

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e). Members of the public can participate remotely via Zoom following the instructions provided below. Members of the public may also submit comments in writing to Stephanie@wqa.com which comments will be distributed to the members of the Board, provided such written comments are received prior to the meeting start time. To address the Board during the meeting you may use the "raise hand" feature and you will be called upon when appropriate.

To attend the meeting please register in advance at:

https://us06web.zoom.us/webinar/register/WN_1m4ApNjcTlaF9TrqdGW3Xw

A confirmation email will be sent to you with instructions on how to join the meeting virtually or a call-in option

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA**

WEDNESDAY, OCTOBER 20, 2021 AT 12:00 P.M.

AGENDA

I. CALL TO ORDER **MUNOZ**

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF BOARD MEMBERS **MORENO**

Valerie Munoz, Chairwoman	_____	_____	(alt)
Mark Paulson, Vice-Chairman	_____	_____	(alt)
Jorge Marquez, Treasurer	_____	_____	(alt)
Bob Kuhn, Secretary	_____	_____	(alt)
Lynda Noriega	_____	_____	(alt)
Mike Whitehead	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)

IV. PUBLIC COMMENTS (Agendized Matters Only): **MUNOZ**

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

V. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: **MUNOZ**

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

VI. CONSENT CALENDAR **MUNOZ**

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 9/15/21 Regular Board Meeting
- (b) Minutes for 10/12/21 Administrative/Finance Committee – Special Joint Meeting

- (c) Minutes for 10/13/21 Legislative/Public Information Committee – Special Joint Meeting
- (d) Demands on Administrative Fund for October 2021
- (e) Demands on Project Fund for October 2021

VII. COMMITTEE REPORTS

(These items may require action)

- (a) Administrative/Finance Committee Report [enc]
 - 1. Report on Cash and Investments for 3rd Quarter 2021[enc]
 - 2. Discussion/Action Regarding Update to Procedure 40 – Merit Salary Increases and Annual Cost of Living Allowance (COLA) [enc]
 - 3. Discussion/Action Regarding Update to Procedure 28 – Risk Transfer Procedure [enc]
 - 4. Discussion/Action Regarding ACWA Election for President and Vice-President [enc]
- (b) Legislative/Public Information Committee Report [enc]
 - 1. Discussion/Action Regarding the WQA Act Extension [enc]

VIII. OTHER ACTION/INFORMATION ITEMS

MUNOZ

(These items may require action)

- (a) Results of the Nomination Period for WQA Board Member Representing Cities With Prescriptive Water Pumping Rights
- (b) Discussion/Action Regarding AB 361- Relaxed Teleconferencing Procedures [enc]
 - 1. Adopt Resolution No. 21-005, A Resolution of The Board of The San Gabriel Basin Water Quality Authority Proclaiming the Persistence of Local Emergency, Affirming the Proclamation of a Statewide State of Emergency by Governor Newsom on March 4, 2020 and Authorizing, Pursuant to Government Code Section 54953(E), the Ongoing Teleconferencing of Meetings of the Board and Other Bodies of The Authority Subject to the Brown Act for a Period of 30 Days From October 20, 2021

IX. PROJECT REPORTS

COLBY

- (a) Treatment Plants:
 - 1. Baldwin Park Operable Unit

	<u>Status</u>
• Arrow/Lante Well (Subarea 1)	Operational
• Monrovia Wells	Operational
• SGVWC B6 Plant	Operational
• SGVWC B5 Plant	Operational
• CDWC Well No. 14	Operational
• La Puente Valley County Water District	Operational
 - 2. El Monte Operable Unit

- Eastern Shallow Zone Operational
- Eastern Deep Zone Operational
- GSWC Encinita Plant Operational
- Western Shallow Zone Operational
- 3. South El Monte Operable Unit
 - Whitmore Street. Ground Water Remediation Treatment Facility Operational
 - City of M.P. Well No. 5 VOC Treatment Facility Operational
 - City of M.P. Well No. 12 VOC Treatment Facility Operational
 - City of M.P. Well No. 15 Operational
 - City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility Operational
 - GSWC Wells SG-1 & SG-2 Operational
 - SGVWC Plant No. 8 Operational
- 4. Puente Valley Operable Unit
 - Shallow Zone Design
 - Deep Zone Construction
- 5. Area 3 Operable Unit
 - City of Alhambra Phase 1 Operational
 - City of Alhambra Phase 2 Operational

X. ATTORNEY'S REPORT **PADILLA**

XI. LEGISLATIVE REPORT **MONARES**

XII. EXECUTIVE DIRECTOR'S REPORT **SCHOELLERMAN**

XIII. FUTURE AGENDA ITEMS **MUNOZ**

XIV. INFORMATION ITEMS [enc] **MUNOZ**

- (a) San Gabriel Basin Water Calendar

XV. FUTURE BOARD/COMMITTEE MEETINGS **MUNOZ**

- (a) The next Administrative/Finance Committee Meeting is scheduled for Tuesday, November 9, 2021 at 10:00am
- (b) The next Legislative/Public Information Committee meeting was scheduled for Wednesday, November 10, 2021 at 11:00am
- (c) The next WQA Board meeting is scheduled for Wednesday, November 17, 2021 at 12:00 P.M. at WQA

XVI. BOARD MEMBERS' COMMENTS/REPORTS **MUNOZ**

XVII. ADJOURNMENT **MUNOZ**

DRAFT

A REGULAR MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY SEPTEMBER 15, 2021 AT 12:00 P.M.

To the extent authorized by the Governor's Executive Order N-25-20 dated March 12, 2020 ("Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Reserved the Right to Suspend Application of Certain Public Meeting Requirements Under the Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Board meeting took place online and teleconference.

CALL TO ORDER

The Chairwoman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

ROLL CALL OF BOARD MEMBERS

Valerie Munoz, Jorge Marquez, Bob Kuhn, Lynda Noriega, Michael Whitehead, Ed Chavez, Mark Paulson

BOARD MEMBERS ABSENT

None.

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Richard Padilla, Legal Counsel

MEMBERS OF THE PUBLIC PRESENT

None.

MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE

Gabriel Monares, The Monares Group; Ralph Galvan, Valley County Water District; Elisha Garcia, Kaiser; Javier Vargas, Valley County Water District; Roger Martinez, Vasquez & Co LLP; Christy Canieda, Vasquez & Co LLP; Rhoda Dollaga, Vasquez & Co LLP; David Muse, Valley County Water District

PUBLIC COMMENT

None.

ITEMS TOO LATE TO BE AGENDIZED

None.

PRESENTATION

"Presentation on Audited Financial Statements for Fiscal Year Ending June 30, 2020"

Roger Martinez presented a detailed summary of audit results and reported an unmodified opinion. He noted that they found no material weaknesses, deficiencies or non-compliance material to the financial statements.

Mr. Kuhn noted the change in value of the assessment from 1994 in comparison to now. He also commented on the 2030 sunset date for the WQA and BPOU Agreement negotiations in 2027 and asked if the WQA should start discussing an extension bill before we enter into negotiations for a new BPOU Agreement. He lastly inquired about the employee pension plan limit as noted in the audit report.

Mr. Schoellerman replied to Mr. Kuhn noting that WQA's sunset date was moved to 2030 for the previous BPOU negotiations and other long term funding items. He indicated that it would be appropriate to consider an extension once again and that he would agendize the item for discussion at a future meeting.

Ms. Saenz reported that the employee pension plan limit Mr. Kuhn referenced is set by the IRS.

CONSENT CALENDAR

Mr. Marquez moved to approve the consent calendar. Ms. Munoz seconded the motion, and it was approved by the following roll call vote.

AYES: MUNOZ, PAULSON, MARQUEZ, KUHN,
NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSENT: NONE

ABSTENTIONS: Mr. Whitehead abstained from Project Demand No: E91288. Ms. Noriega abstained from Project Demand Nos. E91293.

COMMITTEE REPORTS

Legislative/Public Information Committee Report

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

OTHER ACTION/INFORMATION ITEMS

Discussion/Action Regarding Draft of Audited Financial Statements for the Fiscal Year Ended June 30, 2020

Mr. Kuhn moved to approve the audited financial statements for fiscal year ending June 30, 2020. Mr. Whitehead seconded the motion, and it was approved by the following roll call vote:

AYES: MUNOZ, PAULSON, MARQUEZ, KUHN,
NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSENT: NONE

***Discussion/Action Regarding
ACWA Region 8 Election***

Mr. Schoellerman reported it is time to elect the 2022-2023 ACWA Region 8 officers and board members who will represent and serve the members of the Region. He reviewed the Nominating Committee's recommended slate as well as individual candidates running for the Region 8 Board. He indicated that the Administrative/Finance Committee reviewed the recommended slate and ballot at their August 10, 2021, meeting. The Committee recommended waiting until September to allow more time to receive requests for support. He noted that staff has not received any such requests from the candidates.

Mr. Marquez moved to approve the recommended slate of officers for Region 8. Mr. Kuhn seconded the motion, and it was approved by the following roll call vote:

AYES: MUNOZ, PAULSON, MARQUEZ, KUHN,
NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSENT: NONE

PROJECT REPORTS

Mr. Colby reported that staff took photos and drone footage of the Proposition 68 projects. He also reported that the Proposition 68 Grant agreements have been distributed to all subrecipients and staff has received two fully executed agreements back and is expecting to receive the remaining soon. He reported that construction continues at Monterey Park's Delta Plant on their PFAS treatment project. He lastly reported that staff continues to meet weekly with the South El Monte Site Investigation Proposition 1 stakeholders to discuss work plans. He noted that staff submitted two Proposition 1 round 3 Implementation Concept Proposals for WQA's existing Proposition 1 Planning Grants.

ATTORNEY'S REPORT

None.

LEGISLATIVE REPORT

Mr. Monares reported that the Governor has until October 10th to sign all the bills on his desk. He also reported that there was some money for PFAS in the Infrastructure Package that Congress is considering.

**EXECUTIVE DIRECTOR'S
REPORT**

Mr. Schoellerman reported that the \$10M Restoration Fund request is still active and that Congress would be considering a continuing resolution. He reported that on August 24th staff met with Congresswoman Napolitano to update her on WQA activities. He reported that staff has scheduled a webinar for October 5th to update city officials. He noted that the call for nomination notices have been sent out to the cities with pumping rights and that nominations can be received between September 16th thru October 15th. He reported that staff has been reviewing the South El Monte Operable Unit Cooperative

Agreement with the Environmental Protection Agency and discussion options for renewal. Mr. Schoellerman commended Ms. Saenz on her work to complete the audit. He lastly reported that former local Assemblywoman Sally Tanner had passed away. He noted that she was an early advocate for the basin cleanup and recommended adjourning the meeting in her honor.

Ms. Munoz asked if the WQA should start working on a bill to extend WQA's current sunset date.

Mr. Monares commented that if the board is interested in working on an extension bill staff should start looking for an author now.

FUTURE AGENDA ITEMS

None.

FUTURE BOARD AND COMMITTEE MEETINGS

The next Administrative/Finance Committee meeting is scheduled for Tuesday, October 12, 2021 at 10:00am.

The next Legislative/Public Information Committee meeting was scheduled for Wednesday, October 13, 2021 at 11:00am.

The next WQA Board meeting is scheduled for Wednesday, October 20, 2021 at 12:00pm.

Mr. Schoellerman noted that the meetings would continue to be virtual for the month of October.

BOARD MEMBERS' COMMENTS/REPORTS

Mr. Kuhn commented that Sally Tanner was very involved in creating the WQA.

Ms. Noriega thanked Ms. Saenz for her work on the audit. She noted that the WQA continues to do great things.

Mr. Whitehead commended staff on the audit.

