

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e). Members of the public can participate remotely via Zoom following the instructions provided below. Members of the public may also submit comments in writing to Stephanie@wqa.com which comments will be distributed to the members of the Board, provided such written comments are received prior to the meeting start time. To address the Board during the meeting you may use the "raise hand" feature and you will be called upon when appropriate.

To attend the meeting please register in advance at:

https://us06web.zoom.us/webinar/register/WN_7BKz8sqGQeiZ7AjJocQonA

A confirmation email will be sent to you with instructions on how to join the meeting virtually or a call-in option

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA

WEDNESDAY, AUGUST 17, 2022 AT 12:00 P.M.**

AGENDA

I. CALL TO ORDER MUNOZ

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF BOARD MEMBERS MORENO

| | | |
|-----------------------------|-------|-------------|
| Valerie Munoz, Chairwoman | _____ | _____ (alt) |
| Mark Paulson, Vice-Chairman | _____ | _____ (alt) |
| Bob Kuhn, Secretary | _____ | _____ (alt) |
| Lynda Noriega, Treasurer | _____ | _____ (alt) |
| Mike Whitehead | _____ | _____ (alt) |
| Ed Chavez | _____ | _____ (alt) |
| Robert Gonzales | _____ | _____ (alt) |

IV. PUBLIC COMMENTS (Agendized Matters Only): MUNOZ

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

V. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: MUNOZ

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

VI. PUBLIC HEARING

MUNOZ

***“To Receive Comments on the Proposed 2022/2023 Fiscal Year
\$12.00/Acre-Foot Assessment on Those Holding Prescriptive Water
Pumping Rights in the San Gabriel Basin”***

VII. CONSENT CALENDAR

MUNOZ

(Consent items may all be approved by single motion) [enc]

- (a) Ratification of Demands on Administrative Fund for July 2022
- (b) Ratification of Demands on Project Fund for July 2022
- (c) Minutes for 6/22/22 Regular Board Meeting
- (d) Minutes for 8/11/22 Special Board Meeting
- (e) Demands on Administrative Fund for August 2022
- (f) Demands on Project Fund for August 2022
- (g) Resolution No. 22-013 (AB 361- Teleconferencing of Meetings)

VIII. COMMITTEE REPORTS

(These items may require action)

None.

IX. OTHER ACTION/INFORMATION ITEMS

MUNOZ

(These items may require action)

- (a) Adopt Resolution No. 22-014, A Resolution of the San Gabriel Basin Water Quality Authority Imposing an Annual Prescriptive Right Assessment to Pay for The Authority Budget for Fiscal Year 2022/2023 [enc]
- (b) Adopt Resolution No. 22-015, A Resolution of the San Gabriel Basin Water Quality Authority Commending Jorge Marquez [enc]
- (c) Discussion Regarding 2nd Quarter 2022 Cash Report [enc]
- (d) Discussion/Action Regarding Special Election for Alternate Seat Representing Cities With Prescriptive Pumping Rights [enc]
- (e) Discussion/Action Regarding WQA Meeting Format [enc]
- (f) Discussion and Potential Action to Approve Second Amendment to Executive Director Employment Agreement. [enc]
Prior to Board action on this item, a presentation of the salient terms of the agreement shall be stated on the record. It is recommended the Board:
 - 1. Approve the finalized second amendment to employment agreement.
(Board has the option to deliberate in closed session one last time before taking action in open session if the Board so chooses. Board would recess briefly into closed session before moving this item.)
 - 2. Authorize the Board President to execute the written agreement on behalf of the Authority.

X. PROJECT REPORTS**COLBY****(a) Treatment Plants:**

| | <u>Status</u> |
|--|---------------|
| 1. Baldwin Park Operable Unit | |
| • Arrow/Lante Well (Subarea 1) | Operational |
| • Monrovia Wells | Operational |
| • SGVWC B6 Plant | Operational |
| • SGVWC B5 Plant | Operational |
| • CDWC Well No. 14 | Operational |
| • La Puente Valley County Water District | Operational |
| • VCWD Nixon | Operational |
| • VCWD Maine | Operational |
| 2. El Monte Operable Unit | |
| • Eastern Shallow Zone | Operational |
| • Eastern Deep Zone | Operational |
| • GSWC Encinita Plant | Operational |
| • Western Shallow Zone | Operational |
| 3. South El Monte Operable Unit | |
| • Whitmore Street. Ground Water Remediation Treatment Facility | Operational |
| • City of M.P. Well No. 5 VOC Treatment Facility | Operational |
| • City of M.P. Well No. 12 VOC Treatment Facility | Operational |
| • City of M.P. Well No. 15 | Operational |
| • City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility | Operational |
| • GSWC Wells SG-1 & SG-2 | Operational |
| • GSWC Garvey | Operational |
| • SGVWC Plant No. 8 | Operational |
| • SGVWC Plant G4 | Operational |
| 4. Puente Valley Operable Unit | |
| • Intermediate Zone | Construction |
| • SGVWC Plant B11 | Operational |
| 5. Area 3 Operable Unit | |
| • City of Alhambra Phase 1 | Operational |
| • City of Alhambra Phase 2 | Operational |
| • City of South Pasadena Wilson | Operational |
| 6. Non-Operable Unit | |
| • City of Arcadia Longden | Operational |
| • City of Arcadia Live Oak | Operational |
| • City of Monrovia Tower 1&2 | Operational |
| • City of Monrovia Tower 3&4 | Operational |
| • SGVWC Plant 11 | Operational |

XI. LEGISLATIVE REPORT**MONARES****XII. EXECUTIVE DIRECTOR'S REPORT****SCHOELLERMAN**

XIII. FUTURE AGENDA ITEMS

MUNOZ

XIV. INFORMATION ITEMS [enc]

MUNOZ

- (a) San Gabriel Basin Water Calendar

XV. FUTURE BOARD/COMMITTEE MEETINGS

MUNOZ

- (a) The next Administrative/Finance Committee Meeting is scheduled for Tuesday, September 13, 2022 at 10:00 a.m.
- (b) The next Legislative/Public Information Committee meeting was scheduled for Wednesday, September 14, 2022 at 11:00 a.m.
- (c) The next WQA Board meeting is scheduled for Wednesday, September 21, 2022 at 12:00 p.m.

XVI. CLOSED SESSION

MUNOZ

The following items may be heard out of order before Agenda Item VIII.(e) should the Board wish to discuss the matter further before final approval in open session.

- (a) Closed Session Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation
Title: Executive Director.
- (b) Closed Session Pursuant to Government Code Section 54957.6 – Confer with Labor Negotiator Unrepresented Employee: Executive Director
Authority's Negotiator: Richard Padilla, General Legal Counsel

XVII. BOARD MEMBERS' COMMENTS/REPORTS

MUNOZ

XVIII. ADJOURNMENT

MUNOZ

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

DRAFT *RATIFICATION*

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment to be ratified at the August 17, 2022 Board meeting.

| Check No. | Payable to | Description | Amount |
|-----------|-------------------------|---|-------------------|
| D02021 | Bob Kuhn | Board Member Compensation for June 2022 | |
| | | 5 Days WQA Business | 747.15 |
| | | Meeting/Travel Expenses/Other | 15.21 |
| | | Less Deferred Compensation | 0.00 |
| | | Less Taxes Withheld | (57.15) |
| | | | 705.21 |
| D02022 | Michael Whitehead | Board Member Compensation for June 2022 | |
| | | 2 Days WQA Business | 298.86 |
| | | Meeting/Travel Expenses/Other | 0.00 |
| | | Less Deferred Compensation | 0.00 |
| | | Less Taxes Withheld | (22.86) |
| | | | 276.00 |
| D02023 | Ed Chavez | Board Member Compensation for June 2022 | |
| | | 6 Days WQA Business | 896.58 |
| | | Meeting/Travel Expenses/Other | 0.00 |
| | | Less Deferred Compensation | 0.00 |
| | | Less Taxes Withheld | (68.59) |
| | | | 827.99 |
| D02024 | Valerie Munoz | Board Member Compensation for June 2022 | |
| | | 6 Days WQA Business | 896.58 |
| | | Meeting/Travel Expenses/Other | 13.46 |
| | | Less Deferred Compensation | 0.00 |
| | | Less Taxes Withheld | (68.59) |
| | | | 841.45 |
| D02025 | Mark Paulson | Board Member Compensation for June 2022 | |
| | | 1 Day WQA Business | 149.43 |
| | | Meeting/Travel Expenses/Other | 0.00 |
| | | Less Deferred Compensation | 0.00 |
| | | Less Taxes Withheld | (11.43) |
| | | | 138.00 |
| 1804 | Lynda Noriega | Board Member Compensation for June 2022 | |
| | | 2 Days WQA Business | 298.86 |
| | | Meeting/Travel Expenses/Other | 0.00 |
| | | Less Deferred Compensation | (276.00) |
| | | Less Taxes Withheld | (22.86) |
| | | | 0.00 |
| D02026 | Robert Gonzales | Board Member Compensation for June 2022 | |
| | | 5 Days WQA Business | 747.15 |
| | | Meeting/Travel Expenses/Other | 0.00 |
| | | Less Deferred Compensation | 0.00 |
| | | Less Taxes Withheld | (57.15) |
| | | | 690.00 |
| EFT/ACH | SGBWQA - Payroll Fund | Replenish payroll fund | |
| | | Staff Payroll - for June 2022 | 100,093.04 |
| | | Deferred Comp - Lincoln Life | 276.00 |
| | | Board Payroll Taxes - Federal | 617.26 |
| | | | 100,986.30 |
| | | Total replenishment to payroll fund | 104,464.95 |
| EFT/ACH | SGBWQA - Revolving Fund | Replenish revolving fund for 6/01/22 to 6/30/22 disbursements | |
| | | Prepaid Expense | 1,930.50 |
| | | Group Insurance | 3,579.97 |
| | | Office Supplies | 54.74 |
| | | Telephone Service | 1,040.11 |
| | | Plant & Water Service | 214.61 |
| | | Copier Machine | 823.44 |
| | | Computer Systems O&M | 815.97 |
| | | Meetings & Conferences | 30.00 |
| | | Project Costs | 1,864.67 |
| | | | 10,354.01 |

mhr
7-14-22

DRAFT *RATIFICATION*

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment to be ratified at the August 17, 2022 Board meeting.

