

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e). Members of the public can participate remotely via Zoom following the instructions provided below. Members of the public may also submit comments in writing to Stephanie@wqa.com which comments will be distributed to the members of the Board, provided such written comments are received prior to the meeting start time. To address the Board during the meeting you may use the "raise hand" feature and you will be called upon when appropriate.

To attend the meeting please register in advance at:

https://us06web.zoom.us/webinar/register/WN_K7pFYFN-TmOF9QyW6QncVg

A confirmation email will be sent to you with instructions on how to join the meeting virtually or a call-in option

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA

WEDNESDAY, OCTOBER 19, 2022 AT 12:00 P.M.**

AGENDA

I. CALL TO ORDER MUNOZ

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF BOARD MEMBERS MORENO

Valerie Munoz, Chairwoman	_____	_____	(alt)
Mark Paulson, Vice-Chairman	_____	_____	(alt)
Bob Kuhn, Secretary	_____	_____	(alt)
Lynda Noriega, Treasurer	_____	_____	(alt)
Mike Whitehead	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)
Robert Gonzales	_____	_____	(alt)

IV. PUBLIC COMMENTS (Agendized Matters Only): MUNOZ

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

V. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: MUNOZ

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE:
Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

VI. CONSENT CALENDAR**MUNOZ**

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 9/21/22 Regular Board Meeting
- (b) Minutes for 10/13/22 Special Board Meeting
- (c) Minutes for 10/11/22 Administrative/Finance Committee Meeting
- (d) Minutes for 10/12/22 Legislative/Public Information Committee Meeting
- (e) Demands on Administrative Fund for October 2022
- (f) Demands on Project Fund for October 2022
- (g) Resolution No. 22-017 (AB 361- Teleconferencing of Meetings)

VII. COMMITTEE REPORTS

(These items may require action)

- (a) Administrative/Finance Committee Report [enc]
 - 1. Discussion/Action Regarding Database and Animation Update Task Order for West Yost [enc]
- (b) Legislative/Public Information Committee Report [enc]

VIII. OTHER ACTION/INFORMATION ITEMS**MUNOZ**

(These items may require action)

- (a) Discussion Regarding Report on Cash and Investments – 3rd Quarter 2022 [enc]

IX. PROJECT REPORTS**COLBY**

- (a) Treatment Plants:
 - 1. Baldwin Park Operable Unit
 - Arrow/Lante Well (Subarea 1) Status Operational
 - Monrovia Wells Operational
 - SGVWC B6 Plant Operational
 - SGVWC B5 Plant Operational
 - CDWC Well No. 14 Operational
 - La Puente Valley County Water District Operational
 - VCWD Nixon Operational
 - VCWD Maine Operational
 - 2. El Monte Operable Unit
 - Eastern Shallow Zone Operational
 - Eastern Deep Zone Operational
 - GSWC Encinita Plant Operational
 - Western Shallow Zone Operational
 - 3. South El Monte Operable Unit
 - Whitmore Street. Ground Water Remediation Treatment Facility Operational
 - City of M.P. Well No. 5 VOC Treatment Facility Operational
 - City of M.P. Well No. 12 VOC Treatment Facility Operational
 - City of M.P. Well No. 15 Operational

- City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility Operational
- GSWC Wells SG-1 & SG-2 Operational
- GSWC Garvey Operational
- SGVWC Plant No. 8 Operational
- SGVWC Plant G4 Operational
- 4. Puente Valley Operable Unit
 - Intermediate Zone Construction
 - SGVWC Plant B11 Operational
- 5. Area 3 Operable Unit
 - City of Alhambra Phase 1 Operational
 - City of Alhambra Phase 2 Operational
 - City of South Pasadena Wilson Operational
- 6. Non-Operable Unit
 - City of Arcadia Longden Operational
 - City of Arcadia Live Oak Operational
 - City of Monrovia Tower 1&2 Operational
 - City of Monrovia Tower 3&4 Operational
 - SGVWC Plant 11 Operational