Mr. Chavez commented on the time he spent working with Sally Tanner and noted that she was a great role model.

Ms. Munoz commended staff on a great job with the audit.

ADJOURNMENT

The Chairwoman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned in memory of Sally Tanner to October 20, 2021.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

DRAFT

SAN GABRIEL BASIN WATER QUALITY AUTHORITY ADMINISTRATIVE/FINANCE COMMITTEE AND SPECIAL MEETING OF THE BOARD OF DIRECTORS OCTOBER 12, 2021 AT 10:00 A.M.

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e).

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Administrative/Finance Committee and Special meeting of the Board took place online and teleconference.

CALL TO ORDER

Mr. Whitehead called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

COMMITTEE MEMBERS PRESENT

Mike Whitehead, Lynda Noriega and Mark Paulson

WATERMASTER LIASON

None.

COMMITTEE MEMBERS ABSENT

None.

OTHER BOARD MEMBERS PRESENT

Bob Kuhn

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Michelle Sanchez, Administrative/Accounting Assistant

MEMBERS OF THE PUBLIC PRESENT

Brian Bowcock, Three Valleys MWD and Javier Vargas, Three Valleys MWD

PUBLIC COMMENT

None.

Report on Cash and Investments for 3rd Quarter 2021

Ms. Saenz reported that the WQA holds its investment funds in the Local Agency Investment Fund (LAIF). She indicated that the average monthly effective yields for the Pooled Money Investment Account (PMIA) for July, August and September are 0.221%, 0.221%, and 0.206%, respectively. The PMIA Quarter to Date rate is .22%, as shown on the PMIA Daily Effective Yield schedule. The LAIF quarterly rate for July through September 2021 has not yet been issued. This was an information item only.

Discussion Regarding Update to Procedure 40 – Merit Salary

Mr. Schoellerman reported that Procedure 40 establishes the Cost Of Living Adjustment (COLA) procedures for WQA

Increases and Annual Cost of Living Allowance (COLA)

employees. The current Procedure 40 differentiates between Exempt and Non-Exempt employees:

1. Exempt employees: provides for an increase in the salary ranges by the April CPI-U.
2. Non-Exempt employees: provides for an increase in both the salary ranges and the actual salaries by the April CPI-U.

He indicated that the Board approved the 2021 COLA at the June 16, 2021 board meeting. The discussion included a request from the Board for staff to bring Procedure 40 to the Administrative / Finance Committee to discuss the application of the COLA to both Exempt and Non-Exempt employees. He noted that staff has also taken this opportunity to update the job titles and the salary ranges to 2021 information. He reported that staff proposed the following changes to Procedure 40:

1. Both Exempt and Non-Exempt Employees to be eligible for a COLA increase,
2. Update the salary ranges to reflect the current salary ranges as approved by the Board on June 16, 2021, and
3. Update the titles of current staff positions.

After some discussion, the committee recommended the proposed changes to the full Board for approval.

Discussion Regarding Update to Procedure 28 – Risk Transfer Procedure

Ms. Saenz reported that Procedure 28 establishes the risk transfer procedures for the management of risk of loss when obtaining outside services or by WQA employees. She indicated that Association California Water Agencies (ACWA)/Joint Powers Insurance Authority (JPIA) is WQA's insurer for property, liability and workers compensation insurance. She reported that staff is proposing to update WQA's Risk Transfer Procedure No. 28 to conform to the insurance requirements and indemnification clauses as recommended by the ACWA/JPIA. She noted that in general, WQA's Procedure 28 does include the appropriate insurance coverages; however, to more closely conform to the ACWA/JPIA's recommendations, staff was suggesting the following changes.

- Adding specific language regarding indemnifications,
- Increasing the general liability coverage from \$1,000,000/\$2,000,000 per occurrence/aggregate to \$2,000,000 per occurrence,
- Adding waiver of subrogation language to workers compensation insurance,
- Adding specific additional insured language,
- Including a primary coverage provision and,
- Including the requirement that the Authority be notified if policy is cancelled.

Mr. Whitehead asked if these changes would create additional

work requirements within the WQA office going forward.

Ms. Saenz commented that this would not require changes to the procedures within the office.

After general discussion, the committee recommended the proposed changes go to the full Board for approval.

***Discussion Regarding ACWA
Election for President and Vice -
President***

Mr. Schoellerman reported that the ACWA will be holding its biennial election for ACWA President and Vice-President for the 2022-2023 term during its Fall conference in Pasadena at 12:00 pm on December 1, 2021. He indicated that the ACWA Nominating Committee recommends current Vice-President Pamela Tobin for ACWA President and current Region 10 Vice-Chair Cathy Green for ACWA Vice-President. He noted that if other candidates are desired, ACWA's Bylaws provides a process for nominations from the floor prior to the election.

After some discussion, the committee recommended the ACWA Nominating Committee's recommended slate of Pamela Tobin for President and Cathy Green for Vice-President and for this to go to the full Board for approval.

**EXECUTIVE DIRECTOR'S
REPORT**

Mr. Schoellerman reported that staff was working on some budget projections for the committee to review at a future meeting. He reported that a resolution regarding AB 361 would go to the Board for consideration on October 20th. He noted that this was a resolution to comply with the new laws regarding the ability of WQA to hold public meetings virtually. He also reported that staff held a city webinar on October 5th for city officials. He indicated that it went well, and the attendance increased from prior webinars. He reminded everyone that the nomination period for the seat representing cities with pumping rights on the WQA Board closes Friday, October 15th at 5:00pm. He lastly reported that there weren't any changes to the status of WQA's \$10M appropriation request for the San Gabriel Basin Restoration Fund.

ADJOURNMENT

Mr. Whitehead asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

DRAFT

SAN GABRIEL BASIN WATER QUALITY AUTHORITY LEGISLATIVE/PUBLIC INFORMATION COMMITTEE AND SPECIAL MEETING OF THE BOARD OF DIRECTORS OCTOBER 13, 2021 AT 11:00 A.M.

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e).

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Legislative/Public Information Committee and Special meeting of the Board took place online and teleconference.

CALL TO ORDER

The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

COMMITTEE MEMBERS PRESENT

Jorge Marquez, Valerie Munoz and Bob Kuhn

WATERMASTER LIASON

None.

COMMITTEE MEMBERS ABSENT

None.

OTHER BOARD MEMBERS PRESENT

None.

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Michelle Sanchez, Administrative/Accounting Assistant

MEMBERS OF THE PUBLIC PRESENT

Chris Lancaster, Civic Publications; Gabriel Monares, The Monares Group; Brian Bowcock, Three Valleys MWD; Ralph Galvan, Valley County Water District

Discussion Regarding Next Advertorial

Ms. Moreno reported that staff has finalized the California Water ad that is to publish soon.

Mr. Lancaster reported that it will be printed in the first week of November in the San Gabriel Valley area. He also noted that he was able to include an interview with Senator Feinstein in the publication and included a quote from the WQA Chairwoman Valerie Munoz.

Discussion Regarding Annual Report

Ms. Moreno reported that staff is currently working on the annual report for fiscal year 2020/2021. She proposed an idea to add something to the annual report to recognize Ken Manning on his retirement as the WQA was not able to

formally do that due to the pandemic.

Many members of the committee liked the idea to recognize Mr. Manning in the report.

Mr. Lancaster reported that he would like to have the annual report completed by the end of October.

Discussion Regarding the WQA Act

Mr. Schoellerman reported that the current WQA sunset date is July 1, 2030 and there had been a suggestion at the previous WQA board meeting that it may be appropriate to consider another extension. He indicated that he wanted to bring this topic to the committee for discussion.

Mr. Kuhn commented that with the BPOU Project Agreement set to expire in 2027, he would like to see the WQA have plenty of time to work on an extension bill prior to the beginning of the negotiations on a new Project Agreement. He suggested on getting the WQA extended for another 10 years to 2040.

Ms. Munoz supported the idea of an extension and suggested that considering how much work is still needed in the Basin staff should consider an extension to 2050 or making the Authority a permanent agency.

Mr. Schoellerman indicated that staff would be preparing budget projections next month and it may be appropriate to review the \$10/AF assessment cap as WQA's current assessment is \$12/AF with the CPI allowance. He noted that he would be discussing this with water purveyors to get their input.

Mr. Kuhn commented that he supports considering reviewing the cap on the assessment.

Mr. Marquez commented that he supports all that has been discussed and thinks it is a good idea to start work on this now.

Mr. Monares reported now would be the time to reach out to legislators that are considering bills to introduce in the coming months.

After some discussion the committee suggested that Mr. Schoellerman add this item for discussion at the next WQA Board meeting.

State

Mr. Monares reported that the Governor finished signing remaining bills. He noted that we may see a lot of proposals on cutbacks to the agriculture sector going forward due to the drought.

Mr. Schoellerman reported that within the bills that were passed there is about \$200M for recycled water and groundwater cleanup, and about \$30M for PFAS treatment.

Federal

Mr. Schoellerman reported that there weren't any changes to the status of WQA's current \$10M appropriation request for the San Gabriel Basin Restoration Fund. He noted that Congress is primarily focused on the infrastructure package.

**EXECUTIVE DIRECTOR'S
REPORT**

Mr. Schoellerman reported that staff held a city webinar on October 5th for city officials. He indicated that it went well, and the attendance increased from prior webinars. He indicated that staff received some good feedback from the survey that was sent after the webinar.

Ms. Moreno reviewed that survey results and indicated that eight of the attendees participated in the survey. She reported that 100% found the webinar to be informative. She noted that some of the future topics they would like to see is more information on funding and a demonstration of the different types of treatment technology in use to get a better grasp on how cleanup of the groundwater basin is achieved. She also noted that 100% indicated they liked the webinar format and appreciated that it was completed in a timely manner.

Ms. Munoz thanked staff for the webinar. She commented that she received some compliments on the webinar and suggested that staff investigate maybe doing a virtual tour of one of the treatment facilities.

After some further discussion, Mr. Schoellerman commented that he would look to schedule the next webinar mid - to late January of 2022.

Mr. Schoellerman lastly reported that a resolution regarding AB 361 would go to the Board for consideration on October 20th. He noted that this was a resolution to comply with the new laws regarding the ability to hold public meetings virtually. He reminded everyone that the nomination period for the seat representing cities with pumping rights on the WQA Board closes Friday, October 15th at 5:00pm.

