

**A REGULAR MEETING  
OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
AT  
1720 W. CAMERON AVENUE, SUITE 100  
WEST COVINA, CALIFORNIA  
WEDNESDAY, DECEMBER 18, 2019 AT 12:00 P.M.**

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**AGENDA**

**I. CALL TO ORDER** **MARQUEZ**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL OF BOARD MEMBERS** **MORENO**

Jorge Marquez	_____	_____	(alt)
Bob Kuhn	_____	_____	(alt)
Tim Miller	_____	_____	(alt)
Valerie Munoz	_____	_____	(alt)
Mike Whitehead	_____	_____	(alt)
Mark Paulson	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)

**IV. PUBLIC COMMENTS (Agendized Matters Only):** **MARQUEZ**

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

**V. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action:** **MARQUEZ**

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

**VI. CONSENT CALENDAR** **MARQUEZ**

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 11/20/19 Regular Board Meeting
- (b) Demands on Administrative Fund
- (c) Demands on Project Fund

## **VII. COMMITTEE REPORTS**

(These items may require action)

None.

## **VIII. ACTION/INFORMATION ITEMS**

**MARQUEZ**

(These items may require action)

- (a) Discussion/Action Regarding Proposition 68 Application for the San Gabriel Basin Regional Groundwater Remediation Program
1. Approve Stetson Engineers Task Order to Provide Support for Proposition 68 Application [enc]
  2. Approve FY 19-20 Administrative Budget Line Item Transfer for Engineering/Technical [enc]
  3. Adopt Resolution No. 19-008, A Resolution of the Board of Directors of the San Gabriel Basin Water Quality Authority Authorizing Entering into a Funding Agreement with the State Water Resources Control Board and Authorizing and Designating Representatives for the San Gabriel Basin Regional Groundwater Remediation Program [enc]
  4. Adopt Resolution No. 19-009, A Resolution of the San Gabriel Basin Water Quality Authority Concerning a Notice of Exemption and Approval for the San Gabriel Basin Regional Groundwater Remediation Program [enc]

## **IX. ENGINEER'S REPORT**

**SCHOELLERMAN**

(a) Project Updates:

- |    |  |               |
|----|--|---------------|
| 1. | Baldwin Park Operable Unit                                     | <u>Status</u> |
|    | • Arrow/Lante Well (Subarea 1)                                 | Operational   |
|    | • Monrovia Wells   | Operational   |
|    | • SGVWC B6 Plant   | Operational   |
|    | • SGVWC B5 Plant   | Operational   |
|    | • CDWC Well No. 14   | Operational   |
|    | • La Puente Valley County Water District                       | Operational   |
| 2. | El Monte Operable Unit   |               |
|    | • Eastern Shallow Zone   | Operational   |
|    | • Eastern Deep Zone  | Operational   |
|    | • GSWC Encinita Plant  | Operational   |
|    | • Western Shallow Zone   | Operational   |
| 3. | South El Monte Operable Unit                                   |               |
|    | • Whitmore Street. Ground Water Remediation Treatment Facility | Operational   |
|    | • City of M.P. Well No. 5 VOC Treatment                        | Operational   |

- Facility
  - City of M.P. Well No. 12 VOC Treatment Facility Operational
  - City of M.P. Well No. 15 Operational
  - City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility Operational
  - GSWC Wells SG-1 & SG-2 Operational
  - SGVWC Plant No. 8 Operational
- 4. Puente Valley Operable Unit
  - Shallow Zone Design
  - Deep Zone Construction
- 5. Area 3 Operable Unit
  - City of Alhambra Phase 1 Operational
  - City of Alhambra Phase 2 Operational
  - City of South Pasadena Wilson Treatment Operational

**X. ATTORNEY'S REPORT** **PADILLA**

**XI. EXECUTIVE DIRECTOR'S REPORT** **MANNING**

**XII. FUTURE AGENDA ITEMS** **MARQUEZ**

**XIII. INFORMATION ITEMS [enc]** **MARQUEZ**

- (a) San Gabriel Basin Water Calendar
- (b) Merry Christmas from WQA

**XIV. FUTURE BOARD/COMMITTEE MEETINGS** **MARQUEZ**

- (a) *The next Administrative/Finance Committee meeting will be held on Tuesday, January 14, 2020 at 10:00 A.M. at WQA\**
- (b) *The next Engineering Committee meeting will be held on Tuesday, January 14, 2020 at 11:00 A.M. at WQA\**
- (c) *The next Legislative/Public Information Committee meeting will be held on Wednesday, January 8, 2020 at 11:00 A.M. at WQA\**
- (d) The next WQA Board meeting will be held on Wednesday, January 15, 2020 at 12:00 P.M. at WQA

*\*Consider changing the schedule for the month of January*

**XV. BOARD MEMBERS' COMMENTS/REPORTS** **MARQUEZ**

**XVI. CLOSED SESSION** **MARQUEZ**

- (a) Pursuant to Government Code Section 54957(b)(1) – Public Employment

Title: Executive Director

## **XVII. ADJOURNMENT**

**MARQUEZ**

*Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at [www.wqa.com](http://www.wqa.com).*

# **DRAFT**

## **A REGULAR MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY NOVEMBER 20, 2019 AT 12:00 P.M.**

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<b>CALL TO ORDER</b>	Mr. Kuhn called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
<b>ROLL CALL OF BOARD MEMBERS</b>	Bob Kuhn, Valerie Munoz, Mark Paulson, Tim Miller, Michael Whitehead, and Al Contreras (alternate)
<b>BOARD MEMBERS ABSENT</b>	Jorge Marquez and Ed Chavez
<b>STAFF MEMBERS PRESENT</b>	Ken Manning, Executive Director; Randy Schoellerman, Assistant Executive Director/Sr. Engineer; Mary Saenz, Director of Finance; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Michelle Sanchez, Admin/Accounting Assistant; Dan Colby; Project Resource Manager; Richard Padilla, Legal Counsel
<b>MEMBERS OF THE PUBLIC PRESENT</b>	James L'Esperance, Northrup Grumman; Jazmine Lopez, Valley County Water District, Marty Zvirbulis, San Gabriel Valley Water Company, Gabriel Monares, The Monares Group
<b>PUBLIC COMMENT</b>	None.
<b>ITEMS TOO LATE TO BE AGENDIZED</b>	None.
<b>CONSENT CALENDAR</b>	Ms. Munoz moved to approve the consent calendar. Mr. Contreras seconded the motion and it was approved. Mr. Whitehead abstained from Project Demand E90706.
<b>COMMITTEE REPORTS</b>	
<i>Legislative Committee Report</i>	Mr. Manning reported that the minutes for the committee meeting were enclosed for review.
<b>OTHER ACTION/INFORMATION ITEMS</b>	
<i>Discussion/Action Regarding ACWA Election for President and Vice-President for the 2020/2021 Term.</i>	Mr. Manning reported that it was time to elect a President and Vice-President for ACWA for the 2020/2021 term. He noted that this year there will be some nominations made from the floor that day of the election.

