

**A REGULAR MEETING  
OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
DECEMBER 16, 2020 AT 12:00 P.M.**

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*To the extent authorized by the Governor's Executive Order N-25-20 dated March 12, 2020 ("Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Reserved the Right to Suspend Application of Certain Public Meeting Requirements Under the Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.*

*Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Board meeting took place online and teleconference.*

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<b>CALL TO ORDER</b>	The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
<b>ROLL CALL OF BOARD MEMBERS</b>	Jorge Marquez, Bob Kuhn, Mark Paulson, Lynda Noriega (entered late), Mike Whitehead, and Ed Chavez.
<b>BOARD MEMBERS ABSENT</b>	None.
<b>STAFF MEMBERS PRESENT</b>	Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Michelle Sanchez, Admin/Accounting Assistant; Richard Padilla, Legal Counsel
<b>MEMBERS OF THE PUBLIC PRESENT</b>	None.
<b>MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE</b>	Gabriel Monares, The Monares Group; Ken Manning, WQA Consultant; Garry Hoffer, Cal American Water Company; David Muse, Valley County Water District; Lenet Pacheco, Valley County Water District; Brian Bowcock, Three Valleys MWD
<b>PUBLIC COMMENT</b>	None.
<b>ITEMS TOO LATE TO BE AGENDIZED</b>	None.
<b>CONSENT CALENDAR</b>	Ms. Noriega moved to approve the consent calendar. Mr. Kuhn seconded the motion, and it was approved by a roll call vote.  AYES: MARQUEZ, KUHN, PAULSON, MUNOZ, NORIEGA, WHITEHEAD, CHAVEZ  NO: NONE  ABSTENTIONS: Mr. Whitehead abstained from Project Demand Nos: E91034. Ms. Noriega abstained from Project Demand No. E91033.

## COMMITTEE REPORTS

### *Administrative/Finance Committee Report*

#### *Discussion/Action Regarding Update of Administrative Procedure No. 36 Part-Time Personnel*

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

Mr. Schoellerman reported that WQA maintains its medical insurance with JPIA, and as such, it needs to comply with the JPIA Employer Participation Requirement for Medical. JPIA reviewed the employee benefits portion of the WQA Employee Handbook and found that sections in the handbook need to be updated to conform with the JPIA Employer Participation Requirements. He indicated that certain of these categories are defined by WQA Administrative Procedures, and any revisions to the Employee Handbook will require WQA to update the underlying Administrative Procedures. He noted that most of the changes are simple updates to current laws and regulations. He reported that staff has started that process with help from JPIA and will be bringing the updated procedures to the committee at future meetings. However, JPIA is insisting that WQA update the definition of a Regular Part-Time Employee and the related employee benefits immediately so that it conforms to the JPIA Employer Participation Requirements. He reported that JPIA recommends that the definition of a Part-Time employee be changed to an employee who works at least 20 hours per week and less than 30 hours per week. They further recommend that Part-Time Employees are not eligible for medical/dental/vision benefits. He indicated that staff concurs with these recommendations. He also noted that the Administrative Procedure No. 36 has also been updated so that the sick leave policy conforms to California's Healthy Workplaces, Healthy Families Act of 2014. He lastly noted that the Administrative/Finance Committee reviewed this item on December 8, 2020 and recommended approval.

After brief discussion, Mr. Paulson moved to approve the update of Administrative procedure No. 36 Part-Time Personnel. Ms. Munoz seconded the motion, and it was approved by the following roll call vote:

AYES: MARQUEZ, KUHN, PAULSON, MUNOZ,  
NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSTAIN: NONE

#### *Discussion/Action Regarding Memorandum of Understanding for Integrated Regional Water Management Planning and Implementation for the Greater Los Angeles County Region*

Mr. Schoellerman reported that WQA is a member of the Greater Los Angeles County (GLAC) Region Integrated Regional Water Management Plan (IRWMP) Leadership Committee. He indicated that the committee operates under an existing memorandum of understanding (MOU) that expires at the end of 2020. He noted that the parties are proposing to extend the term of the agreement an additional 5 years. He

reported that the MOU also indicates that the parties will create, adopt and update an IRWM Plan for the GLAC Region. He noted that a plan update was completed in 2014. He also reported that the parties agree to solicit funding for implementation of the plan, to share water resources management information and to coordinate projects and programs.

After brief discussion, Mr. Kuhn made a motion to approve the Memorandum of Understanding for Integrated Regional Water Management Planning and Implementation for the Greater Los Angeles County Region for another five years. Mr. Whitehead seconded the motion, and it was approved by the following roll call vote:

AYES: MARQUEZ, KUHN, PAULSON, MUNOZ,  
NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSTAIN: NONE

***Legislative/Public Information  
Committee Report***

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

***Discussion Regarding Resolution  
No. 20-007***

Mr. Schoellerman reported that staff has drafted Resolution No. 20-007, A Resolution of the San Gabriel Basin Water Quality Authority in Support of Restoration of Congressional Earmarks. He reported that the earmark ban in congress has been preventing the WQA from receiving funding that had been authorized for the WQA. He noted that the Legislative/Public Information Committee reviewed this resolution and have recommended approval.

Mr. Whitehead commented that he would like to confirm how the local delegates feel on this issue and make sure that our efforts are in line with theirs.

Mr. Monares confirmed that delegation would like to bring earmarks back in order fund local projects.

