

**SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
ADMINISTRATIVE/FINANCE COMMITTEE AND  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
JANUARY 12, 2021 AT 10:00 A.M.**

---

*To the extent authorized by the Governor's Executive Order N-25-20 dated March 12, 2020 ("Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Reserved the Right to Suspend Application of Certain Public Meeting Requirements Under the Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.*

*Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Administrative/Finance Committee and Special meeting of the Board took place online and teleconference.*

---

**CALL TO ORDER**

Mr. Whitehead called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

**COMMITTEE MEMBERS  
PRESENT**

Mike Whitehead, Bob Kuhn and Mark Paulson

**WATERMASTER LIASON**

Absent.

**COMMITTEE MEMBERS  
ABSENT**

None.

**OTHER BOARD MEMBERS  
PRESENT**

Lynda Noriega

**STAFF MEMBERS PRESENT**

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Michelle Sanchez, Administrative/Accounting Assistant

**MEMBERS OF THE PUBLIC  
PRESENT**

Brian Bowcock, Three Valleys Municipal Water District

**PUBLIC COMMENT**

None.

***Discussion Regarding Report on  
Cash and Investments for 4<sup>th</sup>  
Quarter 2020***

Ms. Saenz reported that the report was enclosed for review. She indicated that the average monthly effective yields for the Pooled Money Investment Account (PMIA) for October and November 2020 are 0.620% and 0.576%, respectively. She noted that she just received the average monthly yield for December, and it was at 0.54%. She indicated that the Local Agency Investment Fund (LAIF) quarterly rate for October through December 2020 have not been issued. The PMIA Quarter to Date rate is .58%, as shown on the PMIA Daily Rates schedule.

Mr. Kuhn asked about the \$250k FDIC insurance threshold and if it has been increased.

Ms. Saenz commented that it has not been raised but the excess amounts are collateralized by Bank of the West (BOW) in accordance with state government regulations.

Mr. Kuhn questioned if we should consider moving more money in the BOW accounts to take advantage of the better rate.

Ms. Saenz commented that the return on the money in the Bank of the West accounts can only be used to offset the bank fees.

Mr. Whitehead commented that he felt it was important to have the money in accounts that were FDIC insured.

Ms. Saenz indicated that she would provide additional information to the board about the regulations and agreements in place to protect the funds.

After some discussion, the committee received and filed the report on cash and investments.

***Discussion Regarding License Agreement with L.A. County Department of Parks & Recreation for MW5-19***

Mr. Schoellerman reported that BPOU monitoring well MW5-19 was constructed on the County of Los Angeles Department of Parks and Recreation's East County Community Services Agency and Regional Facility Agency Yard located at 265 Cloverleaf Drive, Baldwin Park, CA 91706. He indicated that this license agreement allows WQA access to the site for the purposes of sampling and maintaining the well. He noted that this is effectively the same agreement we received last year for a one-year term. However, this year we were able to secure a 10-year agreement after L.A. County staff received approval from the Board of Supervisors in November. He noted that the application fee was \$500 with no annual fee required and the cost is reimbursable under the BPOU Project Agreement.

After brief discussion, the committee recommended that the License Agreement with the L.A. County Department of Parks and Recreation for MW5-19 go to the Board for approval.

***Discussion Regarding License Agreement with Alderson F, LLC for MW5-01***

Mr. Schoellerman reported that BPOU monitoring well MW5-01 was constructed on property located at 14910 Los Angeles Street in the city of Irwindale. The site was previously occupied by an AMVETS facility and was acquired by Alderson F, LLC, a developer that owns several adjacent properties. He indicated that the developer had initially refused to honor WQA's access agreement with the AMVETS. However, staff and legal counsel worked with the city of Irwindale to require the developer to provide WQA access to the well. He noted that the agreement provides for a one-time payment of \$5,000 to the developer to cover design and construction of an access road to the well. He also noted that the license renews annually and provides for a fee of \$2,400/yr. with a 3%

escalator and the cost is reimbursable under the BPOU Project Agreement.

Mr. Paulson asked why the monitoring well wasn't located in the city right-of-way a short distance away.

Mr. Schoellerman commented that it was constructed many years ago before much of what is developed there today. He noted that the well is deep and has multiple sampling locations which makes it expensive, and that it would not be practical to relocate it to the public right-of-way.

Mr. Kuhn asked what kind of notice is required to be provided before sampling a sampling event.

Mr. Schoellerman commented that there is a 7-day notice requirement, and sampling is usually done only twice a year. He noted that the language in this agreement provides WQA access on an as-needed basis for maintenance.

After some discussion, the committee recommended that the License Agreement with Alderson F, LLC for MW5-01 go to the Board for approval.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Schoellerman reported that staff continues to work on the Prop 68 grants. He indicated that staff has met with the Department of Finance Assistance and continues to work on the scope of work for the grant agreement and updating the budgets. He reported that staff has been working with legal counsel to develop agreements for each of the water purveyors that will be receiving Prop 68 funding. He also reported that staff is working on proposals for services related to technical data and accounting to assist with the Prop 68 grant process.

Mr. Whitehead asked if the grant funds could be used to offset the costs needed to acquire the accounting and technical services.

Mr. Schoellerman indicated that yes, those costs would be covered under the grant funds.

Mr. Schoellerman reported that staff continues to monitor the activities in Washington, D.C. He indicated that the Board will receive an update at our the next Board meeting during the Legislative Workshop.


Mr. Kuhn commented that he has encouraged the new Three Valleys MWD Board Members, Mike Ti and Danielle Soto to attend the WQA meetings so they can get up to speed on the groundwater cleanup activities in the Basin.

Mr. Schoellerman commented that staff is working with Mr. Monares to set up meetings with the new Board Members from

Three Valleys MWD as well as the new Board Member from the Upper District.

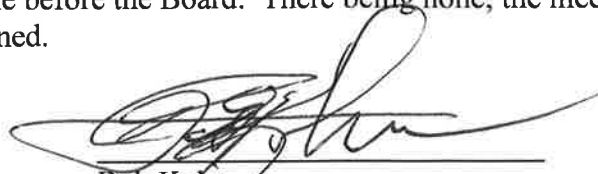
**ADJOURNMENT**

Mr. Whitehead asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned.



---

Valerie Munoz  
Chairwoman



---

Bob Kuhn  
Secretary