After some discussion the Board agreed to let WQA's voting

delegate decide on the vote once they have heard from all of the candidates.

Ms. Munoz moved to appoint Mr. Kuhn as the WQA's voting delegate at the ACWA Fall Conference. Mr. Paulson seconded the motion and it was unanimously approved.

## **ENGINEER'S REPORT**

Mr. Schoellerman reported that a draft Site Conceptual Model Report was submitted to the State Water Resources Control Board Division of Financial Assistance (DFA) and the Department of Toxic Substances Control for review per the Whitmore Street Facility Expanded Site Investigation Prop 1 planning grant agreement. The report, which is the focus of the grant, summarizes the results of the Hydropunch investigation conducted earlier in the year and makes recommendations for further work.

Mr. Schoellerman announced that WQA had been awarded a \$2.5M Prop 1 planning grant to conduct site investigations on up to 11 high priority sites within the South El Monte Operable Unit. He noted that the grant requires a 20% match and that the work would be conducted in coordination with the Los Angeles Regional Water Quality Control Board staff.

Mr. Schoellerman indicated that the solicitation period for Prop 68 had opened and that staff was preparing to submit an application for treatment and remediation costs for all eligible projects in the basin. He noted there would only be one round of funding and that a \$20M cap per applicant would apply. The grant also requires a 50% match which could include eligible costs expended since the passage of Prop 68 in June 2018. He explained that due to the volume of information required in the application and the relatively short application deadline of January 24, 2020 staff was anticipating hiring a consultant to assist with the application. Finally, he noted that staff was preparing an announcement for the water purveyors.

## **ATTORNEY'S REPORT**

Mr. Padilla reported that his law firm was hosting a dinner for their clients, including WQA Board Members and staff, attending the ACWA Fall Conference in San Diego.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Manning reported that the WQA would be closed for the holidays from December 23<sup>rd</sup> to January 3<sup>rd</sup>. The office would re-open on January 6, 2020. He reminded everyone about the ACWA and NGWA Conferences taking place the first week of December. He noted that the next San Gabriel Valley Water Forum was scheduled for April 16, 2020. He lastly reported that staff was working on scheduling a workshop on PFAS and PFOA and has requested that Senator Rubio sponsor it. He would let the Board know the date of this event as soon as it was scheduled.

## **FUTURE AGENDA ITEMS**

None.

## **FUTURE BOARD AND COMMITTEE MEETINGS**

The Board decided to cancel all committee meetings for the month of December.

The next WQA Board meeting will be held on Wednesday, December 18, 2019 at 12:00 P.M. at WQA.

## **BOARD MEMBERS' COMMENTS/ REPORTS**

Mr. Miller announced that he was resigning from the WQA Board and that this would be his last meeting as a WQA Board Member. He explained that his work at Cal Am is taking him in a different direction and he would not be available to participate any longer. He commented that it was a pleasure working with the Board and staff.

Ms. Munoz reported that she attended the West Covina City Council meeting and congratulated Tony Wu on behalf of the WQA, for his new term as Mayor of West Covina.

Mr. Contreras reported on his trip to Argentina.

Mr. Kuhn thanked Mr. Miller for his many contributions while working on the WQA Board and noted that he will be missed.

## **CLOSED SESSION**

*Pursuant to Government Code  
Section 54957(b)(1) – Public  
Employment*

Mr. Padilla reported that a closed session was held and noted that Mr. Miller was not present. He indicated that an update was given and there was no final action taken.

*Title: Executive Director*

## **ADJOURNMENT**

The Vice-Chairman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned to December 18, 2019.

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Jorge Marquez  
Chairman

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Valerie Munoz  
Secretary

**DRAFT**

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
D01610	Bob Kuhn	Board Member Compensation for November 2019	
		5 Days WQA Business	747.15
		Meeting/Travel Expenses/Other	37.12
		Less Deferred Compensation	(690.00)
		Less Taxes Withheld	(57.15)
			37.12
D01611	Michael Whitehead	Board Member Compensation for November 2019	
		1 Day WQA Business	149.43
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.43)
			138.00
D01612	Ed Chavez	Board Member Compensation for November 2019	
		6 Days WQA Business	896.58
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(68.59)
			827.99
D01613	Jorge Marquez	Board Member Compensation for November 2019	
		3 Days WQA Business	448.29
		Meeting/Travel Expenses/Other	37.12
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(213.32)
			272.09
D01614	Valerie Munoz	Board Member Compensation for November 2019	
		3 Days WQA Business	448.29
		Meeting/Travel Expenses/Other	10.44
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(34.29)
			424.44
D01615	Mark Paulson	Board Member Compensation for November 2019	
		1 Days WQA Business	149.43
		Meeting/Travel Expenses/Other	14.44
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.43)
			152.44
D01616	Alfonso Contreras	Board Member Compensation for November 2019	
		1 Day WQA Business	149.43
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.43)
			138.00
EFT/ACH	SGBWQA - Payroll Fund	Replenish payroll fund for November 2019	
		Staff Payroll	79,604.96
		Board Deferred Compensation-Lincoln Life	690.00
		Board Payroll Taxes - Federal & State	636.25
			80,931.21
		<b>Total replenishment to payroll fund</b>	<b>82,921.29</b>
EFT/ACH	SGBWQA - Revolving Fund	Replenish revolving fund for 11/01/19 to 11/30/19 disbursements	
		Group Insurance	1,380.00
		Dues and Subscriptions	300.00
		Office Supplies	914.94
		Telephone Service	486.58
		Plant & Water Service	213.51
		Misc. Office Expense	40.00
		Copier Machine	411.72
		Computer Systems O&M	379.98
		Outside Services: Computer Consultant	200.00
		Meeting & Conferences	194.13
		Project Costs	2,659.96
			7,180.82