After some discussion, Mr. Kuhn moved to adopt Resolution No. 20-007. Mr. Whitehead seconded the motion and it was approved by the following roll call vote:

AYES: MARQUEZ, KUHN, PAULSON, MUNOZ,  
NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSTAIN: NONE

**OTHER  
ACTION/INFORMATION  
ITEMS**

***Discussion/Action Regarding  
Whitmore Street Groundwater  
Remediation Facility Expanded  
Site Investigation Notice of  
Exemption***

Mr. Colby reported that in 2018, WQA was awarded a Proposition 1 Planning Grant funding to gather hydrogeologic data around the Whitmore Street Groundwater Remediation Facility that may be used to plan for future upgrades of the facility. In 2020, WQA received additional Proposition 1 Grant funding to do similar work at an adjacent property, Arbor Courtyard, to further refine the extent of volatile organic compounds and 1,4-dioxane contamination. He noted that this additional work will involve approximately 10 Hydropunch groundwater samples, 10 cone penetration tests to further characterize site lithology and four dual nested monitoring wells to address data gaps identified in the original Proposition 1 grant. In addition, two additional dual nested wells will be located at in the public right of way on Whitmore Street. He indicated that the proposed additions qualify for an exemption under CEQA. He noted that following Board approval of Resolution No. 20-008, the NOE will be filed with the Los Angeles County Clerk.

***Adopt Resolution No. 20-008***

After brief discussion, Ms. Munoz moved to adopt Resolution No. 20-008, A Resolution of the San Gabriel Basin Water Quality Authority Concerning a Notice of Exemption and Approval for Whitmore Street Groundwater Remediation Facility Expanded Site Investigation Planning Project. Mr. Paulson seconded motion and it was adopted by the following roll call vote:

AYES: MARQUEZ, KUHN, PAULSON, MUNOZ,  
NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSTAIN: NONE

***Discussion/Action Regarding Lease  
of Monitoring Well Site at Arbor  
Courtyard***

Mr. Colby reported that WQA received a Proposition 1 Planning Grant to conduct a subsurface investigation on properties surrounding the WQA Whitmore Street Groundwater Remediation Facility to fill in data gaps. He indicated that the proposed license agreement allows WQA to collect lithologic and groundwater data on the site using Hydropunch technology and cone penetration testing. Additionally, four dual nested monitoring wells will be constructed on this site to better evaluate the groundwater over time. He noted that the term of the agreement is 10 years with options to renew and the rent is \$1 per year.

After brief discussion, Mr. Whitehead moved to approve of a site access agreement with the ACEN, LLC, the owner of the

Arbor Courtyard property along Telstar Ave, in El Monte. Mr. Marquez seconded the motion, and it was approved by the following roll call vote:

AYES: MARQUEZ, KUHN, PAULSON, MUNOZ, NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSTAIN: NONE

**PROJECT REPORTS**

Mr. Colby reported that a South El Monte Operable Unit site investigation workshop was held and went well. He also reported that permission for access had been received for 9 out of the 12 sites so far. He indicated that it was a positive sign for the project.

**ATTORNEY'S REPORT**

None.

**LEGISLATIVE REPORT**

Mr. Monares reported that a Federal stimulus bill has been finalized. He also reported that WQA is continuing to monitor the final Energy and Water Appropriations bill.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Schoellerman indicated that he and Mr. Monares had a meeting with the city of Monterey Park's city manager Ron Bow and Councilman Henry Lo. He reported that he attended the California Groundwater Coalition board meeting. He noted that the ACWA Fall Conference was earlier this month and the next one was scheduled for May 2021 in Monterey. He reported that the National Groundwater Association Conference was the previous week and WQA sponsored Richard Shope with Eco Voices to present at the conference. He also reported that staff continues work on the Prop 68 application process. He reported that Mr. Manning's consulting contract ends this month. He lastly reported that WQA will be closed from December 24 through January 4, 2021.

**FUTURE AGENDA ITEMS**

None.

**FUTURE BOARD AND COMMITTEE MEETINGS**

The Admin/Finance Committee Meeting was scheduled for Tuesday, January 12, 2021 at 10:00 am.

The Engineering Committee Meeting scheduled for Tuesday, January 12, 2020 at 11am.

A Legislative/Public Information Committee was scheduled for Wednesday, January 13, 2021 at 11:00 am.

The next WQA Board meeting will be held on Wednesday, January 20, 2021 at 12 pm.

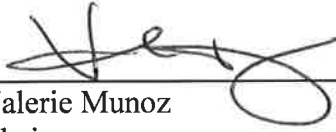
**BOARD MEMBERS'  
COMMENTS/  
REPORTS**

Ms. Noriega reported that she attended the ACWA JPIA Sexual Harassment training and wished everyone a Merry Christmas.

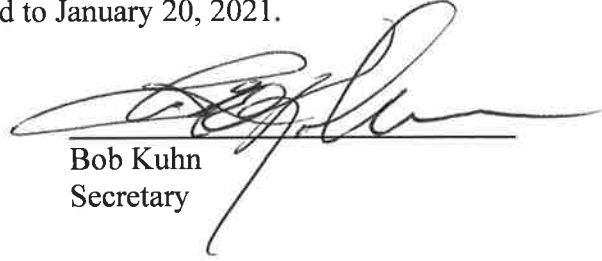
Many members of the Board wished everyone happy holidays.

**ADJOURNMENT**

The Chairman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned to January 20, 2021.



Valerie Munoz  
Chairwoman



Bob Kuhn  
Secretary