT 1:15 PM
THURSDAY, DECEMBER 5, 2019 AT 1:15PM (IF NEEDED)**

TO: Donna Pangborn, Clerk of the Board

EMAIL: donnap@acwa.com

FAX: 916-325-4857

The person designated below will be attending the ACWA General Session Membership Meeting(s) on **Wednesday, December 4, 2019 (and December 5, 2019 if necessary)** as our voting delegate.

<i>MEMBER AGENCY'S NAME</i>	<i>AGENCY'S TELEPHONE No.</i>
<i>MEMBER AGENCY'S AUTHORIZED SIGNATORY (print)</i>	<i>SIGNATURE</i>
<i>DELEGATE'S NAME (print)</i>	<i>SIGNATURE</i>
<i>DELEGATE'S EMAIL</i>	<i>DELEGATE'S TELEPHONE No.</i>
<i>DELEGATE'S AFFILIATION (if different from assigning agency)¹</i>	<i>DATE</i>

¹ If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above. Note: Delegates need to sign the proxy form indicating they have accepted the responsibility of carrying the proxy.

REMINDER: Proxy voting cards will **only** be available for pick up on **Wednesday, December 4**, between **9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.

GENERAL SESSION/ELECTION PROCEDURES FOR ACWA 2019 FALL CONFERENCE

The following information is provided to inform the ACWA member agency delegates attending the 2019 Fall Conference of the procedures to be used pertaining to the nomination and election of ACWA officers during the General Session Membership Meeting.

PROXY VOTING CARDS – (REQUIRED FOR VOTING)

ACWA will issue one proxy voting card each member agency's designated voting representative (delegate) as officially identified by the member agency. In order to vote during the General Session Membership Meeting, the designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card no later than **12:00 p.m. on Wednesday, December 4**. Upon sign-in, the voting delegate will receive the required proxy voting cards. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4, between 9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. Proxy voting cards will not be issued before or after these hours. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.

GENERAL SESSION MEMBERSHIP MEETING, WEDNESDAY, DEC. 4 (DOORS OPEN AT 1:05 P.M.)

1. The General Session Membership Meeting will be called to order at 1:15 p.m. and a quorum will be determined. The presence of 50 authorized voting representatives is required to establish a quorum for transacting business.
2. Legal Affairs Committee Chair Jennifer Buckman will provide an overview of the agenda and election procedures.
3. Nominating Committee Chair DeAna Verbeke will present the committee's report and announce the candidate for ACWA President.
4. President Brent Hastey will call for floor nominations for ACWA President.
5. If there are no floor nominations for President, the election will proceed. President Hastey will close the nominations and delegates will vote by holding up their "Yes" or "No" proxy voting cards.
6. If there **are** floor nominations for President, the nomination will follow the procedures established by Article 9 of ACWA's Bylaws, stating that floor nominations and seconds shall be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second.
 - a. Ballots will be distributed to the voting delegates.
 - b. Delegates will complete their ballots and place them in the ballot box, which will be centrally located in the Harbor Ballroom A-F meeting room.
 - c. Tellers' Committee will count the ballots. President Hastey has appointed the following staff members to serve as the Tellers' Committee: Clerk of the Board Donna Pangborn; Director of Business Development & Events Paula Currie; and Executive Assistant Lili Vogelsang.
 - d. Legal Affairs Committee Chair Jennifer Buckman will serve as the proctor to oversee the ballot counting process.
 - e. Candidates are welcome to designate an observer to be present during the ballot counting process.



October 15, 2019

General Manager
San Gabriel Basin Water Quality Authority
1720 West Cameron Avenue, Ste. 100
West Covina, CA 91790

Dear Colleague:

I am pleased to share with you that the Association of California Water Agencies (ACWA) Nominating Committee has selected me as their recommended candidate to serve in the role of ACWA President for the 2020-2021 term. I am excited about having the continued opportunity to play a leadership role in ACWA and represent your water agency and the other 457 ACWA member agencies in addressing California's increasingly complex water issues. I am writing to respectfully request your agency's support for my candidacy during the ACWA Officer Election at our fall conference.

