

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
OCTOBER 21, 2020 AT 12:00 P.M.**

To the extent authorized by the Governor's Executive Order N-25-20 dated March 12, 2020 ("Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Reserved the Right to Suspend Application of Certain Public Meeting Requirements Under the Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Board meeting took place online and teleconference.

CALL TO ORDER

The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

ROLL CALL OF BOARD MEMBERS

Jorge Marquez, Bob Kuhn, Mark Paulson, Lynda Noriega (entered late), Mike Whitehead, and Ed Chavez.

BOARD MEMBERS ABSENT

Valerie Munoz

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Mary Saenz, Director of Finance; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Michelle Sanchez, Admin/Accounting Assistant; Richard Padilla, Legal Counsel

MEMBERS OF THE PUBLIC PRESENT

None.

MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE

Al Contreras, Upper District; Gabriel Monares, The Monares Group; Ken Manning, WQA Consultant; Craig Gott, Suburban Water Systems; Garry Hoffer, Cal American Water Company; David Muse, Valley County Water District; Brian Bowcock, Three Valleys Municipal Water District; Ken Reich, Suburban Water Systems

PUBLIC COMMENT

None.

ITEMS TOO LATE TO BE AGENDIZED

None.

CONSENT CALENDAR

Mr. Paulson moved to approve the consent calendar. Mr. Kuhn seconded the motion and it was approved. Mr. Whitehead abstained from Project Demand No: E90977.

COMMITTEE REPORTS

***Administrative/Finance
Committee Report***

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

*Report on Cash and Investments
for 3rd Quarter 2020.*

Ms. Saenz reported that the quarterly report on cash and investments as of September 30, 2020 was enclosed for review. She indicated that the average monthly effective yields for the Pooled Money Investment Account (PMIA) for July, August and September 2020 were 0.920%, 0.784% and 0.685%, respectively. She noted that the Local Agency Investment Fund (LAIF) quarterly rate for July through September 2020 was 0.84%, with quarterly interest earned of \$13,832.37. She reported that this was to receive and file.

*Discussion/Action Regarding
Continued Participation in the
Coalition for Environmental
Restoration and Development*

Mr. Schoellerman reported that for the last several years, the WQA participated with the Coalition for Environmental Protection, Restoration and Development (CEPRD) in the development of a Division of Drinking Water policy 97-005 user guide to benefit all communities statewide. He indicated that staff is now recommending continuing that participation and support of the group in furtherance of policies regarding contaminants of emerging concern (CECs) such as PFAS and PFOA. He noted that the cost for the continued participation was \$25,000.

After brief discussion Mr. Kuhn moved to approve the continued participation in the CEPRD. Mr. Whitehead seconded the motion and it was unanimously approved.

*Legislative/Public Information
Committee Report*

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

**OTHER
ACTION/INFORMATION
ITEMS**

Ms. Noriega entered the meeting.

Adopt Resolution No. 20-006

Mr. Schoellerman reported that in December 2019, the WQA Board approved Resolution 19-008 authorizing staff to enter into a funding agreement and designating representatives for WQA's Proposition 68 San Gabriel Basin Regional Groundwater Remediation Program. The resolution was required as part of the application package submitted in January 2020 that included two separate applications, one for projects serving disadvantaged communities (DACs) and one for projects serving non-disadvantaged communities. He noted that as the only projects qualifying for the DAC designation are city of El Monte projects the application was notated with "El Monte" added to the program title. He indicated that the State Water Resources Control Board has determined that it would be appropriate for the WQA Board to also approve a similar resolution with the "El Monte" added to the Resolution title.

After brief discussion, Ms. Noriega moved to adopt Resolution No. 20-006. Mr. Kuhn seconded the motion and it was adopted by the following roll call vote:

AYES: MARQUEZ, KUHN, PAULSON,
NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE.