| Check No. | Payable to | Description | Amount |
|--------------|--|---|-------------------|
| E91552 | ACWA/JPIA | Invoice No. 689210, Medical and life insurance premiums for August 1, 2022 to September 1, 2022 | 7,032.41 |
| E91553 | ACWA/JPIA | Invoice No. '2Q-2022-WC', For Worker's Compensation program for April 1, 2022 to June 30, 2022 | 1,306.14 |
| E91554 | ACWA/JPIA | Invoice No. 8773, For property program renewal for July 1, 2022 to June 30, 2023 | 3,771.22 |
| E91555 | Accent Computer Solutions, Inc. | Invoice No. 152137, Professional IT services for July 2022 | 1,933.10 |
| E91556 | Bank of America | Invoice No. '22-06Jun-DC', Credit Card Expenses incurred for 6/01/22 to 6/30/22 | |
| | | Dues and Subscriptions | 1,330.00 |
| | | Office Supplies | 320.55 |
| | | Training | 213.15 |
| | | Meetings & Conferences | 37.25 |
| | | | 1,900.95 |
| E91557 | Bank of America | Invoice No. '22-06Jun-RS', Credit Card Expenses incurred for 6/01/22 to 6/30/22 | |
| | | Office Equipment | 2,430.86 |
| | | Dues and Subscriptions | 3,038.60 |
| | | Office Supplies | 156.04 |
| | | Computer Systems O&M | 839.12 |
| | | Internet | 29.95 |
| | | Meetings & Conferences | 37.25 |
| | | | 6,531.82 |
| E91558 | Bank of America | Invoice No. '22-06Jun-SM', Credit card expenses incurred for 6/01/22 to 6/30/22 | |
| | | Dues and Subscriptions | 11.00 |
| | | Misc. Office Expense | 164.46 |
| | | Meetings & Conferences | 35.00 |
| | | | 210.46 |
| E91559 | CA Consulting Services, LLC | Invoice No. 2022-CA-WQA-06, Professional accounting services for June 2022 (Prop 68) | 3,172.50 |
| E91560 | Civic Publications | Professional services for community | |
| | | Invoice No. 1725 - Civic Leadership 2022 | 15,699.00 |
| | | Invoice No. 1729 - Full Page Ad - LA Times and La Opinion | 19,939.30 |
| | | | 35,638.30 |
| E91561 | The Gualco Group | Invoice No '22-06Jun', Professional consulting services for June 2022 | 7,683.00 |
| E91562 | Kadesh & Associates, LLC | Invoice No. 7-22, Professional consulting services for June 2022 | 15,000.00 |
| E91563 | The Monares Group, LLC | Invoice No. '22-07Jul', Professional consulting services for July 2022 | 16,000.00 |
| E91564 | Olivarez Madruga Law Organization, LLP | Invoice. 19827, Professional legal services for June 2022 | 3,937.50 |
| E91565 | Ruffle Properties, LLC | Office lease, CAM, and Storage for August 2022 | |
| | | Invoice No. '22-08Aug', Office lease | 6,845.79 |
| | | Invoice No. '22-08Aug-CAM', Electricity charges | 643.20 |
| | | Invoice No. '22-08Aug-Storage', Storage Room | 150.00 |
| | | | 7,638.99 |
| E91566 | Stetson Engineers Inc. | Professional services for Prop 68 grant implementation for May 2022 | |
| | | Invoice No. 1609-005-01-010 | 3,121.00 |
| | | Invoice No. 1609-005-02-003 | 1,607.00 |
| | | | 4,728.00 |
| TOTAL | | | 231,303.35 |

mla
7-14-22



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.585 per mile

(updated January 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Bob Kuhn

MONTH/YEAR: Jun-22

| DATE | MEETING | Roundtrip Mileage | # of Days (not to exceed 5) | \$149.43 PER DIEM |
|-------------------------------------|--|-------------------|-----------------------------------|----------------------|
| 1 6/1/22 | San Gabriel Basin Watermaster Meeting See the board agenda for information on the business of the district. | | 1 | \$149.43 |
| 2 6/16/22 | SGVCOG | | 1 | \$149.43 |
| 3 6/20/22 | SGVEP Meeting of the chair persons for the Legislative committee. Working with the new director. | | 1 | \$149.43 |
| 4 6/22/22 | Board Meeting | | 1 | \$149.43 |
| 5 6/23/22 | Sign Checks and proclamations | 26.0 | 1 | \$149.43 |
| 6 | | | | \$0.00 |
| Total Meetings | | | 5 | \$747.15 |
| Total Mileage (at \$0.585 per mile) | | 26 | | \$15.21 |

| DATE | Expense Reimbursement Description (receipts required) | Amount |
|------|---|--------|
| | | |
| | | |
| | | |
| | | |
| | TOTAL Expenses | \$0.00 |

| | | |
|-----------------------------------|--|----------|
| TOTAL MEETINGS, MILEAGE, EXPENSES | | \$762.36 |
| TOTAL | | \$762.36 |

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$149.43 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.585 per mile
(updated January 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Michael Whitehead

MONTH/YEAR: Jun-22

| DATE | MEETING | Rounding Mileage | # of Days (not to exceed 6) | PER DIEM |
|-------------------------------------|--|------------------|-----------------------------|----------|
| 6/14/22 | | 0.0 | 1 | \$149.43 |
| Meeting Description | WQA Administrative and Finance Committee Meeting | | | |
| 6/22/22 | | 0.0 | 1 | \$149.43 |
| Meeting Description | WQA Board of Directors Meeting | | | |
| | | 0.0 | | |
| Meeting Description | | | | |
| | | | | |
| Meeting Description | | | | |
| | | | | \$0.00 |
| Meeting Description | | | | |
| | | | | \$0.00 |
| Meeting Description | | | | |
| Total Meetings | | | 2 | \$298.86 |
| Total Mileage (at \$0.585 per mile) | | 0 | | \$0.00 |

| DATE | Expense Reimbursement Description (receipts required) | Amount |
|-----------------------------------|---|----------|
| | | |
| | | |
| | | |
| | | |
| TOTAL Expenses | | \$0.00 |
| TOTAL MEETINGS, MILEAGE, EXPENSES | | \$298.86 |

TOTAL \$298.86

Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Michael Whitehead
Signature



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.585 per mile

(updated January 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Edward L. Chavez

MONTH/YEAR: Jun-22

| DATE | MEETING | Roundtrip Mileage | # of Days (not to exceed 5) | \$149.43 PER DIEM |
|-------------------------------------|--|-------------------|--------------------------------|----------------------|
| 1 6/1/22 | Board of Directors' Meeting - Three Valleys Municipal Water District | | 1 | \$149.43 |
| Meeting Description | | | | |
| 2 6/7/22 | City Council Meeting - City of West Covina | | 1 | \$149.43 |
| Meeting Description | | | | |
| 3 6/8/22 | City Council Meeting - City of Irwindale | | 1 | \$149.43 |
| Meeting Description | | | | |
| 4 6/9/22 | Public Utilities Commission - City of Industry | | 1 | \$149.43 |
| Meeting Description | | | | |
| 5 6/14/22 | Administrative/Finance Committee - San Gabriel Basin WQA | | 1 | \$149.43 |
| Meeting Description | | | | |
| 6 6/22/22 | Board Meeting - San Gabriel Basin Water Quality Authority | | 1 | \$149.43 |
| Meeting Description | | | | |
| Total Meetings | | | 6 | \$896.58 |
| Total Mileage (at \$0.585 per mile) | | 0 | | \$0.00 |

| DATE | Expense Reimbursement Description (receipts required) | Amount |
|----------------|---|--------|
| | | |
| | | |
| | | |
| | | |
| TOTAL Expenses | | \$0.00 |

| | | | |
|-----------------------------------|--|--|----------|
| TOTAL MEETINGS, MILEAGE, EXPENSES | | | \$896.58 |
| TOTAL | | | \$896.58 |

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$149.43 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.585 per mile

Per the requirements of AB1234, please attach back-up documentation (filers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Valerie Munoz

MONTH/YEAR: Jun-22

| DATE | MEETING | Roundtrip Mileage | # of Days (not to exceed 5) | \$149.43 PER DIEM |
|-------------------------------------|--|-------------------|--------------------------------|----------------------|
| 1 6/1/22 | Baldwin Park Council Meeting | 5.0 | 1 | \$149.43 |
| Meeting Description | Brief presentation to council and invitation to upcoming event | | | |
| 2 6/6/22 | Azusa City council meeting | 14.0 | 1 | \$149.43 |
| Meeting Description | presentation with Randy S. | | | |
| 3 6/15/22 | Legislative and Publications meeting | | 1 | \$149.43 |
| Meeting Description | | | | |
| 4 6/20/22 | WQA meeting with Randy Scholerman | 4.0 | 1 | \$149.43 |
| Meeting Description | Meeting with Randy to discuss upcoming agenda items | | | |
| 5 6/21/22 | WQA Special Update Webinar | | 1 | \$149.43 |
| Meeting Description | | | | |
| 6 6/22/22 | WQA Board Meeting | | 1 | \$149.43 |
| Meeting Description | | | | |
| Total Meetings | | | 6 | \$896.58 |
| Total Mileage (at \$0.585 per mile) | | 23 | | \$13.46 |

| DATE | Expense Reimbursement Description (receipts required) | Amount |
|------|---|---------------|
| | | |
| | | |
| | | |
| | | |
| | TOTAL Expenses | \$0.00 |

| | |
|--|-----------------|
| TOTAL MEETINGS, MILEAGE, EXPENSES | \$910.04 |
|--|-----------------|

| | |
|--------------|-----------------|
| TOTAL | \$910.04 |
|--------------|-----------------|

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$149.43 per meeting, 8 meeting maximum per month
Mileage Rate: \$0.585 per mile
(updated January 2022)

4. please attach back-up documentation (fliers, agendas, etc.) regarding meetings
ternatively, if no documentation is provided, AB1234 requires that a
verbal report be provided at the next board meeting.

NAME: Mark Paulson

MONTH/YEAR: Jun-22

| DATE | MEETING | Roundtrip Mileage | # of Days (not to exceed 8) | \$149.43 PER DIEM |
|-------------------------------------|---|-------------------|--------------------------------|----------------------|
| 1 6/22/22 | Board Meeting | | 1 | \$149.43 |
| Meeting Description | | | | |
| 2 | | | | \$0.00 |
| Meeting Description | | | | |
| 3 | | | | \$0.00 |
| Meeting Description | | | | |
| 4 | | | | \$0.00 |
| Meeting Description | | | | |
| 5 | | | | \$0.00 |
| Meeting Description | | | | |
| 6 | | | | \$0.00 |
| Meeting Description | | | | |
| Total Meetings | | | 1 | \$149.43 |
| Total Mileage (at \$0.585 per mile) | | | 0 | \$0.00 |
| DATE | Expense Reimbursement Description (receipts required) | | | Amount |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTAL Expenses | | | | \$0.00 |
| TOTAL MEETINGS, MILEAGE, EXPENSES | | | | \$149.43 |
| TOTAL | | | | \$149.43 |

Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.