mb  
12-12-19



**DRAFT**

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
7174	ACWA/JPIA	Invoice No. 637826, Medical and life insurance premiums for January 1, 2020 to February 1, 2020	8,535.96
7175	Accent Computer Solutions, Inc.	Invoice No. 131908, Professional IT services for December 2019	1,340.28
7176	Bank of America	Invoice No. '19-11Nov-KM', Credit card expenses incurred for 11/01/19 to 11/30/19 Meetings & Conferences	<u>329.50</u> 329.50
7177	Bank of America	Invoice No. '19-11Nov-RS', Credit Card Expenses incurred for 11/01/19 to 11/30/19 Dues and Subscriptions Office Supplies Internet Service Meetings & Conferences	<u>165.00</u> <u>486.49</u> <u>59.90</u> <u>32.00</u> 743.39
7178	Bank of America	Invoice No. '19-11Nov-SM', Credit card expenses incurred for 11/01/19 to 11/30/19 Accounts Receivable Meetings & Conferences	<u>116.62</u> <u>48.00</u> 164.62
7179	CV Strategies	Professional services for WQA website Invoice No. 5331, October 2019 Invoice No. 5368, November 2019	<u>806.25</u> <u>7,137.50</u> 7,943.75
7180	The Gualco Group	Invoice No. '19-11Nov', Professional consulting services for November 2019	5,320.70
7181	Kadesh & Associates, LLC	Invoice No. 12-19, Professional consulting services for November 2019	15,000.00
7182	MCCi	Laserfiche professional services Invoice No. 18417, Server migration Invoice No. 18438, Laserfiche Connector Software	<u>1,025.00</u> <u>208.66</u> 1,233.66
7183	The Monares Group, LLC	Invoice No. '20-01Jan', Professional consulting services for January 2020	16,000.00
7184	The Monares Group, LLC	Invoice No. '19-11Nov-Exp', Professional consulting services, Reimbursable expenses for June 2019	1,779.76
7185	Olivarez Madruga Lemieux O'Neill, LLP	Invoice No. 8908, Professional legal services for October 2019	4,717.50
7186	Ruffle Properties, LLC	Office lease, CAM, and Storage for January 2020 Invoice No. '20-01Jan', Office lease Invoice No. '20-01Jan-CAM', Electricity charges Invoice No. '20-01Jan-Storage', Storage Room	<u>6,845.79</u> <u>643.20</u> <u>150.00</u> 7,638.99
7187	Stetson Engineers, Inc.	Invoice No. 1609-222-7, Professional services for October 2019	2,943.80
<b>TOTAL</b>			<u><u><b>163,794.02</b></u></u>

*mb*  
12-12-19



Water Quality Authority

## Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.58 per mile

(updated January 2019)

# EXPENSE SHEET

NAME: Bob Kuhn MONTH/YEAR: Nov-19

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
11/13/19	WQA Legislative/Public Information Committee	20	1	\$149.43
11/18/19	San Gabriel Valley Talk Group Meeting	4	1	\$149.43
11/20/19	WQA Board Meeting	20	1	\$149.43
11/21/19	Glendora Hospital Reception/Meeting with Assemblyman Portantino		1	\$149.43
11/25/19	Meeting with Brad Jansen and Bill Mathis re: San Gabriel Valley Economic Partnership	20	1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Total Meetings</b>			<b>5</b>	<b>\$747.15</b>
<b>Total Mileage (at \$0.58 per mile)</b>		<b>64</b>		<b>\$37.12</b>

  

DATE	Expense Reimbursement Description (receipts required)	Amount
<b>TOTAL Expenses</b>		<b>\$0.00</b>

  

<b>TOTAL MEETINGS, MILEAGE, EXPENSES</b>		<b>\$784.27</b>
457	<b>Deferred Compensation Amount (enter a positive number)</b>	<b>747.15</b>
<b>TOTAL</b>		<b>\$37.12</b>

I hereby certify that I have incurred and paid all of the above expenses on behalf of the  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Signature \_\_\_\_\_

**Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.**



11.  $\frac{1}{2} \log_2 32 = \frac{1}{2} \log_2 2^5 = \frac{1}{2} \cdot 5 = 2.5$

## EXPENSE SHEET

**MONTH/YEAR:** Nov-19

DATE		MEETING DESCRIPTION	Roundtrip Mileage (not to exceed 6)	# of Days	\$149.43 PER DIEM
	11/20/19	WQA Board Meeting		1	\$149.43
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Total Meetings				1	\$149.43
Total Mileage (at \$0.575 per mile)			0		\$0.00

DATE	Expense Reimbursement Description	Amount	Receipt Attached
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL Expenses		\$0.00	

TOTAL MEETINGS, MILEAGE, EXPENSES		\$149.43
457	Deferred Compensation Amount (enter a positive number)	
TOTAL		\$149.43

I hereby certify that I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY



Water Quality Authority

# Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.58 per mile

(updated January 2019)

## EXPENSE SHEET

NAME: Edward L. Chavez

MONTH/YEAR: Nov-19

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
11/4/19	Azusa City Council Meeting		1	\$149.43
11/5/19	Metropolitan Water District of Southern California Board of Directors' Meeting		1	\$149.43
11/6/19	San Gabriel Basin Watermaster Board Members' Meeting		1	\$149.43
11/7/19	Community Leaders Water Briefing - Senator Bob Archuleta - Sponsored by MWD & Central Basin MWD		1	\$149.43
11/12/19	San Gabriel County Water District Board of Directors' Meeting		1	\$149.43
11/13/19	San Gabriel Basin Water Quality Authority Legislative & Public Information Committee Meeting		1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Total Meetings</b>			<b>6</b>	<b>\$896.58</b>
<b>Total Mileage (at \$0.58 per mile)</b>		<b>0</b>		<b>\$0.00</b>

  

DATE	Expense Reimbursement Description (receipts required)	Amount
<b>TOTAL Expenses</b>		<b>\$0.00</b>

  

<b>TOTAL MEETINGS, MILEAGE, EXPENSES</b>			<b>\$896.58</b>
457	Deferred Compensation Amount (enter a positive number)		
<b>TOTAL</b>			<b>\$896.58</b>

I hereby certify that I have incurred and paid all of the above expenses on behalf of the  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Signature

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.



**Board Member Per Diem**  
 \$149.43 per meeting, 6 meeting maximum per month  
 Mileage Rate: \$0.58 per mile (updated January 2019)

## EXPENSE SHEET

NAME: JORGE MARQUEZ MONTH/YEAR: Nov-19

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
11/13/19	WQA - Legislative Committee		1	\$149.43
11/18/19	Regional Chamber Govt Committee - Rowland Heights	34	1	\$149.43
11/19/19	San Gabriel Valley Public Affrs. Network - Rosemead	30	1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Total Meetings</b>			<b>3</b>	<b>\$448.29</b>
<b>Total Mileage (at \$0.58 per mile)</b>		<b>64</b>		<b>\$37.12</b>

  

DATE	Expense Reimbursement Description (receipts required)	Amount
<b>TOTAL Expenses</b>		<b>\$0.00</b>

  

<b>TOTAL MEETINGS, MILEAGE, EXPENSES</b>		<b>\$485.41</b>
457	Deferred Compensation Amount (enter a positive number)	
<b>TOTAL</b>		<b>\$485.41</b>

I hereby certify that I have incurred and paid all of the above expenses on behalf of the  
 SAN GABRIEL BASIN WATER QUALITY AUTHORITY

\_\_\_\_\_  
 Signature

**Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.**



**\$149.43 per meeting, 6 meeting maximum per month**

(updated January 2018)

## EXPENSE SHEET

NAME: Valerie Munoz

MONTH/YEAR: Nov-19

DATE		MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
	11/13/19	WQA Leg and Pub Meeting	6	1	\$149.43
	11/19/19	West Covina Council Meeting	6	1	\$149.43
	11/20/19	WQA General Board Meeting	6	1	\$149.43
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
<b>Total Meetings</b>				<b>3</b>	<b>\$448.29</b>
<b>Total Mileage (at \$0.55 per mile)</b>			<b>18</b>		<b>\$10.44</b>

  