ADJOURNMENT

The Chairwoman asked if there were any other items of business to come before the Board. There being none, the

meeting was adjourned.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
D01903	Bob Kuhn	Board Member Compensation for September 2021	
		5 Days WQA Business	747.15
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(57.15)
			690.00
D01904	Michael Whitehead	Board Member Compensation for September 2021	
		1 Day WQA Business	149.43
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.43)
			138.00
D01905	Ed Chavez	Board Member Compensation for September 2021	
		6 Days WQA Business	896.58
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(68.59)
			827.99
D01906	Jorge Marquez	Board Member Compensation for September 2021	
		3 Days WQA Business	448.29
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(212.07)
			236.22
D01907	Valerie Munoz	Board Member Compensation for September 2021	
		4 Days WQA Business	597.72
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(45.73)
			551.99
D01908	Mark Paulson	Board Member Compensation for September 2021	
		1 Day WQA Business	149.43
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.43)
			138.00
D01909	Lynda Noriega	Board Member Compensation for September 2021	
		1 Day WQA Business	149.43
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.43)
			138.00
EFT/ACH	SGBWQA - Payroll Fund	Replenish payroll fund	
		Staff Payroll - for September 2021	68,822.34
		Board Payroll Taxes - Federal & State	657.88
			69,480.22
		Total replenishment to payroll fund	72,200.42
EFT/ACH	SGBWQA - Revolving Fund	Replenish revolving fund for 9/01/21 to 9/30/21 disbursements	
		Group Insurance	1,318.36
		Dues and Subscriptions	312.14
		Office Supplies	75.15
		Telephone Service	410.38
		Plant & Water Service	197.10
		Miscellaneous Office Expense	60.00
		Copier Machine	411.72
		Computer Systems O&M	473.82
		Meetings and Conferences	109.69
		Project Costs	1,318.95
			4,687.31

mha
10-14-21

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
E91301	ACWA/JPIA	Invoice No. 6750924, Medical and life insurance premiums for November 1, 2021 to December 1, 2021	7,351.11
E91302	ACWA/JPIA	Invoice No. 2021/2022, For liability program renewal for October 1, 2021 to October 1, 2022	26,017.00
E91303	ACWA/JPIA	Invoice No. '3Q-2021-WC', For Worker's Compensation program for July 1, 2021 to September 30, 2021	1,150.82
E91304	ACWA/JPIA	Invoice No. 8553, For property program equipment add-on for July 1, 2021 to June 30, 2022	99.00
E91305	Association of California Water Agencies	Invoice No. 2022, For membership agency dues for January to December 2022	11,140.00
E91306	Bank of America	Invoice No. '21-09Sep-RS', Credit Card Expenses incurred for 9/01/21 to 9/30/21 Computer Systems O&M 594.00 Internet Service 29.95	623.95
E91307	Bank of America	Invoice No. '21-09Sep-SM', Credit card expenses incurred for 9/01/21 to 9/30/21 Plant and Water 16.41	16.41
E91308	The Gualco Group	Invoice No '21-09Sep', Professional consulting services for September 2021	5,140.00
E91309	Kadesh & Associates, LLC	Invoice No. 10-21, Professional consulting services for September 2021	15,000.00
E91310	The Monares Group, LLC	Invoice No. '21-10Oct', Professional consulting services for October 2021	16,000.00
E91311	Olivarez Madruga Lemieux O'Neill, LLP	Invoice No. 16390, Professional legal services for August 2021	1,175.00
E91312	Ruffle Properties, LLC	Office lease, CAM, and Storage for November 2021 Invoice No. '21-10Nov', Office lease 6,845.79 Invoice No. '21-10Nov-CAM', Electricity charges 643.20 Invoice No. '21-10Nov-Storage', Storage Room 150.00	7,638.99
E91313	West Yost & Associates	Invoice No. 2046556, Professional services for August 7, 2021 to September 3, 2021	6,964.75
TOTAL			175,204.76

7/16
10-14-21



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$149.43 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.56 per mile
(updated July 2021)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Bob Kuhn

MONTH/YEAR: Sep-21

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 5)	\$149.43 PER DIEM
1 9/1/21	ACWA Conference		1	\$149.43
Meeting Description	Meeting with several other agencies talking about drought conditions, legislation and more.			
2 9/2/21	Biz Fed - Zoom		1	\$149.43
Meeting Description	Discussion regarding the economics of the San Gabriel Valley and what more can be done to clear the ports of Long Beach. Long discussion on future growth in this area with the passage of AB9 & AB 10.			
3 9/8/21	WQA Legislative Committee		1	\$149.43
Meeting Description	Discussion regarding future news letters and how to better communicate with the local electeds.			
4 9/15/21	Board Meeting		1	\$149.43
Meeting Description	Business of the district. See the agenda for details.			
5 9/22/21	SGVEP Legislative Committee		1	\$149.43
Meeting Description	Introduction of the Legislative person. Updates from most of the elected representatives in our area.			
6				\$0.00
Meeting Description				
Total Meetings			5	\$747.15
Total Mileage (at \$0.56 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00
TOTAL MEETINGS, MILEAGE, EXPENSES		\$747.15

TOTAL **\$747.15**

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



Water Quality Authority

Board Member Per Diem

\$149.43 per meeting; 8 meeting maximum per month

Mileage Rate \$0.575 per mile

EXPENSE SHEET

NAME:

Michael Whitehead

MONTH/YEAR:

Sep-21

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
9/16/21	WQA Board Meeting		1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			1	\$149.43
Total Mileage (at \$0.575 per mile)		0		\$0.00

DATE	Expense Reimbursement Description	Amount	Receipt Attached
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL Expenses		\$0.00	
TOTAL MEETINGS, MILEAGE, EXPENSES		\$149.43	
457	Deferred Compensation Amount (enter a positive number)		
TOTAL		\$149.43	

I hereby certify that I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$149.43 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.56 per mile
(updated July 2021)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Edward L. Chavez

MONTH/YEAR: Sep-21

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
1 9/9/21	Public Utilities Commission - City of Industry		1	\$149.43
Meeting Description				
2 9/13/21	Board of Directors' Meeting - Valley County Water District		1	\$149.43
Meeting Description				
3 9/14/21	Board of Directors' Meeting - Rowland Water District		1	\$149.43
Meeting Description				
4 9/15/21	Board Members' Meeting - San Gabriel Basin Water Quality Authority		1	\$149.43
Meeting Description				
5 9/27/21	Board of Directors' Meeting - Valley County Water District		1	\$149.43
Meeting Description				
6 9/30/21	Board of Directors' Retreat Meeting - Metropolitan Water District of SC		1	\$149.43
Meeting Description				
Total Meetings			6	\$896.58
Total Mileage (at \$0.56 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$896.58
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TOTAL	\$896.58
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☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.56 per mile

(updated July 2021)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Jorge A. Marquez

MONTH/YEAR: Sep-21

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 5)	\$149.43 PER DIEM
1 9/8/21	WQA - Legislative Committee		1	\$149.43
Meeting Description	Regular Legislative Committee Meeting for WQA - Zoom Meeting			
2 9/13/21	SGVRCC - Government Affairs Committee - WQA Membership		1	\$149.43
Meeting Description	Received Legislative Report by County/State/Federal Staff member and update by the water agencies. State Water Project was highlighted by Three Valley's Representatives. - Zoom Meeting			
3 9/16/21	Regular WQA Board Meeting		1	\$149.43
Meeting Description	Standard Board for WQA - Zoom Meeting			
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			3	\$448.29
Total Mileage (at \$0.56 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$448.29
TOTAL			\$448.29

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Sign: _____



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$149.43 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.56 per mile
(updated July 2021)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Valerie Munoz

MONTH/YEAR: Sep-21

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
1 9/8/21	Legislative and Pub Meeting Committee Meeting for WQA		1	\$149.43
	Meeting Description			
2 9/16/21	WQA Board Meeting		1	\$149.43
	Meeting Description			
3 9/21/21	Temple City Council meeting Presentation of WQA and upcoming Special Meeting hosted by WQA webinar Invitation review		1	\$149.43
	Meeting Description			
4 9/29/21	Meeting w/La Puente Valley Water Company Board member Argudo Meeting with La Puente Valley water company/LP council member David Argudo, powerpoint presentation on WQA along with discussion of the La Puente Operable Unit project and invitation to upcoming WQA update webinar.		1	\$149.43
	Meeting Description			
5				\$0.00
	Meeting Description			
6				\$0.00
	Meeting Description			
Total Meetings			4	\$597.72
Total Mileage (at \$0.56 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES	\$597.72
--	-----------------

TOTAL **\$597.72**

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



XPENSE SHEET

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.56 per mile

(updated July 2021)

4, please attach back-up documentation (fliers, agendas, etc.) regarding meetings. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

Water Quality Authority

NAME: Mark Paulson

MONTH/YEAR: Sep-21

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
1 09/15/21	Board Meeting		1	\$149.43
Meeting Description				
2				\$0.00
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			1	\$149.43
Total Mileage (at \$0.56 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$149.43
TOTAL			\$149.43

Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.56 per mile

(updated July 2021)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Lynda NoriegaMONTH/YEAR: Sep-21

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
1 9/15/21	WQA Board of Directors Meeting		1	\$149.43
Meeting Description	Review and receive and file the audited financial statements for the fiscal year ended 06/30/21, consider slate of candidates for ACWA Region 8 Board of Directors, and receive reports from staff.			
2				\$0.00
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			1	\$149.43
Total Mileage (at \$0.56 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$149.43
TOTAL			\$149.43

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

DocuSigned by:

DRAFT

The following demands on the Project Fund Account and Trustee Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
E91314	RC Foster Corporation	Invoice No. 02-21-038, Project costs for Spare parts costs for October	755.02	CR's
<u>SOUTH EL MONTE OPERABLE UNIT</u>				
E91315	Avocet Environmental Inc.	Project costs for Whitmore Street Groundwater Remediation Facility and Site Investigation Project for September 2021		
		Invoice No. 6745 - Whitmore GW Treatment System	6,901.25	
		Invoice No. 6746 - Round 2 Prop 1 SGV Priority Sites	21,586.07	
		Invoice No. 6747 - Round 1 Prop 1-Whitmore Hydropunch	2,101.50	
		Invoice No. 6748 - Round 3 Prop 1-Conceptual Design WSGRF Expansion	<u>3,727.00</u>	
			34,315.82	WQA/Prop 1
E91316	City of Monterey Park	Project O&M Costs for Wells 5, 12, and 15 for July to September 2020		
		Invoice No. 24534, Well #5 VOC O&M Costs	26,664.44	
		Invoice No. 24535, Well #12 VOC O&M Costs	91,975.05	
		Invoice No. 24537, Well #12 DB O&M Costs	49,106.19	
		Invoice No. 24538, Well #15 VOC O&M Costs	<u>22,594.91</u>	
			190,340.59	EPA
E91317	City of Monterey Park	Project O&M Costs for Wells 5, 12, and 15 for October to December 2020		
		Invoice No. 26, Well #5 VOC O&M Costs	103,251.23	
		Invoice No. 27, Well #12 VOC O&M Costs	124,223.06	
		Invoice No. 29, Well #12 DB O&M Costs	45,341.26	
		Invoice No. 30, Well #15 VOC O&M Costs	<u>23,736.39</u>	
			296,551.94	EPA
E91318	City of Monterey Park	Project O&M Costs for Wells 5, 12, and 15 for January to March 2021		
		Invoice No. 47, Well #5 VOC O&M Costs	48,286.96	
		Invoice No. 48, Well #12 VOC O&M Costs	157,681.44	
		Invoice No. 50, Well #12 DB O&M Costs	41,935.31	
		Invoice No. 51, Well #15 VOC O&M Costs	<u>28,554.91</u>	
			276,458.62	EPA
E91319	City of Monterey Park	Project O&M Costs for Wells 5, 12, and 15 for April to June 2021		
		Invoice No. 53, Well #5 VOC O&M Costs	49,402.39	
		Invoice No. 54, Well #12 VOC O&M Costs	134,948.05	
		Invoice No. 56, Well #12 DB O&M Costs	148,188.91	
		Invoice No. 57, Well #15 VOC O&M Costs	<u>24,761.56</u>	
			357,300.91	EPA
E91320	Golden State Water Company	Invoice No. 14206-ACD, Project T&R costs for SG1 & 2 VOC for April to June 2021		
			6,708.27	EPA
E91321	San Gabriel Valley Water Co.	Project T&R Costs for Plant 8 LGAC and Air Stripper for April to June 2021		
		Invoice No. 21-08219, Plant 8 A.S. for April	22,221.60	
		Invoice No. 21-08220, Plant 8 A.S. for May	12,833.82	
		Invoice No. 21-08221, Plant 8 A.S. for June	10,796.25	
		Invoice No. 21-08212, Plant 8 LGAC for April	13,767.60	
		Invoice No. 21-08215, Plant 8 LGAC for May	12,606.87	
		Invoice No. 21-08217, Plant 8 LGAC for June	<u>13,701.60</u>	
			85,927.74	EPA
Total Project Costs			<u>1,248,358.91</u>	

7/16
10-14-21

DRAFT

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment. Pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices, the following invoices were approved by the BPOU Project Committee on September 29, 2021.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
E91322	La Puente Valley County WD	Invoice No. 4-2021-08, Project T&R costs for August 2021	78,119.13	CR's
E91323	Main San Gabriel Basin Watermaster	Invoice No. 02-235, Administrative Project Costs for August 2021		
		Administrative costs	37,291.06	
		T&R costs	<u>22,609.24</u>	CR's
E91324	Suburban Water Systems	Invoice No. 59880921, Project T&R costs for August 2021	158,930.87	CR's
E91325	Valley County Water District	Project costs for August 2021		
		Invoice No. 447, T&R costs	178,225.56	
		Invoice No. 448, T&R costs	<u>10,413.33</u>	CR's
E91326	California Domestic Water Co.	Project costs for August 2021		
		Invoice No. 3497, T&R costs for Perchlorate	124,794.18	
		Invoice No. 3498, T&R costs for NDMA & VOC's	<u>93,857.28</u>	CR's
E91327	San Gabriel Valley Water Co.	Project costs for July 2021		
		Invoice No. 21-08243, B5 T&R costs	251,727.06	
		Invoice No. 21-08239, B6 T&R costs	129,870.99	
		Invoice No. 21-08240, B6 Capital costs-UV Flex	500.31	
		Invoice No. 21-08238, B6 T&R costs	<u>124,018.23</u>	CR's
Total BPOU Project Costs			<u>1,210,357.24</u>	

mlb
10-14-21



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman, Executive Director
Date: October 20, 2021
Subject: **Report on Cash and Investments – 3rd Quarter 2021**

Discussion

Attached for your review is the quarterly report on cash and investments as of September 30, 2021.