Signature



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.585 per mile

(updated January 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Lynda NoriegaMONTH/YEAR: Jun-22

| DATE | MEETING | Roundtrip Mileage | # of Days (not to exceed 6) | \$149.43 PER DIEM |
|--|---|-------------------|-----------------------------------|----------------------|
| 6/15/22 | WQA Administrative/Finance Committee Meeting | | 1 | \$149.43 |
| Meeting Description | Updates and discussion regarding WQA's office lease, office schedule, investment policy and guidelines, amendment and restatement of the employee pension plan, new copier lease, coalition for environmental protection restoration and development, FFPA guidelines, COLA, and job description for Project Resource Specialist. | | | |
| 6/22/22 | WQA Board of Directors Meeting | | 1 | \$149.43 |
| Meeting Description | Receive and file consent calendar, approve participation in Coalition for Environmental Protection Restoration and Development, approve FFPA guidelines, approve COLA, approve job description for Project Resources Specialist, approve proposal from EcoVoices, approve resolution for funding agreement with SWRCB, and receive and file reports from staff regarding projects and other WQA business. | | | |
| 3 | | | | \$0.00 |
| Meeting Description | | | | |
| 4 | | | | \$0.00 |
| Meeting Description | | | | |
| 5 | | | | \$0.00 |
| Meeting Description | | | | |
| 6 | | | | \$0.00 |
| Meeting Description | | | | |
| Total Meetings | | | 2 | \$298.86 |
| Total Mileage (at \$0.585 per mile) | | 0 | | \$0.00 |

| DATE | Expense Reimbursement Description (receipts required) | Amount |
|------|---|---------------|
| | | |
| | | |
| | | |
| | | |
| | TOTAL Expenses | \$0.00 |

| | |
|--|-----------------|
| TOTAL MEETINGS, MILEAGE, EXPENSES | \$298.86 |
|--|-----------------|

| | |
|--------------|-----------------|
| TOTAL | \$298.86 |
|--------------|-----------------|

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

DocuSigned by:

DD892C1F4A02466

Signature



EXPENSE SHEET

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.585 per mile

(updated January 2022)

Water Quality Authority

TOUR OF BALDWIN PARK WATER TREATMENT PLANT

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

ROBERT GONZALES

Jun-22

| DATE | MEETING | Roundtrip Mileage | # of Days (not to exceed 6) | \$149.43 PER DIEM |
|-------------------------------------|---|-------------------|-----------------------------------|----------------------|
| 1 6/15/22 | WQA- LEGISLATIVE MEETING | | 1 | \$149.43 |
| Meeting Description | | | | |
| 2 6/21/22 | WQA- WEBINAR | | 1 | \$149.43 |
| Meeting Description | ELECTED INFORMATION UPDATE | | | |
| 3 6/22/22 | WQA- GENERAL MEETING | | 1 | \$149.43 |
| Meeting Description | | | | |
| 4 6/24/22 | WEST COVINA BUSINESS ASSOCIATION | | 1 | \$149.43 |
| Meeting Description | LEGISLATIVE UPDATE BREAKFAST WITH ASSEMBLYWOMAN RUBIO AT ATHENS SERVICES IN CITY OF IRWINDALE | | | |
| 5 6/29/22 | SCWUA MEETING | | 1 | \$149.43 |
| Meeting Description | ATTENDED LUNCHEON AT MOUNTAIN MEADOWS IN POMONA | | | |
| 6 | | | | |
| Meeting Description | | | | |
| Total Meetings | | | 6 | \$747.15 |
| Total Mileage (at \$0.585 per mile) | | 0 | | \$0.00 |

| DATE | Expense Reimbursement Description (receipts required) | Amount |
|----------------|---|--------|
| | | |
| | | |
| | | |
| | | |
| TOTAL Expenses | | \$0.00 |

| | | |
|-----------------------------------|--|----------|
| TOTAL MEETINGS, MILEAGE, EXPENSES | | \$747.15 |
|-----------------------------------|--|----------|

| | |
|-------|----------|
| TOTAL | \$747.15 |
|-------|----------|

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature

DRAFT *RATIFICATION*

The following demands on the Project Fund Account Account at Bank of the West are hereby submitted for payment to be ratified at the August 17, 2022 Board meeting.

| Check No. | Payable to | Description | Amount | Funding Sources |
|--|-------------------------------------|---|--------------------------|-----------------------|
| <u>BALDWIN PARK OPERABLE UNIT</u> | | | | |
| E91567 | RC Foster Corporation | Invoice No. 02-22-021, Project costs for Spare parts for July 2022 | 770.12 | CR's |
| E91568 | State Water Resources Control Board | Invoice 2022, Annual loan payment for VCWD SA-1 project | | |
| | | Principal | 394,060.15 | |
| | | Interest | <u>32,788.44</u> | 426,848.59 CR's |
| <u>SOUTH EL MONTE OPERABLE UNIT</u> | | | | |
| E91569 | Avocet Environmental Inc. | Project costs for Whitmore Street Groundwater Remediation Facility and Site Investigation Project for June 2022 | | |
| | | Invoice No. 7119 - Whitmore GW Treatment System | 16,688.72 | |
| | | Invoice No. 7120 - WSGRF Expansion | 19,997.00 | |
| | | Invoice No. 7121 - Round 2 Prop 1 SGV Priority Sites | <u>157,676.92</u> | 194,362.64 WQA/Prop 1 |
| Total | | | <u>621,981.35</u> | |

mlb
7-14-22

DRAFT *RATIFICATION*

Δ
The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment. Pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices, the following invoices were approved by the BPOU Project Committee on June 29, 2022, to be ratified at the August 17, 2022 Board meeting.

| Check No. | Payable to | Description | Amount | Funding Sources |
|--|------------------------------------|--|----------------------------|-----------------|
| <u>BALDWIN PARK OPERABLE UNIT</u> | | | | |
| E91570 | La Puente Valley County WD | Invoice No. 4-2022-05 Project T&R costs for May 2022 | 75,808.57 | CR's |
| E91571 | Main San Gabriel Basin Watermaster | Invoice No. 02-244, Administrative Project Costs for May 2022 | | |
| | | Administrative costs | 113,161.14 | |
| | | T&R costs | <u>19,511.13</u> | 132,672.27 CR's |
| E91572 | Suburban Water Systems | Invoice No. 59880522, Project T&R costs for May 2022 | 134,555.33 | CR's |
| E91573 | Valley County Water District | Project costs for May 2022 | | |
| | | Invoice No. 465, T&R costs | 476,018.08 | |
| | | Invoice No. 466, T&R costs | <u>58,253.81</u> | 534,271.89 CR's |
| E91574 | California Domestic Water Co. | Project costs for May 2022 | | |
| | | Invoice No. 3561, T&R costs for Perchlorate | 129,776.05 | |
| | | Invoice No. 3562, T&R costs for NDMA & VOC's | <u>213,275.09</u> | 343,051.14 CR's |
| E91575 | San Gabriel Valley Water Co. | Project costs for April 2022 | | |
| | | Invoice No. 22130, B5 T&R costs | 137,352.04 | |
| | | Invoice No. 22140, B5 T&R costs - Annual Management Fee | 113,546.10 | |
| | | Invoice No. 22129, B6 T&R costs | 279,227.66 | |
| | | Invoice No. 22141, B6 T&R costs - Annual Management Fee | 105,547.74 | |
| | | Invoice No. 22142, B6 T&R costs - Annual Fee for wheeling cost | 322,811.00 | |
| | | Invoice No. 22135, B6 Capital costs, UV Flex Treatment | <u>503.28</u> | 958,987.82 CRs |
| Total | | | <u>2,179,347.02</u> | |

mbe
7-14-22

DRAFT

A REGULAR MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY JUNE 22, 2022 AT 12:00 P.M.

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e). Due to the essential nature of the WQA Board Meetings in conducting Authority business, this WQA Board meeting took place online and teleconference.

CALL TO ORDER

The Chairwoman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

ROLL CALL OF BOARD MEMBERS

Valerie Munoz, Mark Paulson, Bob Kuhn, Lynda Noriega, Michael Whitehead, Ed Chavez, and Robert Gonzales

BOARD MEMBERS ABSENT

None.

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Richard Padilla, Legal Counsel

MEMBERS OF THE PUBLIC PRESENT

None.

MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE

Brian Bowcock, Three Valleys MWD; Gabriel Monares, The Monares Group; Lenet Pacheco, Valley County Water District; Chris Lancaster, Civic Publications; Robert DiPrimio, San Gabriel Valley Water Company; Anthony Esheveste,

PUBLIC COMMENT

Mr. Bowcock commended Mr. Schoellerman on the City Webinar that the WQA held the previous day.

ITEMS TOO LATE TO BE AGENDIZED

None.

CONSENT CALENDAR

Mr. Kuhn requested that item (h) be pulled for discussion.

Ms. Noriega moved to approve the consent calendar with the removal of item (h). Mr. Kuhn seconded the motion, and it was approved by the following roll call vote.

AYES: MUNOZ, PAULSON, KUHN, NORIEGA, WHITEHEAD, CHAVEZ, GONZALES

NO: NONE

ABSENT: NONE

ABSTENTIONS:

Mr. Whitehead abstained from Project Demand No. E91542.

Ms. Noriega abstained from Project Demand No. E91541.

Mr. Kuhn asked if the WQA pension plan allows for employee contributions.

Ms. Saenz commented that the plan does not allow for employee contributions.

Mr. Kuhn asked if staff could look into a plan that would allow for employee contributions.

Ms. Saenz commented that staff would do that and indicated that WQA does have a 457 deferred compensation plan that employees can contribute to.

Ms. Noriega asked if there were any other employee participation programs that could be considered.

Ms. Saenz commented that staff would look into other programs.

Mr. Kuhn moved to approved item (h) Resolution No. 22-010 (WQA Employee Pension Plan Amendment & Restatement).

Mr. Gonzales seconded the motion, and it was approved by the following roll call vote:

AYES: MUNOZ, PAULSON, KUHN, NORIEGA, WHITEHEAD, CHAVEZ, GONZALES

NO: NONE

ABSENT: NONE

ABSTENTIONS: NONE

COMMITTEE REPORTS

Administrative/Finance Committee Report

Discussion/Action Regarding Continued Participation in the Coalition for Environmental Protection Restoration and Development (CEPRD)

- *Approve Continued
Participation in CEPRD*

Mr. Schoellerman reported the minutes for the committee meeting were enclosed for review.

Mr. Schoellerman reminded the Board that the WQA played a key role in developing the 97-005 User Guide for the permitting of highly impacted water supply wells with the Coalition for Environmental Protection, Restoration and Development (CEPRD). He noted that this past year staff helped to develop training materials and training webinars on the 97-005 process that allowed participants to get contact hours to benefit their water treatment operator certification

- *Approve Demand No. E91543 for \$25,000*

requirements. He indicated that now staff is recommending continuing that participation and support of the group in furtherance of policies regarding contaminants of emerging concern (CECs) such as PFAS and PFOA. Additionally, he noted that the Administrative/Finance Committee reviewed this item and has recommended approval.