ABSENT: MUNOZ

PROJECT REPORTS

Mr. Colby reported that the monitoring well agreement for the former AMVETs property is almost complete. He reported that there was a technical meeting for the EMOU earlier in the week. He also reported on the Whitmore Proposition 1 expanded site investigation work and indicated that they were still working gaining access to a site on Telstar Ave. adjacent to WQA's Whitmore treatment facility. He noted that the Regional Board may consider meeting with the property owner. Next, he reported that the SEMOU Proposition 1 site investigation work continued with weekly meetings with Regional Board to coordinate site access activities for the 12 high priority sites.

ATTORNEY'S REPORT

None.

LEGISLATIVE REPORT

Mr. Monares reported that in Washington, DC the Senate voted on a corona virus relief bill which did not pass and indicated that it could lead to state and local government budget cuts in the future.

EXECUTIVE DIRECTOR'S REPORT

Mr. Schoellerman reported the Prop 68 agreement was being reviewed by legal counsel. He noted that staff was looking to hire some accounting and technical help to administer these funds. He reported that staff has received some good feedback from WQA's webinar presentation to the city councils on October 1st and that staff was looking to hold another one in January. He reported that he along with staff and Mr. Marquez and Ms. Munoz met with Congresswoman Napolitano and her staff. He indicated that the Congresswoman was eager to assist the WQA and requested a tour once the stay at home order was lifted. He also noted that Ms. Munoz asked the Congresswoman to be a speaker at one of our future webinar updates to the cities. He reported that he had a meeting with Senator Archuleta. He noted that \$10M was still available in the USBR's the FY20 budget and that its status was unclear. He reported that the Senate appropriations bills were not expected to be made public until after the election. He indicated that our federal lobbyist would like to meet with the WQA staff and Board members and was considering having them attend a future Legislative/Public Information Committee meeting. He reported that all WQA staff would be attending sexual harassment prevention training as required. He reported that he received an update from Dr. Richard Schope (EcoVoices) on his water education program for students and noted that he was selected to present at the National Groundwater Association conference in December. His

presentation will be sponsored by WQA. He noted that the second round of assessment invoices have been sent out. He reported that staff received some good feedback from the budget discussion that took place at the Administrative/Finance Committee. He also reported that staff continues to work both in the office and remotely under the COVID-19 guidelines. He lastly reported that there would be a workshop at the next Board meeting for the Prop 1 SEMOU Site Investigation grant, which is one of the grant requirements.

FUTURE AGENDA ITEMS

None.

FUTURE BOARD AND COMMITTEE MEETINGS

The Admin/Finance Committee Meeting was scheduled for Tuesday, November 10, 2020 at 10:00 am.

The Engineering Committee Meeting scheduled for Tuesday, November 10, 2020 at 11am.

A Legislative/Public Information Committee was scheduled for Wednesday, November 11, 2020 at 11:00 am.

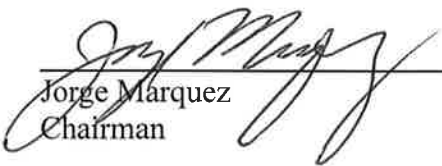
The next WQA Board meeting will be held on Wednesday, November 18, 2020 at 12pm.

BOARD MEMBERS' COMMENTS/ REPORTS

None.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned to November 18, 2020.



Jorge Marquez
Chairman



Bob Kuhn
Vice-Chairman

**SAN GABRIEL BASIN WATER QUALITY AUTHORITY
ADMINISTRATIVE/FINANCE COMMITTEE AND
SPECIAL MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 10, 2020 AT 10:00 A.M.**

To the extent authorized by the Governor's Executive Order N-25-20 dated March 12, 2020 ("Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Reserved the Right to Suspend Application of Certain Public Meeting Requirements Under the Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Administrative/Finance Committee and Special meeting of the Board took place online and teleconference.

CALL TO ORDER

Mr. Whitehead called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

**COMMITTEE MEMBERS
PRESENT**

Mike Whitehead, Bob Kuhn and Mark Paulson,

WATERMASTER LIASON

Dave Michalko

**COMMITTEE MEMBERS
ABSENT**

None.