SGBWQA holds its investment funds at the Local Agency Investment Fund (LAIF). The average monthly effective yields for the Pooled Money Investment Account (PMIA) for July, August and September are 0.221%, 0.221%, and 0.206%, respectively. The PMIA Quarter to Date rate is .22%, as shown on the PMIA Daily Effective Yield schedule. The LAIF quarterly rate for July through September 2021 has not yet been issued.

SGBWQA holds its cash funds at Bank of the West (BOTW). Funds held at BOTW exceed the FDIC insured limit of \$250,000. All funds in excess of the FDIC limits are collateralized by BOTW in accordance with California Government Code Title 5, Division 2, Part 1, Chapter 4, Article 2 – Deposit of Funds.

Recommendation / Proposed Action

For information only.

Enclosures

Cash Report

Schedule of Interest Received and Interest Rates

PMIA/LAIF Performance Report as of 10/6/21

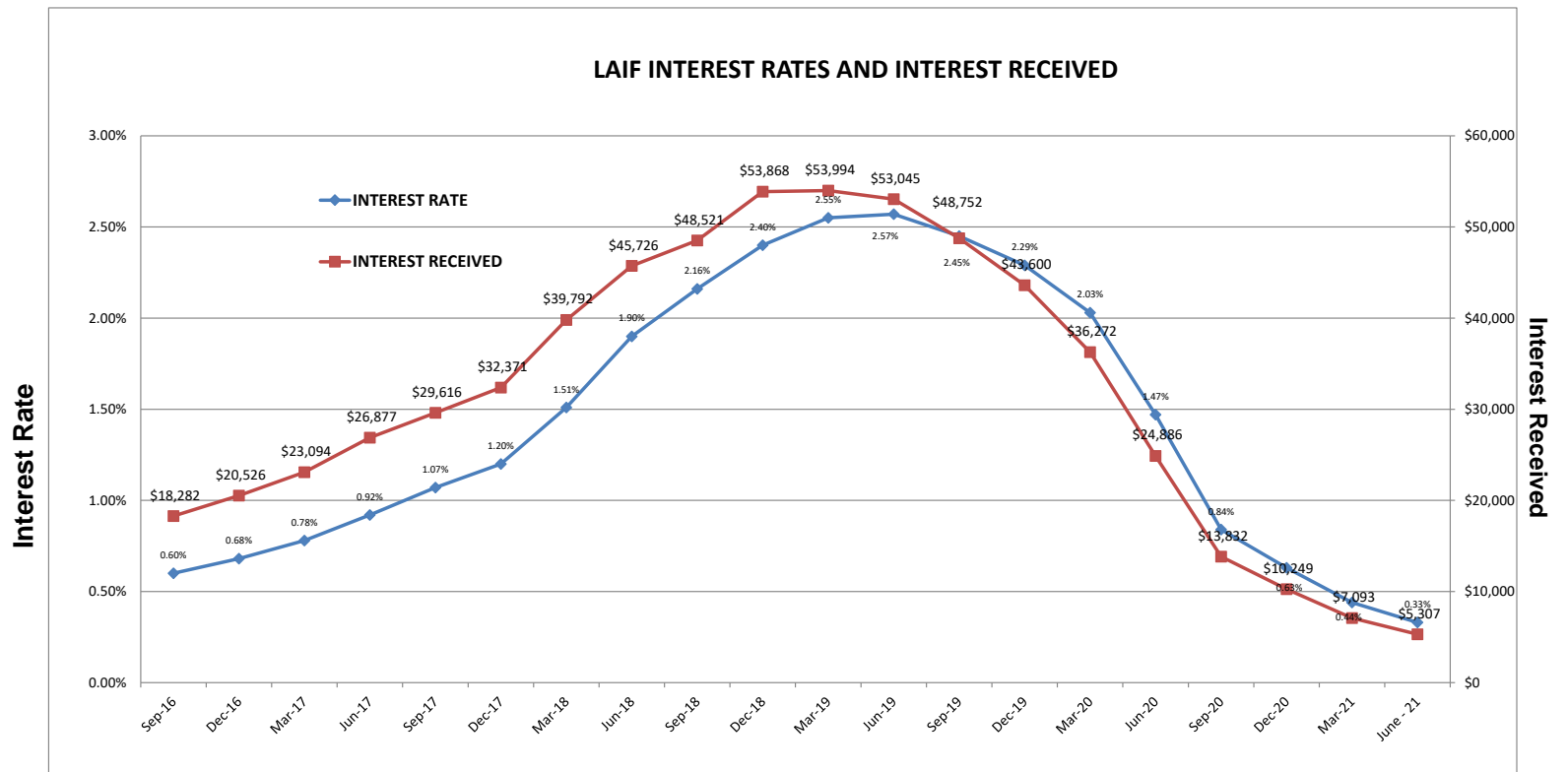
PMIA Daily Effective Yield

San Gabriel Basin Water Quality Authority
SUMMARY OF CASH AND INVESTMENTS
September 30, 2021
DRAFT

DESCRIPTION	BALANCE
<u>CASH AND BANK ACCOUNTS</u>	
Cash on Hand	\$ 250
<u>Bank of the West Checking Accounts</u>	
General Account	2,370
Revolving Account	23,437
Payroll Account	84,496
Project Account	2,273,954
Pooled Money Market Account - Project/Admin	11,982
Federal Funding Account	1,000
Total Cash and Bank Accounts	2,397,489
<u>Trustee Accounts</u>	
<u>Bank of the West</u>	
South El Monte Operable Unit (SEMOU) Checking Account	6,543
Total Trustee Accounts	6,543
<u>Investment Accounts</u>	
California Treasurer's Office	
Local Agency Investment Fund (LAIF)	
WQA General	5,478,022
SEMOU RP's	1,027,002
Total Investment Accounts	6,505,024
TOTAL CASH, TRUSTEE AND INVESTMENT ACCOUNTS	\$ 8,909,056

San Gabriel Basin Water Quality Authority
SUMMARY OF CASH AND INVESTMENTS
 Schedule of LAIF Interest Received and Interest Rates
 AS OF SEPTEMBER 30, 2021
DRAFT

Quarter Ended	Interest Rate (%)	Interest Rec'd
Sep-16	0.60%	\$ 18,282
Dec-16	0.68%	\$ 20,526
Mar-17	0.78%	\$ 23,094
Jun-17	0.92%	\$ 26,877
Sep-17	1.07%	\$ 29,616
Dec-17	1.20%	\$ 32,371
Mar-18	1.51%	\$ 39,792
Jun-18	1.90%	\$ 45,726
Sep-18	2.16%	\$ 48,521
Dec-18	2.40%	\$ 53,868
Mar-19	2.55%	\$ 53,994
Jun-19	2.57%	\$ 53,045
Sep-19	2.45%	\$ 48,752
Dec-19	2.29%	\$ 43,600
Mar-20	2.03%	\$ 36,272
Jun-20	1.47%	\$ 24,886
Sep-20	0.84%	\$ 13,832
Dec-20	0.63%	\$ 10,249
Mar-21	0.44%	\$ 7,093
June - 21	0.33%	\$ 5,307





PMIA/LAIF Performance Report as of 10/06/21



PMIA Average Monthly Effective Yields⁽¹⁾

Sep	0.206
Aug	0.221
Jul	0.221

Quarterly Performance Quarter Ended 06/30/21

LAIF Apportionment Rate ⁽²⁾ :	0.33
LAIF Earnings Ratio ⁽²⁾ :	0.00000897371743018
LAIF Fair Value Factor ⁽¹⁾ :	1.00008297
PMIA Daily ⁽¹⁾ :	0.22%
PMIA Quarter to Date ⁽¹⁾ :	0.30%
PMIA Average Life ⁽¹⁾ :	291

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 08/31/21 \$176.7 billion

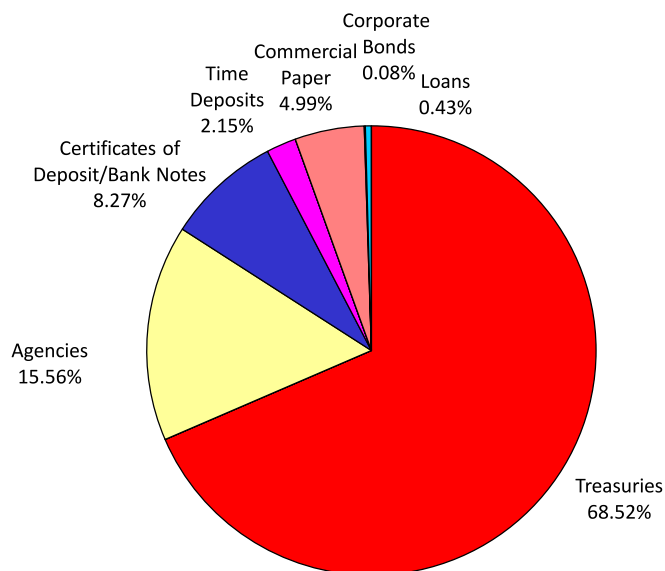


Chart does not include \$8,585,000.00 in mortgages, which equates to 0.004859%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



**CALIFORNIA STATE TREASURER
FIONA MA, CPA**



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
09/29/21	0.21	0.22	317
09/28/21	0.21	0.22	318
09/27/21	0.21	0.22	314
09/26/21	0.21	0.22	316
09/25/21	0.21	0.22	316
09/24/21	0.21	0.22	316
09/23/21	0.20	0.22	313
09/22/21	0.20	0.22	305
09/21/21	0.20	0.22	305
09/20/21	0.20	0.22	305
09/19/21	0.22	0.22	309
09/18/21	0.22	0.22	309
09/17/21	0.20	0.22	309
09/16/21	0.20	0.22	307
09/15/21	0.20	0.22	309
09/14/21	0.21	0.22	309
09/13/21	0.21	0.22	309
09/12/21	0.21	0.22	308
09/11/21	0.21	0.22	308
09/10/21	0.21	0.22	308
09/09/21	0.21	0.22	309
09/08/21	0.21	0.22	311
09/07/21	0.21	0.22	313
09/06/21	0.21	0.22	316
09/05/21	0.21	0.22	316
09/04/21	0.21	0.22	316
09/03/21	0.21	0.22	316
09/02/21	0.21	0.22	316
09/01/21	0.21	0.22	317
08/31/21	0.21	0.22	312
08/30/21	0.22	0.22	309
08/29/21	0.23	0.22	311
08/28/21	0.23	0.22	311
08/27/21	0.23	0.22	311
08/26/21	0.23	0.22	310
08/25/21	0.22	0.22	300
08/24/21	0.22	0.22	302
08/23/21	0.22	0.22	302
08/22/21	0.22	0.22	305