After brief discussion, Mr. Kuhn moved to approve the continued participation in CEPRD and to approve Demand No. E91543 for \$25,000. Mr. Whitehead seconded the motion, and it was approved by the following roll call vote:

AYES: MUNOZ, PAULSON, KUHN, NORIEGA, WHITEHEAD, CHAVEZ, GONZALES

NO: NONE

ABSENT: NONE

ABSTENTIONS: NONE

*Discussion/Action Regarding
Federal Funding Program
Administration (FFPA)*

Mr. Schoellerman reported that In March 2022, the federal FY22 budget omnibus bill was signed into law which included a \$10 million earmark for the Restoration Fund. Having not conducted a full FFPA funding round since 2014, staff determined it would be prudent to review and update the guidelines prior to proceeding with another round of funding. He indicated that staff is currently working with the USBR to access the FY22 earmarked funds. Unfortunately, USBR has required an update to WQA's current funding agreement which is delaying the next round of FFPA solicitations. In order to expedite the FFPA process, staff recommends proceeding with the solicitation prior to full execution of the updated funding agreement with URBR as soon as staff is confident the funds will be available to WQA. He indicated that The Administrative/Finance Committee has recommended Board approval of the updated FFPA guidelines in anticipation of the next round of FFPA funding.

Mr. Kuhn asked if anything changed within the budget due to the delay.

Mr. Schoellerman commented that nothing has changed.

After brief discussion, Ms. Noriega moved to approved the Federal Funding Program Administration Guidelines. Mr. Paulson seconded the motion and it was approved by the following roll call vote:

AYES: MUNOZ, PAULSON, KUHN, NORIEGA, WHITEHEAD, CHAVEZ, GONZALES

NO: NONE

ABSENT: NONE

ABSTENTIONS: NONE

Discussion/Action Regarding Cost of Living Adjustment

Mr. Schoellerman reported that Procedure 40 establishes the Cost-of-Living Adjustment (COLA) procedures for WQA Employees. The COLA increase is based on the April Consumer Price Index for All Urban Consumers ("CPI-U"). He indicated that the CPI-U percentage increase from April 2021 to April 2022 is 7.9%. He noted that the Administrative/Finance Committee has recommended this for approval.

Mr. Kuhn moved to increase the salary ranges for employees by 7.9% according to Procedure 40 and to increase the staff salaries by 7.9% according to Procedure 40. Mr. Gonzales and was approved by the following roll call vote:

AYES: MUNOZ, PAULSON, KUHN, NORIEGA, WHITEHEAD, CHAVEZ, GONZALES

NO: NONE

ABSENT: NONE

ABSTENTIONS: NONE

Discussion/Action Regarding Job Description for Project Resource Specialist

Mr. Schoellerman reported that staff is planning to fill a vacant technical position with Project Resource Specialist that would report to the Assistant Executive Director/Senior Project Manager and provide technical support for the development, planning and funding of groundwater remediation projects that further WQA's mission. The Project Resource Specialist position would also be responsible for the WQA's GIS mapping and water quality database systems.

After brief discussion, Mr. Paulson moved to approve the job description for the Project Resource Specialist. Ms. Munoz seconded the motion, and it was approved by the follow roll call vote:

AYES: MUNOZ, PAULSON, KUHN, NORIEGA, WHITEHEAD, CHAVEZ, GONZALES

NO: NONE

ABSENT: NONE

ABSTENTIONS: NONE

Legislative/Public Information Committee Report

Mr. Schoellerman reported the minutes for the committee meeting were enclosed for review.

*Discussion/Action Regarding
EcoVoices Institute Educational
Programs*

- *Approve Proposal From EcoVoices*
- *Approve Demand No. 91544 for \$15,000*

Ms. Moreno reminded the Board that the WQA has participated in a summer youth outreach program with EcoVoices over the past six years. He indicated that the proposal that was submitted this year included the addition of some short water video stories that would focus on what quality and water treatment. She noted that the Legislative/Public Information Committee reviewed the proposal and recommended it for approval.

Ms. Noriega asked if the amount of the proposal was the same as the previous year.

Ms. Moreno commented that the amount of this proposal is the same as the previous years of \$15,000.

After some discussion, Mr. Kuhn moved to approve the proposal from EcoVoices and to approve Demand No. 91544. Ms. Noriega seconded the motion and it was approved by the following roll call vote.

AYES: MUNOZ, PAULSON, KUHN, NORIEGA,
WHITEHEAD, CHAVEZ, GONZALES

NO: NONE

ABSENT: NONE

ABSTENTIONS: NONE

**OTHER
ACTION/INFORMATION
ITEMS**

*Discussion/Action Regarding SAS
114 Letter*

Ms. Saenz reported that enclosed with the agenda for review was the Statement on Auditing Standards (SAS) 114 Planning Letter for the audit of fiscal year ended June 30, 2022. She noted that the SAS 114 is an auditing standard that requires certain information be communicated between auditors and those charged with oversight of the organization being audited. WQA's auditors, Vasquez & Company LLP are communicating the information via this Planning Letter which they have addressed to the Board of Directors. She indicated that Ms. Cristy A. Canieda, the audit partner, has requested that she be contacted directly if board members have questions or need additional information.

*Discussion/Action Regarding
Resolution No. 22-011, A
Resolution of the Board of
Directors of the San Gabriel Basin
Water Quality Authority
Authorizing Entering into a*

Mr. Colby reported that the WQA has been invited to submit a final proposal for a Proposition 1 Round 3 implementation grant to expand and enhance WQA's existing Whitmore Street Groundwater Remediation Facility in the South El Monte Operable Unit. One of the submittals required to be submitted with the final proposal is the attached Board Resolution

***Funding Agreement with the State
Water Resources Control Board
and Designating Representatives
for the Whitmore Street
Groundwater Remediation
Facility Expansion
Implementation Project***

authorizing the Executive Director or designee to execute agreements with the State Water Resources Control Board pertaining to the grant agreement.

After Brief discussion, Mr. Kuhn moved to adopt Resolution No. 22-011. Ms. Munoz seconded the motion, and it was approved by the following roll call vote:

AYES: MUNOZ, PAULSON, KUHN, NORIEGA,
WHITEHEAD, CHAVEZ, GONZALES

NO: NONE

ABSENT: NONE

ABSTENTIONS: NONE

***Discussion/Action Regarding
Office Lease***

Mr. Schoellerman reported that at the May 18, 2022 board meeting, the board deferred approval of WQA's office lease renewal, noted as Addendum #4 to the existing office lease, until specific language could be added about the timeframe for completion of proposed tenant improvements and repairs. He indicated that staff reached an agreement with property management that the lease terms and rent would remain the same until the improvements and repairs have been completed. Once the work has been completed the new lease would become effective according to the same terms reviewed by the board in May. Unfortunately, the property management was unable to provide the final Addendum #4 for the board to approve at this meeting. Therefore, Mr. Schoellerman suggested that the board may want to schedule a Special Meeting to meeting next to approve the final agreement once it was received.

Ms. Noriega asked if staff had a backup plan if the agreement was not satisfactory.

Mr. Schoellerman commented that he was confident that the agreement would be finalized.

After detailed discussion, Mr. Paulson moved to create an ADHOC committee with authorization to review and approve the final lease agreement along with the Executive Director. Mr. Kuhn seconded the motion, and it was approved by the following roll call vote:

AYES: MUNOZ, PAULSON, KUHN, NORIEGA,
WHITEHEAD, CHAVEZ, GONZALES

NO: NONE

ABSENT: NONE

ABSTENTIONS: NONE

The Chairwoman appointed the following members to the ADHOC committee: PAULSON, NORIEGA, MUNOZ

PROJECT REPORTS

Mr. Colby reported that progress continues on the 12 site investigations in the SEMOU. He stated that 5 of the 12 sites have been investigated. He noted that staff did not submit a Proposition 1, Round 3 implementation application for the site investigation project as not enough data has been collected to insure a viable project.

He reported that the Whitmore Street Groundwater Remediation Facility has resumed operation after a recent carbon changeout.

Mr. Kuhn asked what happens to the old carbon after it is used for treatment.

Mr. Colby commented that it is incinerated and disposed of.

ATTORNEY'S REPORT

None.

LEGISLATIVE REPORT

Mr. Monares reported that AB 2163 is headed to the Senate floor with no opposition so far. He also reported that the WQA's FY23 \$10M federal appropriation request is moving forward.

EXECUTIVE DIRECTOR'S REPORT

Mr. Schoellerman thanked the Board for their approval of the cost of living adjustment for staff. He reported that Michelle Sanchez is leaving the WQA after 20 years and moving out of state. He noted that she will be missed. He indicated that staff will be working to find a replacement for her position.

FUTURE AGENDA ITEMS

Ms. Munoz commented that she would like Mr. Kuhn to work with her as an ad hoc committee on the Executive Director's performance evaluation.

FUTURE BOARD AND COMMITTEE MEETINGS

The next Administrative/Finance Committee meeting was scheduled for Tuesday, August 9, 2022, at 10am.

The next Legislative/Public Information Committee meeting was scheduled for Wednesday, August 10, 2022, at 11:00am.

The next WQA Board meeting is scheduled for Wednesday, August 17, 2022, at 12:00pm.

BOARD MEMBERS' COMMENTS/REPORTS

Mr. Kuhn wished Ms. Sanchez best of luck. He also congratulated staff on the FY 23 appropriation requests.

Ms. Noriega commended staff on the FFPA and noted that it has been a long time coming and the producers appreciate the

work.

Mr. Whitehead thanked Ms. Sanchez for her service at the WQA and wished her well.

Mr. Chavez thanked Ms. Sanchez for her service and commended Ms. Munoz and Mr. Gonzalez for their presentation to the City of Industry.

Ms. Munoz thanked Ms. Sanchez and noted that she will be truly missed.

ADJOURNMENT

The Chairwoman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned to August 17, 2022.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

DRAFT

A SPECIAL MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY AUGUST 11, 2022 AT 9:00 A.M.

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e). Due to the essential nature of the WQA Board Meetings in conducting Authority business, this WQA Board meeting took place online and teleconference.

CALL TO ORDER

The Chairwoman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

ROLL CALL OF BOARD MEMBERS

Valerie Munoz, Mark Paulson, Bob Kuhn, Lynda Noriega, Michael Whitehead, Ed Chavez, and Robert Gonzales

BOARD MEMBERS ABSENT

None.

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Richard Padilla, Legal Counsel

MEMBERS OF THE PUBLIC PRESENT

None.

MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE

Brian Bowcock, Three Valleys MWD; Irma Cooper, Interested Party

PUBLIC COMMENT

None.

ITEMS TOO LATE TO BE AGENDIZED

None.