**OTHER BOARD MEMBERS
PRESENT**

Lynda Noriega

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Mary Saenz, Director of Finance; Michelle Sanchez, Accounting Assistant; Dan Colby, Assistant Executive Director/Senior Project Manager

**MEMBERS OF THE PUBLIC
PRESENT**

Brian Bowcock, Three Valleys Municipal Water District; Ken Manning, WQA Consultant; Lenet Pacheco, Valley County Water District; Veva Weamer, Wildermuth Environmental (WEI)

PUBLIC COMMENT

None.

***Discussion Regarding Wildermuth
Task Order for Database and
Animation Updates***

Mr. Schoellerman reminded the committee that WEI created an integrated groundwater database for WQA and developed four groundwater animations that show the historical movement of the contaminant plume in the San Gabriel Basin. He noted this information has been helpful as a public relations tool to inform the public and elected officials about the impact the groundwater remediation efforts are having on the various contaminant plumes. He indicated that staff is recommending issuing a Task Order to WEI not to exceed \$50,064 to update

WQA's groundwater database and animations through June 2020.

Mr. Kuhn commented that this was a very useful tool when the WQA goes to Washington, D.C. to talk with legislators.

Mr. Whitehead commented that this was a very valuable tool for the WQA and all of the basin.

After some discussion, the committee recommended that the task order go to the full Board for approval.

***Discussion Regarding Wildermuth
Task Order for 3D Transport
Model Needs Assessment***

Mr. Schoellerman reported that staff is considering the development of a 3D groundwater flow-and-transport model that will allow for the projection of plume movements and for the generation of 3D visualization images and animations. The effort requires a significant cost estimated at \$700K - \$800K and staff plans to utilize future grants opportunities to implement the work. However, staff is recommending moving ahead with a needs assessment to refine and finalize the necessary scope of work that would provide the basis for a grant application. He noted that WEI has provided the attached proposal for \$39,936 to complete the needs assessment.

Mr. Kuhn recommended that this item go to the Board for approval.

After brief discussion, the committee recommended that this task order go to the full Board for approval.

***Discussion Regarding WQA
Budgeted Projects***

Mr. Schoellerman briefly reviewed the budget and assessment reserve projections that were discussed in this committee the previous month. The projections indicated that WQA's assessment reserves could decline from \$1.9M to \$800K over the next 5 years under the current assessment of \$12/AF. Next, he presented a chart that illustrated the priority projects funded by the assessment over the same period. The expenditures represented the matching costs required for two of WQA's existing Proposition 1 planning grants plus two future Proposition 1 implementation grants that staff anticipates securing over the next couple of years. He concluded by noting that any federal funds received in the future could be used to offset the matching requirements.

Mr. Whitehead thanked Mr. Schoellerman for providing the information. He indicated that the water producers need to be informed of any possible assessment increase as early as possible and suggested that he continue to communicate with the SGV Water Association and Watermaster so they can understand that we are planning for the future.

Ms. Noriega asked if WQA would be likely to see any federal

funding come in with a new presidential administration.

Mr. Schoellerman responded that it is likely the change could be positive for WQA but that it was too soon to know for sure.

Mr. Paulson suggested that the WQA may want to consider establishing an assessment reserve policy to help guide future assessment discussions. Mr. Kuhn and Mr. Whitehead agreed with Mr. Paulson.

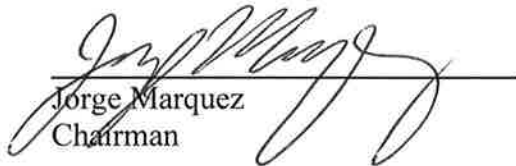
Mr. Schoellerman indicated that he would draft an assessment reserve policy for the committee to review.

EXECUTIVE DIRECTOR'S REPORT

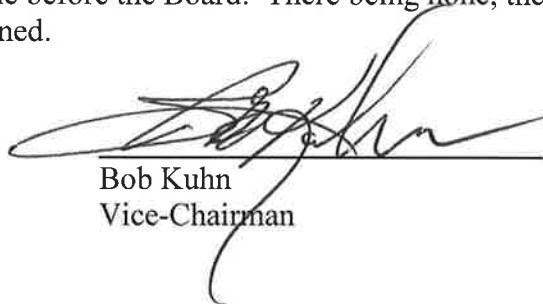
Mr. Schoellerman reported that staff continues to work with the Division of Financial Assistance on the Proposition 68 grant agreements. He indicated that staff experienced significant banking service interruptions over a four-week period due to a poorly executed software upgrade by Bank of the West. He thanked Ms. Saenz and Ms. Sanchez for their perseverance in handling the situation and noted that staff would be looking into alternative banking service providers. He lastly reported that staff was working to renew a monitoring well site access agreement with Los Angeles County Parks and Recreation. He noted that Mr. Monares was able to assist with this agreement by communicating with an L.A. County Supervisor's office.