*Daily yield does not reflect capital gains or losses

Updated: 9/29/2021



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
08/21/21	0.22	0.22	305
08/20/21	0.22	0.22	305
08/19/21	0.22	0.22	305
08/18/21	0.22	0.22	300
08/17/21	0.22	0.22	302
08/16/21	0.22	0.22	300
08/15/21	0.22	0.22	300
08/14/21	0.22	0.22	301
08/13/21	0.22	0.22	301
08/12/21	0.22	0.22	300
08/11/21	0.22	0.22	298
08/10/21	0.22	0.22	298
08/09/21	0.22	0.22	296
08/08/21	0.22	0.22	299
08/07/21	0.22	0.22	299
08/06/21	0.22	0.22	299
08/05/21	0.22	0.22	299
08/04/21	0.22	0.22	299
08/03/21	0.22	0.22	299
08/02/21	0.22	0.22	300
08/01/21	0.22	0.22	300



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman, Executive Director
Date: October 20, 2021
Subject: **Update to Procedure 40 – Merit Salary Increases and Annual Cost of Living Allowance (COLA)**

Recommendation / Proposed Action

The Committee recommends approval of the following updates to Procedure 40:

- Both Exempt and Non-Exempt Employees to be eligible for a COLA increase,
- Update the salary ranges to reflect the current salary ranges as approved by the Board on June 16, 2021, and
- Update the job titles to conform to current WQA staff positions.

Background and Discussion

Procedure 40 establishes the COLA procedures for WQA Employees. The current Policy 40 differentiates between Exempt and Non-Exempt employees, as shown below.

- 1) *Exempt employees*: provides for an increase in the salary ranges by the April CPI-U.
- 2) *Non-Exempt employees*: provides for an increase in both the salary ranges and the actual salaries by the April CPI-U.

The Board of Directors approved the 2021 COLA at the June 16, 2021 board meeting. The discussion included a request from the Board for staff to bring Procedure 40 to the Administrative / Finance Committee to discuss the application of the COLA to both Exempt and Non-Exempt employees. Staff has also taken this opportunity to update the job titles and the salary ranges to 2021 information.

Attachment

Draft V1 of Policy 40 - Merit Salary Increases and Annual Cost of Living Allowance (COLA)

DRAFT

SAN GABRIEL BASIN WATER QUALITY AUTHORITY Policy and Procedure Manual

ADMINISTRATIVE PROCEDURES

No. 40

____ Date: June 19, 2007

____ Revised: October 20, 2021

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PERSONNEL – Merit Salary Increases and Annual Cost of Living Allowance (“COLA”) Policy

____ Approved: June 19, 2007

1. Purpose

To define policies and procedures regarding the San Gabriel Basin Water Quality Authority merit salary increases and annual cost of living allowance (“COLA”) for both exempt and non-exempt employees. This policy applies to all WQA employees with the exception of the Executive Director.

2. Background

As described in the employee manual, employees are eligible for merit raises, up to the limit of the salary range for their position. An annual COLA is also considered on July 1st of each year. Several years ago, the Board of Directors directed staff to use the April cost of living index each year to gauge and propose the employee COLA. This was done to create a consistent benchmark (i.e., time and CPI) for determining a proposed COLA instead of subjectively developing a percentage. Accordingly, the April index is used to determine the annual COLA. The Executive Director makes a recommendation for the COLA, based on the April Consumer Price Index, to the Aadministrative / Finance Ccommittee, and then to the full Board of Directors based on the Ccommittee’s recommendation.

3. Policy

The merit salary increase and COLA policy shall be as follows:

3.1 In June of each fiscal year, the April COLA index is researched by staff and submitted by the Executive Director to the Aadministrative/Finance Ccommittee. ~~The effect of the COLA adjustment will be addressed separately for exempt vs. non-exempt employees. The Accordingly, the Aadministrative/Ffinance Ccommittee will prepare a recommendation which is for non-exempt employees and a recommendation for exempt employees. The rthen recommendations are~~ submitted by the Executive Director to the full Board of Directors at the June board meeting.

ADMINISTRATIVE PROCEDURES

PERSONNEL – Merit Salary Increases and Annual Cost of Living Allowance (“COLA”) Policy

Page 2 of 3

3.2

All employees shall receive an annual performance evaluation in writing. If deemed necessary by the Executive Director or the Assistance Executive Director, more frequent evaluations may be conducted.

3.3 Unless authorized by the Board of Directors, no employee shall receive annual compensation ~~above their respective salary range~~. Salary ranges can only be adjusted by board action, either through the COLA process ~~for non-exempt employees~~ or individually if recommended by the Executive Director.

3.4 ~~T~~Non-exempt Employees:

• The defined salary ranges for Exempt and Non-exempt Employees positions ~~held by non-exempt employees~~ are increased by the same percentage as the COLA adjustment, effective July 1st. Unless otherwise approved by the Board, the salary range increase cannot exceed the COLA adjustment.

• 3.5 ~~E~~Non-exempt employees are eligible to receive an increase in salary in the amount of the COLA, ~~effective July 1.~~

• 3.6 ~~E~~Non-exempt employees are also eligible for merit salary increases, up to the limit of the salary range for their position. The eligibility for an ~~non-exempt~~ employee to receive a merit salary increase shall be determined: 1) with written review; 2) authorized by the Executive Director; and 3) based on demonstrated performance.

Exempt employees:

- ~~Exempt employees are not eligible for an annual COLA salary adjustment.~~
- ~~If approved by the Board, the individual salary ranges for positions held by the exempt are increased. Unless otherwise approved by the Board, the salary range increase cannot exceed the COLA adjustment.~~
- ~~Exempt employees are eligible to receive an annual merit salary increase.~~
- ~~The merit salary increase shall be determined: 1) with written review; 2) authorized by the Executive Director; and 3) based on demonstrated performance.~~

4. Definitions of Exempt and Non-Exempt Employees:

Each staff position is categorized as exempt or non-exempt according to federal and state wage hour laws.

4.1 A non-exempt full-time employee is paid a monthly salary, with the regular rate determined by multiplying the monthly rate by 12 to get the annual salary, dividing the annual salary by 52 weeks to get the weekly salary and dividing the weekly salary by the number of regular hours to get the regular hourly salary. A non-exempt employee is eligible for overtime pay or compensatory time off. Currently, non-exempt employee positions include the Project

ADMINISTRATIVE PROCEDURES

PERSONNEL – Merit Salary Increases and Annual Cost of Living Allowance (“COLA”) Policy

Page 3 of 3

Resource ~~M~~anager, ~~Administrative/Information Systems Assistant~~Executive Assistant/Public Outreach Coordinator, and Administrative/Accounting Assistant.

4.2 An exempt employee is paid a regular monthly salary based on an annual salary divided by 12 calendar ~~months, and~~months and does not qualify for overtime pay. California law classifies an exempt employee as an executive, administrative or professional employee. The same law specifically defines what duties meet the eligibility requirements of an exempt employee. Currently, exempt employee positions include the Executive Director, Assistant Executive Director/Sr. Project Manager, ~~Director of Resource Development~~ and the Director of Finance.

5. Current Positions and Monthly Salary Ranges

	<u>Low</u>	<u>High</u>
<u>Exempt Positions</u>		
Executive Director	N/A – by contract	
Assistant Executive Director/Sr. Project Manager	\$8,858	\$14,747
Director of Finance	\$7,792	\$13,780
<u>Non-Exempt Positions</u>		
Project Resource Manager	\$4,459	\$8,651
Executive Assistant/Public Outreach Coordinator	\$4,329	\$8,008
Admin/Accounting Assistant	\$3,636	\$6,297



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman, Executive Director
Date: October 20, 2021
Subject: **Update to Procedure 28 – Risk Transfer Procedure**

Recommendation / Proposed Action

The Committee recommends approval of the proposed updates to Procedure 28 – Risk Transfer Procedure.

Background and Discussion

Procedure 28 establishes the risk transfer procedures for the management of risk of loss when obtaining outside services or by Authority employees.

ACWA/JPIA is the Authority's insurer for property, liability and workers compensation insurance. Staff is proposing to update the Authority's Risk Transfer Procedure No. 28 to conform to the insurance requirements and indemnification clauses as recommended by the ACWA/JPIA.

In general, the Authority's Procedure 28 does include the appropriate insurance coverages. However, to more closely conform to the ACWA/JPIA's recommendations, staff is suggesting the following changes.

- Adding specific language regarding indemnifications,
- Increasing the general liability coverage from \$1,000,000/\$2,000,000 per occurrence/aggregate to \$2,000,000 per occurrence,
- Adding waiver of subrogation language to workers compensation insurance,
- Adding specific additional insured language,
- Including a primary coverage provision and,
- Including the requirement that the Authority be notified if policy is cancelled.

Attachment

Draft V1 of Policy 28 -Risk Transfer Procedure

DRAFT

SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Policy and Procedures Manual

No. 28

Date: 11/21/94 Revised 10/20/21

Page 1 of 3

RISK TRANSFER PROCEDURE

APPROVED

Purpose

To provide management of potential risk of loss: 1) when obtaining outside contractors' services; or 2) by Authority employees.

Procedure

The Authority's policy with respect to management of risks of loss when obtaining the services of any outside contractor shall have as its objectives, to the extent physically and financially practicable:

1. To obtain written agreements from all contractors including but not limited to professional services and construction contracts, which includes a scope of work and/or duties to be performed while under contract with the Authority.
 - a. Indemnification Language – To the extent permitted by law, Contractor shall hold harmless, defend at its own expense, and indemnify the San Gabriel Basin Water Quality Authority, its directors, officers, employees, and authorized volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees and costs, arising from all acts or omissions of Contractor or its officers, agents, or employees in rendering services under this contract; excluding, however, such liability, claims, losses, damages or expenses arising from the San Gabriel Basin Water Quality's sole negligence or willful acts.
 - b. To require the contractor, his/her employees and subcontractors to follow all applicable laws, regulations, policies of governmental agencies with jurisdiction and when applicable, shall require all contractors to comply with all Cal-OSHA standards when performing work for the Authority.

ADMINISTRATIVE PROCEDURES

RISK TRANSFER PROCEDURE

Page 2 of 3

2. To obtain from each contractor certificates of insurance and the proper accompanying policy endorsements for the following
 - a. Auto liability for no less than \$1,000,000 per occurrence.
 - b. Commercial general liability for no less than \$2,000,000 per occurrence (with the Authority named as additional insured with the ISO CG 2011 endorsement form or equivalent),
 - c. Workers compensation insurance (statutory limits) with a Waiver of Subrogation.
3. To obtain certificates of insurance for professional liability (e.g., errors and omissions) for no less than \$1,000,000/\$2,000,000 per occurrence /aggregate from any contractors providing consultation services to the Authority.
4. Other Required Provisions - The general liability policy must contain, or be endorsed to contain, the following provisions:
 - a. Additional Insured Status: The San Gabriel Basin Water Quality Authority, its directors, officers, employees, and authorized volunteers are to be given insured status (at least as broad as ISO Form CG 20 10 10 01), with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations.
 - b. Primary Coverage: For any claims related to this project, the Contractor's insurance coverage shall be primary at least as broad as ISO CG 20 01 04 13 as respects to the San Gabriel Basin Water Quality Authority, its directors, officers, employees and authorized volunteers. Any insurance or self-insurance maintained by the San Gabriel Basin Water Quality Authority, its directors, officers, employees and authorized volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
 - c. Notice of Cancellation: Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the San Gabriel Basin Water Quality Authority.