ACTION ITEMS

Adopt Resolution No. 22-012 (AB 361 – Teleconferencing of Meetings)

Mr. Paulson moved to adopt Resolution No. 22-012. Mr. Kuhn seconded the motion, and it was approved by the following roll call vote:

AYES: MUNOZ, PAULSON, KUHN, NORIEGA, WHITEHEAD, CHAVEZ, GONZALES

NO: NONE

ABSENT: NONE

CLOSED SESSION

A closed session was held pursuant to Government Code
Section 54957(b)(1) – Employment Evaluation

Title: Executive Director

RECONVENE OPEN SESSION

The Chairwoman called the special meeting back to order.

Mr. Padilla reported that the Board met in closed session and
no final action was taken.

ADJOURNMENT

The Chairwoman asked if there were any other items of
business to come before the Board. There being none, the
meeting was adjourned.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

| Check No. | Payable to | Description | Amount |
|-----------|-------------------------|--|------------------|
| D02032 | Bob Kuhn | Board Member Compensation for July 2022 | |
| | | 3 Days WQA Business | 450.00 |
| | | Meeting/Travel Expenses/Other | 0.00 |
| | | Less Deferred Compensation | 0.00 |
| | | Less Taxes Withheld | (34.43) |
| | | | 415.57 |
| D02033 | Ed Chavez | Board Member Compensation for July 2022 | |
| | | 6 Days WQA Business | 900.00 |
| | | Meeting/Travel Expenses/Other | 0.00 |
| | | Less Deferred Compensation | 0.00 |
| | | Less Taxes Withheld | (68.85) |
| | | | 831.15 |
| D02034 | Valerie Munoz | Board Member Compensation for July 2022 | |
| | | 4 Days WQA Business | 600.00 |
| | | Meeting/Travel Expenses/Other | 14.38 |
| | | Less Deferred Compensation | 0.00 |
| | | Less Taxes Withheld | (45.90) |
| | | | 568.48 |
| EFT/ACH | SGBWQA - Payroll Fund | Replenish payroll fund | |
| | | Staff Payroll - for July 2022 | 87,017.08 |
| | | Board Payroll Taxes - Federal | 298.36 |
| | | | 87,315.44 |
| | | Total replenishment to payroll fund | 89,130.64 |
| EFT/ACH | SGBWQA - Revolving Fund | Replenish revolving fund for 7/01/22 to 7/31/22 disbursements | |
| | | Group Insurance | 2,594.79 |
| | | Office Supplies | 52.67 |
| | | Plant & Water Service | 250.58 |
| | | Misc. Office Expense | 65.00 |
| | | Equipment Lease | 180.61 |
| | | Security System | 0.00 |
| | | Copier Machine | 411.72 |
| | | Copier Machine O&M | 473.04 |
| | | Computer Systems O&M | 775.97 |
| | | Postage Machine O&M | 93.06 |
| | | Outside Services: Computer Consultant | 1,910.67 |
| | | Public Relations | 782.91 |
| | | Meetings & Conferences | 204.00 |
| | | Project Costs | 37.32 |
| | | | 7,832.34 |
| E91584 | ACWA/JPIA | Invoice No. 690745, Medical and life insurance premiums for September 1, 2022 to October 1, 2022 | 7,032.41 |
| E91585 | ACWA/JPIA | Invoice No. '2022/2023, For cyber liability program renewal for July 1, 2022 to June 30, 2023 | 1,573.95 |
| E91586 | Bank of America | Invoice No. '22-07Jul-DC', Credit Card Expenses incurred for 7/01/22 to 7/31/22 | |
| | | Dues and Subscriptions | 1,300.00 |
| | | Meetings & Conferences | 37.25 |
| | | | 1,337.25 |
| E91587 | Bank of America | Invoice No. '22-07Jul-RS', Credit Card Expenses incurred for 7/01/22 to | |
| | | Internet | 29.95 |
| | | Meetings & Conferences | 37.25 |
| | | | 166.20 |

mlw
8-11-22

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

| Check No. | Payable to | Description | Amount |
|--------------|---------------------------|---|---------------------------------|
| E91588 | Bank of America | Invoice No. '22-07Jul-SM', Credit card expenses incurred for 7/01/22 to 7/31/22 | |
| | | Graphics and Photos | 6.44 |
| | | Dues and Subscriptions | 11.00 |
| | | Meetings & Conferences | <u>37.25</u> |
| | | | 54.69 |
| E91589 | Century 21 Adams & Barnes | Invoice No. '22-08Aug', Professional commercial real estate services | 5,902.52 |
| E91590 | Civic Publications | Invoice No. 1730, Professional services for community - Community Profiles | 17,510.00 |
| E91591 | The Gualco Group | Invoice No '22-07Jul', Professional consulting services for July 2022 | 5,326.30 |
| E91592 | Kadesh & Associates, LLC | Invoice No. 8-22, Professional consulting services for July 2022 | 15,000.00 |
| E91593 | The Monares Group, LLC | Invoice No. '22-08Aug', Professional consulting services for August 2022 | 16,000.00 |
| E91594 | Ruffle Properties, LLC | Office lease, CAM, and Storage for September 2022 | |
| | | Invoice No. '22-09Sep', Office lease | 0.00 |
| | | Invoice No. '22-09Sep-CAM', Electricity charges | 643.20 |
| | | Invoice No. '22-09Sep-Storage', Storage Room | <u>150.00</u> |
| | | | 793.20 |
| E91595 | Stetson Engineers Inc. | Professional services for Prop 68 grant implementation for June 2022 | |
| | | Invoice No. 1609-005-01-011 | 122.50 |
| | | Invoice No. 1609-005-02-004 | <u>539.00</u> |
| | | | 661.50 |
| TOTAL | | | <u><u>168,321.00</u></u> |

mb
8-11-22



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.625 per mile

(updated July 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Bob Kuhn

Jul-22

| DATE | MEETING | Roundtrip Mileage | # of Days (not to exceed 6) | \$150.00 PER DIEM |
|-------------------------------------|--|-------------------|--------------------------------|----------------------|
| 1 7/7/22 | Glendora Chamber of commerce Legislative committee | 0.0 | 1 | \$150.00 |
| Meeting Description | Meeting with Local legislative staff and up date on state and local Legislation issues | | | |
| 2 7/14/22 | SGVCOG Wild Fire Semi | 0.0 | 1 | \$150.00 |
| Meeting Description | | | | |
| 3 7/25/22 | SGVEP Pre meeting with Legislative Chairs | 0.0 | 1 | \$150.00 |
| Meeting Description | Set up the agenda for the next meeting and who is making presentations of issues | | | |
| 4 | | | | \$0.00 |
| Meeting Description | | | | |
| 5 | | | | \$0.00 |
| Meeting Description | | | | |
| 6 | | | | \$0.00 |
| Meeting Description | | | | |
| Total Meetings | | | 3 | \$450.00 |
| Total Mileage (at \$0.625 per mile) | | 0 | | \$0.00 |

| DATE | Expense Reimbursement Description (receipts required) | Amount |
|------|---|--------|
| | | |
| | | |
| | | |
| | | |
| | TOTAL Expenses | \$0.00 |

| | | | |
|-----------------------------------|--|--|----------|
| TOTAL MEETINGS, MILEAGE, EXPENSES | | | \$450.00 |
| TOTAL | | | \$450.00 |



Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.625 per mile

(updated July 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Ed Chavez

MONTH/YEAR: Jul-22

| DATE | MEETING | Roundtrip Mileage | # of Days (not to exceed 6) | \$150.00 PER DIEM |
|-------------------------------------|--|-------------------|--------------------------------|----------------------|
| 1 7/11/22 | Board of Directors' Meeting - San Gabriel Valley Municipal WD | | 1 | \$150.00 |
| Meeting Description | | | | |
| 2 7/12/22 | Board Meeting - Metropolitan Water District of Southern California | | 1 | \$150.00 |
| Meeting Description | | | | |
| 3 7/13/22 | City Council Meeting - City of Irwindale | | 1 | \$150.00 |
| Meeting Description | | | | |
| 4 7/14/22 | Public Utilities Commission - City of Industry | | 1 | \$150.00 |
| Meeting Description | | | | |
| 5 7/20/22 | Board Of Directors' Meeting - Inland Empire Utilities Agency | | 1 | \$150.00 |
| Meeting Description | | | | |
| 6 7/25/22 | Board of Directors' Meeting - La Puente Valley County Water District | | 1 | \$150.00 |
| Meeting Description | | | | |
| Total Meetings | | | 6 | \$900.00 |
| Total Mileage (at \$0.625 per mile) | | 0 | | \$0.00 |

| DATE | Expense Reimbursement Description (receipts required) | Amount |
|----------------|---|--------|
| | | |
| | | |
| | | |
| | | |
| TOTAL Expenses | | \$0.00 |

| | | | |
|-----------------------------------|--|--|----------|
| TOTAL MEETINGS, MILEAGE, EXPENSES | | | \$900.00 |
| TOTAL | | | \$900.00 |

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.625 per mile

(updated July 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: **Valerie Munoz**

MONTH/YEAR: **Jul-22**

| DATE | MEETING | Roundtrip Mileage | # of Days (not to exceed 6) | \$150.00 PER DIEM |
|--|--|-------------------|--------------------------------|----------------------|
| 1 7/13/22 | San Marino Council Meeting | 0.0 | 1 | \$150.00 |
| Meeting Description | Brief presentation to council and invitation to WQA tour | | | |
| 2 7/18/22 | La Verne Council Meeting | 0.0 | 1 | \$150.00 |
| Meeting Description | Presentation to council and invitation to WQA tour | | | |
| 3 7/19/22 | San Gabriel Council Meeting | 20.0 | 1 | \$150.00 |
| Meeting Description | Presentation to council and invitation to WQA tour | | | |
| 4 7/30/22 | Meeting with Councilmember Nadia Mendoza | 3.0 | 1 | \$150.00 |
| Meeting Description | Meeting with Councilmember Nadia Mendoza, review of WQA and its purpose and invitation to WQA tour | | | |
| 5 | | | | \$0.00 |
| Meeting Description | | | | |
| 6 | | | | \$0.00 |
| Meeting Description | | | | |
| Total Meetings | | | 4 | \$600.00 |
| Total Mileage (at \$0.625 per mile) | | 23 | | \$14.38 |

| DATE | Expense Reimbursement Description (receipts required) | Amount |
|------|---|---------------|
| | | |
| | | |
| | | |
| | | |
| | TOTAL Expenses | \$0.00 |

| | | | |
|--|--|--|-----------------|
| TOTAL MEETINGS, MILEAGE, EXPENSES | | | \$614.38 |
| TOTAL | | | \$614.38 |

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____

DRAFT

The following demands on the Project Fund Account Account at Bank of the West are hereby submitted for payment.