X. ATTORNEY’S REPORT **PADILLA**

XI. LEGISLATIVE REPORT **MONARES**

XII. EXECUTIVE DIRECTOR'S REPORT **SCHOELLERMAN**

XIII. FUTURE AGENDA ITEMS **MUNOZ**

XIV. INFORMATION ITEMS [enc] **MUNOZ**

- (a) San Gabriel Basin Water Calendar

XV. FUTURE BOARD/COMMITTEE MEETINGS **MUNOZ**

- (a) The next Administrative/Finance Committee Meeting is scheduled for Tuesday, November 8, 2022 at 10:00 a.m.
- (b) The next Legislative/Public Information Committee meeting was scheduled for Wednesday, November 9, 2022 at 11:00 a.m.
- (c) The next WQA Board meeting is scheduled for Wednesday, November 16, 2022 at 12:00 p.m.

XVI. CLOSED SESSION **MUNOZ**

- (a) Closed Session Pursuant to Government Code Section 54956.9(d)(4)
– Conference with Legal Counsel – Anticipated Litigation – One (1) potential matter

XVII. RECONVENE OPEN SESSION **MUNOZ**

XVIII. BOARD MEMBERS' COMMENTS/REPORTS **MUNOZ**

XIX. ADJOURNMENT

MUNOZ

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

DRAFT

A REGULAR MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY SEPTEMBER 21, 2022 AT 12:00 P.M.

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e). Due to the essential nature of the WQA Board Meetings in conducting Authority business, this WQA Board meeting took place online and teleconference.

CALL TO ORDER	The Chairwoman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
ROLL CALL OF BOARD MEMBERS	Valerie Munoz, Mark Paulson, Bob Kuhn, Lynda Noriega, Michael Whitehead, Ed Chavez, and Robert Gonzales
BOARD MEMBERS ABSENT	None
STAFF MEMBERS PRESENT	Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Richard Padilla, Legal Counsel
MEMBERS OF THE PUBLIC PRESENT	None.
MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE	Denise Dolor, Orchard Dale Water District; Chris Lancaster, Civic Publications; Gabriel Monares, The Monares Group; Jenifer Santana, Upper District; Steve Kiggins, San Gabriel Valley Municipal Water District
PUBLIC COMMENT	None.
ITEMS TOO LATE TO BE AGENDIZED	None.
CONSENT CALENDAR	<p>Ms. Noriega moved to approve the consent as presented. Ms. Munoz seconded the motion, and it was approved by the following roll call vote:</p> <p>AYES: MUNOZ, PAULSON, KUHN, NORIEGA, WHITEHEAD, CHAVEZ, GONZALES</p> <p>NO: NONE</p> <p>ABSENT: NONE</p>

ABSTENTIONS:

Mr. Whitehead abstained from Project Demand Nos. E91630.

Ms. Noriega abstained from Project Demand No. E91629.

COMMITTEE REPORTS

None

OTHER ACTION/INFORMATION ITEMS

Discussion/Action Regarding WQA Meeting Format

Ms. Munoz reported that she requested that this item be put on the agenda for discussion. She noted that the Three Valleys MWD bill AB 2449 just passed to enhance public access through teleconferencing. She indicated that this new bill has some requirements that will need to be followed and wanted to bring it to the Board's attention.

Mr. Kuhn recommended that Mr. Padilla contact Three Valley's legal counsel to get more information on the bill to be able to report back to the WQA Board. He also noted that AB 2449 is only a 3-year bill.

Ms. Noriega recommended that the Executive Director come back to the Administrative/Finance Committee to review meeting format options so that the committee can make a recommendation to the Board. The Board concurred with the Ms. Noriega's recommendation.

Discussion Regarding WQA Special Election

Ms. Moreno reported that letters were mailed calling for nominations to fill the vacancy for alternate member for cities with pumping rights on August 18th. She indicated that she has not received any nominations yet. She reported that the ballots will be mailed out with the list of nominees on October 24th and the deadline to submit votes is 12pm on December 20th.

