

*With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e). Members of the public can participate remotely via Zoom following the instructions provided below. Members of the public may also submit comments in writing to [Stephanie@wqa.com](mailto:Stephanie@wqa.com) which comments will be distributed to the members of the Board, provided such written comments are received prior to the meeting start time. To address the Board during the meeting you may use the "raise hand" feature and you will be called upon when appropriate.*

**To attend the meeting please register in advance at:**

[https://us06web.zoom.us/webinar/register/WN\\_iQpi4MOMSCe2Le9VUcR1yg](https://us06web.zoom.us/webinar/register/WN_iQpi4MOMSCe2Le9VUcR1yg)

**A confirmation email will be sent to you with instructions on how to join the meeting virtually or a call-in option**

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**A REGULAR MEETING  
OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
AT  
1720 W. CAMERON AVENUE, SUITE 100  
WEST COVINA, CALIFORNIA**

**WEDNESDAY, NOVEMBER 17, 2021 AT 12:00 P.M.**

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**AGENDA**

**I. CALL TO ORDER** **MUNOZ**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL OF BOARD MEMBERS** **MORENO**

Valerie Munoz, Chairwoman	_____	_____	(alt)
Mark Paulson, Vice-Chairman	_____	_____	(alt)
Jorge Marquez, Treasurer	_____	_____	(alt)
Bob Kuhn, Secretary	_____	_____	(alt)
Lynda Noriega	_____	_____	(alt)
Mike Whitehead	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)

**IV. PUBLIC COMMENTS (Agendized Matters Only):** **MUNOZ**

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on agenda items and non-agenda items. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

**V. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action:** **MUNOZ**

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

**VI. CONSENT CALENDAR** **MUNOZ**

(Consent items may all be approved by single motion) [enc]

- (a) Ratification of Demand E91334 on Project Fund for October 26, 2021
- (b) Minutes for 10/20/21 Regular Board Meeting

- (c) Minutes for 11/9/21 Administrative/Finance Committee – Special Joint Meeting
- (d) Minutes for 11/10/21 Legislative/Public Information Committee – Special Joint Meeting
- (e) Demands on Administrative Fund for November 2021
- (f) Demands on Project Fund for November 2021
- (g) Resolution No. 21-006 (AB 361)

## **VII. COMMITTEE REPORTS**

(These items may require action)

- (a) Administrative/Finance Committee Report [enc]
- (b) Legislative/Public Information Committee Report [enc]

## **VIII. OTHER ACTION/INFORMATION ITEMS**

**MUNOZ**

(These items may require action)

None.

## **IX. PROJECT REPORTS**

**COLBY**

- (a) Treatment Plants:

		<u>Status</u>
1.	Baldwin Park Operable Unit	
	• Arrow/Lante Well (Subarea 1)	Operational
	• Monrovia Wells	Operational
	• SGVWC B6 Plant	Operational
	• SGVWC B5 Plant	Operational
	• CDWC Well No. 14	Operational
	• La Puente Valley County Water District	Operational
2.	El Monte Operable Unit	
	• Eastern Shallow Zone	Operational
	• Eastern Deep Zone	Operational
	• GSWC Encinita Plant	Operational
	• Western Shallow Zone	Operational
3.	South El Monte Operable Unit	
	• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
	• City of M.P. Well No. 5 VOC Treatment Facility	Operational
	• City of M.P. Well No. 12 VOC Treatment Facility	Operational
	• City of M.P. Well No. 15	Operational
	• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
	• GSWC Wells SG-1 & SG-2	Operational
	• SGVWC Plant No. 8	Operational
4.	Puente Valley Operable Unit	
	• Shallow Zone	Design
	• Deep Zone	Construction
5.	Area 3 Operable Unit	
	• City of Alhambra Phase 1	Operational

<b>X. ATTORNEY'S REPORT</b>	<b>PADILLA</b>
<b>XI. LEGISLATIVE REPORT</b>	<b>MONARES</b>
<b>XII. EXECUTIVE DIRECTOR'S REPORT</b>	<b>SCHOELLERMAN</b>
<b>XIII. FUTURE AGENDA ITEMS</b>	<b>MUNOZ</b>
<b>XIV. INFORMATION ITEMS [enc]</b>	<b>MUNOZ</b>
(a) San Gabriel Basin Water Calendar	
<b>XV. FUTURE BOARD/COMMITTEE MEETINGS</b>	<b>MUNOZ</b>
(a) The next Administrative/Finance Committee Meeting is scheduled for Tuesday, December 14, 2021 at 10:00am <i>(Consider cancellation due to the conflict with Board Meeting same week)</i>	
(b) The next Legislative/Public Information Committee meeting was scheduled for Wednesday, December 8, 2021 at 11:00am	
(c) The next WQA Board meeting is scheduled for Wednesday, December 15, 2021 at 12:00 P.M. at WQA	
<b>XVI. BOARD MEMBERS' COMMENTS/REPORTS</b>	<b>MUNOZ</b>
<b>XVII. ADJOURNMENT</b>	<b>MUNOZ</b>

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at [www.wqa.com](http://www.wqa.com).

**DRAFT \*RATIFICATION\***

The following demand on the Project Fund Account at Bank of the West is hereby submitted for ratification. ACH payment was issued on October 26, 2021.

**BALDWIN PARK OPERABLE UNIT**

Check No.	Payable to	Description	Amount	Funding Sources
E91334	US Army Corps of Engineers	Invoice No. '21-10Oct', For MW-5-17 License Agreement costs	9,712.20	CR's
TOTAL			<u>9,712.20</u>	

11-11-21

# DRAFT

## A REGULAR MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY OCTOBER 20, 2021 AT 12:00 P.M.

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*With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e). Due to the essential nature of the WQA Board Meetings in conducting Authority business, this WQA Board meeting took place online and teleconference.*

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<b>CALL TO ORDER</b>	The Chairwoman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
<b>ROLL CALL OF BOARD MEMBERS</b>	Valerie Munoz, Jorge Marquez, Bob Kuhn, Lynda Noriega, Michael Whitehead, Ed Chavez, Mark Paulson
<b>BOARD MEMBERS ABSENT</b>	None.
<b>STAFF MEMBERS PRESENT</b>	Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Richard Padilla, Legal Counsel
<b>MEMBERS OF THE PUBLIC PRESENT</b>	None.
<b>MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE</b>	Gabriel Monares, The Monares Group; David Muse, Valley County Water District; Jennifer Santana, Upper District; Brian Bowcock, Three Valleys MWD; Chris Lancaster, Civic Publications; Jeff Davis, Provost & Prichard; Brianne Logasa, San Gabriel Valley Council of Governments; Jose Martinez, Valley County Water District
<b>PUBLIC COMMENT</b>	None.
<b>ITEMS TOO LATE TO BE AGENDIZED</b>	None.
<b>CONSENT CALENDAR</b>	Mr. Paulson enters the meeting.  Mr. Kuhn moved to approve the consent calendar. Mr. Marquez seconded the motion, and it was approved by the following roll call vote.  AYES: MUNOZ, MARQUEZ, KUHN, NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSENT: NONE

ABSTENTIONS: Mr. Paulson abstained from the vote.  
Mr. Whitehead abstained from Project Demand No: E91288.  
Ms. Noriega abstained from Project Demand Nos. E91293.