ADMINISTRATIVE PROCEDURES

RISK TRANSFER PROCEDURE

Page 3 of 3

5. The Authority's policy with respect to management of risks of loss by employees of the Authority shall include the following programs:
 - a. The Authority will enroll all employees in the Department of Motor Vehicles - Driver Record Information Services Employer Pull Notice Program for governmental agencies. The information received from the Department of Motor Vehicles as part of this program shall not be a public record and the Authority shall take all steps necessary to ensure the information obtained from the Department is not disclosed to unauthorized persons.
 - b. The Authority will provide a defensive driving course to be taken by Authority employees at least every four (4) years.
6. This Policy's application as related to Section 2.b. is prospective to any new contracts or the extension of any existing contracts that are entered into after October 20, 2021.
7. The Board reserves the right to waive application of any or all of these requirements on a case-by-case basis in the best interests of the Authority or as otherwise required by applicable law.



San Gabriel Basin Water Quality Authority

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AGENDA SUBMITTAL

To: WQA Board Members
From: Randy Schoellerman, Executive Director
Date: October 20, 2021
Subject: Election for ACWA President and Vice-President for the 2022-2023 Term

Summary

The Association of California Water Agencies (ACWA) will be holding its biennial election for ACWA President and Vice-President for the 2022-2023 term during its Fall conference in Pasadena at 12:00 pm on December 1, 2021. The ACWA Nominating Committee recommends current Vice-President Pamela Tobin for ACWA President and current Region 10 Vice-Chair Cathy Green for ACWA Vice-President. If other candidates are desired, ACWA's Bylaws provides a process for nominations from the floor prior to the election.

Recommendation

The Administrative/Finance Committee recommends the ACWA Nominating Committee's recommended slate of Pamela Tobin for President and Cathy Green for Vice-President for approval.

Enclosures

Memo regarding General Session Meeting
Membership Meeting & Election Procedures
Voter Designation & Information Form
Consent to Electronic Transmission, Meetings & Voting Form

Via U.S. Mail and Electronic Mail

TO: ACWA Member Agency Board Presidents and General Managers

CC: ACWA Board of Director

FROM: Dave Eggerton, ACWA Executive Director

DATE: October 4, 2021

SUBJECT: Notice of General Session Membership Meeting — December 1, 2021

There will be a General Session Membership Meeting on **December 1, 2021, at 12:00 p.m.** The purpose of this meeting is to formally nominate and elect ACWA's President and Vice President for the 2022-2023 term. At its meeting on September 24, 2021, the ACWA Board of Directors approved procedures whereby ACWA members will be able to participate and vote in the upcoming membership meeting and election in person or virtually. These procedures are in accordance with California Corporations Code Sections 20, 21, 5079 and subsections (a) and (f) of Section 7510, as well as Article 9 of ACWA's Bylaws. The in-person meeting will be held in Ballroom D-H of the Pasadena Convention Center. Virtual voting delegates will participate via Zoom. Staff will provide the Zoom access information to the virtual voting delegates upon receipt of the Voter Designation & Information Form and the member agency's Consent to Electronic Transmissions, Meetings & Voting Form. Members who wish to attend the membership meeting virtually as a non-voting participant can obtain the registration link by contacting Clerk of the Board Donna Pangborn at donnap@acwa.com or 916-441-4545 to confirm their member agency has submitted the requisite Consent to Electronic Transmissions, Meetings & Voting Form.

Election/Voting Process

The ACWA Nominating Committee has announced a 2022-2023 slate that recommends current **Vice President Pamela Tobin for ACWA President** and current **Region 10 Vice Chair Cathy Green for ACWA Vice President**. The Nominating Committee's 2022-2023 slate will be presented for the members' consideration and vote at the membership meeting on December 1.

As provided by ACWA's Bylaws (Article 9, Section 9) nominations from the floor will be accepted prior to the vote on the Nominating Committee's slate. The Bylaws require that floor nominations and seconds be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves must submit a resolution of support if they are not the agency making the floor nomination or second. The resolutions to facilitate floor nominations must be submitted to the Clerk of the Board Donna Pangborn at donnap@acwa.com by **COB Wednesday, November 24, 2021**.

➤ **See attachment for detailed Membership Meeting & Election Procedures.**

ACWA will be using a voting system called Live-Tally, which will allow voters to vote using a handheld keypad OR online keypad (which can be accessed through any modern web browser on a computer, tablet or smart phone). **Voters must be present at the membership meeting, either in person or virtually, to vote.**

Consistent with ACWA's Bylaws, Article 9, Section 5, "each member of the Association shall be entitled to one vote that shall be cast by its authorized representative."

- Member agencies must indicate their voting representative and alternate on the attached Voter Designation & Information Form.
- Member agencies must indicate if their voting representative/alternate is attending in person or virtually as well as provide all of the information identified on the form in order for ACWA to facilitate all aspects of the membership meeting and voting processes.

Members who desire to participate in the membership meeting virtually and vote electronically are required to sign and return the attached Consent to Electronic Transmissions, Meetings & Voting Form by November 24, 2021, consistent with the California Corporations Code.

Deadline & Changes

The deadline for submitting the Voter Designation & Information Form is **Wednesday, November 24, 2021**. While this form identifies both a voting delegate and an alternate voting delegate for the ACWA member agency, if for any reason the member agency desires for the alternate voting delegate to vote at the election in place of its designated voting delegate, the member agency must notify ACWA in advance of its exchange of voting delegates by contacting the Clerk of the Board Donna Pangborn at donnap@acwa.com or 916-441-4545 **no later than Monday, November 29, 2021**. Staff will then provide the member agency's alternate voter with the Zoom and Live-Tally access/participant information if the voter is participating virtually.

ACWA General Session Desk

ACWA staff will be available at the **ACWA General Session Desk**, located in the Ballroom Lobby of the Pasadena Convention Center, on **Wednesday, December 1**, between **9:00 a.m. and 11:45 a.m.** to answer questions about the membership meeting and election process.

In-person voters need to check in at the ACWA General Session Desk on Wednesday, December 1, between 10:30 and 11:45 a.m. to pick up handheld keypads.

If you have any questions regarding this process, please contact Clerk of the Board Donna Pangborn at 916-441-4545 or donnap@acwa.com.

dgp

Attachments:

1. Membership Meeting & Election Procedures
2. Voter Designation & Information Form
3. Consent to Electronic Transmission, Meetings & Voting Form

The following information is provided to inform the ACWA member agency voting delegates of the meeting and election procedures to be used in the upcoming General Session Membership Meeting scheduled for December 1, 2021 at 12:00 p.m. The purpose of the meeting is to formally nominate and elect ACWA's President and Vice President for the 2022-2023 term. The in-person meeting will be held in Ballroom D-H of the Pasadena Convention Center. Virtual voting delegates will participate via Zoom. Staff will provide the Zoom access information to the virtual voting delegates upon receipt of the Voter Designation & Information Form and the member agency's Consent to Electronic Transmissions, Meetings & Voting Form. Members who wish to attend the membership meeting virtually as a non-voting participant can obtain the registration link by contacting Clerk of the Board Donna Pangborn at donnap@acwa.com or 916-441-4545 to confirm their member agency has submitted the requisite Consent to Electronic Transmissions, Meetings & Voting Form.

ELECTION / VOTING PROCESS

ACWA will be using a voting system called Live-Tally, which will allow voters to vote either in person using a handheld keypad OR virtually through an online keypad (which uses any modern web browser on a computer, tablet or smart phone). **Voters must be present at the membership meeting, either in person or virtually, to vote.**

Consistent with ACWA's Bylaws, Article 9, Section 5, "each member of the Association shall be entitled to one vote that shall be cast by its authorized representative."

- Member agencies must indicate their voting representative and alternate on the Voter Designation & Information Form.
- Member agencies must indicate if their voting representative/alternate is attending in person or virtually as well as provide all of the information identified on the form in order for ACWA to facilitate all aspects of the membership meeting and voting processes.

Members who desire to participate in the membership meeting virtually and vote electronically are required to sign and return the Consent to Electronic Transmissions, Meetings & Voting Form by November 24, 2021, consistent with the California Corporations Code.

VIRTUAL ATTENDEES

Virtual attendees need to take the following steps after the member agency has completed and returned the Voter Designation & Information Form and requisite Consent to Electronic Transmissions, Meetings & Voting Form.

1. Voting delegates need to **save the Zoom access/login information** ACWA staff will provide to you. Save the information for the day of the meeting. **Use that information to login to the virtual meeting**, which is how ACWA will identify you as a participant.
2. Voting delegates need to **save the Live-Tally Participant ID information** ACWA staff will provide to you, which is how Live-Tally will identify you as the member agency voter.

IN-PERSON ATTENDEES

In-person attendees need to take the following steps after completing and returning the Voter Designation & Information Form:

1. Check in at the ACWA General Session Desk, located in the Ballroom Lobby of the Pasadena Convention Center, on **Wednesday, December 1**, between **10:30 and 11:45 a.m.** to pick up handheld keypads.
2. Voting delegates **must be present to vote** and **MUST** have the handheld keypad prior to the start of the membership meeting.

DEADLINE & CHANGES

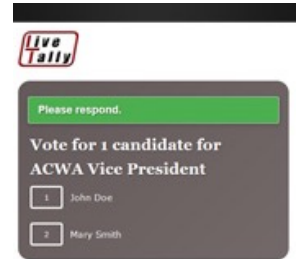
The deadline for submitting the **Voter Designation & Information Form** is Wednesday, **November 24, 2021**. If there is any change of your agency's voting delegate with its designated alternate, you must contact ACWA's Clerk of the Board Donna Pangborn at donnap@acwa.com or 916-441-4545 no later than Monday, November 29, 2021. Staff will provide the alternate voter with the Zoom and Live-Tally access/participant information if the voter is participating virtually.

1. The General Session Membership Meeting will be called to order at 12:00 p.m. and a quorum will be determined. The presence of 50 authorized voting representatives is required to establish a quorum for transacting business.
2. An overview of the Zoom platform will be provided, including demonstration of how the virtual meeting participants can interact throughout the meeting.
3. An overview of the Live-Tally voting system will be provided and a test vote will be conducted.
4. Legal Affairs Committee Chair Jennifer Buckman will provide an overview of the agenda and election procedures.
5. Nominating Committee Chair Brent Hastey will present the Committee's report and announce the candidate for ACWA President.
6. President Steven LaMar will call for floor nominations for ACWA President.
7. If there are no floor nominations for ACWA President, the election will proceed. President LaMar will close the nominations and delegates will vote following motion/second to elect the Nominating Committee's recommendation using Live-Tally.
8. If there are floor nominations for President, the nomination will follow the procedures established by Article 9 of ACWA's Bylaws, stating that floor nominations and seconds shall be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second.
 - a. **Resolutions to facilitate floor nominations must be submitted to the Clerk of the Board Donna Pangborn at donnap@acwa.com by COB Wednesday, November 24, 2021.**
 - b. Candidates will be given three minutes to address the membership.
 - c. Staff will create a ballot in the Live-Tally system and then display for the voters' action.
 - d. Voting delegates will vote on one (1) candidate of the candidate options displayed on the screen using the handheld OR online keypad in the Live-Tally voting system. Results will be displayed in real time.
 - e. President LaMar will announce the results of the vote.
9. Nominating Committee Chair Brent Hastey will announce the candidate for ACWA Vice President.
10. President Steven LaMar will call for floor nominations for ACWA Vice President.
11. If there are no floor nominations for ACWA Vice President, the election will proceed. President LaMar will close the nominations and delegates will vote following motion/second to elect the Nominating Committee's recommendation using Live-Tally.
12. If there are floor nominations for ACWA Vice President, the nominations will follow the procedures described in item 6 above, and the election will proceed according to the steps outlined in 6.a. through 6.e.
13. The ACWA Board of Directors appointed LAC Chair Jennifer Buckman to serve as an election inspector to resolve any challenges or questions in connection with the election consistent with California Corporations Code 7614.

California Corporations Code requires ACWA to maintain a voting record of its membership meetings.

When the members are ready to vote, the President will announce that it is time to vote (instructions will appear on the projection screen).

- **How do I submit my vote?** Press 1, 2, or 3 to cast your vote; then press SEND.
- **What happens if I make a mistake?** Re-submit your vote by pressing 1, 2, or 3 and send before the voting window ends.
- **What if I arrive late?** Your vote will be cast from the time you arrive at the meeting; prior to that your vote will register as "absent."
- **What happens if I am out of the room or have to leave early?** Your vote will be recorded as "absent" for that vote.



Test voting will be conducted at the beginning of the Membership Meeting.



VIRTUAL VOTING

Each voting delegate will be provided access to voting through Live-Tally's voting system. If you are attending the meeting virtually, follow the instructions listed below.

1. Use any modern web browser on a computer, tablet or smart phone to navigate to <https://MyBallot.app>
2. Enter the meeting ID "ACWA" and click the "Connect" button.
3. When prompted, enter the specific voting participant ID that was provided to you.
4. Voting questions will appear on this "virtual keypad" as they are presented.
 - Simply click the numbered button that corresponds to your choice.
 - **To change your vote**, make a different selection before the voting window ends.
5. Hit refresh if your browser or virtual keypad goes to "sleep."



IN-PERSON VOTING

If you are attending the meeting in person, you will be given a handheld keypad. Each handheld keypad is numbered on the back, and that number will be assigned to you as you check in at the ACWA General Session Desk on **Wednesday, December 1 between 10:30 and 11:45 a.m.**

- **Check your device to make sure that it is working properly.** Press any button and it will light up. All devices were tested prior to the meeting.
- **If it does not light up.** Take it back to the ACWA General Session Desk and ask for another keypad and make sure that they make a note of the numeric change.



Return your keypad to the ACWA General Session Desk.

To: Donna Pangborn, Clerk of the Board

Email: donnap@acwa.com

Fax: 916-669-2425

The person designated below will be attending the ACWA General Session Membership Meeting(s) on Wednesday, December 1, 2021 (and December 2, 2021 if necessary) as our voting delegate. Please designate an alternate voting delegate to facilitate any change to your voting representation at the meeting. To change your alternate, however, you must notify Donna Pangborn of the change no later than COB Monday, November 29, 2021.

Member Agency's Name

Agency's Phone No.

Print Member Agency's Authorized Signatory Name

Authorized Signatory Signature

I have signed and returned the Consent to Electronic Transmission, Meetings & Voting Form.

Voting Delegate's Name	How Will Delegate Attend? Will attend the meeting in person in Pasadena. Will attend the meeting virtually.
Voting Delegate's Email	Voting Delegates' Phone No.
Alternate Voting Delegate's Name	How Will Alternate Delegate Attend? Will attend the meeting in person in Pasadena. Will attend the meeting virtually.
Alternate Voting Delegate's Email	Alternate Voting Delegates' Phone No.
Voting Delegate's Affiliation (if different from assigning agency)*	Date

*If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above.

In accordance with California Corporations Code Sections 20, 21, 5079 and subsections (a) and (f) of Section 7510, and Article 9 of the Bylaws of the Association of California Water Agencies, a California nonprofit mutual benefit corporation ("ACWA"), the undersigned member of ACWA (the "Member") hereby consents and agrees as follows:

1. ACWA may send meeting notices, annual reports, and all other materials to the Member by (a) electronic transmission to the Member's facsimile number or email address; (b) posting on an electronic message board or network which ACWA has designated for those communications, together with separate notice to the Member of the posting; or (c) other means of electronic communication. The Member's initial facsimile number and email address for receiving such notices, annual reports and other materials are listed below.
2. ACWA may conduct meetings of the members by electronic transmission or electronic video screen communication; provided, however, that if fewer than all members of ACWA consent to conduct such meetings by electronic transmission or electronic video screen communication, then such meetings shall be held at a physical location, and the authorized representative(s) of any member that has so consented (and not withdrawn its consent) may participate in such meetings by electronic transmission or electronic video screen communication, be deemed present in person and vote at such meetings.
3. ACWA may rely on communications sent by the Member to ACWA by (a) electronic transmission from the Member's facsimile number or email address; (b) posting on an electronic message board or network which ACWA has designated for those communications; or (c) other means of electronic communication. ACWA may reasonably conclude that the Member is the sender of any electronic transmission that (i) is received from such facsimile number or email address or (ii) is submitted by an authorized representative of the Member with valid registration/login credentials.
4. ACWA may rely on electronic votes (including votes to approve or reject actions) submitted by an authorized representative of the Member to ACWA during meetings conducted in whole or in part by electronic transmission or electronic video screen communication. ACWA may reasonably conclude that the authorized representative of the Member is the sender of any electronic votes submitted pursuant to such authorized representative's meeting participant ID. The Member's initial authorized representative(s) is listed below.

ACWA shall maintain paper records of all communications sent by ACWA to the members and all votes or actions taken at any member meeting. The Member may (i) access such records at ACWA's headquarters during normal business hours or (ii) request in writing for ACWA to send copies of such records to the Member via U.S. Mail or email.

This consent shall remain in full force and effect until the Member revokes it in writing and so notifies ACWA.

Print Member Name

Print Representative Name

Representative Title

Representative Signature

Date

Please provide the facsimile number and email address to which the Member authorizes ACWA to send the electronic communications described above. The Member may change its designated facsimile number and email address at any time by written notice to ACWA.

Please provide the name of the Member's initial authorized representative(s) who will participate in and vote in connection with member meetings. The Member may change its authorized representative(s) at any time by written notice to ACWA.

Facsimile Number

Authorized Representative No. 1

Email

Authorized Representative No. 2



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman, Executive Director
Date: October 20, 2021
Subject: **WQA Act Extension**

Summary

At its October Legislative/Public Information meeting, the committee discussed the need to extend WQA's sunset beyond July 1, 2030 to prevent the date from becoming a hinderance to WQA's responsibilities. One example is the BPOU Project Agreement that is expected to be renegotiated with the responsible parties beyond the 2030 date. Other considerations are related to federal and state funding that may require a commitment beyond the 2030 date. The committee recommended that an extension to 2040 or 2050 be considered along with an alternative of eliminating the sunset date all together.

In addition, the committee noted that the WQA assessment is capped at \$10/AF in the WQA Act and that WQA currently assesses \$12/AF based on the allowable CPI increase. However, the maximum assessment allowed by the CPI increase is over \$14/AF. Therefore, it may be worth considering extending the assessment cap recognizing the inflation that has occurred since the cap was lowered to \$10/AF in 2003.

Finally, staff indicated that if WQA moves ahead with a sunset extension bill there is also some language in the WQA Act that could be updated to include technological advances regarding the board election process and to clarify notices that are sent out regarding the assessment hearing process.

Recommendation / Proposed Action

The Committee recommended that these items go to the full Board for discussion.



San Gabriel Basin Water Quality Authority

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AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman, Executive Director
Date: October 20, 2021
Subject: **AB 361 – Relaxed Teleconferencing Procedures**

BACKGROUND

Declared State of Emergency and Public Health Orders

On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency throughout the state of California, in response to the rapid spread and threat of the novel coronavirus (COVID-19). On the same day, the Los Angeles County Board of Supervisors and Los Angeles County Department of Public Health (“LACDPH”) declared a local emergency and local public health emergency throughout Los Angeles County.

Currently, the state-declared emergency remains in effect. In addition, LACDPH has issued a series of Health Officer Orders containing mandates and recommendations for keeping individuals safe, reducing risk and preventing the spread of COVID-19. The most recent Health Officer Order issued September 17, 2021 strongly urges individuals and businesses to follow the LACDPH Best Practice Guidance, which includes recommended measures to promote social distancing.

Modified Brown Act Teleconferencing Requirements

As part of a series of orders to contain the pandemic, Governor Newsom issued Executive Order N-29-20 waiving certain teleconferencing requirements under the Ralph M. Brown Act (Brown Act). This allowed public agencies to conduct public meetings via teleconferencing, while still complying with open meeting requirements and public health orders regarding physical distancing. On June 2021, considering the changing state of the pandemic in California, the Governor began rolling back certain measures that were adopted in response to COVID-19. Notably, Executive Order N-29-20 was rescinded effective September 30, 2021.

On September 16, 2021, Governor Newsom signed Assembly Bill (AB) 361 (Rivas, 2021) (Attachment 2), which authorizes local agencies to continue to hold public meetings remotely

under modified teleconferencing requirements set forth in the Brown Act (Government Code section 54953(b)(3)) during a state-declared emergency, as that term is defined, *and* when either state or local health officials have imposed or recommended measures to promote social distancing, *or* in situations when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees. AB 361 went into effect immediately and sunsets on January 1, 2024.

Key requirements of AB 361

Modified Brown Act requirements under AB 361, include, among other provisions, that:

- Members of the public must be allowed to address the body and offer comments in real-time during the meeting.
- In the event of a technical disruption, the public agency cannot take any further action on the agenda until the issue is resolved.
- Public agencies may not require public comments be submitted in advance (this is still a permissible option but cannot be a requirement).
- Members of the public must be given a reasonable time to register to provide public comment and agencies that provide a timed public comment period shall not close the public comment period until that timed period has expired.

DISCUSSION

Options available to the Authority are as follows:

Option 1 – Return to in-person meetings, follow traditional Brown Act teleconferencing requirements and follow safety protocols. No action is required for this option.

If the Board were to move back to in-person meetings, traditional Brown Act requirements for teleconferencing would apply. The traditional Brown Act requirements include:

1. At least a quorum of the public body must participate from locations within the local agency's jurisdiction.
2. All remote locations from which a member of the body is participating must be made available for the public.
3. Each remote location must be specifically identified in the notice and agenda of the meeting, including a full address.
4. Agendas must be posted at each remote location, even if it is a hotel room or a residence.
5. Each remote location, including a hotel room or residence, must be accessible to the public and have technology, such as a speakerphone, to enable the public to participate.
6. The agenda must provide the opportunity for the public to address the legislative body directly at each teleconference location.
7. All votes must be by roll call.

Safety Measures: Should the Board elect to return entirely to in-person meetings, COVID-19 infection protocols, as set forth by the Federal Government, State of California, County of Los Angeles and any local rules put in place would be followed. The most recent County

of Los Angeles Department of Public Health – Health Officer Order, would continue to be implemented and adhered to. Currently, these protocols require all individuals, regardless of vaccination status, to wear facemasks.

The Authority would also continue to implement its safety protocols that include but are not limited to: 1) requiring all staff and visitors to wear masks at Authority office; 2) maintaining social distancing recommendations; 3) requiring temperature checks for all visitors and 4) posting COVID-19 safety measures throughout the office.

Option 2 – Approve the attached 30-Day Resolution authorizing the Board and other bodies of the Authority to avail themselves of the relaxed teleconferencing procedures established under AB361 (Government Code section 54953(e)).

Should the Board wish to continue holding remote meetings in accordance with the relaxed rules of AB 361, the Council would need to adopt the attached Resolution (Attachment 1).

Initial findings and conditions: Under AB 361, the Board and other bodies of the Authority subject to the Brown Act can meet remotely during a declared state of emergency by the Governor that includes the jurisdictional boundaries of the Authority, if the Board determines that one of the following is also true:

1. State or local officials have imposed or recommended social distancing; **or**
2. To determine, *by a majority vote, whether to hold remote meetings as a result of the state of emergency, because meeting in person would present imminent risks to the health or safety of attendees: or*
3. The legislative body holds a meeting *having already determined by a majority vote to hold remote meetings.*

If the above conditions are met, then the Board and other Authority bodies can conduct meetings remotely via Government Code §§54953(e), *et seq.* For the first and second conditions, the Board must determine, by majority vote and by adoption of a resolution, the grounds for electing to continue with remote meeting procedures.

Remote meeting requirements: If the Board chooses to utilize the option for remote meetings under AB 361, the Authority would adopt remote meeting protocols similar to the procedures used throughout the COVID-19 pandemic, updated to comply with AB 361 requirements summarized below.

For an agency's legislative body to meet virtually, it must provide for the following to ensure that members of the public may access and participate in such meetings:

1. Provide notice and post agendas.
2. Conduct the virtual meetings in a manner that protects the statutory and constitutional rights of the parties and the public.
3. Provide members of the public access to the meeting and an opportunity to address the body directly.
4. Provide members of the public the opportunity to comment in real time.
5. Suspend further action on items in the meeting agenda in the event that there is a disruption in the ability of the meeting to be broadcast to members of the public or in the ability for members of the public to comment.
6. Avoid closing any timed public comment period until such time has lapsed.

Renewal of emergency findings: Once the initial authorizing resolution is adopted, ***ongoing authorization every thirty (30) days is required by majority vote***. If the legislative body desires to continue using the teleconference exception, it must confirm the circumstances of the state of emergency thirty (30) days after the first teleconference meeting and every thirty (30) days thereafter.

RECOMMENDATION

If it is the desire of the Board to avail itself of the relaxed teleconferencing proceedings of AB 361, then it is recommended the Board approve the attached Resolution.

Attachments:

Resolution No. 21-005

DRAFT

RESOLUTION NO. 21-005

A RESOLUTION OF THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY PROCLAIMING THE PERSISTENCE OF LOCAL EMERGENCY, AFFIRMING THE PROCLAMATION OF A STATEWIDE STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020 AND AUTHORIZING, PURSUANT TO GOVERNMENT CODE SECTION 54953(E), THE ONGOING TELECONFERENCING OF MEETINGS OF THE BOARD AND OTHER BODIES OF THE AUTHORITY SUBJECT TO THE BROWN ACT FOR A PERIOD OF 30 DAYS FROM OCTOBER 20, 2021

WHEREAS, the governing board ("Board") of the San Gabriel Basin Water Quality Authority ("Authority") is committed to preserving and nurturing public access and participation in meetings of the Board and other bodies of the Authority subject to the Ralph M. Brown Act (Cal. Gov. Code 54950-54963) ("Brown Act"); and

WHEREAS, all meetings of bodies subject to the Brown Act must be open and public so that any member of the public may view the proceedings and be given an opportunity to offer public comment; and

WHEREAS, on September 16, 2021, the Governor signed AB 361 which allows members of public agency governing bodies to continue participating remotely for meetings under the relaxed teleconferencing procedures first established by Governor Newsom's executive orders; and

WHEREAS, AB 361 amends Government Code section 54953 which sets forth the procedures that must be followed in order for public agencies to avail themselves of such relaxed teleconferencing procedures; and

WHEREAS, among the conditions is the requirement that a state of emergency be declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the Authority's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency in response to the rising cases of COVID-19 throughout the state of California; and

WHEREAS, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Department of Public Health ("LACDPH") declared a local emergency and local public health emergency in response to the spread of COVID-19 throughout the County; and

WHEREAS, since the declaration of emergency by LACDPH, LACDPH has issued a series of Health Officer Orders containing mandates and recommendations for keeping individuals safe and preventing the spread of COVID-19; and

WHEREAS, the most recent Health Officer Order, issued by LACDPH on September 17, 2021, states that all individuals and businesses are strongly urged to follow the LACDPH Best Practice Guidance, containing health and safety recommendations for COVID-19; the LACDPH Best Practice Guidance for individuals titled "COVID-19: Reducing Risk, Keeping Safe & Preventing Spread," in a section titled "How to Reduce the Risk of COVID-19," states "Keep your distance. Use two arms lengths as your guide (about 6 feet) for social distancing with people outside your household when you are not sure they are fully vaccinated"; and the LACDPH Best Practices to Prevent COVID-19, Guidance for Businesses and Employers, in a section titled "Maintain healthy business operations," recommends implementation of policies and practices that support physical distancing, stating, "Whenever possible, take steps to reduce crowding indoors and enable employees and customers to physically distance from each other. Generally, at least 6 feet of distance is recommended, although not a guarantee of safety, especially in enclosed or poorly ventilated spaces."; and

WHEREAS, AB 361 requires legislative bodies that conduct teleconferenced meetings under its relaxed and abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and

WHEREAS, AB 361 requires the legislative body take no further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and

WHEREAS, AB 361 prohibits the legislative body from requiring public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and

WHEREAS, AB 361 prohibits the legislative body from closing the public comment period and the opportunity to register to provide public comment, until the public comment period has elapsed or until a reasonable amount of time has elapsed, as specified; and

WHEREAS, the Board meetings and meetings of certain other subordinate bodies of the Authority are open and public, as required by the Brown Act, so that any member of the public may attend, participate, and watch the Board or such bodies conduct business; and

WHEREAS, the Authority finds that the continuing spread of COVID-19 and its variants throughout the nation and in the greater Los Angeles region justifies the ongoing implementation of social distancing and other infection control measures, including the conduct of remote meetings under the relaxed teleconferencing rules set forth under AB361;

WHEREAS, the Authority posts COVID-19 safety measures throughout its office and requires all staff and visitors to wear masks and maintain social distancing guidelines;

WHEREAS, in light of the continuing State declaration of emergency resulting from the COVID-19 pandemic, the continuing recommendation by Los Angeles County Public Health officials of measures to promote social distancing, and the imminent risks to the health and safety of attendees at meetings conducted in person due to the spread of COVID-19, the Board desires to make the findings required by AB 361 to allow the Board and all other bodies of the Authority that are subject to the Brown Act to continue to meet under AB 361's relaxed and abbreviated teleconferencing procedures.

NOW, THEREFORE, THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Incorporation and Adoption of Findings. The recitals set forth above are true and correct and incorporated into this Resolution by this reference.

SECTION 2. Affirmation that Local Emergency Persists. The Board hereby considers the conditions of the state of emergency in the County and the State and acknowledges and affirms the ongoing existence of a Statewide and local emergency due to the COVID-19 pandemic, and finds that local officials, specifically, the Los Angeles County Department of Public Health, has continued to recommend social distancing and other infection control measures.

SECTION 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby acknowledges and affirms the Governor's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

SECTION 4. Remote Teleconference Meetings. The Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of

the Brown Act.

SECTION 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for a period of thirty (30) calendar days from its effective date in accordance with Government Code section 54953(e).

SECTION 6. Severability. All portions of this Resolution are severable. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares that it would have passed this Resolution, and each section, subsection, phrase or clause thereof irrespective of the fact that any one or more sections, subsections, phrases or clauses be declared unconstitutional on their face or as applied.

PASSED, APPROVED AND ADOPTED by the Board of the San Gabriel Basin Water Quality Authority at the regular meeting of this 20th day of October, 2021.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

Calendars



Oct 15, 2021 - Jan 14, 2022

October 2021

Wed Oct 20	8:00am - 10:30am	TVMWD Board Meeting ↻
	12:00pm - 1:00pm	WQA Board Meeting ↻
	1:30pm - 2:30pm	WM Administrative Committee Mtg ↻

Mon Oct 25	10:00am - 11:30am	SGVWA Leg. Committee Meeting ↻
	11:30am - 1:00pm	SGVWA Board Meeting ↻

Wed Oct 27	8:00am - 9:00am	USGVMWD Board Meeting ↻
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November 2021

Mon Nov 1	4:00pm - 5:00pm	USGVMWD Gov Affairs Committee Meeting ↻
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Tue Nov 2	4:00pm - 5:00pm	USGVMWD Admin & Finance Committee meeting ↻
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Wed Nov 3	8:00am - 10:30am	TVMWD Board Meeting ↻
	2:30pm - 3:30pm	Watermaster Board Meeting ↻
	4:00pm - 5:00pm	USGVMWD Water Resources & Facility Management Committee ↻

Tue Nov 9	10:00am - 11:00am	WQA Admin/Finance Committee ↻
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Wed Nov 10	8:00am - 9:00am	USGVMWD Board Meeting ↻
	11:00am - 12:00pm	WQA Leg/Pub Committee ↻
	1:30pm - 3:00pm	WM Basin Watermaster Committee Mtg ↻

Wed Nov 17	8:00am - 10:30am	TVMWD Board Meeting ↻
	12:00pm - 1:00pm	WQA Board Meeting ↻
	1:30pm - 2:30pm	WM Administrative Committee Mtg ↻

Mon Nov 22	10:00am - 11:30am	SGVWA Leg. Committee Meeting ↻
	11:30am - 1:00pm	SGVWA Board Meeting ↻

Wed Nov 24	8:00am - 9:00am	CANCELED: USGVMWD Board Meeting
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December 2021

Wed Dec 1	8:00am - 10:30am	TVMWD Board Meeting ↻
	2:30pm - 3:30pm	Watermaster Board Meeting ↻
	4:00pm - 5:00pm	USGVMWD Water Resources & Facility Management Committee ↻
Mon Dec 6	4:00pm - 5:00pm	USGVMWD Gov Affairs Committee Meeting ↻
Tue Dec 7	4:00pm - 5:00pm	USGVMWD Admin & Finance Committee meeting ↻
Wed Dec 8	8:00am - 9:00am	USGVMWD Board Meeting ↻
	11:00am - 12:00pm	WQA Leg/Pub Committee ↻
	1:30pm - 3:00pm	WM Basin Watermaster Committee Mtg ↻
Tue Dec 14	10:00am - 11:00am	WQA Admin/Finance Committee ↻
Wed Dec 15	8:00am - 10:30am	TVMWD Board Meeting ↻
	12:00pm - 1:00pm	WQA Board Meeting ↻
	1:30pm - 2:30pm	WM Administrative Committee Mtg ↻
Wed Dec 22	8:00am - 9:00am	CANCELED: USGVMWD Board Meeting
Mon Dec 27	10:00am - 11:30am	SGVWA Leg. Committee Meeting ↻
	11:30am - 1:00pm	SGVWA Board Meeting ↻

January 2022

Mon Jan 3	4:00pm - 5:00pm	USGVMWD Gov Affairs Committee Meeting ↻
Tue Jan 4	4:00pm - 5:00pm	USGVMWD Admin & Finance Committee meeting ↻
Wed Jan 5	8:00am - 10:30am	TVMWD Board Meeting ↻
	2:30pm - 3:30pm	Watermaster Board Meeting ↻
	4:00pm - 5:00pm	USGVMWD Water Resources & Facility Management Committee ↻
Tue Jan 11	10:00am - 11:00am	WQA Admin/Finance Committee ↻
Wed Jan 12	8:00am - 9:00am	USGVMWD Board Meeting ↻
	11:00am - 12:00pm	WQA Leg/Pub Committee ↻
	1:30pm - 3:00pm	WM Basin Watermaster Committee Mtg ↻