Mr. Gonzales reported that he has spoken to a few council members who might be interested in the seat. He noted that the city of Covina had it on their city council agenda to nominate one of their city council members.

PROJECT REPORTS

Mr. Colby reported that in the 12 site investigations, staff has received 8 fully executed access agreements. He reported that WQA's Proposition 1 Round III grant application to the State Water Resources Control Board's Division of Financial Assistance (DFA) for the Whitmore Street Groundwater Remediation Facility Expansion is still in the review process. He noted that DFA staff anticipates releasing Notice of Award letters in November with Grant Agreement negotiations commencing in January of 2023.

ATTORNEY'S REPORT

None.

LEGISLATIVE REPORT

Mr. Monares reported that he is confident that the \$10M

request will be in the final appropriation bill.

EXECUTIVE DIRECTOR'S REPORT

Mr. Schoellerman reported that AB 2163 was signed into law. He thanked Assemblymember Rubio and her staff for their work to get this bill through. He reported that staff has received the final agreement from the Bureau of Reclamation for the \$10M and staff is preparing to open up Round X of the Federal Funding Program Administration (FFPA) application period. He indicated that the application period would be open for 45 days and anticipated having the recommended awards approved by the Board at the December Board meeting.

Mr. Whitehead asked if staff would have a meeting to go over the FFPA process.

Mr. Schoellerman commented that staff could set up a meeting workshop for the interested parties.

Ms. Noriega suggested that Mr. Schoellerman announce the application period at the next Water Association meeting.

Lastly, Mr. Schoellerman reported that the upgrades on the WQA office were almost complete.

FUTURE AGENDA ITEMS

Mr. Whitehead commented that the WQA should consider looking into the emergence of PFAS and PFOA levels and consider joining in lawsuit.

Mr. Kuhn asked if a special litigator would be needed for something like this.

Mr. Whitehead didn't think a special litigator would be necessary.

Mrs. Munoz requested that a workshop to discuss WQA's potential involvement in PFAS litigation be set up prior to the next Board meeting.

FUTURE BOARD AND COMMITTEE MEETINGS

The next Administrative/Finance Committee meeting was scheduled for Tuesday, October 11, 2022, at 10 a.m.

The next Legislative/Public Information Committee meeting was scheduled for Wednesday, October 12, 2022, at 11:00 a.m.

The next WQA Board meeting is scheduled for Wednesday, September 21, 2022, at 12:00 p.m.

BOARD MEMBERS' COMMENTS/ REPORTS

Ms. Noriega thanked the staff for the work on getting AB 2163 passed and noted that Assemblywoman Rubio mentioned an additional piece of legislation that would be coming out to address the assessment cap. She encouraged Mr. Schoellerman to get ahead of that to prepare for it. She also commended the good work on the FFPA funding that is now coming through.

Mr. Whitehead commented that AB 2163 took a lot of work to get done and congratulated all of those that made it happen.

Mr. Gonzales commented that he has been speaking to a few councilmembers trying to get nominations to fill the vacancy for the alternate member.

Ms. Munoz concurred with the comments made by Ms. Noriega and Mr. Whitehead.

ADJOURNMENT

The Chairwoman asked if there were any other items of business to come before the Board the meeting was adjourned to October 19, 2022.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

DRAFT

**A SPECIAL MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
OCTOBER 13, 2022 AT 12:00 P.M.**

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e). Due to the essential nature of the WQA Board Meetings in conducting Authority business, this WQA Board meeting took place online and teleconference.

CALL TO ORDER	The Chairwoman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
ROLL CALL OF BOARD MEMBERS	Valerie Munoz, Mark Paulson, Bob Kuhn, Lynda Noriega, Michael Whitehead, Ed Chavez, and Robert Gonzales
BOARD MEMBERS ABSENT	None
STAFF MEMBERS PRESENT	Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Richard Padilla, Legal Counsel
MEMBERS OF THE PUBLIC PRESENT	None.
MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE	Brian Bowcock, Three Valleys MWD; Irma Cooper, Interested Party;
PUBLIC COMMENT	None.
CLOSED SESSION	
<i>Closed Session Pursuant to Government Code Section 54956.9(d)(4) – Conference with Legal Counsel – Anticipated Litigation – One (1) potential matter</i>	The Board met in closed session.
RECONVENE OPEN SESSION	Mr. Padilla reported that the Board met in closed session. He indicated that there was no reportable action taken.
ADJOURNMENT	The Chairwoman asked if there were any other items of business to come before the Board the meeting was adjourned.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

DRAFT

SAN GABRIEL BASIN WATER QUALITY AUTHORITY ADMINISTRATIVE/FINANCE COMMITTEE AND SPECIAL MEETING OF THE BOARD OF DIRECTORS OCTOBER 11, 2022 AT 10:00 A.M.

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e).

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Administrative/Finance Committee and Special meeting of the Board took place online and teleconference.

CALL TO ORDER

Mr. Whitehead called the Administrative/Finance committee meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

COMMITTEE MEMBERS PRESENT

Mike Whitehead, Lynda Noriega and Mark Paulson

WATERMASTER LIASON

Dave Michalko

COMMITTEE MEMBERS ABSENT

None

OTHER BOARD MEMBERS PRESENT

Bob Kuhn

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant

MEMBERS OF THE PUBLIC PRESENT

Brian Bowcock, Three Valleys Municipal Water District

PUBLIC COMMENT

None.

Discussion Regarding WQA Meeting Format

Mr. Schoellerman reported that On September 13, 2022, Governor Newsom signed Assembly Bill 2449 into law. Effective January 1, 2023, AB 2449 creates four periods with differing options for remote access to, and member attendance of, local agency public meetings under the Ralph M. Brown Act ("Brown Act"). He noted that these options are detailed in the attached memorandum prepared by legal counsel.

Mr. Padilla provided a brief summary of the memorandum that was included with the agenda packet. He reported that AB 2449 establishes teleconferencing procedures that are not as stringent or involved as traditional, pre-COVID procedures but not as relaxed as those afforded under AB 361 when a declared

state of emergency and other requirements of AB 361 are in place. He noted that AB 2449 does not do away with traditional teleconferencing procedures which survive all four phases of AB 2449 referenced in the Executive Summary. He also noted that AB 2449 does seem intended to eventually take the place of the procedures established under AB 361 but only until AB 361 expires under its own terms on January 1, 2024.

Mr. Schoellerman wanted to clarify if WQA committee were included in the same category as Board meetings under AB 2449.

Mr. Padilla indicated that committee meetings would not count as part of the 20% that would be allowed for remote access under AB 2449.

Mr. Paulson commented that the San Gabriel Valley MWD legal counsel just did a presentation on AB 2449 and reported that committee meetings did in fact count as regular meetings.

Mr. Whitehead suggested that Mr. Padilla contact San Gabriel Valley MWD's legal counsel to clarify their interpretation of a committee meeting.

Mr. Kuhn suggested that Mr. Padilla also contact Three Valleys' attorney.

After detailed discussion, the committee requested that legal counsel come back to the committee with further clarification of AB2449 before recommending a policy to the Board for approval.

***Discussion Regarding Database
and Animation Update Task Order
for West Yost***

Mr. Colby reported that West Yost formerly known as Wildermuth Environmental, Inc. created an integrated groundwater database for WQA and developed four groundwater animations that show the historical movement of the contaminant plume in the San Gabriel Basin. He noted that WQA Policy 10-Professional Services Consultant Selection requires staff to complete a Single/Sole source justification form for Class IV and V contracts when requesting procurement of services without providing for full and open competition. He indicated that the West Yost proposal falls under Class IV classification range of \$50,000 to \$250,000. Therefore, staff is recommending authorizing the single/sole source justification form and issue a Task Order to West Yost to not exceed \$69,159 to update WQA's groundwater database and animations through June 2022.

After brief discussion the committee recommended that the task order go to the full Board for approval.

**EXECUTIVE DIRECTOR'S
REPORT**

Mr. Schoellerman reported that Round X of the Federal Funding Program Administration was open. He noted that a

workshop was held on October 3rd where 30 attendees participated. He also noted that the application period was scheduled to close on November 10, 2022 and anticipated to have the Board approve the applications at the WQA Board meeting in December.

Ms. Noriega asked what the demographics were of the workshop attendees.

Mr. Colby indicated that most were city and water agency staff along with responsible parties and consultants.

Lastly Mr. Schoellerman reported that Ms. Saenz was working on the annual audit.

ADJOURNMENT

Mr. Whitehead asked if there were any other items of business to come before the committee. There being none, the meeting was adjourned.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

DRAFT

SAN GABRIEL BASIN WATER QUALITY AUTHORITY LEGISLATIVE/PUBLIC INFORMATION COMMITTEE AND SPECIAL MEETING OF THE BOARD OF DIRECTORS OCTOBER 12, 2022 AT 11:00 A.M.

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e).

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Legislative/Public Information Committee and Special meeting of the Board took place online and teleconference.

CALL TO ORDER

The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

COMMITTEE MEMBERS PRESENT

Valerie Munoz, Bob Kuhn and Robert Gonzales

WATERMASTER LIASON

None.

COMMITTEE MEMBERS ABSENT

None.

OTHER BOARD MEMBERS PRESENT

Ed Chavez

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Dan Colby, Assistant Executive Director/Senior Project Manager; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant

MEMBERS OF THE PUBLIC PRESENT

Chris Lancaster, Civic Publications; Irma Cooper, Interested Party; Gabriel Monares, The Monares Group; David Muse, Valley County Water District

Public Comment

None.

Discussion Regarding Next Advertorial

Ms. Moreno shared with the committee the advertorial that will be published in the California Water Section. She indicated that the ad would be published in the San Gabriel Valley Tribune and Pasadena Star Newspapers on November 3, 2022 and in the Los Angeles Times on November 11, 2022. She reported that the next advertorial would be Sustainable Living that would publish in early December. She welcomed any suggestions for topics for this ad.

Mr. Kuhn commented that staff could highlight Federal Funding Program Administration projects to show how the

money that was received will be used.

Ms. Moreno also indicated that staff has begun working on the annual report for this past fiscal year.

Legislative Activities/Reports

State

Mr. Schoellerman reported that the legislature was on recess until after the election.

Federal

Mr. Schoellerman reported that the federal legislators were expected to return November 14, 2022 after the election. He noted that Congress did pass a continuing resolution to continue operating the government until December 16, 2022. He indicated that Congress would most likely develop an omnibus bill to approve the FY23 budget which was expected to include WQA's FY23 \$10M Restoration Fund request.

Mr. Kuhn asked if the committee could get an update on the new legislative boundaries since many of them have changed.

Mr. Monares commented that he can provide an update of the legislative district map at the next meeting.

EXECUTIVE DIRECTOR'S REPORT

Mr. Schoellerman reported that staff was still working to modify the language in the Restoration Fund regarding the earmarks. He also noted that staff will be setting up a meeting with Assemblymember Rubio's office to discuss the assessment cap adjustment language.

Ms. Moreno reported that the WQA would have a table at the Upper District's Waterfest event this Saturday at Arcadia County Park.