## COMMITTEE REPORTS

### *Administrative/Finance Committee Report*

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

#### *Report on Cash and Investments for 3<sup>rd</sup> Quarter 2021*

Ms. Saenz reviewed the cash report for the 3<sup>rd</sup> quarter of 2021. She indicated that the WQA holds its investment funds at the Local Agency Investment Fund (LAIF). The average monthly effective yields for the Pooled Money Investment Account (PMIA) for July, August and September are 0.221%, 0.221%, and 0.206%, respectively. The PMIA Quarter to Date rate is .22%, as shown on the PMIA Daily Effective Yield schedule. She noted that the LAIF quarterly rate for July through September 2021 has not yet been issued.

#### *Discussion/Action Regarding Update to Procedure 40 – Merit Salary Increases and Annual Cost of Living Allowance (COLA)*

Mr. Schoellerman reported that Procedure 40 establishes the Cost of Living Allowance (COLA) procedures for WQA Employees. The current Policy 40 differentiates between Exempt and Non-Exempt employees, as shown below.

- 1) *Exempt employees*: provides for an increase in the salary ranges by the April CPI-U.
- 2) *Non-Exempt employees*: provides for an increase in both the salary ranges and the actual salaries by the April CPI-U.

He noted that the Board of Directors approved the 2021 COLA at the June 16, 2021, Board Meeting. The discussion included a request from the Board for staff to bring Procedure 40 to the Administrative/Finance Committee to discuss the application of the COLA to both Exempt and Non-Exempt employees. He indicated that staff has also taken this opportunity to update the job titles and the salary ranges to reflect current information. He reported that the Administrative/Finance Committee recommends approval of the following updates to Procedure 40:

- Both Exempt and Non-Exempt Employees to be eligible for a COLA increase;
- Update the salary ranges to reflect the current salary ranges as approved by the Board on June 16, 2021; and
- Update the job titles to conform to current WQA staff positions.

After brief discussion, Mr. Paulson moved to approve the

recommended updates to Procedure No. 40. Ms. Munoz seconded the motion, and it was approved by the following roll call vote:

AYES: MUNOZ, PAULSON, MARQUEZ, KUHN, NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSENT: NONE

*Discussion/Action Regarding  
Update to Procedure 28 – Risk  
Transfer Procedure*

Ms. Saenz reported Procedure 28 establishes the risk transfer procedures for the management of risk of loss when obtaining outside services or by Authority employees. She indicated that ACWA/JPIA is the Authority's insurer for property, liability and workers compensation insurance. She noted that staff is proposing to update the Authority's Risk Transfer Procedure No. 28 to conform to the insurance requirements and indemnification clauses as recommended by ACWA/JPIA. She reported that in general, the Authority's Procedure 28 does include the appropriate insurance coverages. However, to more closely conform to the ACWA/JPIA's recommendations, staff is suggesting the following changes:

- Adding specific language regarding indemnifications,
- Increasing the general liability coverage from \$1,000,000/\$2,000,000 per occurrence/aggregate to \$2,000,000 per occurrence,
- Adding waiver of subrogation language to workers compensation insurance,
- Adding specific additional insured language,
- Including a primary coverage provision and,
- Including the requirement that the Authority be notified if policy is cancelled.

She reported that the Administrative/Finance Committee reviewed these changes and recommended approval of the proposed updates to Procedure 28 – Risk Transfer Procedure.

Mr. Kuhn asked if by making these changes is the Board creating issues for smaller contractors by increasing the general liability coverage to \$2M. He suggested that he and legal counsel could have a call with JPIA to discuss this further.

Mr. Whitehead commented that it would be beneficial to consider a waiver for smaller vendors, if possible, and suggested that staff consider adding criteria to the policy to aid in making a determination of such a waiver.

After detailed discussion, Mr. Schoellerman reported that staff would work with legal counsel on the suggestions and take this item to the Admin/Finance Committee for further review.

*Discussion/Action Regarding  
ACWA Election for Election for  
President and Vice-President*

After some discussion, Mr. Kuhn moved to approve the ACWA Nominating Committee's recommended slate of Pamela Tobin for President and Cathy Green for Vice-President. Ms. Noriega seconded the motion, and it was approved by the following roll call vote:

AYES: MUNOZ, PAULSON, MARQUEZ, KUHN,  
NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSENT: NONE

*Legislative/Public Information  
Committee Report*

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

*Discussion/Action Regarding the  
WQA Act Extension*

Mr. Schoellerman reported that at its October Legislative/Public Information meeting, the committee discussed the need to extend WQA's sunset beyond July 1, 2030, to prevent the current date from becoming a hindrance to WQA's mission. He indicated that one potential example is the renegotiation of the Baldwin Park Operable Unit Project Agreement which currently expires in 2027. He reviewed a list of previous extensions dating back to the first sunset date of July 1, 1995. He also noted that other considerations are related to federal and state funding that may require a commitment beyond the 2030 date. He reported the committee discussed an extension to either 2040 or 2050 along with an alternative of eliminating the sunset date all together. In addition, the committee noted that the WQA assessment is capped at \$10/AF in the WQA Act and that WQA currently assesses \$12/AF based on the allowable CPI increase. However, the maximum assessment allowed by the CPI increase is over \$15/AF. Therefore, it may be worth considering extending the assessment cap recognizing the inflation that has occurred since the cap was lowered to \$10/AF in 2003. He lastly reported that staff indicated that if WQA moves ahead with a sunset extension bill there is also some language in the WQA Act that could be updated to include technological advances regarding the Board election process and to clarify notices that are sent out regarding the assessment hearing process.

Mr. Marquez asked Mr. Monares what the legislative timeline would be if the WQA were decided to pursue an extension bill.

Mr. Monares noted that WQA should look for an author now so it could possibly be introduced in January. He noted that if the bill was not considered this next year, it could be re-introduced in the next legislative session.