My experience in serving as the ACWA Vice President the past two years, in addition to participating on various ACWA committees and in numerous events over the years, has shown me that it is the people that make the difference in the success of our statewide organization. The diversity among water agencies – north/south, east/west, large/small, ag/urban, coastal/mountain, desert/forest – provides a stellar example of the value of collaboration. Statewide, ACWA member agencies have the expertise to solve almost any water issue when given the opportunity. One of the things I enjoy most about being a part of ACWA is being able to learn from water experts from each of our regions. Together we are a mighty force throughout California and together we can solve difficult issues to the benefit of all Californians.

I have attached a brief summary of my experience. While this experience is indeed important, what I treasure most is having the support of people whom I respect within ACWA – past presidents, fellow ACWA Board members, friends from other water agency boards, general managers and district staff.

Many agencies have already indicated support for my candidacy, and I am very grateful for their early votes of confidence. I respectfully ask for an opportunity to represent the best interests of water agencies throughout California and ask for your agency's vote. I look forward to seeing you at our fall conference in San Diego. Thank you in advance for your support. Please contact me if you have any questions about my candidacy at 714-227-2869.

Respectfully,

A handwritten signature in blue ink that reads "Steven E. LaMar".

Steven E. LaMar
Director

Enclosure: Statement of Qualifications

STEVEN E. LAMAR

Statement of Qualifications for President Association of California Water Agencies

- Inclusive Leadership
- Active Advocacy
- Strong Commitment to the Water Community

“Seeing things from all perspectives and working together to make a difference. This is not only the best way to forge alliances and make tough policy decisions, it’s essential for good governance.”



Inclusive Leadership: Experience that Counts

Steve LaMar has been a member of the Irvine Ranch Water District (IRWD) Board of Directors since early 2009, serving multiple terms as Board President. In past elections, he received support and endorsements from both the business community (e.g., Orange County Business Council, Building Industry Association) and environmental groups (e.g., Orange County League of Conservation Voters, Sierra Club).

Mr. LaMar has also served in leadership roles for the Association of California Water Agencies (ACWA). He is currently Vice President, past Chair of the ACWA Federal Affairs Committee, and a member of ACWA’s Executive Committee. He is a past Chair of ACWA’s Headwaters Task Force. Mr. LaMar has served on the board of directors of several other water-related organizations, including the National Water Resources Association (representing 17 Western states), the Southern California Water Coalition, CalDesal, and the National Water Research Institute.

Beyond his water industry involvement, Steve has held leadership positions at a wide range of organizations, such as President of the Natural Communities Coalition of Orange County, a nonprofit organization responsible for implementing California’s first natural community conservation plan and for protecting 37,000 acres of habitat. He was a past leader in the California Building Industry Association, where he chaired both the Water Resources Committee and the Government Affairs Committee.

Active Advocacy: Not Just Words

Mr. LaMar has a history of advocating for ACWA’s policies and initiatives in his current role as an ACWA officer and through service on numerous ACWA committees. He currently chairs ACWA’s Water Resilience Portfolio Working Group to develop ACWA’s recommendations to the Newsom Administration and the ACWA Board Steering Committee to draft ACWA’s first five-year strategic plan.

A Long-Term Commitment to the Water Community: Live What You Believe

Steve’s commitment to the water community pre-dates his joining the Board of IRWD. He worked on the Delta Vision Stakeholders Coordinating Group as a business representative, the AB 2717 Landscape Task Force as the chair of the Economics Work Group, the 2005 and 2009 Advisory Committees for the California Water Plan, the State Water Desalination Task Force, and Governor Davis’ Drought Advisory Panel.

Serving on the Board of IRWD has provided Mr. LaMar with the knowledge and understanding of what goes into providing retail water service to a broad and diverse community. He has a Bachelor of Arts in Political Science from Pittsburg State University and an Environmental Management Institute Certificate from the U.S. Environmental Protection Agency.

Irvine Ranch Water District is a large retail water and sewer agency in Orange County, California serving over 400,000 residents in a 180-square-mile area, with approximately 115,000 water and sewer service connections.