| Check No. | Payable to | Description | Amount | Funding Sources |
|--|---------------------------|--|-------------------------|--------------------|
| <u>BALDWIN PARK OPERABLE UNIT</u> | | | | |
| E91596 | RC Foster Corporation | Invoice No. 02-22-021, Project costs for Spare parts for August 2022 | 770.12 | CR's |
| <u>SOUTH EL MONTE OPERABLE UNIT</u> | | | | |
| E91597 | Avocet Environmental Inc. | Project costs for Whitmore Street Groundwater Remediation Facility and Site Investigation Project for July 2022 | | |
| | | Invoice No. 7149 - Whitmore GW Treatment System | 4,844.19 | |
| | | Invoice No. 7150 - WSGRF Expansion | 4,694.50 | |
| | | Invoice No. 7151 - Round 2 Prop 1 SGV Priority Sites | 60,442.81 | WQA/Prop 1 |
| Total | | | <u>70,751.62</u> | |

mb
8-11-22

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment. Pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices, the following invoices were approved by the BPOU Project Committee on August 3, 2022.

| Check No. | Payable to | Description | Amount | Funding Sources |
|--|------------------------------------|---|----------------------------|-----------------|
| <u>BALDWIN PARK OPERABLE UNIT</u> | | | | |
| E91598 | La Puente Valley County WD | Invoice No. 4-2022-06 Project T&R costs for June 2022 | 225,055.22 | CR's |
| E91599 | Main San Gabriel Basin Watermaster | Invoice No. 02-245, Administrative Project Costs for June 2022 | | |
| | | Administrative costs | 49,994.03 | |
| | | T&R costs | <u>21,046.32</u> | CR's |
| E91600 | Suburban Water Systems | Invoice No. 59880622, Project T&R costs for June 2022 | 171,108.83 | CR's |
| E91601 | Valley County Water District | Project costs for June 2022 | | |
| | | Invoice No. 467, T&R costs | 184,267.11 | |
| | | Invoice No. 468, T&R costs | <u>65,079.97</u> | CR's |
| E91602 | California Domestic Water Co. | Project costs for June 2022 | | |
| | | Invoice No. 3567, T&R costs for Perchlorate | 125,038.44 | |
| | | Invoice No. 3568, T&R costs for NDMA & VOC's | <u>159,916.14</u> | CR's |
| E91603 | San Gabriel Valley Water Co. | Project costs for May 2022 | | |
| | | Invoice No. 22171, B5 T&R costs | 65,698.79 | |
| | | Invoice No. 22170, B6 T&R costs | 172,456.18 | |
| | | Invoice No. 22165, B6 T&R costs - Purchase and Install New Packing Material | 63,922.88 | |
| | | Invoice No. 22166, B6 T&R costs - Refurbish UV Building Crane Tracks | 2,036.71 | |
| | | Invoice No. 22173, B6 Capital costs, UV Flex Treatment | <u>503.29</u> | CRs |
| Total | | | <u>1,306,123.91</u> | |

mls
8-11-22

DRAFT

RESOLUTION NO. 22-013

A RESOLUTION OF THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY PROCLAIMING THE PERSISTENCE OF LOCAL EMERGENCY, AFFIRMING THE PROCLAMATION OF A STATEWIDE STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020 AND AUTHORIZING, PURSUANT TO GOVERNMENT CODE SECTION 54953(E), THE ONGOING TELECONFERENCING OF MEETINGS OF THE BOARD AND OTHER BODIES OF THE AUTHORITY SUBJECT TO THE BROWN ACT FOR A PERIOD OF 30 DAYS FROM AUGUST 17, 2022

WHEREAS, the governing board ("Board") of the San Gabriel Basin Water Quality Authority ("Authority") is committed to preserving and nurturing public access and participation in meetings of the Board and other bodies of the Authority subject to the Ralph M. Brown Act (Cal. Gov. Code 54950-54963) ("Brown Act"); and

WHEREAS, all meetings of bodies subject to the Brown Act must be open and public so that any member of the public may view the proceedings and be given an opportunity to offer public comment; and

WHEREAS, on September 16, 2021, the Governor signed AB 361 which allows members of public agency governing bodies to continue participating remotely for meetings under the relaxed teleconferencing procedures first established by Governor Newsom's executive orders; and

WHEREAS, AB 361 amends Government Code section 54953 which sets forth the procedures that must be followed in order for public agencies to avail themselves of such relaxed teleconferencing procedures; and

WHEREAS, among the conditions is the requirement that a state of emergency be declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the Authority's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency in response to the rising cases of COVID-19 throughout the state of

California; and

WHEREAS, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Department of Public Health (“LACDPH”) declared a local emergency and local public health emergency in response to the spread of COVID-19 throughout the County; and

WHEREAS, since the declaration of emergency by LACDPH, LACDPH has issued a series of Health Officer Orders containing mandates and recommendations for keeping individuals safe and preventing the spread of COVID-19; and

WHEREAS, the LACDPH Health Officer Order issued March 23, 2022 and effective April 1, 2022 continues to advise that all individuals and businesses are strongly urged to follow the LACDPH Best Practices Guidance, containing health and safety recommendations for COVID-19; and

WHEREAS, the LACDPH Best Practices Guidance provides, among other things:

1. Masks are *strongly recommended* in most indoor public settings to prevent transmission of the virus particularly to persons with prolonged, cumulative exposures (e.g., workers and to those with higher risk of illness (e.g., unvaccinated, older persons, or those with underlying medical conditions such as immunocompromised persons); and
2. Per state and federal law, visitors and workers must continue to wear masks in specified high-risk settings to continue protecting vulnerable populations and the workforce that delivers critical services in these settings; and
3. Identify and regularly clean frequently touched surfaces and objects such as doorknobs, elevator buttons, tools, handrails, phones, headsets, bathroom surfaces and steering wheels;
4. Whenever possible, take steps to reduce crowding indoors and encourage physical distancing including, but not limited to:
 - a. Limiting indoor occupancy to increase the physical space between employees at the worksite, between employees and customers, and between customers;
 - b. Using tape, signs, or other visual cues such as decals or colored tape on the floor, placed six feet apart, to guide customers about where to stand to avoid crowding and to encourage distancing where lines may form; and
 - c. Continuing, where feasible, to offer telework options and continue those teleworking arrangements that do not interfere with business operations

as telework significantly reduces the risk of exposure for employees, their households, and communities.

WHEREAS, surges in COVID-19 variants overseas have the potential to quickly spread in the United States warranting continued vigilance; and

WHEREAS, AB 361 requires legislative bodies that conduct teleconferenced meetings under its relaxed and abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and

WHEREAS, AB 361 requires the legislative body take no further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and

WHEREAS, AB 361 prohibits the legislative body from requiring public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and

WHEREAS, AB 361 prohibits the legislative body from closing the public comment period and the opportunity to register to provide public comment, until the public comment period has elapsed or until a reasonable amount of time has elapsed, as specified; and

WHEREAS, the Board meetings and meetings of certain other subordinate bodies of the Authority are open and public, as required by the Brown Act, so that any member of the public may attend, participate, and watch the Board or such bodies conduct business; and

WHEREAS, the Authority finds that the continuing spread of COVID-19 and its variants justifies the ongoing implementation of social distancing and other infection control measures, including the conduct of remote meetings under the relaxed teleconferencing rules set forth under AB361;

WHEREAS, in light of the continuing State declaration of emergency resulting from the COVID-19 pandemic, the continuing recommendation by Los Angeles County Public Health officials to maintain various infection control and containment measures referenced above, the Board desires to make the findings required by AB 361 to allow the Board and all other bodies of the Authority that are subject to the Brown Act to continue to meet under AB 361's relaxed and abbreviated teleconferencing procedures.

NOW, THEREFORE, THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Incorporation and Adoption of Findings. The recitals set forth above are true and correct and incorporated into this Resolution by this reference.

SECTION 2. Affirmation that Local Emergency Persists. The Board hereby considers the conditions of the state of emergency in the County and the State and acknowledges and affirms the ongoing existence of a Statewide and local emergency due to the COVID-19 pandemic, and finds that local officials, specifically, the Los Angeles County Department of Public Health, has continued to recommend social distancing and other infection control measures.

SECTION 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby acknowledges and affirms the Governor's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

SECTION 4. Remote Teleconference Meetings. The Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

SECTION 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption but its operational provisions shall go into effect upon the expiration date of prior Resolution No. 22-004 and shall continue for a period of thirty (30) days thereafter in accordance with Government Code section 54953(e).

SECTION 6. Severability. All portions of this Resolution are severable. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares that it would have passed this Resolution, and each section, subsection, phrase or clause thereof irrespective of the fact that any one or more sections, subsections, phrases or clauses be declared unconstitutional on their face or as applied.

PASSED, APPROVED AND ADOPTED by the Board of the San Gabriel Basin Water Quality Authority at the regular meeting of this 17th day of August 2022.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

DRAFT

RESOLUTION 22-014

A RESOLUTION OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY IMPOSING AN ANNUAL PRESCRIPTIVE PUMPING RIGHT ASSESSMENT TO PAY FOR THE AUTHORITY BUDGET FOR FISCAL YEAR 2022/2023

WHEREAS, the San Gabriel Basin Water Quality Authority ("Authority") is authorized pursuant to Section 605 of the San Gabriel Basin Water Quality Authority Act, to impose an annual pumping right assessment, not to exceed ten dollars (\$10) per acre foot;

WHEREAS, the Authority reserves the right and is authorized pursuant to section 608 of the San Gabriel Basin Water Quality Authority Act to annually adjust the assessment rate by an amount not to exceed the percentage change in the LA/Long Beach/Anaheim Consumer Price Index from 2004 to 2021, which would currently represent a maximum assessment of \$15.23 per acre foot;

WHEREAS, on January 19, 2022, the Board of the Authority adopted an Amended San Gabriel Basin Groundwater Quality Management and Remediation Plan identifying several capital projects that include the Authority's participation and are reflected in the adopted Authority Budget for the 2022/2023 fiscal year authorizing the expenditure of funds;

WHEREAS, the Authority has determined that the annual pumping right assessment of twelve dollars (\$12) per acre foot of prescriptive pumping rights imposed upon the holders of such rights will generate sufficient funds to meet the Authority Budget for the 2022/2023 fiscal year;

WHEREAS, notice of the time and place of the public hearing on the proposed pumping right assessment has been mailed to all interested parties who have requested notice and has been posted and published substantially in accordance with paragraph (2) of subdivision (c) of Section 609 of Senate Bill 1679;

NOW, THEREFORE, BE IT RESOLVED, by the Board of the San Gabriel Basin Water Quality Authority as follows:

Section 1: Findings

The Board of the Authority finds and determines:

- a. That an annual pumping right assessment in the sum of twelve dollars (\$12) per acre foot of the prescriptive pumping rights assessed against the holders of such rights will yield revenues sufficient to meet the requirement of the Authority Budget for the 2022/2023 fiscal year.