Mr. Kuhn commented that he wanted to make sure an



extension was in place before the start of BPOU negotiations and prior to the legislative term limits when new legislators are in place.

Mr. Paulson asked if the WQA considers raising the cap on the assessment in an extension bill would that create push back and would it be better to leave the cap as is in a new extension bill?

Mr. Whitehead commented that back when the WQA was created there was concern of this agency being another layer of government. He suggested that staff reach out to the stake holders and producers to gain a consensus.

Ms. Munoz commented that she felt it was important for the WQA to navigate this topic and do some outreach and to have staff bring back more information for the Board to discuss.

Ms. Noriega commented that she concurs with the comments made so far and reminded everyone that the sustainability of the agency is a concern for all. She noted that stakeholders are going to be interested in their direct benefit with the WQA and those concerns need to be addressed.

Mr. Schoellerman indicated that he would communicate with stakeholders and report back to the board.

## **OTHER ACTION/INFORMATION ITEMS**

### ***Results of the Nomination Period for WQA Board Member Representing Cities With Prescriptive Pumping Rights***

Mr. Schoellerman reported that the nomination period closed on October 15, 2021, and two nominations were received: Robert Gonzalez, City of Azusa and Jorge Marquez, City of Covina.

Ms. Moreno reported that elections ballots would be mailed out on October 28<sup>th</sup> and all votes must be received by December 14, 2021, at 12pm. She noted that the 2020 Census data had not been finalized and that the 2010 Census data would be used.

### ***Discussion/Action Regarding AB 361 – Relaxed Teleconferencing Procedures***

Mr. Padilla reported that on September 16, 2021, Governor Newsom signed Assembly Bill (AB) 361 (Rivas, 2021) which authorizes local agencies to continue to hold public meetings remotely under modified teleconferencing requirements set forth in the Brown Act (Government Code section 54953(b)(3)) during a state-declared emergency, as that term is defined, *and* when either state or local health officials have imposed or recommended measures to promote social distancing, *or* in situations when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees. He noted that AB 361

went into effect immediately and sunsets on January 1, 2024.

He indicated that should the Board wish to continue holding remote meetings in accordance with the relaxed rules of AB 361, the Board would need to adopt Resolution No. 21-005. He noted that once the initial authorizing resolution is adopted, ongoing authorization every thirty (30) days is required by majority vote.

*Adopt Resolution No. 21-005*

After brief discussion, Mr. Whitehead moved to adopt Resolution No. 21-005. Mr. Marquez seconded the motion, and it was adopted by the following roll call vote:

AYES: MUNOZ, PAULSON, MARQUEZ, KUHN,  
NORIEGA, WHITEHEAD, CHAVEZ

NO: NONE

ABSENT: NONE

**PROJECT REPORTS**

Mr. Colby reported that WQA has received access to two more sites for the site investigation in the SEMOU. He also reported that construction continues at Monterey Park's Delta Plant on their PFAS treatment project. He noted that there was a Puente Valley Operable Unit (PVOU) technical meeting where EPA announced they have issued for comment an Explanation of Significant Differences to the PVOU Record of Decision to include recharge as an addition discharge option of the treated water.

**ATTORNEY'S REPORT**

None.

**LEGISLATIVE REPORT**

Mr. Monares reported that the Governor has announced another request for 15% reduction in water use. He also reported that the House was still working on the infrastructure package bill.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Schoellerman reported that EPA has released their PFAS action plan. He also commented that it was Water Professionals Appreciation Week last week and commended Ms. Moreno on the social media posts recognizing the WQA staff.

**FUTURE AGENDA ITEMS**

None.

**FUTURE BOARD AND COMMITTEE MEETINGS**

The next Administrative/Finance Committee meeting is scheduled for Tuesday, November 9, 2021, at 10:00am.

The next Legislative/Public Information Committee meeting was scheduled for Wednesday, November 10, 2021, at 11:00am.

The next WQA Board meeting is scheduled for Wednesday,

November 17, 2021, at 12:00pm.

**BOARD MEMBERS'  
COMMENTS/  
REPORTS**

Mr. Kuhn wished Mr. Marquez luck on his WQA election.

Ms. Noriega commended staff on their work and their social media posts.

Mr. Whitehead commented the WQA was fortunate for the staff that it has.

Ms. Munoz thanked everyone for their hard work.

**ADJOURNMENT**

The Chairwoman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned to November 17, 2021.

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Valerie Munoz  
Chairwoman

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Bob Kuhn  
Secretary

# DRAFT

## SAN GABRIEL BASIN WATER QUALITY AUTHORITY ADMINISTRATIVE/FINANCE COMMITTEE AND SPECIAL MEETING OF THE BOARD OF DIRECTORS NOVEMBER 9, 2021 AT 10:00 A.M.

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*With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e).*

*Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Administrative/Finance Committee and Special meeting of the Board took place online and teleconference.*

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### CALL TO ORDER

Mr. Whitehead called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

### COMMITTEE MEMBERS PRESENT

Mike Whitehead, Lynda Noriega and Mark Paulson

### WATERMASTER LIASON

None.

### COMMITTEE MEMBERS ABSENT

None.

### OTHER BOARD MEMBERS PRESENT

None.

### STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Mary Saenz, Director of Finance

### MEMBERS OF THE PUBLIC PRESENT

Brian Bowcock, Three Valleys MWD

### PUBLIC COMMENT

Mr. Bowcock commented that he wanted to acknowledge WQA staff member Stephanie Moreno for her upcoming role as the Southern California Water Utilities Association President for the upcoming year. He also noted that because she holds that position she will also participate in the USC Foundation for Cross-Connection Control & Hydraulic Research. He noted that she was introduced to the Foundation this morning at their quarterly meeting.

### *Discussion Regarding Interim Budget and Assessment Reserve Review for FY 21/22*

Ms. Saenz reported that in February 2021, the Board approved Administrative Procedure No. 41, Reserve Fund Policy. Section 4.1 of the Procedure defines and establishes Assessment Reserves as the reserves that cover operating costs. The Assessment Reserves are funded by an annual assessment on prescriptive pumping rights in the San Gabriel Basin. She indicated that the policy establishes a minimum assessment

reserve of 6 months or 50 percent of current budgeted operating expenses with a goal of achieving reserves of 9 months or 75 percent of budgeted expenses. She noted that Section 6, Reserve Procedures, requires that an interim reserve review be performed and presented to the Administrative / Finance Committee to determine the status of reserve funds. She reported that the assessment rate is determined during the annual WQA budget process. Typically, the WQA draft budget is presented to the Board and the public during April and May of each year, with the budget being approved at the May Board Meeting. The Board adopted the FY 21/22 budget on May 19, 2021, with an annual assessment of \$12/acre ft on 197K/acre ft of prescriptive pumping rights. She presented some charts for discussion and analysis showing different approaches to an increase in the assessment and how it would affect the reserve funds. The charts were projections for the next five years. She noted that included in the projections are the impacts of matching funds required by the Prop 1 funding for SEMOU projects, three years of Prop 68 funding for T & R throughout the San Gabriel Basin, and the annual operating costs and funding acquisition costs.