Pamela Tobin, Director

October 18, 2019

Dear ACWA Member Agency Board Chairs and Presidents:

I wanted to inform you that I will be nominated from the floor for the office of ACWA Vice President during the General Session Membership Meeting on December 4th, at the ACWA Fall Conference.

I feel strongly that I am the best candidate to bring the *experience and leadership* needed to help ACWA fulfill its vision and mission. Consequently, I believe I have an obligation to the ACWA membership to continue to offer myself to serve in this important role.

GO TO THE FOLLOWING WEB ADDRESS TO ACCESS MY STATEMENT OF QUALIFICATIONS, CURRICULUM VITAE, AND MY PRIORITIES FOR ACWA: <https://www.sjwd.org/pam-tobin-for-acwa-vp>

Many ACWA members across the State -- north and south, ag and urban -- have also encouraged me to continue my bid for ACWA Vice President. Among those urging me to continue my candidacy are *former ACWA Presidents: Jerry Gladbach and Bette Boatman*. They and others have told me that they value my 15 years of experience in California water, the leadership roles I have played and my active participation in ACWA and ACWA-JPIA over the last several years.

I would appreciate **YOUR AGENCY'S VOTE** at conference in support of my candidacy for ACWA Vice President. **PLEASE BE SURE TO DESIGNATE AND DIRECT YOUR DELEGATE TO CAST YOUR VOTE FOR ME.**

Information regarding the voting process, the delegate designation form, and a facsimile of the ballot your delegate will receive at conference may also be found at the web address above.

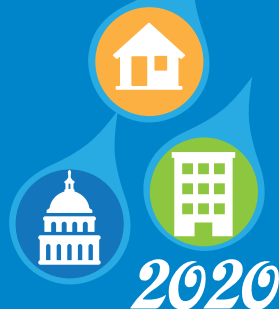
I would be pleased to speak to you and your Board colleagues to provide more information about myself or answer any questions you might have. I welcome and invite such a conversation.

Thank you for your consideration.

Sincerely,

Pam Tobin
Director, San Juan Water District
Chair, ACWA Region 4; Director, ACWA-JPIA
916-275-0875 | petpyrs@surewest.net

cc: General Manager
San Gabriel Basin Water Quality Authority
1720 West Cameron Avenue, Ste. 100
West Covina, CA 91790



SAN GABRIEL VALLEY WATER FORUM

SAVE THE DATE

THURSDAY, APRIL 16, 2020

Hilton Los Angeles/San Gabriel
225 W. Valley Blvd., San Gabriel CA
8:00 a.m. to 1:30 p.m.

Presented by:



Calendars



Nov 14, 2019 - Feb 13, 2020

Thursday Nov 14, 2019

11:30am - 1:00pm [SCWUA Meeting](#)

Tuesday Nov 19, 2019

5:30pm - 6:30pm [USGVMWD Gov Affairs Committee Meeting](#)

Wednesday Nov 20, 2019

8:00am - 10:30am [TVMWD Board Mtg.](#)

10:00am - 11:00am [Upper District Board Meeting](#)

12:00pm - 1:00pm [WQA Board Meeting](#)

1:30pm - 2:30pm [WM Administrative Committee Mtg](#)

Wednesday Nov 27, 2019

4:30pm - 5:30pm [USGVMWD Water Policy Committee Meeting](#)

Thursday Nov 28, 2019

4:30pm - 5:30pm [Admin and Finance Committee meeting](#)

Monday Dec 2, 2019

All day » [ACWA Fall Conference](#)

Tuesday Dec 3, 2019

» All day » [ACWA Fall Conference](#)

Wednesday Dec 4, 2019

» All day » [ACWA Fall Conference](#)

8:00am - 10:30am [CANCELLED: TVMWD Board Meeting](#)

10:00am - 11:00am [Upper District Board Meeting](#)

2:30pm - 3:30pm [Watermaster Board Meeting](#)

Thursday Dec 5, 2019

» All day » [ACWA Fall Conference](#)