DATE	Expense Reimbursement Description (receipts required)	Amount
<b>TOTAL Expenses</b>		<b>\$0.00</b>

  

<b>TOTAL MEETINGS, MILEAGE, EXPENSES</b>		<b>\$458.73</b>
457	Deferred Compensation Amount (enter a positive number)	
<b>TOTAL</b>		<b>\$458.73</b>

I hereby certify that I have incurred and paid all of the above expenses on behalf of the  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Signature

***Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.***





**Board Member Per Diem**  
 \$149.43 per meeting, 6 meeting maximum per month  
 Mileage Rate: \$0.58 per mile (updated January 2019)

## EXPENSE SHEET

NAME: Alfonso Contreras MONTH/YEAR: Nov-19

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
11/20/19	WQA Board Meeting		1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Total Meetings</b>			<b>1</b>	<b>\$149.43</b>
<b>Total Mileage (at \$0.58 per mile)</b>		<b>0</b>		<b>\$0.00</b>

  

DATE	Expense Reimbursement Description (receipts required)	Amount
<b>TOTAL Expenses</b>		<b>\$0.00</b>

  

<b>TOTAL MEETINGS, MILEAGE, EXPENSES</b>		<b>\$149.43</b>
457	Deferred Compensation Amount (enter a positive number)	
<b>TOTAL</b>		<b>\$149.43</b>

I hereby certify that I have incurred and paid all of the above expenses on behalf of the  
 SAN GABRIEL BASIN WATER QUALITY AUTHORITY

*Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.*



**DRAFT**

The following demands on the Project Fund Account and Trustee Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
<b><u>BALDWIN PARK OPERABLE UNIT</u></b>				
E90717	RC Foster Corporation	Invoice No. 02-19-046, Project spare parts costs for December 2019	725.71	CR's
<b><u>SOUTH EL MONTE OPERABLE UNIT</u></b>				
E90718	Avocet Environmental Inc.	Project costs for Whitmore Groundwater Treatment System/Hydropunch activities		
		Invoice No. 5914 -Whitmore GW Treatment System	8,886.67	
		Invoice No. 5915 - Round 1 Prop 1-Whitmore Hydropunch	<u>15,856.47</u>	WQA/Prop 1
4698	Trojan UV	Invoice No. 201/8165, Peroxide for Whitmore Street Groundwater Remediation Facility Project	1,171.62	WQA
Total Project Costs			<u><u>26,640.47</u></u>	

MLB  
12-12-19

**DRAFT**

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment. Subsequent release of the demands is expected to be on January 2, 2020, subject to approval and availability of funds pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices.

Check No.	Payable to	Description	Amount	Funding Sources
<b><u>BALDWIN PARK OPERABLE UNIT</u></b>				
E90719	La Puente Valley County WD	Invoice No. 4-2019-11, Project T&R costs for November 2019	240,954.80	CR's
E90720	Main San Gabriel Basin Watermaster	Invoice No. 02-214, Administrative Project Costs for November 2019		
		Administrative costs	13,717.33	
		T&R costs	<u>17,609.75</u>	31,327.08 CR's
4699	Suburban Water Systems	Invoice No. 59881119, for project T&R costs for November 2019	114,352.15	CR's
4700	Valley County Water District	Project costs for November 2019		
		Invoice No. 405, T&R costs	137,305.80	
		Invoice No. 406, T&R costs	<u>27,396.10</u>	164,701.90 CR's
E90721	California Domestic Water Co.	Project costs for November 2019		
		Invoice No. 3324, T&R costs for Perchlorate	18,613.67	
		Invoice No. 3325, T&R costs for NDMA & VOC's	<u>65,052.58</u>	83,666.25 CR's
E90722	San Gabriel Valley Water Co.	Project costs for October 2019		
		Invoice No. 19-11349, B5 T&R costs	570,200.78	
		Invoice No. 19-11350, B6 T&R costs	740,493.18	
		Invoice No. 19-11358, B6 Capital costs-UV Flex Treatment Plant	<u>27,757.91</u>	1,338,451.87 CRs
<b>Total BPOU Project Costs</b>			<b><u>1,973,454.05</u></b>	

mb  
12-12-19



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Kenneth R. Manning, Executive Director  
**Date:** December 18, 2019  
**Subject:** **Stetson Engineers Task Order to Provide Support for Proposition 68 Application**

---

### **Summary**

Staff is recommending board approval for a \$40K task order to Stetson Engineers, Inc. (Stetson) to provide support in the preparation of a Proposition 68 grant application. The proposed application will cover more than a dozen eligible projects in the San Gabriel Basin that have existing treatment systems. With a relatively short application period and deadline of January 24, 2020, staff feels Stetson's assistance is beneficial to application process.

### **Background**

On November 14, 2019, the State Water Resources Control Board opened the solicitation process for Proposition 68 applications to fund treatment and remediation activities that reduce or prevent contamination of groundwater that serves as a source of drinking water. The funding guidelines note that "only those projects addressing contaminants resulting from a discharge of waste and causing contamination will be funded" under this grant program. Staff has identified 19 projects that meet this description and additional eligibility criteria.

According to the solicitation there is \$74M available to fund eligible projects after subtracting \$6M in administrative costs. However, another \$16M (20% of \$80M) is set aside for severely disadvantaged communities. Therefore, \$58M remains available for the standard application process.

The funding guidelines place funding limits of \$5M per project and \$20M per applicant. A 50% match is also required.

Proposition 68 provides that the funds may be used for non-capital expenses, including ongoing operations and maintenance of existing facilities.

## **Discussion**

WQA Staff plans to submit one application to fund non-capital expenses for all eligible projects in our basin. This type of application is referred to as a “program” in the guidelines and is the method preferred by State Board staff. Stetson will provide assistance by compiling required project information from the numerous purveyors and preparing several grant deliverables including the project background, scope of work and budgets for each project.

Stetson is experienced in preparing state grant applications and knowledgeable of Basin treatment facilities. Their attached proposal meets the scope and tight schedule required to submit the grant by the deadline of January 24, 2020. Due to the short timetable staff authorized Stetson to begin work on December 5, 2019 with a \$10K task order, the Executive Director’s maximum authorization. However, staff is recommending board authorization to amend the task order for an amount not to exceed \$40K to complete the full proposal.

## **Recommendation / Proposed Action**

Authorize staff to issue an amended Task Order not to exceed \$40,000 for Stetson Engineers to provide support for Proposition 68 application.

Attachments:

*Proposition 68 Funding Application Proposal from Stetson Engineers, Inc. dated December 5, 2019*



861 Village Oaks Drive, Suite 100 • Covina, California 91724  
Phone: (626) 967-6202 • Fax: (626) 331-7065 • Website: [www.stetsonengineers.com](http://www.stetsonengineers.com)  
Northern California • Southern California • Arizona • Colorado • Oregon

08-003

Reply to: Covina

December 5, 2019

Mr. Ken Manning  
Executive Director  
San Gabriel Basin Water Quality Authority  
1720 W. Cameron Ave., Suite 100  
West Covina, CA 91790

Subject: Proposition 68 Grant Funding Application Proposal

Dear Mr. Manning:

Thank you for contacting Stetson Engineers Inc. (Stetson) regarding a Scope of Work and Budget to assist the San Gabriel Basin Water Quality Authority (WQA) to prepare an application under the current round of Proposition 68 funding ("Groundwater Treatment and Remediation Grant Program"). Proposition 68 is being administered by the State Water Resources Control Board (SWRCB) - Division of Financial Assistance (DFA) and will provide funding for Operations and Maintenance (O&M) costs for existing treatment and remediation systems that prevent or reduce groundwater contamination. Proposition 68 allows up to a maximum of \$5 million per project, and up to \$20 million per applicant. Costs incurred between June 5, 2018 and February 28, 2023 are eligible for reimbursement. The application is due by January 24, 2020 and will be submitted by the WQA through the DFA's "Financial Assistance Application Submittal Tool" (FAAST) website.

#### **Prior Stetson Experience**

Stetson has prior experience completing applications for state grant funding. Stetson, on behalf of the Indian Wells Valley Groundwater Authority, prepared an application which received \$1.6 million in 2017 through Proposition 1 (Sustainable Groundwater Planning Grant Program, Round 2), including a portion of which was specifically designated for Severely Disadvantaged Communities (SDACs). Stetson, on behalf of San Gabriel Valley Water Company, prepared a FAAST application which received \$1.4 million in grant funding in 2018 under a Proposition 1 Groundwater Planning Grant. Stetson recently submitted (in November 2019) an application on behalf of the Indian Wells Valley Groundwater Authority for Proposition 68 (Sustainable Groundwater Management Grant Program, Round 3) funding.



Mr. Ken Manning  
December 5, 2019  
Page 2

### **Project Understanding**

It is Stetson's understanding that the WQA will submit a Proposition 68 application which will incorporate all existing treatment facilities that the WQA is financially involved with (see Attachment 1). The proposed application seeks to obtain funding for these treatment facilities to cover all O&M costs currently being paid for by the WQA and/or water purveyors. (Any O&M costs paid for by Potentially Responsible Parties and/or Cooperating Respondents may be excluded from the application as they may not be eligible costs.) A listing of the subject treatment facilities is provided in Attachment 1.

It is also Stetson's understanding that the WQA will submit the Proposition 68 grant application through the DFA's FFAST website (Stetson is available to assist the WQA). Pursuant to discussion with WQA staff, the WQA will provide/submit responses for the following sections of the grant application: "General Information", "Funding", "Legislative Information", "Contacts", "Cooperating Entities", and "Questionnaire". These sections will include information that the WQA has previously prepared for other past grant applications. The Proposition 68 grant application also requires ten (10) separate "Attachments" which require more detailed narratives and/or tabular descriptions. As part of the WQA's proposed application, Stetson will prepare specific Attachments on behalf of the WQA. The following Scope of Work and Budget has been prepared to address the following specific Attachments requested by the WQA. The Scope of Work is based on templates for each Attachment which are provided on the SWRCB's Proposition 68 website<sup>1</sup>.

### **Scope of Work**

#### **Attachment 1: Project/Applicant Background**

The combination of all subject treatment facilities will be classified as a basin-wide treatment "program". Stetson will categorize the treatment facilities into individual projects by Operable Unit area. For each Operable Unit area, Stetson will provide descriptions of the background conditions (including maps), water quality summaries, consistency with other plans and orders, responsible parties, and coordination with cooperating agencies. Stetson will also provide descriptions of the Main San Gabriel Basin and the WQA.

#### **Attachment 2: Supporting Documentation - Background**

Stetson will compile documentation associated with the supporting background information discussed in Attachment 1, including available monitoring and

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<sup>1</sup> [https://www.waterboards.ca.gov/water\\_issues/programs/grants\\_loans/propositions/prop68.html](https://www.waterboards.ca.gov/water_issues/programs/grants_loans/propositions/prop68.html)





Mr. Ken Manning  
December 5, 2019  
Page 3

reporting plans, resumes, etc. Stetson will prepare a Table of Contents for the supporting documentation.

**Attachment 4a: Operations and Maintenance Scope of Work**

For each Operable Unit area, Stetson will provide detailed descriptions regarding work tasks and deliverables and technical justification for the O&M of the subject treatment facilities.

**Attachment 5: Supporting Documentation – Scope of Work**

Stetson will compile documentation associated with the scope of work discussed in Attachment 4a “Operations and Maintenance Scope of Work”. Any supporting documentation associated with Attachment 4b “Capital Improvements” (to be prepared separately by the WQA) will be provided by the WQA. Stetson will prepare a Table of Contents for the supporting documentation.

**Attachment 7a: Budget Narrative**

Stetson will categorize the treatment facility budgets by Operable Unit area. For each Operable Unit area, Stetson will provide a budget narrative which describes and justifies the costs (see Attachment 7b below).

**Attachment 7b: Budget Summary and Detail**

Stetson will prepare budget summary and detailed tables for each treatment facility under each Operable Unit area. The cost categories will include (if applicable) administrative, planning, design, environmental, construction, implementation, monitoring, performance, and/or outreach costs, as required by the SWRCB templates. It is understood the WQA will provide Stetson with historical O&M costs (paid for by the WQA and/or water producers) for certain SEMOU treatment facility including, if applicable, monitoring, reporting, utilities, chemicals, replacement or change-out of existing equipment, and plant operator expenses. Stetson will coordinate with individual water producers for any remaining historical O&M costs. If historical O&M costs are unavailable, or if the water producers are unable to provide information in a timely fashion, Stetson will estimate any missing O&M costs based on available cost information from other existing treatment facilities. Stetson will also estimate O&M costs associated with historical groundwater production and disinfection. Stetson will also coordinate with the WQA to determine the O&M costs eligible for grant funding and for cost match. It is anticipated the WQA’s cost match will be 50 percent and will include previous O&M costs incurred by the WQA and producers back through June 5, 2018.



STETSON ENGINEERS INC.

Mr. Ken Manning  
December 5, 2019  
Page 4

As noted above, Stetson will prepare the requested Attachments using Proposition 68 templates provided by the SWRCB. All requested Attachments will be prepared in Word, Excel, and/or PDF formats and will adhere to any formatting and page limit requirements.

### **Budget and Schedule**

The proposed not-to-exceed budget for all tasks is \$40,000. Stetson is prepared to commence work following written authorization to proceed by the WQA. Based on a notice to proceed on December 5, 2019, Stetson will provide the WQA with a data request list by December 10, 2019. Based on receipt of the requested data by December 13, 2019, Stetson will provide the WQA with drafts of the requested Attachments for review by January 6, 2020. Stetson anticipates one (1) round of comments from the WQA to the draft Attachments. Stetson will provide the WQA with finalized versions of the requested Attachments in a format compatible with the FAAST website prior to the application due date of January 24, 2020.