ADJOURNMENT

Mr. Whitehead asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned.



Jorge Marquez
Chairman



Bob Kuhn
Vice-Chairman

**SAN GABRIEL BASIN WATER QUALITY AUTHORITY
LEGISLATIVE/PUBLIC INFORMATION COMMITTEE AND
SPECIAL MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 10, 2020 AT 11:00 A.M.**

To the extent authorized by the Governor's Executive Order N-25-20 dated March 12, 2020 ("Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Reserved the Right to Suspend Application of Certain Public Meeting Requirements Under the Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Legislative/Public Information Committee and Special meeting of the Board took place online and teleconference.

CALL TO ORDER

The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

**COMMITTEE MEMBERS
PRESENT**

Jorge Marquez and Valerie Munoz

WATERMASTER LIASON

Dan Arrighi

**COMMITTEE MEMBERS
ABSENT**

Bob Kuhn

**OTHER BOARD MEMBERS
PRESENT**

Lynda Noriega

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Michelle Sanchez, Administrative/Accounting Assistant

**MEMBERS OF THE PUBLIC
PRESENT**

Chris Lancaster, Civic Publications; Brian Bowcock, Three Valleys Municipal Water District; Ken Manning, WQA Consultant; Gabriel Monares, The Monares Group; Lenet Pacheco, Valley County Water District; Jody Roberto, Three Valleys MWD

***Discussion Regarding Next
Advertorial***

Ms. Moreno reported that she has discussed with Mr. Lancaster on producing an ad that would be in the Sustainability publication. She indicated that ad would focus on the sustainability of the basin and will also reference the comments that were brought up in a previous meeting regarding support for the Metropolitan Water District (MWD).

Mr. Lancaster reported that each agency would have their own individual ad, and there would also be an article within the publication that would highlight how all the agencies in

the basin work with MWD and the role they play in the basin.

Legislative Activities/Reports

State

Mr. Schoellerman gave a brief update regarding legislative seats changing in the San Gabriel Valley.

Federal

Mr. Schoellerman reported that staff is monitoring the changes in the administration and what possible impact it could have on our ability to receive funds. He also reported that staff continues to monitor and inquire about the \$10M in the U.S. Bureau of Reclamation's FY20 budget and that the Senate was expected to release their appropriations bills at any moment.

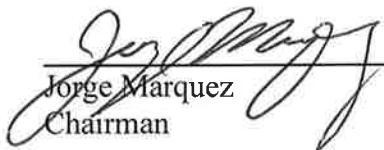
Mr. Monares reported that if the Democrats win the two Senate races in Georgia then they would have control of the Senate which could benefit the WQA with respect to the funding issues.

**EXECUTIVE DIRECTOR'S
REPORT**

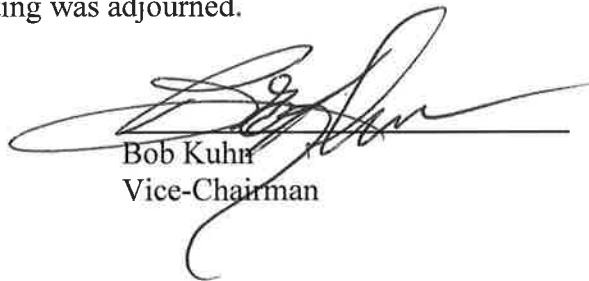
Mr. Schoellerman reported that work continues on the Prop 68 grant agreement with the state and that he hopes to have an agreement in place by the beginning of 2021.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the Board meeting was adjourned.