- b. That notice of the public hearing to consider the adoption of the pumping right assessment was duly given and a public hearing was duly held.
- c. The Board has considered all input and has determined that the proposed assessment supports the mission and goals of the Authority for fiscal year 2022/2023.

Section 2: Pumping Right Assessment

A pumping right assessment is hereby adopted for the 2022/2023 fiscal year in the amount of twelve dollars (\$12) for each acre foot of prescriptive pumping right. Said assessment shall be imposed upon each holder of prescriptive pumping rights as determined under the judgment.

Section 3: Collection

The Executive Director is directed to cause the pumping right assessment to be assessed, billed and collected as provided by Resolution No. 22-008.

The Authority shall collect only from prescriptive pumping right holders who own a total of 5 or more acre-feet.

Section 4: Effective Date

The resolution shall take effect immediately upon its adoption.

The undersigned Chairwoman of the Authority, hereby certifies that the foregoing, is a full, true and correct copy of the Resolution of the Board of said Authority duly adopted at the meeting thereof held on August 17, 2022 and that said Resolution has not been amended, modified or revoked by said Board.

PASSED AND ADOPTED AUGUST 17, 2022

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

DRAFT

Resolution 22-015

SAN GABRIEL BASIN WATER QUALITY AUTHORITY

RESOLUTION OF THE BOARD MEMBERS COMMENDING

Jorge Marquez

Whereas, JORGE MARQUEZ served as a Board Member of the San Gabriel Basin Water Quality Authority from 2017 to 2022 representing the cities with prescriptive pumping rights in the San Gabriel Basin, and in recognition of the valuable leadership he provided to the organization during his tenure; and

Whereas, JORGE MARQUEZ served as Chairman of the Board of Directors and as a member of the Legislative/Public Information Committees of the San Gabriel Basin Water Quality Authority; and

Whereas, JORGE MARQUEZ has served with distinction on various Community and Civic Boards and Committees where he has shared his insight on water quality related issues; and

Whereas, because of this commitment to groundwater quality issues, **JORGE MARQUEZ** has provided outstanding contributions to ensure the San Gabriel Basin Water Quality Authority's successful development as a groundwater cleanup agency for the benefit of the citizens of the San Gabriel Valley; and therefor

In Recognition Thereof, the Board Members of the San Gabriel Basin Water Quality Authority commend **JORGE MARQUEZ** for his dedicated public service, and commitment to ensuring a safe, reliable, and affordable supply of water to the people in the San Gabriel Valley.

Adopted, Signed, and Approved this 17th day of August 2022

Valerie Munoz, Chairwoman

Mark Paulson, Vice-Chairman

Lynda Noriega, Treasurer

Bob Kuhn, Secretary

Mike Whitehead, Board Member

Ed Chavez, Board Member

Robert Gonzales, Board Member



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman, Executive Director
Date: August 17, 2022
Subject: **Report on Cash and Investments – 2nd Quarter 2022**

Discussion

Attached for your review is the quarterly report on cash and investments as of June 30, 2022.

SGBWQA holds its investment funds at the Local Agency Investment Fund (LAIF). The LAIF quarterly rate for April through June 2022 is 0.75% with interest paid on July 15, 2022 of \$12,202.81

SGBWQA holds its cash funds at Bank of the West (BOTW). Funds held at BOTW exceed the FDIC insured limit of \$250,000. All funds in excess of the FDIC limits are collateralized by BOTW in accordance with California Government Code Title 5, Division 2, Part 1, Chapter 4, Article 2 – Deposit of Funds.

Recommendation / Proposed Action

For information only.

Enclosures

Cash Report

Schedule of Interest Received and Interest Rates

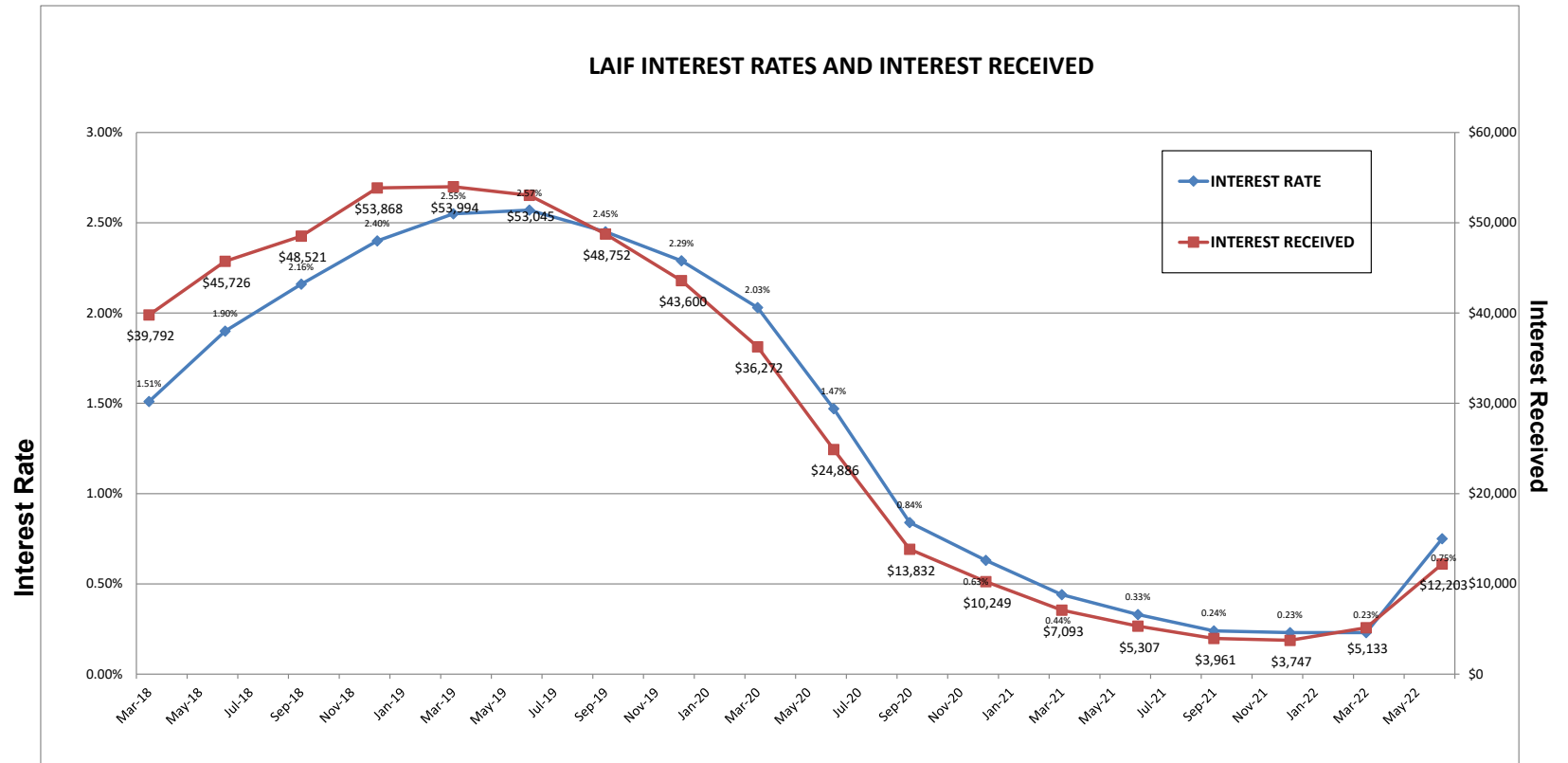
San Gabriel Basin Water Quality Authority
SUMMARY OF CASH AND INVESTMENTS
June 30, 2022

| DESCRIPTION | BALANCE |
|---|----------------------------|
| <u>CASH AND BANK ACCOUNTS</u> | |
| Cash on Hand | \$ 250 |
| <u>Bank of the West Checking Accounts</u> | |
| General Account | 1,000 |
| Revolving Account | 17,770 |
| Payroll Account | 53,222 |
| Project Account | 3,238,686 |
| Pooled Money Market Account - Project/Admin | 11,995 |
| Federal Funding Account | |
| Total Cash and Bank Accounts | <u>3,322,923</u> |
| <u>Trustee Accounts</u> | |
| <u>Bank of the West</u> | |
| South El Monte Operable Unit (SEMOU) Checking Account | <u>6,543</u> |
| Total Trustee Accounts | <u>6,543</u> |
| <u>Investment Accounts</u> | |
| California Treasurer's Office | |
| Local Agency Investment Fund (LAIF) | |
| WQA General | 5,488,835 |
| SEMOU RP's | <u>1,029,029</u> |
| Total Investment Accounts | <u>6,517,864</u> |
| TOTAL CASH, TRUSTEE AND INVESTMENT ACCOUNTS | <u><u>\$ 9,847,330</u></u> |

San Gabriel Basin Water Quality Authority
SUMMARY OF CASH AND INVESTMENTS
 Schedule of LAIF Interest Received and Interest Rates
 AS OF JUNE 30, 2022

LAIF RATE TABLE

| Quarter Ended | Interest Rate (%) | Interest Rec'd |
|---------------|-------------------|----------------|
| Mar-18 | 1.51% | \$ 39,792 |
| Jun-18 | 1.90% | \$ 45,726 |
| Sep-18 | 2.16% | \$ 48,521 |
| Dec-18 | 2.40% | \$ 53,868 |
| Mar-19 | 2.55% | \$ 53,994 |
| Jun-19 | 2.57% | \$ 53,045 |
| Sep-19 | 2.45% | \$ 48,752 |
| Dec-19 | 2.29% | \$ 43,600 |
| Mar-20 | 2.03% | \$ 36,272 |
| Jun-20 | 1.47% | \$ 24,886 |
| Sep-20 | 0.84% | \$ 13,832 |
| Dec-20 | 0.63% | \$ 10,249 |
| Mar-21 | 0.44% | \$ 7,093 |
| Jun-21 | 0.33% | \$ 5,307 |
| Sep-21 | 0.24% | \$ 3,961 |
| Dec-21 | 0.23% | \$ 3,747 |
| Mar-22 | 0.23% | \$ 5,133 |
| Jun-22 | 0.75% | \$ 12,203 |





San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman, Executive Director
Date: August 17, 2022
Subject: **Special Election for Alternate Seat Representing Cities With Pumping Rights**

Discussion

The Alternate Seat Representing Cities With Pumping Rights has become vacant. According to the WQA enabling act, a special election is to be held to fill the vacancy for the remainder of the term.

Recommendation / Proposed Action

Staff recommends the board approve the attached Special Election Schedule to fill the vacancy.