Stetson appreciates this opportunity to provide the WQA with this scope of work and budget. Please feel free to contact me at (626) 967-6202 should you have any questions or wish to discuss this proposal.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Steve Johnson', is written over a blue circular stamp. The signature is fluid and cursive.

Steve Johnson, P.E.  
President  
Stetson Engineers Inc.

Attachments



**ATTACHMENT 1**

**Water Quality Authority  
Proposed Proposition 68 Grant Funding Projects (Program)**

<b>Treatment Facility Owner</b>	<b>Treatment Facilities</b>	<b>Operable Unit</b>
Alhambra, City of	Well Nos. 7, 8, 11 & 12	Area 3
Arcadia, City of	Longden 1 & 2	Outside
Cal Domestic Water Company	Well Nos. 3, 5A, 6, 10	BPOU
El Monte, City of	Well 12	Outside
	Well 10	Outside
	Well 2A	Outside
Golden State Water Company	San Gabriel 1 & 2	SEMOU
	Garvey No. 3	SEMOU (Located Within)
	Art 2 & 3, Base 3 & 4, Hwy 1	Outside
La Puente Valley County Water District	Well Nos. 2, 3, 5	BPOU
Monrovia, City of	Wells No. 2 & 6	Outside
	Wells No. 3, 4 & 5	Outside
Monterey Park, City of	Well 5	SEMOU
	Wells 9, 12 & 15	SEMOU
	Wells 1, 3, 10 & Fern	SEMOU
San Gabriel Valley Water Company	Well 11B	SEMOU (Located Within)
	Well B11B	PVOU (Located Within)
	Wells 8B, 8C, 8D & 8E	SEMOU
	Well G4A	SEMOU (Located Within)
	Plant B5	BPOU
	Plant B6	BPOU
South Pasadena, City of	Wilson 3 & 4	Outside
Valley County Water District	Maine East & West	BPOU (Located Within)
	Nixon East & West	BPOU (Located Within)
	Subarea 1	BPOU
San Gabriel Basin Water Quality Authority	WSGRF	SEMOU



## **Standard Billing Rate Schedule**

### **Professional Fees**

Principal	\$237.00	Per Hour
Special Project Director	\$237.00	Per Hour
Project Manager, Senior	\$206.00	Per Hour
Supervisor I	\$206.00	Per Hour
Supervising Soil Scientist	\$191.00	Per Hour
Supervisor II	\$191.00	Per Hour
Supervisor III	\$185.00	Per Hour
Senior I	\$165.00	Per Hour
Senior II	\$149.00	Per Hour
Senior III	\$134.00	Per Hour
Construction Manager	\$134.00	Per Hour
Construction Manager / Oversight	\$118.00	Per Hour
Senior Construction Inspector	\$118.00	Per Hour
Senior Field Geologist	\$134.00	Per Hour
Senior Associate	\$128.00	Per Hour
Associate I	\$122.00	Per Hour
Associate II	\$116.00	Per Hour
Associate III	\$111.00	Per Hour
Associate Soil Scientist	\$111.00	Per Hour
Senior Assistant	\$103.00	Per Hour
Assistant I	\$98.00	Per Hour
Assistant II	\$93.00	Per Hour
Assistant Soil Scientist	\$93.00	Per Hour
Assistant III	\$88.00	Per Hour
GIS Manager	\$122.00	Per Hour
GIS Specialist I	\$101.00	Per Hour
GIS Specialist II	\$91.00	Per Hour
Technical Illustrator	\$88.00	Per Hour
AutoCAD Technician	\$88.00	Per Hour
Soil Technician	\$77.00	Per Hour
Aide I	\$72.00	Per Hour
Aide II	\$62.00	Per Hour
Aide III	\$57.00	Per Hour
Project Coordinator I	\$134.00	Per Hour
Project Coordinator II	\$98.00	Per Hour
Project Coordinator III	\$88.00	Per Hour
Contract Management	\$103.00	Per Hour
Administrative I	\$72.00	Per Hour
Administrative II	\$67.00	Per Hour
Administrative III	\$62.00	Per Hour

*Effective January 1, 2019*

## Direct Expense Rates

Expense Description	Billing Rate
Fax	\$0.30 / Page
Mileage	\$* / Mile
Reproduction: Black & White (In-House)	\$0.15 / Page
Reproduction: Color - 8.5" x 11" (In-House)	\$0.89 / Page
Reproduction: Color - 11" x 17" (In-House)	\$1.89 / Page
Plotter Reproduction (In-House)	\$1.50 / Sq. Ft.
Specialty Computer Expense (In-House)	\$15.00 / Hour
4x4 Truck with Drill Rig	\$150.00 / Day
Survey Equipment	\$120.00 / Day

Notes:

- 1) \* Mileage is billed at the current IRS approved mileage rate and may be subject to change.
- 2) Subcontractor services will be charged at cost plus 10% administration fee.
- 3) All other project reimbursable expenses (i.e., telephone, commercial transportation, meals, lodging, postage, outside reproduction, etc.) will be billed at cost.
- 4) Testimony fees are 150% of standard rates and apply to depositions, court time and time spent on stand-by at attorney's request. Travel time and preparation time is charged at standard rates. Stetson Engineers Inc. authorizes only staff at associate classification or higher to testify as expert witnesses.



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board Members  
**From:** Kenneth R. Manning, Executive Director  
**Date:** December 18, 2019  
**Subject:** **FY 19-20 Administrative Budget Line Item Transfer for Engineering/Technical**

---

### **Background and Discussion**

The WQA Operating Expense Budget for the expense account "Engineering/Technical" was approved at \$15,000 for the FY 19-20. It was based on projected activities for the fiscal year.

As discussed in the staff report submitted on the Board Agenda as Item VIII(a)1, staff is proposing to issue an amended task order to Stetson for \$40,000 for their assistance in the preparation of the Proposition 68 grant applications. This will increase the projected costs in the Engineering/Technical cost category to \$40,000, which exceeds the budget by \$25,000.

In accordance with WQA procedures, staff is submitting a request for a budget line item transfer to increase the budget for Engineering/Technical activities by \$25,000 (from \$15,000 to \$40,000), and to decrease the budget for Database and Mapping by \$25,000 (from \$70,000 to \$45,000.)

### **Recommendation / Proposed Action**

Staff requests that the Board of Directors approve the budget line item transfer for Engineering/Technical activities.

### **Attachments:**

*Line Item Transfer Form – SGBWQA A-15*



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## LINE ITEM TRANSFER FORM SGBWQA A-15

**DATE:** December 18, 2019  
**TO:** EXECUTIVE DIRECTOR  
**FROM:** ACCOUNTANT  
**SUBJECT:** ADMINISTRATIVE BUDGET LINE ITEM TRANSFER REQUEST - **FY 19/20**  
*Engineering Services - Proposition 68 Applications*

---

In accordance with Administrative Procedure 15, the following budget line item transfer for the Fiscal Year 19/20 is hereby requested:

	<u>Line Item Account No.</u>	<u>Line Item Description</u>	<u>Line Item Budget</u>	<u>Increase (Decrease)</u>	<u>Revised Line Item Budget</u>
<b>TRANSFER TO:</b>	6610-00-000	Engineering/Technical	\$15,000	\$25,000	\$40,000
<b>TRANSFER FROM:</b>	6675-00-000	Database & Mapping Activities	\$70,000	(\$25,000)	\$45,000

### Explanation:

A Budget Line Item Transfer Request is hereby submitted to accommodate the costs related to Engineering/Technical with a corresponding decrease to Database & Mapping Activities.

### Approval:

**Board Approval (for items in excess of \$5,000)**

---

Kenneth R. Manning: Executive Director

---

Jorge Marquez: Board Chairman



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board of Directors

**From:** Kenneth R. Manning, Executive Director

**Date:** December 18, 2019

**Subject:** **Resolution No. 19-008, A Resolution of the Board of Directors of the San Gabriel Basin Water Quality Authority Authorizing Entering into a Funding Agreement with the State Water Resources Control Board and Authorizing and Designating Representatives for the San Gabriel Basin Regional Groundwater Remediation Program**

---

### Summary

The attached resolution is required to be included in the Proposition 68 grant application package that is currently being prepared by staff. It is similar to resolutions the board adopted for WQA's Proposition 1 applications. Resolution 19-008 authorizes the Executive Director or designee to execute agreements with the State Water Resources Control Board pertaining to an eventual grant agreement.

### Recommendation / Proposed Action

Adopt Resolution 19-008.

### Attachments

*Draft Resolution 19-008*



# DRAFT

## RESOLUTION NO. 19-008

**A RESOLUTION OF THE  
BOARD OF DIRECTORS OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
AUTHORIZING ENTERING INTO A FUNDING AGREEMENT WITH THE  
STATE WATER RESOURCES CONTROL BOARD  
AND AUTHORIZING AND DESIGNATING REPRESENTATIVES  
FOR THE SAN GABRIEL BASIN REGIONAL GROUNDWATER REMEDIATION PROGRAM.**

**Whereas**, the San Gabriel Basin Water Quality Authority ("Authority") has submitted an application to the State Water Resources Control Board for funding for the San Gabriel Basin Regional Groundwater Remediation Program ("Project"); and

**Whereas**, prior to the State Water Resources Control Board's executing a funding agreement, the Authority is required to adopt a resolution authorizing an agent, or representative, to sign the funding agreement, amendments, and requests for disbursement on behalf of the Authority, and to carry out other necessary Project-related activities;

**Now, therefore, be it resolved and ordered**, that the Authority is hereby authorized to carry out the Project, enter into a funding agreement with the State Water Resources Control Board, and accept and expend State funds for the Project; and

**Be it further resolved and ordered**, that the Executive Director, or designee, is hereby authorized and designated to sign, for and on behalf of the Authority, the funding agreement for the Project and any amendments thereto; and

**Be it further resolved and ordered**, that the Executive Director, or designee, is hereby authorized and designated to represent the Authority in carrying out the Authority's responsibilities under the funding agreement, including certifying invoices and disbursement requests for Project costs on behalf of the Authority and compliance with applicable state and federal laws.

**Be it further resolved and ordered**, that any and all actions, whether previously or subsequently taken by the Authority, which are consistent with the intent and purposes of the foregoing resolution, shall be, and hereby are, in all respects, ratified, approved and confirmed.

PASSED AND ADOPTED this 18th day of December, 2019 by the following called vote:

Ayes:

Noes:

Absent:

Abstain:

---

Jorge Marquez, Chairman

## San Gabriel Basin Water Quality Authority



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Valerie Munoz, Secretary  
San Gabriel Basin Water Quality Authority

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES

I, Valerie Munoz, Secretary of the Board of Directors of the San Gabriel Basin Water Quality Authority do hereby certify that the foregoing Resolution 19-008 was duly adopted by the Board of Directors of said District at a regular meeting of said Board duly held on December 18, 2019 and that it was adopted by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

---

Valerie Munoz, Secretary  
San Gabriel Basin Water Quality Authority



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board Members  
**From:** Kenneth R. Manning, Executive Director  
**Date:** December 18, 2019  
**Subject:** **Notice of Exemption for the San Gabriel Basin Regional Groundwater Remediation Program**

---

### Summary

Staff is preparing a Proposition 68 application to fund WQA's San Gabriel Basin Regional Groundwater Remediation Program. The project involves the operation, maintenance and repair of existing groundwater treatment facilities in the San Gabriel Basin.

The California Environmental Quality Act (CEQA) allows a Class 1 exemption for operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use at the time of lead agency determination. Therefore, the proposed project qualifies for an exemption under CEQA.

Staff is recommending the board adopt Resolution 19-009 and approve the attached Notice of Exemption (NOE). Following this board action staff will file the NOE with the Los Angeles County Clerk and State Clearinghouse.

### Recommendation / Proposed Action

Adopt Resolution 19-009 and approve the Notice of Exemption for the San Gabriel Basin Regional Groundwater Remediation Program.

### Attachments

- 1) *Draft Resolution 19-009, A Resolution of the San Gabriel Basin Water Quality Authority Concerning A Notice of Exemption and Approval for San Gabriel Basin Regional Groundwater Remediation Program*
- 2) *Notice of Exemption – San Gabriel Basin Regional Groundwater Remediation Program*

# DRAFT

## RESOLUTION NO. 19-009

### A RESOLUTION OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY CONCERNING A NOTICE OF EXEMPTION AND APPROVAL FOR THE SAN GABRIEL BASIN REGIONAL GROUNDWATER REMEDIATION PROGRAM

WHEREAS, in 1984, the San Gabriel Valley was placed on the United States Environmental Protection Agency's ("EPA") National Priorities List for environmental cleanup; and

WHEREAS, in 1993, the San Gabriel Basin Water Quality Authority ("Authority") was formed by the California Legislative for the purpose of planning and financing groundwater extraction and treatment projects in the Main San Gabriel Groundwater Basin and to contribute to the basinwide remedial objectives established by state and federal agencies; and

WHEREAS, the Authority desires to apply for a Proposition 68 grant to fund the operation, maintenance and repair of existing groundwater treatment facilities in the San Gabriel Basin;

NOW, THEREFORE, BE IT RESOLVED:

**Section 1:** This Board of Directors of the San Gabriel Basin Water Quality Authority finds and determines that the proposed Project qualifies for an exemption from CEQA pursuant to California Code of Regulations Section 15306 "consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of lead agency's determination."; and

**Section 2:** This Board further finds and determines that none of the exceptions to categorical exemptions listed in CEQA Guidelines §15300.2 are applicable; and

**Section 3:** The proposed Project is approved; and

**Section 4:** The Executive Director and Authority staff is authorized and directed to execute a Notice of Exemption and to file it with the appropriate authorities as required under CEQA.

PASSED AND ADOPTED this 18th day of December, 2019.