Jorge Marquez
Chairman



Bob Kuhr
Vice-Chairman

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
NOVEMBER 18, 2020 AT 12:00 P.M.**

To the extent authorized by the Governor's Executive Order N-25-20 dated March 12, 2020 ("Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Reserved the Right to Suspend Application of Certain Public Meeting Requirements Under the Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.

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CALL TO ORDER

The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

ROLL CALL OF BOARD MEMBERS

Jorge Marquez, Bob Kuhn, Mark Paulson, Lynda Noriega (entered late), Mike Whitehead, and Ed Chavez.

BOARD MEMBERS ABSENT

None.

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Mary Saenz, Director of Finance; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Michelle Sanchez, Admin/Accounting Assistant; Richard Padilla, Legal Counsel

MEMBERS OF THE PUBLIC PRESENT

None.

MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE

Gabriel Monares, The Monares Group; Ken Manning, WQA Consultant; Garry Hoffer, Cal American Water Company; Mike Antos, Santec; Tricia Carter, State Water Resources Control Board; Craig Gott; Suburban Water Systems; Stefanie Hada, Los Angeles Regional Water Quality Control Board (LARWQCB); Arthur Heath, LARWQCB; Carlos Landaverde, LARWQCB; Tom Love, Upper District; Jillian Ly, LARWQCB; Klaus Rohwer, Equipoise; Rene Salas, City of South El Monte; Veva Weamer, Wildermuth Environmental, Inc.

PUBLIC COMMENT

None.

WORKSHOP

“Proposition 1 – Regional Site Investigation South El Monte Operable Unit”

Mr. Schoellerman provided a brief overview of WQA’s Proposition 1 funded Regional Site Investigation in the South El Monte Operable Unit that is being conducted in conjunction with the Los Angeles Regional Water Quality Control Board (Regional Board). He reminded everyone that in 2014

Proposition 1 authorized \$720M to the State Board and would be administered by the Division of Financial Assistance. He noted that this was a planning grant and all the projects would take place in the South El Monte Operable Unit. He noted that the WQA applied for the Prop 1 planning grant to expedite the investigation of these facilities. He indicated that 12 of the highest priority sites were selected. He also noted that the \$2M grant qualified for a reduced 20% match based on a disadvantage community status. He reported that staff was working on site access agreements and so far, 5 of the 12 sites have agreed to allow accesses. He indicated that they would follow up with the remaining sites. He reported that Avocet Environmental would carry out all of the site investigations. He noted that a final report would be created for each site that would provide specific recommendations for remediation at each site. Lastly, he reported that all supporting documentation would be provided to apply for a future Proposition 1 implementation grant.

Mr. Paulson asked if the WQA or the Regional Board has the authority to gain access to these sites if the property owners prohibit it.

Mr. Schoellerman commented that the Regional Board has the authority to issue orders which would only be used as a last resort.

Mr. Kuhn asked who is responsible for the matching funds.

Mr. Schoellerman responded that under this current grant agreement the WQA is responsible for the matching funds.

Mr. Kuhn commented that this emphasizes the need for Federal Funds.

ITEMS TOO LATE TO BE AGENDIZED

None.

CONSENT CALENDAR

Mr. Kuhn moved to approve the consent calendar. Ms. Munoz seconded the motion and it was approved. Mr. Whitehead abstained from Project Demand Nos: E90998, E91000 and E91006. Ms. Noriega abstained from Project Demand No. E91005

COMMITTEE REPORTS

Administrative/Finance Committee Report

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

Discussion/Action Regarding Wildermuth Task Order for Database and Animation Updates

Mr. Schoellerman reported that Wildermuth Environmental Inc (WEI) created an integrated groundwater database for WQA and developed four groundwater animations that show the

historical movement of the contaminant plume in the San Gabriel Basin. He noted that this information has been helpful as a public relations tool to inform the public and elected officials about the impact the groundwater remediation efforts are having on the various contaminant plumes. He reported that staff is recommending issuing a Task Order to WEI not to exceed \$50,064 to update WQA's groundwater database and animations through June 2020. He indicated that the Admin/Finance Committee reviewed this item on November 10, 2020 and recommended approval.

After brief discussion, Ms. Munoz moved to approve the task order for database and animation updates. Mr. Marquez seconded the motion, and it was approved.

*Discussion/Action Regarding
Wildermuth Task Order for 3D
Transport Model Needs Assessment*

Mr. Schoellerman reported that there were concerns raised about this item by the Main San Gabriel Basin Watermaster and that he preferred to remove the item from the agenda to have additional discussions.

*Legislative/Public Information
Committee Report*

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

**OTHER
ACTION/INFORMATION
ITEMS**

None.

PROJECT REPORTS

Mr. Colby reported that staff was still negotiating a final access agreement for monitoring well MW5-1 on the former AMVET's property. He also reported that WQA continues to work with Arbor Courtyard property owner for site access. He noted that since the property owner had not provided an indication that they will allow WQA access to the site, the Regional Board would provide an additional letter to require cooperation from the owner.

ATTORNEY'S REPORT

None.

LEGISLATIVE REPORT

Mr. Monares gave a brief update on the election and indicated that he would be setting up meetings with the new legislators to introduce them and brief them on the WQA.

**EXECUTIVE DIRECTOR'S
REPORT**

Mr. Schoellerman reported on federal funding activities noted that the recently released Senate E&W appropriations bill containing language WQA sought was too general. He indicated that the language in the previously approved House bill would be more beneficial to the WQA. Therefore, efforts would be focused on the House language in the conference committee. He reported that staff is still monitoring \$10M in the Bureau of Reclamation budget from FY20. He noted that staff was continuing to move ahead with the Prop 68 process. He indicated that the WQA staff has completed the newly required Sexual Harassment Prevention training. He reported

that the WQA Annual Report for fiscal year 2019/2020 has been completed and printed. He noted that if anyone would like printed copies to please contact Ms. Moreno. He reported that the ACWA Fall Conference would be held virtually December 2nd – 3rd. He lastly reported that the WQA office would be closed on Thursday and Friday of the following week for the Thanksgiving holiday.

FUTURE AGENDA ITEMS

None.

FUTURE BOARD AND COMMITTEE MEETINGS

The Admin/Finance Committee Meeting was scheduled for Tuesday, December 8, 2020 at 10:00 am.

The Engineering Committee Meeting scheduled for Tuesday, December 8, 2020 at 11am.

A Legislative/Public Information Committee was scheduled for Wednesday, December 9, 2020 at 11:00 am.

The next WQA Board meeting will be held on Wednesday, December 16, 2020 at 12 pm.

BOARD MEMBERS' COMMENTS/ REPORTS

Mr. Kuhn asked legal counsel about the voting format for the Board meeting, and if a roll call vote was necessary for all action items.

Ms. Noriega thanked the WQA staff for their hard work and Randy for coordinating the workshop today. She also thanked Mr. Monares for his legislative reports and indicated that they were helpful.

Mr. Whitehead congratulated Mr. Chavez on his new appointment as the Chief of Staff to the newly elected Joe Baca Jr. on the San Bernardino County Board of Supervisors.

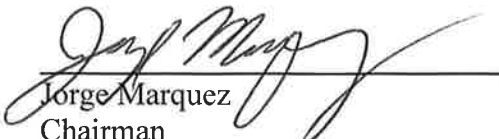
Mr. Chavez congratulated Mr. Kuhn on his re-election and reported that he was re-elected to the Upper District and was also re-appointed the WQA.

Mr. Marquez congratulated Mr. Kuhn and Mr. Chavez on their re-elections.

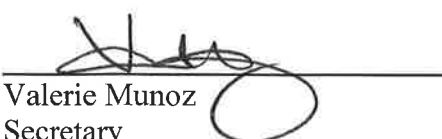
Many members of the Board wished everyone a happy Thanksgiving.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned to December 16, 2020.



Jorge Marquez
Chairman



Valerie Munoz
Secretary

**SAN GABRIEL BASIN WATER QUALITY AUTHORITY
ADMINISTRATIVE/FINANCE COMMITTEE AND
SPECIAL MEETING OF THE BOARD OF DIRECTORS
DECEMBER 8, 2020 AT 10:00 A.M.**

To the extent authorized by the Governor's Executive Order N-25-20 dated March 12, 2020 ("Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Reserved the Right to Suspend Application of Certain Public Meeting Requirements Under the Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.