Mr. Schoellerman noted that the projected reserves at the end of FY22/23 would be sufficient and allow WQA to maintain the assessment at \$12/AF. However, for FY23/24 he noted that the projected reserves decline below the minimum reserve level and that WQA would need to consider raising the assessment accordingly. He commented that these projections are a conservative approach since they do not reflect any of the federal funding that the WQA is currently pursuing or a possible reduction in matching funds for the proposed grants. He indicated that this information is presented to provide producers with advanced notice of the possible need for assessment increases in the future.

Mr. Paulson commented that if there were a need to raise the assessment in FY23/24 and beyond he like the phased approach option that would allow the producers some time to plan for an increase.

Mr. Whitehead commented that it is very important to communicate with the producers what the plan is going to be. He also asked if the pending Restoration Funds would have an impact on the assessment if received.

Mr. Schoellerman indicated that those funds could offset assessments used for matching the state grants and the Whitmore Street Groundwater Remediation Project operations.

Mr. Whitehead commented that it is an important point to make with the producers that the pending federal funds could offset the assessment. He indicated that the funding that WQA brings in is an important story to tell.

Ms. Noriega commented that the phased approach would be best since these are long term projects that will likely change. She commented that if the Whitmore Street Project 50% match could be lowered to \$25% that would be helpful since the \$2M for that project is significant. She also suggested that Mr. Schoellerman work with the SGV Water Association to communicate this discussion to the producers. She thanked staff for the informative presentation.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Schoellerman reported that the Infrastructure Bill 2021 was passed by Congress. He indicated that conference committees are discussing dates to finalize the FY22 budget package, and the continuing resolution expires December 3, 2021. He reported that staff completed WQA's FY19/20 audit in September that was delayed due to COVID and has been working on the FY20/21 fiscal year audit that is scheduled to be presented to the Board in December. He thanked Ms. Saenz for her work on the audits and budget projections. He indicated that staff was working on Procedure No. 28 regarding insurance requirements and is collecting additional information to bring back to the committee at a future meeting for more discussion. He noted that due to the calendar conflict with the committee and Board meeting dates for December he suggested that the Administrative/Finance Committee meeting be canceled in December. He reported that the 2022 Draft §406 Plan would go to the Board in December to open up a public comment period. He lastly reported that he has been having discussions with stakeholders regarding the WQA Act extension.

## **ADJOURNMENT**

Mr. Whitehead asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned.

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Valerie Munoz  
Chairwoman

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Bob Kuhn  
Secretary

# DRAFT

## SAN GABRIEL BASIN WATER QUALITY AUTHORITY LEGISLATIVE/PUBLIC INFORMATION COMMITTEE AND SPECIAL MEETING OF THE BOARD OF DIRECTORS NOVEMBER 10, 2021 AT 11:00 A.M.

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*With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e).*

*Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Legislative/Public Information Committee and Special meeting of the Board took place online and teleconference.*

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### **CALL TO ORDER**

The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

### **COMMITTEE MEMBERS PRESENT**

Jorge Marquez and Valerie Munoz

### **WATERMASTER LIASON**

None.

### **COMMITTEE MEMBERS ABSENT**

Bob Kuhn

### **OTHER BOARD MEMBERS PRESENT**

None.

### **STAFF MEMBERS PRESENT**

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance

### **MEMBERS OF THE PUBLIC PRESENT**

Chris Lancaster, Civic Publications; Gabriel Monares, The Monares Group; Brian Bowcock, Three Valleys MWD; Lenet Pacheco, Valley County Water District; Jazmine Lopez, Valley County Water District

### ***Discussion Regarding Next Advertorial***

Ms. Moreno reported that the California Water advertorial was complete and would be in the newspapers this week. She noted that she has sent everyone a link to the electronic version and has also posted it on the WQA social media platforms. She indicated that she also boosted the social media post with this ad and has seen some encouraging interaction with the public. She noted that she could share some of social media analytics at a future meeting.

Mr. Lancaster reported that the ad was included in the Los Angeles Times today and would be in the local San Gabriel Valley papers tomorrow. He indicated that this publication partnered with the Southern California Water Coalition and

will reach about 400,000 newspaper subscribers.

Ms. Moreno reported that the next ad would be in the Sustainable Living publication that would come out in late December. She commented that staff has discussed some initial ideas but wanted to ask the committee if there were any topics the would like to see covered.

Mr. Marquez commented that we could highlight the legislators and their work on passing Prop 68 that has provided needed funding to our projects.

Mr. Schoellerman commented that we could show how these projects are integrated into the Basin neighborhoods and what is being done to keep them sustainable.

Ms. Munoz commented that she wanted to make sure we remember our audience and to provide them with information that they can relate to. She also asked if we could some how provide some of these ads to the local high schools to use as reference. She also noted that she would like to see the results of some of the social media outreach at a future meeting.

Mr. Lancaster commented that we could do an over run of some of the previous ads and contact some of the science teachers in the area to see if they would like to use it along with their curriculum. He noted it might be beneficial to have a Board member also attend one of the classes to present the information.

Ms. Moreno commented that she would work with Mr. Lancaster on the suggestions made today and report back to the committee with an update.

***Discussion Regarding Annual Report***

Ms. Moreno reported that staff is currently working on finalizing the annual report for fiscal year 2020/2021. She indicated that once it is completed it would also be used in a future advertorial and suggested that the Civic Leadership publication that comes out at the beginning of the year might be the best ad to include it in.

***Discussion Regarding the WQA Act Extension***

Mr. Schoellerman reported that he had announced that WQA would be considering an extension of its sunset date beyond July 1, 2030 at the October San Gabriel Valley Water Association meeting. He also had discussions with individual stakeholders and would continue the outreach on this topic.



## ***Legislative Activities/Reports***

### **State**

There was no activity to report.

### **Federal**

Mr. Schoellerman reported that Congress had passed the Infrastructure Bill 2021. He indicated that conference committees are discussing dates to finalize the FY22 budget package, and the continuing resolution expires December 3, 2021.

Mr. Monares reported that \$10M appropriations request was not part of the infrastructure bill and would likely be included in an omnibus bill.

Mr. Schoellerman reported that there was some funding in the infrastructure bill for PFAS and that staff would continue to monitor it.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Schoellerman reported that the 2022 Draft \$406 Plan will go to the Board in December to open up a 30-day public comment review period. He reported that staff just finished an audit that was delayed due to COVID and has now begun the next fiscal year audit that is scheduled to be presented to the Board in December. He lastly reported that the ballots for the WQA election for city representative with pumping rights went out on October 28<sup>th</sup> and the deadline to receive votes was Tuesday, December 14<sup>th</sup> at 12pm. He noted that the results would be announced the following day at the WQA Board Meeting.

## **ADJOURNMENT**

The Chairwoman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned.

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Valerie Munoz  
Chairwoman

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Bob Kuhn  
Secretary

**DRAFT**

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
D01915	Bob Kuhn	Board Member Compensation for October 2021	
		6 Days WQA Business	896.58
		Meeting/Travel Expenses/Other	33.60
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(68.59)
			861.59
D01916	Michael Whitehead	Board Member Compensation for October 2021	
		2 Day WQA Business	298.86
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(22.86)
			276.00
D01917	Ed Chavez	Board Member Compensation for October 2021	
		6 Days WQA Business	896.58
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(68.59)
			827.99
D01918	Jorge Marquez	Board Member Compensation for October 2021	
		4 Days WQA Business	597.72
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(293.75)
			303.97
D01919	Valerie Munoz	Board Member Compensation for October 2021	
		5 Days WQA Business	747.15
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(57.15)
			690.00
D01920	Mark Paulson	Board Member Compensation for October 2021	
		2 Day WQA Business	298.86
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(22.86)
			276.00
D01921	Lynda Noriega	Board Member Compensation for October 2021	
		2 Day WQA Business	298.86
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(22.86)
			276.00
EFT/ACH	SGBWQA - Payroll Fund	Replenish payroll fund	
		Staff Payroll - for October 2021	68,822.34
		Board Payroll Taxes - Federal & State	865.30
			69,687.64
		<b>Total replenishment to payroll fund</b>	<b>73,199.19</b>
EFT/ACH	SGBWQA - Revolving Fund	Replenish revolving fund for 10/01/21 to 10/31/21 disbursements	
		Group Insurance	1,015.54
		Dues and Subscriptions	300.00
		Office Supplies	451.15
		Telephone Service	558.95
		Plant & Water Service	259.43
		Office Lease (antimicrobial service)	445.00
		Postage Machine	180.61
		Security System	306.00
		Copier Machine	920.33
		Copier Machine O&M	473.04
		Computer Systems O&M	435.97
		Outside Services: Computer Consultant	1,370.48
		Meetings and Conferences	109.70
		Project Costs	1,774.55
			8,600.75

776  
11-11-21

**DRAFT**

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
E91335	ACWA/JPIA	Invoice No. 676694, Medical and life insurance premiums for December 1, 2021 to January 1, 2022	7,351.11
E91336	Accent Computer Solutions, Inc.	Invoice No. 148042, Professional IT services for November 2021	1,370.48
E91337	Bank of America	Invoice No. '21-10Oct-DC', Credit Card Expenses incurred for 10/01/21 to 11/3/21 Meetings & Conferences	385.00
E91338	Bank of America	Invoice No. '21-10Oct-RS', Credit Card Expenses incurred for 10/01/21 to 11/3/21 Meetings & Conferences Miscellaneous Office Expense Internet	385.00 42.00 59.90 486.90
E91339	Bank of America	Invoice No. '21-10Oct-SM', Credit card expenses incurred for 10/01/21 to 11/3/21 Meetings & Conferences	385.00
E91340	The Gualco Group	Invoice No '21-10 Oct', Professional consulting services for October 2021	5,141.05
E91341	Kadesh & Associates, LLC	Invoice No. 11-21, Professional consulting services for October 2021	15,000.00
E91342	The Monares Group, LLC	Invoice No. '21-11Nov', Professional consulting services for November 2021	16,000.00
E91343	Olivarez Madruga LemieuxO'Neill, I	Professional legal services Invoice No. 16959 - September Invoice No. 17325 - October	1,200.00 3,310.00 4,510.00
E91344	Ruffie Properties, LLC	Office lease, CAM, and Storage for December 2021 Invoice No. '21-12Dec', Office lease Invoice No. '21-12Dec-CAM', Electricity charges Invoice No. '21-12Dec-Storage', Storage Room	6,845.79 643.20 150.00 7,638.99
E91345	Stetson Engineers Inc.	Invoice No. 1609-005-002, Professional services for September 2021 - Prop 68 grant implementation	10,712.50
E91346	Vasquez & Company LLP	Invoice No. 2211036, Annual Audit of Financial Statements for FY 6/30/21 - Progress Billing - Interim	20,000.00
<b>TOTAL</b>			<b>170,780.97</b>

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11-11-21



Water Quality Authority

## EXPENSE SHEET

### Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.56 per mile

Updated July 2021

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Bob Kuhn

Oct-21

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	PER DIEM \$149.43
1 10/4/21	<b>SGVEP Legislative Co-Chairs meeting</b> Talking about remaking the Legislative committee agendas and working with the new public relations person.	41.0	1	\$149.43
2 10/5/21	<b>Elected officials Information meeting</b> update by the GM on WQA activities	0.0	1	\$149.43
3 10/12/21	<b>Adminstration Finance Committee / Board meeting</b> See the agenda for issues discussed.	0.0	1	\$149.43
4 10/13/21	<b>WQA Legislative Committee</b> Update on the next advertorial and State and Federal updates.	0.0	1	\$149.43
5 10/20/21	<b>Board Meeting</b> See the agenda for issues discussed.	0.0	1	\$149.43
6 100-21-21	<b>WQA to sign checks and resolutions</b>	19.0	1	\$149.43
<b>Total Meetings</b> <span style="float: right;">6</span> <span style="float: right;">\$896.58</span>				
<b>Total Mileage (at \$0.56 per mile)</b>		60		\$33.60

  

DATE	Expense Reimbursement Description (receipts required)	Amount
<b>TOTAL Expenses</b>		<b>\$0.00</b>

  

<b>TOTAL MEETINGS, MILEAGE, EXPENSES</b>	<b>\$930.18</b>
<b>TOTAL</b>	<b>\$930.18</b>

Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.



Water Quality Authority

# EXPENSE SHEET

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.56 per mile

(2006 Jan. 1, 2011)

*Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.*

NAME: Michael Whitehead

MONTH/YEAR: Oct-21

DATE	MEETING	Roundtrip Mileage	# of Days (max 50 days)	\$149.43 PER DIEM
1 10/12/21	Administrative and Finance Committee Meeting	0.0	1	\$149.43
Meeting Description	Regular monthly meeting			
2 10/20/21	WQA Board Meeting	0.0	1	\$149.43
Meeting Description	Regular monthly meeting			
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			2	\$298.86
Total Mileage (at \$0.56 per mile)		0		\$0.00

  

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00
TOTAL MEETINGS, MILEAGE, EXPENSES		\$298.86
TOTAL		\$298.86

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.



Water Quality Authority

## EXPENSE SHEET

### Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.56 per mile

(updated July 2021)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Edward L. Chavez

MONTH/YEAR: Oct-21

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
1 10/6/21	Board of Directors' Meeting - Three Valleys Municipal Water District		1	\$149.43
Meeting Description				
2 10/12/21	Board of Directors' Meeting - Rowland Water District		1	\$149.43
Meeting Description				
3 10/20/21	Board Members' Meeting - San Gabriel Basin Water Quality Authority		1	\$149.43
Meeting Description				
4 10/25/21	Board of Directors' Meeting - La Puente Valley County Water District		1	\$149.43
Meeting Description				
5 10/26/21	Board of Directors' Meeting - San Gabriel County Water District		1	\$149.43
Meeting Description				
6 10/27/21	City Council Meeting - City of Irwindale		1	\$149.43
Meeting Description				
Total Meetings			6	\$896.58
Total Mileage (at \$0.56 per mile)		0		\$0.00

  

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

  

TOTAL MEETINGS, MILEAGE, EXPENSES			\$896.58
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TOTAL	\$896.58
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☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature \_\_\_\_\_





Water Quality Authority

# EXPENSE SHEET

## Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.56 per mile

(updated July 2021)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Jorge Marquez

MONTH/YEAR: Oct-21

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
1 10/5/21	OUTREACH SPECIAL MEETING - WQA Special meeting for council members in the San Gabriel Valley regarding WQA		1	\$149.43
2 10/11/21	SGV-RCC - GOVERNMENT AFFAIRS COMMITTEE WQA IS A MEMBER OF THE SGV RCC, Chairing committee		1	\$149.43
3 10/13/21	WQA - LEGISLATIVE COMMITTEE Regular meeting for Legislative Committee Meeting		1	\$149.43
4 10/20/21	WQA BOARDMEMBER Regular meeting for WQA		1	\$149.43
5				\$0.00
6				\$0.00
<b>Total Meetings</b>			<b>4</b>	<b>\$597.72</b>
<b>Total Mileage (at \$0.56 per mile)</b>		<b>0</b>		<b>\$0.00</b>

  

DATE	Expense Reimbursement Description (receipts required)	Amount
	<b>TOTAL Expenses</b>	<b>\$0.00</b>

  

<b>TOTAL MEETINGS, MILEAGE, EXPENSES</b>	<b>\$597.72</b>
<b>TOTAL</b>	<b>\$597.72</b>

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature



Water Quality Authority

## EXPENSE SHEET

Board Member Per Diem  
\$149.43 per meeting, 6 meeting maximum per month  
Mileage Rate: \$0.56 per mile  
(updated July 2021)

Per the requirements of AB1234, please attach back-up documentation (filers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Valerie Munoz

MONTH/YEAR: Oct-21

DATE	MEETING	Roundtrip Mileage	# of Days not to exceed 61	\$149.43 PER DIEM
1 10/5/21	WQA City Updates Zoom Meeting		1	\$149.43
Meeting Description				
2 10/13/21	WQA Ledge and Pub Meeting		1	\$149.43
Meeting Description				
3 10/20/21	WQA Board Meeting		1	\$149.43
Meeting Description				
4 10/31/21	WQA In Office Check signing		1	\$149.43
Meeting Description				
5 10/28/21	SCWUA October Meeting Update on the California Water Supply		1	\$149.43
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			5	\$747.15
Total Mileage (at \$0.56 per mile)			0	\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00
TOTAL MEETINGS, MILEAGE, EXPENSES		\$747.15
TOTAL		\$747.15

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature





Water Quality Authority

# XPENSE SHEET

## Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.56 per mile

(updated July 2021)

4, please attach back-up documentation (fliers, agendas, etc.) regarding meetings. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Mark Paulson

MONTH/YEAR: Oct-21

DATE	MEETING	Roundtrip Mileage	# of Days (incl. to weekend)	\$149.43 PER DIEM
1 10/12/21	Subcommittee Meeting		1	\$149.43
Meeting Description				
2 10/20/21	Board Meeting		1	\$149.43
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			2	\$298.86
Total Mileage (at \$0.56 per mile)		0		\$0.00

  

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

  

TOTAL MEETINGS, MILEAGE, EXPENSES			\$298.86
TOTAL			\$298.86

Please check box if AB1234 documentation is attached

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature



Water Quality Authority

# EXPENSE SHEET

## Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.56 per mile

(updated July 2021)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Lynda NoriegaMONTH/YEAR: Oct-21

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
1 10/12/21	WQA Admin/Finance Committee Meeting		1	\$149.43
Meeting Description	Receive cash and investments report for 2021 3rd quarter, discuss and recommend updates to WQA Procedure 40 regarding merit salary increases and annual COLA, discuss and recommend updates to Procedure 28 regarding risk transfer procedure, discuss and recommend candidates for ACWA President and Vice President.			
2 10/20/21	WQA Board of Directors Meeting		1	\$149.43
Meeting Description	Receive and file cash and investments report for 2021 3rd quarter, discuss and approve recommended revisions to Procedure 40 regarding merit salary increases and annual COLA, table action for updates to Procedure 28 regarding risk transfer procedure, approve voting for candidates for election of ACWA President and Vice President, discuss the WQA Act Extension, and receive reports from staff.			
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			2	\$298.86
Total Mileage (at \$0.56 per mile)		0		\$0.00

  

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

  

TOTAL MEETINGS, MILEAGE, EXPENSES			\$298.86
TOTAL			\$298.86

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

DocuSigned by:

Signature

**DRAFT**

The following demands on the Project Fund Account and Trustee Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
<b><u>BALDWIN PARK OPERABLE UNIT</u></b>				
E91347	RC Foster Corporation	Invoice No. 02-21-043, Project costs for Spare parts costs for November 2021	755.02	CR's
<b><u>SOUTH EL MONTE OPERABLE UNIT</u></b>				
E91348	Avocet Environmental Inc.	Project costs for Whitmore Street Groundwater Remediation Facility and Site Investigation Project for September 2021		
		Invoice No. 6782 - Whitmore GW Treatment System	6,800.98	
		Invoice No. 6783- Round 1 Prop 1-Whitmore Hydropunch	410.00	
		Invoice No. 6784 - Round 2 Prop 1 SGV Priority Sites	<u>26,651.94</u>	33,862.92 WQA/Prop 1
E91349	Trojan Technologies	Project costs for Whitmore Street Groundwater Remediation Facility and Site Investigation Project for May 2020		
		Invoice No. SLS/ 100722 - Hydrogen Peroxide	3,113.00	WQA
<b>Total</b>			<u><b>37,730.94</b></u>	

*ms*  
11-11-21

**DRAFT**

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment. Pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices, the following invoices were approved by the BPOU Project Committee on November 3, 2021.

Check No.	Payable to	Description	Amount	Funding Sources
<b><u>BALDWIN PARK OPERABLE UNIT</u></b>				
E91350	La Puente Valley County WD	Invoice No. 4-2021-09, Project T&R costs for September 2021	190,573.42	CR's
E91351	Main San Gabriel Basin Watermaster	Invoice No. 02-236, Administrative Project Costs for September 2021 Administrative costs 30,471.69 T&R costs 15,138.73	45,610.42	CR's
E91352	Suburban Water Systems	Invoice No. 59881021, Project T&R costs for September 2021	52,662.88	CR's
E91353	Valley County Water District	Project costs for August 2021 Invoice No. 449, T&R costs 239,005.63 Invoice No. 450, T&R costs 70,247.73	309,253.36	CR's
E91354	California Domestic Water Co.	Project costs for September 2021 Invoice No. 3503, T&R costs for Perchlorate 27,723.07 Invoice No. 3504, T&R costs for NDMA & VOC's 96,344.91	124,067.98	CR's
E91355	San Gabriel Valley Water Co.	Project costs for August 2021 Invoice No. 21-09274, B5 T&R costs 47,000.01 Invoice No. 21-09270, B5 T&R costs - GAC System Flow Meter 10,233.22 Invoice No. 21-09285, B5 T&R costs - B5B Pump Inspection 3,667.39 Invoice No. 21-09273, B6 T&R costs 289,688.70 Invoice No. 21-09280, B6 Capital costs - UV Flex Treatment 212.15	350,801.47	CRs
<b>Total</b>			<b><u>1,072,969.53</u></b>	

*nb*  
11-11-21

# **DRAFT**

## **RESOLUTION NO. 21-006**

### **A RESOLUTION OF THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY PROCLAIMING THE PERSISTENCE OF LOCAL EMERGENCY, AFFIRMING THE PROCLAMATION OF A STATEWIDE STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020 AND AUTHORIZING, PURSUANT TO GOVERNMENT CODE SECTION 54953(E), THE ONGOING TELECONFERENCING OF MEETINGS OF THE BOARD AND OTHER BODIES OF THE AUTHORITY SUBJECT TO THE BROWN ACT FOR A PERIOD OF 30 DAYS FROM NOVEMBER 20, 2021**

WHEREAS, the governing board ("Board") of the San Gabriel Basin Water Quality Authority ("Authority") is committed to preserving and nurturing public access and participation in meetings of the Board and other bodies of the Authority subject to the Ralph M. Brown Act (Cal. Gov. Code 54950-54963) ("Brown Act"); and

WHEREAS, all meetings of bodies subject to the Brown Act must be open and public so that any member of the public may view the proceedings and be given an opportunity to offer public comment; and

WHEREAS, on September 16, 2021, the Governor signed AB 361 which allows members of public agency governing bodies to continue participating remotely for meetings under the relaxed teleconferencing procedures first established by Governor Newsom's executive orders; and

WHEREAS, AB 361 amends Government Code section 54953 which sets forth the procedures that must be followed in order for public agencies to avail themselves of such relaxed teleconferencing procedures; and

WHEREAS, among the conditions is the requirement that a state of emergency be declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the Authority's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency in response to the rising cases of COVID-19 throughout the state of California; and

WHEREAS, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Department of Public Health ("LACDPH") declared a local emergency and local public health emergency in response to the spread of COVID-19 throughout the County; and

WHEREAS, since the declaration of emergency by LACDPH, LACDPH has issued a series of Health Officer Orders containing mandates and recommendations for keeping individuals safe and preventing the spread of COVID-19; and

WHEREAS, the most recent Health Officer Order, issued by LACDPH on September 17, 2021, states that all individuals and businesses are strongly urged to follow the LACDPH Best Practice Guidance, containing health and safety recommendations for COVID-19; the LACDPH Best Practice Guidance for individuals titled "COVID-19: Reducing Risk, Keeping Safe & Preventing Spread," in a section titled "How to Reduce the Risk of COVID-19," states "Keep your distance. Use two arms lengths as your guide (about 6 feet) for social distancing with people outside your household when you are not sure they are fully vaccinated"; and the LACDPH Best Practices to Prevent COVID-19, Guidance for Businesses and Employers, in a section titled "Maintain healthy business operations," recommends implementation of policies and practices that support physical distancing, stating, "Whenever possible, take steps to reduce crowding indoors and enable employees and customers to physically distance from each other. Generally, at least 6 feet of distance is recommended, although not a guarantee of safety, especially in enclosed or poorly ventilated spaces."; and

WHEREAS, AB 361 requires legislative bodies that conduct teleconferenced meetings under its relaxed and abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and

WHEREAS, AB 361 requires the legislative body take no further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and

WHEREAS, AB 361 prohibits the legislative body from requiring public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and

WHEREAS, AB 361 prohibits the legislative body from closing the public comment period and the opportunity to register to provide public comment, until the public comment period has elapsed or until a reasonable amount of time has elapsed, as specified; and

WHEREAS, the Board meetings and meetings of certain other subordinate bodies of the Authority are open and public, as required by the Brown Act, so that any member of the public may attend, participate, and watch the Board or such bodies conduct business; and

WHEREAS, the Authority finds that the continuing spread of COVID-19 and its variants throughout the nation and in the greater Los Angeles region justifies the ongoing implementation of social distancing and other infection control measures, including the conduct of remote meetings under the relaxed teleconferencing rules set forth under AB361;

WHEREAS, the Authority posts COVID-19 safety measures throughout its office and requires all staff and visitors to wear masks and maintain social distancing guidelines;

WHEREAS, in light of the continuing State declaration of emergency resulting from the COVID-19 pandemic, the continuing recommendation by Los Angeles County Public Health officials of measures to promote social distancing, and the imminent risks to the health and safety of attendees at meetings conducted in person due to the spread of COVID-19, the Board desires to make the findings required by AB 361 to allow the Board and all other bodies of the Authority that are subject to the Brown Act to continue to meet under AB 361's relaxed and abbreviated teleconferencing procedures.