Friday Dec 6, 2019

» All day [ACWA Fall Conference](#)

Monday Dec 9, 2019

8:00am - 9:30am [SGVMWD Board Meeting](#)

Tuesday Dec 10, 2019

10:00am - 11:00am [WQA Admin/Finance Committee](#)

11:00am - 12:00pm [WQA Engineering Committee](#)

Wednesday Dec 11, 2019

11:00am - 12:00pm [WQA Leg/Pub Committee](#)

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#)

Thursday Dec 12, 2019

11:00am - 1:00pm [SCWUA Meeting](#)

Tuesday Dec 17, 2019

5:30pm - 6:30pm [USGVMWD Gov Affairs Committee Meeting](#)

Wednesday Dec 18, 2019

8:00am - 10:30am [TVMWD Board Meeting](#)

10:00am - 11:00am [Upper District Board Meeting](#)

12:00pm - 1:00pm [WQA Board Meeting](#)

1:30pm - 2:30pm [WM Administrative Committee Mtg](#)

Monday Dec 23, 2019

All day » [WQA Closed for the Holidays](#)

Tuesday Dec 24, 2019

» All day » [WQA Closed for the Holidays](#)

Wednesday Dec 25, 2019

» All day » [WQA Closed for the Holidays](#)

4:30pm - 5:30pm [USGVMWD Water Policy Committee Meeting](#)

Thursday Dec 26, 2019

Thursday Dec 26, 2019

» All day » [WQA Closed for the Holidays](#)

4:30pm - 5:30pm [Admin and Finance Committee meeting](#) ↻

Friday Dec 27, 2019

» All day » [WQA Closed for the Holidays](#)

Saturday Dec 28, 2019

» All day » [WQA Closed for the Holidays](#)

Sunday Dec 29, 2019

» All day » [WQA Closed for the Holidays](#)

Monday Dec 30, 2019

» All day » [WQA Closed for the Holidays](#)

Tuesday Dec 31, 2019

» All day » [WQA Closed for the Holidays](#)

Wednesday Jan 1, 2020

» All day » [WQA Closed for the Holidays](#)

8:00am - 10:30am [CANCELLED: TVMWD Board Meeting](#)

10:00am - 11:00am [Upper District Board Meeting](#) ↻

2:30pm - 3:30pm [Watermaster Board Meeting](#) ↻

Thursday Jan 2, 2020

» All day » [WQA Closed for the Holidays](#)

Friday Jan 3, 2020

» All day » [WQA Closed for the Holidays](#)

Wednesday Jan 8, 2020

11:00am - 12:00pm [WQA Leg/Pub Committee](#) ↻

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻

Monday Jan 13, 2020

8:00am - 9:30am [SGVMWD Board Meeting](#) ↻

Tuesday Jan 14, 2020

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

5:30pm - 6:30pm [USGVMWD Gov Affairs Committee Meeting](#) ↻

Wednesday Jan 15, 2020

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

10:00am - 11:00am [Upper District Board Meeting](#) ↻

12:00pm - 1:00pm [WQA Board Meeting](#) ↻

1:30pm - 2:30pm [WM Administrative Committee Mtg](#) ↻

Wednesday Jan 22, 2020

4:30pm - 5:30pm [USGVMWD Water Policy Committee Meeting](#) ↻

Thursday Jan 23, 2020

4:30pm - 5:30pm [Admin and Finance Committee meeting](#) ↻

Wednesday Feb 5, 2020

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

10:00am - 11:00am [Upper District Board Meeting](#) ↻

2:30pm - 3:30pm [Watermaster Board Meeting](#) ↻

Monday Feb 10, 2020

8:00am - 9:30am [SGVMWD Board Meeting](#) ↻

Tuesday Feb 11, 2020

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

11:00am - 12:00pm [WQA Engineering Committee](#) ↻

5:30pm - 6:30pm [USGVMWD Gov Affairs Committee Meeting](#) ↻

Wednesday Feb 12, 2020

11:00am - 12:00pm [WQA Leg/Pub Committee](#) ↻

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻