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CALL TO ORDER

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**COMMITTEE MEMBERS
PRESENT**

Mike Whitehead, Bob Kuhn and Mark Paulson,

WATERMASTER LIASON

Dave Michalko

**COMMITTEE MEMBERS
ABSENT**

None.

**OTHER BOARD MEMBERS
PRESENT**

Lynda Noriega

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator

**MEMBERS OF THE PUBLIC
PRESENT**

Brian Bowcock, Three Valleys Municipal Water District;

PUBLIC COMMENT

None.

***Discussion Regarding Update of
Administrative Procedure No. 36
Part-Time Personnel***

Mr. Schoellerman reported that the WQA maintains its medical insurance with JPIA, and as such, it needs to comply with the JPIA Employer Participation Requirement for Medical. JPIA reviewed the employee benefits portion of the WQA Employee Handbook and found that sections in the handbook need to be updated to conform with the JPIA Employer Participation Requirements. He indicated that the WQA Employee Handbook defines a Regular Part-Time Employee as an employee who is regularly scheduled to work 20 or more hours per work week and less than 32 hours per work week for an unspecified duration. Additionally, it specifies that a Medical/Dental/Optical allowance of \$4,800 per calendar year be provided per family for reasonable expenses incurred. He reported that JPIA is requiring that WQA change this policy since it is not in compliance with the JPIA Employer Participation Requirements as an allowance can not be paid to

an employee. He also reported that JPIA recommends that the definition of a Part-Time employee be changed to an employee who works at least 20 hours per week and less than 30 hours per week. They further recommend that Part-Time Employees are not eligible for medical/dental/vision benefits. He indicated that staff concurs with these recommendations. He also noted that Administrative Procedure No. 36 has also been updated so that the sick leave policy conforms to California's Healthy Workplaces, Healthy Families Act of 2014.

After brief discussion, the committee recommended that the updated procedure go to the full Board for approval.

***Discussion Regarding
Memorandum of Understanding
for Integrated Regional Water
Management Planning and
Implementation for Greater Los
Angeles County Region***

Mr. Schoellerman reported that WQA is a member of the Greater Los Angeles County (GLAC) Region Integrated Regional Water Management Plan (IRWMP) Leadership Committee. He indicated that the committee operates under an existing memorandum of understanding (MOU) that expires at the end of 2020. He noted that the parties are proposing to extend the term of the agreement an additional 5 years. He reported that the MOU also indicates that the parties will create, adopt and update an IRWM Plan for the GLAC Region. He noted that a plan update was completed in 2014. He also reported that the parties agree to solicit funding for implementation of the plan, to share water resources management information and to coordinate projects and programs.

Mr. Whitehead commented that the WQA's participation in this committee is beneficial to the San Gabriel Basin.

After some discussion, the committee recommended that this MOU go to the full Board for approval.

**EXECUTIVE DIRECTOR'S
REPORT**

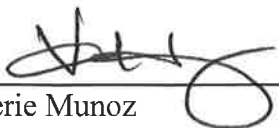
Mr. Schoellerman provided a brief update on the grant agreements that staff has been working on. He indicated that a site access agreement with the Los Angeles County Parks and Recreation was on the Los Angeles County Supervisors agenda for their meeting today. He noted that Gabriel Monares provided assistance with Supervisor Solis's office. He reported that there were some agreements that may go straight to the Board for approval since the timing would not permit a committee review. He noted that WQA had permission for site access to the Telstar property. He indicated that staff has been able to get cooperation from 10 of the 12 properties they have been working on for the Prop 1 SEMOU site investigation. He lastly reported that discussions regarding earmarks have begun in Washington, D.C. and staff will continue to monitor these discussions.

ADJOURNMENT

Mr. Whitehead asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned.



Jorge Marquez
Chairman



Valerie Munoz
Secretary

**SAN GABRIEL BASIN WATER QUALITY AUTHORITY
LEGISLATIVE/PUBLIC INFORMATION COMMITTEE AND
SPECIAL MEETING OF THE BOARD OF DIRECTORS
DECEMBER 9, 2020 AT 11:00 A.M.**

To the extent authorized by the Governor's Executive Order N-25-20 dated March 12, 2020 ("Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Reserved the Right to Suspend Application of Certain Public Meeting Requirements Under the Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Legislative/Public Information Committee and Special meeting of the Board took place online and teleconference.

CALL TO ORDER

The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

**COMMITTEE MEMBERS
PRESENT**

Jorge Marquez, Valerie Munoz and Bob Kuhn

WATERMASTER LIASON

Dan Arrighi

**COMMITTEE MEMBERS
ABSENT**

None.

**OTHER BOARD MEMBERS
PRESENT**

Lynda Noriega and Ed Chavez

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Michelle Sanchez, Administrative/Accounting Assistant

**MEMBERS OF THE PUBLIC
PRESENT**

Chris Lancaster, Civic Publications; Brian Bowcock, Three Valleys Municipal Water District; Ken Manning, WQA Consultant

***Discussion Regarding Next
Advertorial***

Ms. Moreno reported that staff was working on ad that would be included in the Sustainability publication that would publish after Christmas. She presented a draft ad for the committee to review. She reminded the committee that this ad would focus on the sustainability of the San Gabriel Basin and the role that the Metropolitan Water District has within it. She noted that along with the WQA's ad the publication would include ads from Upper District and Three Valleys MWD.

Mr. Lancaster reported that the publication would have a focus article that would include input from the participating water districts. He noted that once the article was written, a draft would be sent to Mr. Schoellerman for his review.

Mr. Kuhn commented that staff should consider the language that is used in the ad to ensure it is not too technical for the average reader. He noted that he would work with Ms. Moreno to provide suggested revisions to the ad.

Ms. Moreno also reported that the Annual Report was converted to a newspaper publication and was published in the Los Angeles Times and the San Gabriel Valley Newspaper Group. She also indicated that staff was working on social media ads that will go out soon. She indicated that that ads would provide some “Did you Know” facts to spark reader interest and would lead them to the WQA’s annual report located on the WQA website.

Mr. Lancaster noted that the annual report has been translated in both Spanish and Chinese and is now available on the WQA web site.

Mr. Marquez commented that he was pleased to see that WQA will be using social media as a public outreach tool.

Legislative Activities/Reports

State

Mr. Schoellerman reported that the swearing in of the new state legislators took place this week. He indicated that much of the focus in Sacramento was on COVID budget issues and housing. There was also information that a climate bond would be reintroduced.

Federal

Mr. Schoellerman reported that a continuing resolution was expected to be approved to fund the federal government through December 18th. He noted negotiations continued on an omnibus bill that was still expected to contain language for WQA funding. Additionally, he noted that a return of limited earmarks was getting serious consideration.

Mr. Kuhn commented that the WQA should consider adopting a resolution supporting the restoration of earmarks for locally directed funding to support local legislators considering the option.

After some discussion, the committee recommended that Mr. Schoellerman provide a resolution for the Board to consider at its next meeting.

EXECUTIVE DIRECTOR’S REPORT

Mr. Schoellerman reported that a workshop with the WQA lobbyists would be held at the January 20th Board meeting.

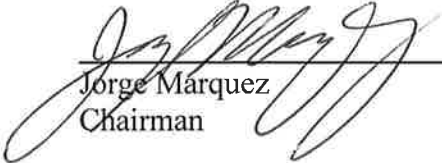
Mr. Kuhn suggested that the Board consider moving the Board meeting to a different day due to the Presidential

Inauguration. Mr. Schoellerman indicated that staff would provide a recommendation for the January Board meeting.

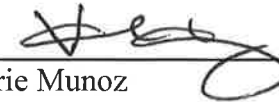
Mr. Schoellerman also reported that staff received requests for briefings about WQA from some of the new Directors on the Upper District and Three Valley MWD Boards.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the Board meeting was adjourned.



Jorge Márquez
Chairman



Valerie Munoz
Secretary