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Chairman

---

Secretary

**Notice of Exemption****Appendix E**

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk

County of: Los Angeles

12400 Imperial Hwy

Norwalk, CA 90650

**From:** (Public Agency): San Gabriel Basin Water Quality  
1720 W. Cameron Ave., Suite 100  
West Covina, CA 91790

(Address)

Project Title: San Gabriel Basin Regional Groundwater Remediation Program

Project Applicant: San Gabriel Basin Water Quality Authority

Project Location - Specific:

Various sites within the San Gabriel Basin (See attached map)

Project Location - City: \_\_\_\_\_ Project Location - County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:

Numerous groundwater treatment facilities exist in the San Gabriel Basin that are used to remediate the groundwater. The proposed project would provide several years of funding to continuously operate the facilities and provide the benefit of removing contaminants from the groundwater basin.

Name of Public Agency Approving Project: San Gabriel Basin Water Quality Authority

Name of Person or Agency Carrying Out Project: San Gabriel Basin Water Quality Authority

Exempt Status: **(check one):**

☐ Ministerial (Sec. 21080(b)(1); 15268);

☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));

☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));

☒ Categorical Exemption. State type and section number: Class 1, 15301

☐ Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

The project involves only the operation, maintenance and repair of existing groundwater treatment facilities in the San Gabriel Basin. Class 1, Section 15301 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use at the time of lead agency determination.

Lead Agency

Contact Person: Randy Schoellerman

Area Code/Telephone/Extension: 626-338-5555

**If filed by applicant:**

1. Attach certified document of exemption finding.

2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: Assistant Executive Director

☒ Signed by Lead Agency ☐ Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

## Calendars



Dec 12, 2019 - Mar 11, 2020

### Thursday Dec 12, 2019

11:00am - 1:00pm [SCWUA Meeting](#)

### Tuesday Dec 17, 2019

5:30pm - 6:30pm [USGVMWD Gov Affairs Committee Meeting](#)

### Wednesday Dec 18, 2019

8:00am - 10:30am [TVMWD Board Meeting](#)

10:00am - 11:00am [Upper District Board Meeting](#)

12:00pm - 1:00pm [WQA Board Meeting](#)

1:30pm - 2:30pm [WM Administrative Committee Mtg](#)

### Monday Dec 23, 2019

All day » [WQA Closed for the Holidays](#)

### Tuesday Dec 24, 2019

» All day » [WQA Closed for the Holidays](#)

### Wednesday Dec 25, 2019

» All day » [WQA Closed for the Holidays](#)

4:30pm - 5:30pm [USGVMWD Water Policy Committee Meeting](#)

### Thursday Dec 26, 2019

» All day » [WQA Closed for the Holidays](#)

4:30pm - 5:30pm [Admin and Finance Committee meeting](#)

### Friday Dec 27, 2019

» All day » [WQA Closed for the Holidays](#)

### Saturday Dec 28, 2019

» All day » [WQA Closed for the Holidays](#)

### Sunday Dec 29, 2019

» All day »

WQA Closed for the Holidays

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**Monday** Dec 30, 2019

» All day »

WQA Closed for the Holidays

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**Tuesday** Dec 31, 2019

» All day »

WQA Closed for the Holidays

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**Wednesday** Jan 1, 2020

» All day »

WQA Closed for the Holidays

8:00am - 10:30am

**CANCELLED: TVMWD Board Meeting**

10:00am - 11:00am

**Upper District Board Meeting** ↻

2:30pm - 3:30pm

**Watermaster Board Meeting** ↻

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**Thursday** Jan 2, 2020

» All day »

WQA Closed for the Holidays

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**Friday** Jan 3, 2020

» All day »

WQA Closed for the Holidays

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**Wednesday** Jan 8, 2020

11:00am - 12:00pm

**WQA Leg/Pub Committee** ↻

1:30pm - 3:00pm

**WM Basin Watermaster Committee Mtg** ↻

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**Monday** Jan 13, 2020

8:00am - 9:30am

**SGVMWD Board Meeting** ↻

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**Tuesday** Jan 14, 2020

10:00am - 11:00am

**WQA Admin/Finance Committee** ↻

5:30pm - 6:30pm

**USGVMWD Gov Affairs Committee Meeting** ↻

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**Wednesday** Jan 15, 2020

8:00am - 10:30am

**TVMWD Board Meeting** ↻

10:00am - 11:00am

**Upper District Board Meeting** ↻

12:00pm - 1:00pm

**WQA Board Meeting** ↻

1:30pm - 2:30pm

**WM Administrative Committee Mtg** ↻

## Wednesday Jan 22, 2020

4:30pm - 5:30pm [USGVMWD Water Policy Committee Meeting](#) ↻

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## Thursday Jan 23, 2020

4:30pm - 5:30pm [Admin and Finance Committee meeting](#) ↻

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## Wednesday Feb 5, 2020

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

10:00am - 11:00am [Upper District Board Meeting](#) ↻

2:30pm - 3:30pm [Watermaster Board Meeting](#) ↻

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## Monday Feb 10, 2020

8:00am - 9:30am [SGVMWD Board Meeting](#) ↻

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## Tuesday Feb 11, 2020

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

11:00am - 12:00pm [WQA Engineering Committee](#) ↻

5:30pm - 6:30pm [USGVMWD Gov Affairs Committee Meeting](#) ↻

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## Wednesday Feb 12, 2020

11:00am - 12:00pm [WQA Leg/Pub Committee](#) ↻

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻

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## Wednesday Feb 19, 2020

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

10:00am - 11:00am [Upper District Board Meeting](#) ↻

12:00pm - 1:00pm [WQA Board Meeting](#) ↻

1:30pm - 2:30pm [WM Administrative Committee Mtg](#) ↻

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## Wednesday Feb 26, 2020

All day » [ACWA DC Conference](#)

4:30pm - 5:30pm [USGVMWD Water Policy Committee Meeting](#) ↻

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## Thursday Feb 27, 2020



» All day »

ACWA DC Conference

4:30pm - 5:30pm [Admin and Finance Committee meeting](#)

**Friday** Feb 28, 2020

» All day

ACWA DC Conference

**Wednesday** Mar 4, 2020

8:00am - 10:30am [TVMWD Board Meeting](#)

10:00am - 11:00am [Upper District Board Meeting](#)

2:30pm - 3:30pm [Watermaster Board Meeting](#)

**Monday** Mar 9, 2020

8:00am - 9:30am [SGVMWD Board Meeting](#)

**Tuesday** Mar 10, 2020

10:00am - 11:00am [WQA Admin/Finance Committee](#)

11:00am - 12:00pm [WQA Engineering Committee](#)

5:30pm - 6:30pm [USGVMWD Gov Affairs Committee Meeting](#)

**Wednesday** Mar 11, 2020

11:00am - 12:00pm [WQA Leg/Pub Committee](#)

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#)

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From all of us at the WQA we would like to wish  
you a very Merry Christmas and Happy New Year.

Christmas 2019



Randy, Michelle, Mary, Ken, Stephanie, Dan