**NOW, THEREFORE, THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

SECTION 1. Incorporation and Adoption of Findings. The recitals set forth above are true and correct and incorporated into this Resolution by this reference.

SECTION 2. Affirmation that Local Emergency Persists. The Board hereby considers the conditions of the state of emergency in the County and the State and acknowledges and affirms the ongoing existence of a Statewide and local emergency due to the COVID-19 pandemic, and finds that local officials, specifically, the Los Angeles County Department of Public Health, has continued to recommend social distancing and other infection control measures.

SECTION 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby acknowledges and affirms the Governor's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

SECTION 4. Remote Teleconference Meetings. The Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of

the Brown Act.

SECTION 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for a period of thirty (30) calendar days from its effective date in accordance with Government Code section 54953(e).

SECTION 6. Severability. All portions of this Resolution are severable. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares that it would have passed this Resolution, and each section, subsection, phrase or clause thereof irrespective of the fact that any one or more sections, subsections, phrases or clauses be declared unconstitutional on their face or as applied.

PASSED, APPROVED AND ADOPTED by the Board of the San Gabriel Basin Water Quality Authority at the regular meeting of this 17<sup>th</sup> day of November, 2021.

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Valerie Munoz  
Chairwoman

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Bob Kuhn  
Secretary



## Calendars



Nov 11, 2021 - Feb 10, 2022

### November 2021

Wed Nov 17	8:00am - 10:30am	<b>TVMWD Board Meeting</b> ↻
	12:00pm - 1:00pm	<b>WQA Board Meeting</b> ↻
	1:30pm - 2:30pm	<b>WM Administrative Committee Mtg</b> ↻
Mon Nov 22	10:00am - 11:30am	<b>SGVWA Leg. Committee Meeting</b> ↻
	11:30am - 1:00pm	<b>SGVWA Board Meeting</b> ↻
Wed Nov 24	8:00am - 9:00am	<b>CANCELED: USGVMWD Board Meeting</b>

### December 2021

Wed Dec 1	8:00am - 10:30am	<b>TVMWD Board Meeting</b> ↻
	2:30pm - 3:30pm	<b>Watermaster Board Meeting</b> ↻
	4:00pm - 5:00pm	<b>USGVMWD Water Resources &amp; Facility Management Committee</b> ↻
Mon Dec 6	4:00pm - 5:00pm	<b>USGVMWD Gov Affairs Committee Meeting</b> ↻
Tue Dec 7	4:00pm - 5:00pm	<b>USGVMWD Admin &amp; Finance Committee meeting</b> ↻
Wed Dec 8	8:00am - 9:00am	<b>USGVMWD Board Meeting</b> ↻
	11:00am - 12:00pm	<b>WQA Leg/Pub Committee</b> ↻
	1:30pm - 3:00pm	<b>WM Basin Watermaster Committee Mtg</b> ↻
Tue Dec 14	10:00am - 11:00am	<b>WQA Admin/Finance Committee</b> ↻
Wed Dec 15	8:00am - 10:30am	<b>TVMWD Board Meeting</b> ↻
	12:00pm - 1:00pm	<b>WQA Board Meeting</b> ↻
	1:30pm - 2:30pm	<b>WM Administrative Committee Mtg</b> ↻
Wed Dec 22	8:00am - 9:00am	<b>CANCELED: USGVMWD Board Meeting</b>
Mon Dec 27	10:00am - 11:30am	<b>SGVWA Leg. Committee Meeting</b> ↻
	11:30am - 1:00pm	<b>SGVWA Board Meeting</b> ↻

### January 2022

Mon Jan 3	4:00pm - 5:00pm	<a href="#">USGVMWD Gov Affairs Committee Meeting ↻</a>
Tue Jan 4	4:00pm - 5:00pm	<a href="#">USGVMWD Admin &amp; Finance Committee meeting ↻</a>
Wed Jan 5	8:00am - 10:30am	<a href="#">TVMWD Board Meeting ↻</a>
	2:30pm - 3:30pm	<a href="#">Watermaster Board Meeting ↻</a>
	4:00pm - 5:00pm	<a href="#">USGVMWD Water Resources &amp; Facility Management Committee ↻</a>
Tue Jan 11	10:00am - 11:00am	<a href="#">WQA Admin/Finance Committee ↻</a>
Wed Jan 12	8:00am - 9:00am	<a href="#">USGVMWD Board Meeting ↻</a>
	11:00am - 12:00pm	<a href="#">WQA Leg/Pub Committee ↻</a>
	1:30pm - 3:00pm	<a href="#">WM Basin Watermaster Committee Mtg ↻</a>
Wed Jan 19	8:00am - 10:30am	<a href="#">TVMWD Board Meeting ↻</a>
	12:00pm - 1:00pm	<a href="#">WQA Board Meeting ↻</a>
	1:30pm - 2:30pm	<a href="#">WM Administrative Committee Mtg ↻</a>
Mon Jan 24	10:00am - 11:30am	<a href="#">SGVWA Leg. Committee Meeting ↻</a>
	11:30am - 1:00pm	<a href="#">SGVWA Board Meeting ↻</a>
Wed Jan 26	8:00am - 9:00am	<a href="#">USGVMWD Board Meeting ↻</a>

## February 2022

Tue Feb 1	4:00pm - 5:00pm	<a href="#">USGVMWD Admin &amp; Finance Committee meeting ↻</a>
Wed Feb 2	8:00am - 10:30am	<a href="#">TVMWD Board Meeting ↻</a>
	2:30pm - 3:30pm	<a href="#">Watermaster Board Meeting ↻</a>
	4:00pm - 5:00pm	<a href="#">USGVMWD Water Resources &amp; Facility Management Committee ↻</a>
Mon Feb 7	4:00pm - 5:00pm	<a href="#">USGVMWD Gov Affairs Committee Meeting ↻</a>
Tue Feb 8	10:00am - 11:00am	<a href="#">WQA Admin/Finance Committee ↻</a>
Wed Feb 9	8:00am - 9:00am	<a href="#">USGVMWD Board Meeting ↻</a>
	11:00am - 12:00pm	<a href="#">WQA Leg/Pub Committee ↻</a>
	1:30pm - 3:00pm	<a href="#">WM Basin Watermaster Committee Mtg ↻</a>