Enclosures

Special Election Schedule

ELECTION SCHEDULE

(For alternate board member representing cities with pumping rights)

Term will begin January 1, 2023 and expire January 1, 2026

August 18, 2022

- Mail out letters calling for nominations

September 1 - October 20, 2022

- Accept nominations made only by resolution during this time period

October 24, 2022

- Mail out letters calling for vote (ballots)
- Votes will be accepted in the form of a resolution and must be received by
12:00 P.M. on December 20, 2022 (24 hours prior to election)

December 21, 2021

- Announce election results at the board meeting

Special Election Schedule according to WQA Election Procedures

Election Date: 12/21/22 at regular Board Meeting



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman, Executive Director
Date: August 17, 2022
Subject: **WQA Meeting Format**

Discussion

This item provides an opportunity for the board to affirm the format of future WQA board and committee meetings.

Recommendation

None.



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

To: WQA Board of Directors

From: Richard Padilla, General Legal Counsel

Date: August 17, 2022

Subject: Second Amendment to Executive Director's Employment Contract

Summary

On April 16, 2020, the San Gabriel Basin Water Quality Authority ("Authority") and Randy Schoellerman ("Schoellerman") executed an employment agreement (the "Master Agreement") affirming Schoellerman's appointment as the Authority's Executive Director and setting forth the various terms of his employment. The Master Agreement was subsequently amended in June of 2021, following an annual performance evaluation, to extend the term of the Master Agreement and to adjust Schoellerman's annual base salary and severance.

For the year 2022, the Authority's governing board of directors (the "Board") established an ad hoc committee tasked with coordinating the completion of Schoellerman's 2022 evaluation and making recommendations as to any adjustments to compensation following the completion of the evaluation. The Board completed Schoellerman's 2022 evaluation at a Special Meeting held August 11, 2022. The following modifications to Schoellerman's employment contract are recommended following the conclusion of this year's evaluation:

- 15% increase to Schoellerman's annual base salary such that the salary will increase from \$230,000 per year to \$264,500 per year.
- That the Board pay for Schoellerman's participation in professional development programs and seminars subject to Board approval.

As required by Government Code Sections 53262, 54953(c)(3) and 54956, the Second Amendment must be approved in open session of a Regular Meeting of the Authority's governing Board of Directors.

Recommendation

Receive brief overview of General Legal Counsel, receive any oral or written comments, if any, from members of the public and approve the attached Second Amendment.

Attachment:
Second Amendment to Employment Agreement

2022
SECOND AMENDMENT TO EMPLOYMENT AGREEMENT
(Executive Director – Randy Schoellerman)

THIS SECOND AMENDMENT (hereinafter, “Second Amendment”) to that certain agreement entitled “2020 Employment Agreement (Executive Director – Randy Schoellerman)” and dated April 16, 2020, is hereby made and entered into this _____ day of August, 2022 (hereinafter, the “Effective Date”) by and between the SAN GABRIEL BASIN WATER QUALITY AUTHORITY, established by special act of the California Legislature (Stats. 1992, Chap. 776) (“AUTHORITY”) and RANDY SCHOELLERMAN (“EMPLOYEE”). For purposes of this Second Amendment, the capitalized term “Parties” shall be a collective reference to both AUTHORITY and EMPLOYEE. The capitalized term “Party” may refer to either AUTHORITY or EMPLOYEE, interchangeably as appropriate.

RECITALS

THIS SECOND AMENDMENT is made and entered into with respect to the following facts:

WHEREAS, on April 16, 2020 the Parties executed that certain employment agreement entitled “2020 Employment Agreement (Executive Director – Randy Schoellerman)” for the employment of EMPLOYEE as the Executive Director of the AUTHORITY (hereinafter, the “Master Agreement”); and

WHEREAS, on June 16, 2021, following the completion of EMPLOYEE’s annual performance evaluation, the Parties executed an initial amendment to the Master Agreement which extended the term of the Master Agreement and adjusted EMPLOYEE’s base salary and severance. (A true and correct copy of the Master Agreement as amended by way of the First Amendment is attached and incorporated hereto as **Exhibit “A”**); and

WHEREAS, Section 7 of the Master Agreement as amended by way of the First Amendment provides for the conduct of an annual performance evaluation of EMPLOYEE which is to be commenced on or after July 1st of each year with the objective of completing the evaluation 45 days thereafter; and

WHEREAS, the AUTHORITY’s governing board completed the 2022 annual performance evaluation at a Special Meeting held August 11, 2022; and

WHEREAS, the AUTHORITY’s governing board following the completion of EMPLOYEE’s 2022 performance evaluation seeks to further modify certain terms set forth in the Master Agreement; and

WHEREAS, the Master Agreement may be amended, provided such amendments are made in writing as provided under Subsection 14.a. of the Master Agreement; and

WHEREAS, this Second Amendment was approved by the AUTHORITY governing board in open session at its Regular Meeting of August 17, 2022 under Agenda Item No.

as required by Government Code Sections 53262, 54953(c)(3) and 54956.

NOW, THEREFORE, in consideration of the mutual agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the Parties agree as follows:

SECTION 1. AMENDMENT TO COMPENSATION. EMPLOYEE's annual Base Salary, as defined under Section 6 (Salary) of the Master Agreement shall be increased to the sum of Two Hundred and Sixty-Four Thousand, Five Hundred Dollars (\$264,500), effective as of July 1, 2022.

SECTION 3. PROFESSIONAL DEVELOPMENT. Section 10 (Expenses) of the Master Agreement is further amended by the addition of the following provision: Subject the prior approval of the AUTHORITY's governing board in its sole discretion, AUTHORITY may also pay for EMPLOYEE's participation in professional and managerial development programs and seminars.

SECTION 4. Except as otherwise set forth in this Second Amendment, the Master Agreement as amended by way of the First Amendment shall remain binding, controlling, and in full force and effect. Subsection 14.a. of the Master Agreement notwithstanding, this Second Amendment, together with the Master Agreement and the First Amendment, shall constitute the entire, complete, final, and exclusive expression of the Parties with respect to the matters addressed in both documents.

SECTION 6. In the event of any conflict or inconsistency between the provisions of this Second Amendment and the provisions of the Master Agreement or the First Amendment, the provisions of this Second Amendment shall govern and control, but only in so far as such provisions are inconsistent or in conflict with the Master Agreement and no further.

IN WITNESS WHEREOF, the Parties hereto have caused this Second Amendment to be executed on the date this Second Amendment has been executed by all of the Parties, below.

AUTHORITY:

San Gabriel Basin Water Quality Authority

By: _____
Valerie Muñoz, Board President

Date: _____

EMPLOYEE:

Randy Schoellerman

By: _____
Randy Schoellerman

Date: _____

EXHIBIT “A”

Master Agreement and First Amendment

DRAFT

Calendars

- SGVMWD
- TVMWD
- USGVMWD
- WM
- WQA

Aug 11 - Nov 10, 2022

Wednesday Aug 17, 2022

- 8:00am - 10:30am **CANCELLED - TVMWD Board Meeting**
- 12:00pm - 1:00pm **WQA Board Meeting** ↻
- 1:30pm - 2:30pm **WM Administrative Committee Mtg** ↻

Monday Aug 22, 2022

- 10:00am - 11:30am **SGVWA Leg. Committee Meeting** ↻
- 11:30am - 1:00pm **SGVWA Board Meeting** ↻

Wednesday Aug 24, 2022

- 8:00am - 9:00am **USGVMWD Board Meeting** ↻

Monday Sep 5, 2022

- 4:00pm - 5:00pm **USGVMWD Gov Affairs Committee Meeting** ↻

Tuesday Sep 6, 2022

- 4:00pm - 5:00pm **USGVMWD Admin & Finance Committee meeting** ↻

Wednesday Sep 7, 2022

- 8:00am - 10:30am **TVMWD Board Meeting** ↻
- 2:30pm - 3:30pm **Watermaster Board Meeting** ↻
- 4:00pm - 5:00pm **USGVMWD Water Resources & Facility Management Committee** ↻

Monday Sep 12, 2022

- 8:00am - 10:00am **SGVMWD Board Meeting** ↻

Tuesday Sep 13, 2022

- 10:00am - 11:00am **WQA Admin/Finance Committee** ↻

Wednesday Sep 14, 2022

- 8:00am - 9:00am **USGVMWD Board Meeting** ↻
- 11:00am - 12:00pm **WQA Leg/Pub Committee** ↻
- 1:30pm - 3:00pm **WM Basin Watermaster Committee Mtg** ↻

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg ↗](#)

Wednesday Sep 21, 2022

8:00am - 10:30am [TVMWD Board Meeting ↗](#)

12:00pm - 1:00pm [WQA Board Meeting ↗](#)

1:30pm - 2:30pm [WM Administrative Committee Mtg ↗](#)

Monday Sep 26, 2022

10:00am - 11:30am [SGVWA Leg. Committee Meeting ↗](#)

11:30am - 1:00pm [SGVWA Board Meeting ↗](#)

Wednesday Sep 28, 2022

8:00am - 9:00am [USGVMWD Board Meeting ↗](#)

Monday Oct 3, 2022

4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting ↗](#)

Tuesday Oct 4, 2022

4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting ↗](#)

Wednesday Oct 5, 2022

8:00am - 10:30am [TVMWD Board Meeting ↗](#)

2:30pm - 3:30pm [Watermaster Board Meeting ↗](#)

4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee ↗](#)

Monday Oct 10, 2022

8:00am - 10:00am [SGVMWD Board Meeting ↗](#)

Tuesday Oct 11, 2022

10:00am - 11:00am [WQA Admin/Finance Committee ↗](#)

Wednesday Oct 12, 2022

8:00am - 9:00am [USGVMWD Board Meeting ↗](#)

11:00am - 12:00pm [WQA Leg/Pub Committee ↗](#)

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg ↗](#)

Thursday Oct 13, 2022

8:00am - 2:00pm [SCWUA Vendors Fair](#)

Wednesday Oct 19, 2022

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

12:00pm - 1:00pm [WQA Board Meeting](#) ↻

1:30pm - 2:30pm [WM Administrative Committee Mtg](#) ↻

Monday Oct 24, 2022

10:00am - 11:30am [SGVWA Leg. Committee Meeting](#) ↻

11:30am - 1:00pm [SGVWA Board Meeting](#) ↻

Wednesday Oct 26, 2022

8:00am - 9:00am [USGVMWD Board Meeting](#) ↻

Tuesday Nov 1, 2022

4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting](#) ↻

Wednesday Nov 2, 2022

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

2:30pm - 3:30pm [Watermaster Board Meeting](#) ↻

4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee](#) ↻

Monday Nov 7, 2022

4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting](#) ↻

Tuesday Nov 8, 2022

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

Wednesday Nov 9, 2022

8:00am - 9:00am [USGVMWD Board Meeting](#) ↻

11:00am - 12:00pm [WQA Leg/Pub Committee](#) ↻

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻
