

**SAN GABRIEL BASIN WATER QUALITY AUTHORITY
ADMINISTRATIVE/FINANCE COMMITTEE AND
SPECIAL MEETING OF THE BOARD OF DIRECTORS
MAY 10, 2022 AT 10:00 A.M.**

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e).

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Administrative/Finance Committee and Special meeting of the Board took place online and teleconference.

CALL TO ORDER

Ms. Noriega called the Administrative/Finance committee meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

**COMMITTEE MEMBERS
PRESENT**

Lynda Noriega, Mark Paulson, and Mike Whitehead

WATERMASTER LIASON

None.

**COMMITTEE MEMBERS
ABSENT**

None.

**OTHER BOARD MEMBERS
PRESENT**

None.

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant

**MEMBERS OF THE PUBLIC
PRESENT**

Brian Bowcock, Three Valleys MWD, Brion Costa, Century 21 Commercial | Adams & Barnes

PUBLIC COMMENT

Mr. Bowcock wished all the mothers a Happy Mexican Mother's Day. He also suggested that Mr. Schoellerman have Ms. Moreno participate in the ACWA Region 8 membership committee to provide another local voice for the region.

***Update on Budget Draft for Fiscal
Year 2022/2023***

Ms. Saenz reported that WQA staff presented the FY 22/23 Budget Draft v2 in two workshops in April 2022, one at the Administrative/Finance Committee and the other at the WQA Board Meeting. Staff has received no additional comments and no changes to the budget are recommended at this time. This agenda item provides another opportunity for review and to receive comments on the budget. If any comments or changes are requested after today's Committee meeting, they may be incorporated into the budget and presented to the Board at the regular WQA Board Meeting on May 18, 2022. Furthermore,

staff anticipates that the budget will be adopted on May 18, 2022.

Mr. Paulson commented that Ms. Saenz did a great job on the budget this year.

Ms. Noriega asked if Ms. Saenz will be doing a review of the projected reserves.

Ms. Saenz responded that the Reserve Fund Policy mandates that an annual review of reserves be presented to the Board as a component of the annual budget process. The review was performed and presented to the Board at the April workshops. Based on staff analysis, funding levels are appropriate and aligned with board goals and objectives for FY 22/23.

Ms. Saenz indicated that she would be reviewing the projections once more at the Board meeting.

***Discussion Regarding WQA
Office Lease Agreement –
Addendum #4***

Mr. Whitehead enters the meeting.

Mr. Schoellerman reported that the WQA office lease expires June 30, 2022, and staff has been considering moving to alternate locations in addition to renewing the current lease. After much consideration, staff is recommending remaining in the current location and extending the lease another 5 years. The landlord has agreed to tenant improvements and repairs as described in Section 3 of the Lease Addendum #4.

Mr. Paulson thanked Mr. Costa for negotiating a good lease agreement and asked if there was consideration for the timing of the tenant improvements since that had been an issue in the past.

Mr. Costa noted that there were some remaining discussions about specifics to the improvements and that a scheduled would be included in the final lease agreement.

Ms. Noriega noted that there could be remaining supply issues and long lead times for the improvement items.

Mr. Schoellerman commented that supply issues will have to be taken into consideration.

**EXECUTIVE DIRECTOR'S
REPORT**

Mr. Schoellerman reported the WQA trip to DC went well. He indicated they were able to discuss WQA priorities for the fiscal year 2023, adding additional funding to the authorization and increasing allowable treatment and remediation cost reimbursement by an additional 5 years.

Ms. Noriega commented that she was glad she was able to attend the DC trip to provide a producer's perspective.

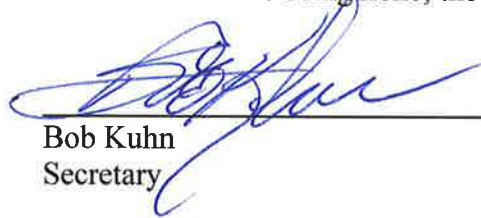
Mr. Schoellerman reported that the Bureau of Reclamation is requiring a new agreement to access the \$10M which may cause a delay in receiving the funds. He reported that he issued a task order to Avocet Environmental for \$24,700 to assist staff in submitting a full Proposition 1, Round 3 implementation grant application for the expansion of WQA's Whitmore Street Groundwater Remediation Facility. He also reported that AB 2163 passed the Assembly and that Assemblymember Rubio has decided not to include WQA's assessment cap modification language in the bill. Instead, she has committed to introducing it as a stand-alone bill next year. He lastly reported that he is working on filling the vacant position that was held by Mr. Colby previously.

ADJOURNMENT

Mr. Whitehead asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned.



Valerie Munoz
Chairwoman



Bob Kuhn
Secretary