

**SAN GABRIEL BASIN WATER QUALITY AUTHORITY
ADMINISTRATIVE/FINANCE COMMITTEE AND
SPECIAL MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 10, 2020 AT 10:00 A.M.**

To the extent authorized by the Governor's Executive Order N-25-20 dated March 12, 2020 ("Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Reserved the Right to Suspend Application of Certain Public Meeting Requirements Under the Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Administrative/Finance Committee and Special meeting of the Board took place online and teleconference.

CALL TO ORDER

Mr. Whitehead called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

**COMMITTEE MEMBERS
PRESENT**

Mike Whitehead, Bob Kuhn and Mark Paulson,

WATERMASTER LIASON

Dave Michalko

**COMMITTEE MEMBERS
ABSENT**

None.

**OTHER BOARD MEMBERS
PRESENT**

Lynda Noriega

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Mary Saenz, Director of Finance; Michelle Sanchez, Accounting Assistant; Dan Colby, Assistant Executive Director/Senior Project Manager

**MEMBERS OF THE PUBLIC
PRESENT**

Brian Bowcock, Three Valleys Municipal Water District; Ken Manning, WQA Consultant; Lenet Pacheco, Valley County Water District; Veva Weamer, Wildermuth Environmental (WEI)

PUBLIC COMMENT

None.

***Discussion Regarding Wildermuth
Task Order for Database and
Animation Updates***

Mr. Schoellerman reminded the committee that WEI created an integrated groundwater database for WQA and developed four groundwater animations that show the historical movement of the contaminant plume in the San Gabriel Basin. He noted this information has been helpful as a public relations tool to inform the public and elected officials about the impact the groundwater remediation efforts are having on the various contaminant plumes. He indicated that staff is recommending issuing a Task Order to WEI not to exceed \$50,064 to update

WQA's groundwater database and animations through June 2020.

Mr. Kuhn commented that this was a very useful tool when the WQA goes to Washington, D.C. to talk with legislators.

Mr. Whitehead commented that this was a very valuable tool for the WQA and all of the basin.

After some discussion, the committee recommended that the task order go to the full Board for approval.

***Discussion Regarding Wildermuth
Task Order for 3D Transport
Model Needs Assessment***

Mr. Schoellerman reported that staff is considering the development of a 3D groundwater flow-and-transport model that will allow for the projection of plume movements and for the generation of 3D visualization images and animations. The effort requires a significant cost estimated at \$700K - \$800K and staff plans to utilize future grants opportunities to implement the work. However, staff is recommending moving ahead with a needs assessment to refine and finalize the necessary scope of work that would provide the basis for a grant application. He noted that WEI has provided the attached proposal for \$39,936 to complete the needs assessment.

Mr. Kuhn recommended that this item go to the Board for approval.

After brief discussion, the committee recommended that this task order go to the full Board for approval.

***Discussion Regarding WQA
Budgeted Projects***

Mr. Schoellerman briefly reviewed the budget and assessment reserve projections that were discussed in this committee the previous month. The projections indicated that WQA's assessment reserves could decline from \$1.9M to \$800K over the next 5 years under the current assessment of \$12/AF. Next, he presented a chart that illustrated the priority projects funded by the assessment over the same period. The expenditures represented the matching costs required for two of WQA's existing Proposition 1 planning grants plus two future Proposition 1 implementation grants that staff anticipates securing over the next couple of years. He concluded by noting that any federal funds received in the future could be used to offset the matching requirements.

Mr. Whitehead thanked Mr. Schoellerman for providing the information. He indicated that the water producers need to be informed of any possible assessment increase as early as possible and suggested that he continue to communicate with the SGV Water Association and Watermaster so they can understand that we are planning for the future.

Ms. Noriega asked if WQA would be likely to see any federal

funding come in with a new presidential administration.

Mr. Schoellerman responded that it is likely the change could be positive for WQA but that it was too soon to know for sure.

Mr. Paulson suggested that the WQA may want to consider establishing an assessment reserve policy to help guide future assessment discussions. Mr. Kuhn and Mr. Whitehead agreed with Mr. Paulson.

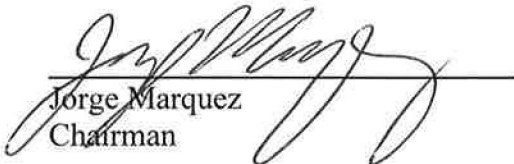
Mr. Schoellerman indicated that he would draft an assessment reserve policy for the committee to review.

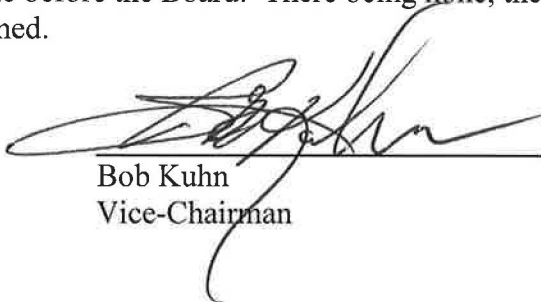
EXECUTIVE DIRECTOR'S REPORT

Mr. Schoellerman reported that staff continues to work with the Division of Financial Assistance on the Proposition 68 grant agreements. He indicated that staff experienced significant banking service interruptions over a four-week period due to a poorly executed software upgrade by Bank of the West. He thanked Ms. Saenz and Ms. Sanchez for their perseverance in handling the situation and noted that staff would be looking into alternative banking service providers. He lastly reported that staff was working to renew a monitoring well site access agreement with Los Angeles County Parks and Recreation. He noted that Mr. Monares was able to assist with this agreement by communicating with an L.A. County Supervisor's office.

ADJOURNMENT

Mr. Whitehead asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned.


Jorge Marquez
Chairman


Bob Kuhn
Vice-Chairman