ADJOURNMENT

Ms. Munoz asked if there were any other items of business to come before the committee. There being none, the meeting was adjourned.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
D02053	Bob Kuhn	Board Member Compensation for September 2022	
		5 Days WQA Business	750.00
		Meeting/Travel Expenses/Other	3.13
		Less Deferred Compensation	0.00
		Less Taxes Withheld	<u>(57.38)</u>
			695.75
D02054	Michael Whitehead	Board Member Compensation for September 2022	
		1 Day WQA Business	150.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	<u>(11.48)</u>
			138.52
D02055	Ed Chavez	Board Member Compensation for September 2022	
		6 Days WQA Business	900.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	<u>(68.85)</u>
			831.15
D02056	Valerie Munoz	Board Member Compensation for September 2022	
		5 Days WQA Business	750.00
		Meeting/Travel Expenses/Other	17.50
		Less Deferred Compensation	0.00
		Less Taxes Withheld	<u>(57.38)</u>
			710.12
D02057	Mark Paulson	Board Member Compensation for September 2022	
		1 Day WQA Business	150.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	<u>(11.48)</u>
			138.52
D02058	Robert Gonzales	Board Member Compensation for September 2022	
		6 Days WQA Business	900.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	<u>(68.85)</u>
			831.15
1806	Lynda Noriega	Board Member Compensation for September 2022	
		1 Day WQA Business	150.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	(138.52)
		Less Taxes Withheld	<u>(11.48)</u>
			0.00
EFT/ACH	SGBWQA - Payroll Fund	Replenish payroll fund	
		Staff Payroll - for September 2022	79,915.34
		Board Payroll Taxes - Federal	573.80
		Deferred Comp - Lincoln Life	<u>138.52</u>
			80,627.66
		Total replenishment to payroll fund	83,972.87
EFT/ACH	SGBWQA - Revolving Fund	Replenish revolving fund for 9/01/22 to 9/30/22 disbursements	
		Group Insurance	1,111.49
		Office Supplies	79.46
		Telephone Service	560.71
		Plant & Water Service	246.09
		Misc. Office Expense	65.00
		Copier Machine	63.51
		Computer Systems O&M	284.99
		Public Relations	286.88
		Project Costs	<u>38.01</u>
			2,736.14

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
E91639	ACWA/JPIA	Invoice No. 692277, Medical and life insurance premiums for November 1, 2022 to December 1, 2022	7,032.41
E91640	ACWA/JPIA	Invoice No. '3Q-2022-WC', For Worker's Compensation program for July 1, 2022 to September 30, 2022	1,390.88
E91641	ACWA/JPIA	Invoice No. '2022/2023, For liability program renewal for October 1, 2022 to September 30, 2023	28,994.00
E91642	Accent Computer Solutions, Inc.	Invoice No. 154175, Professional IT services for October 2022	1,909.44
E91643	Bank of America	Invoice No. '22-09Sep-RS', Credit Card Expenses incurred for 9/01/22 to 9/30/22	
		Office Equipment	1,657.73
		Dues and Subscriptions	702.00
		Office Supplies	34.48
		Internet	29.95
		Meetings & Conferences	<u>37.25</u>
			2,461.41
E91644	Bank of America	Invoice No. '22-09Sep-SM', Credit card expenses incurred for 9/01/22 to 9/30/22	
		Dues and Subscriptions	212.20
		Misc. Office Expense	86.86
		Meetings & Conferences	<u>87.25</u>
			386.31
E91645	The Gualco Group	Invoice No '22-09-Sep', Professional consulting services for September 2022	6,140.00
E91646	Kadesh & Associates, LLC	Invoice No. 10-22, Professional consulting services for September 2022	15,000.00
E91647	The Monares Group, LLC	Invoice No. '22-10Oct', Professional consulting services for October 2022	16,000.00
E91648	Olivarez Madruga Law Organization, LLP	Invoice No. 20685, Professional legal services for September 2022	3,850.00
E91649	Ruffle Properties, LLC	Office lease, CAM, and Storage for November 2022	
		Invoice No. '22-11Nov', Office lease	9,004.80
		Invoice No. '22-11Nov-CAM', Electricity charges	643.20
		Invoice No. '22-11Nov-Storage', Storage Room	<u>150.00</u>
			9,798.00
E91650	Stetson Engineers Inc.	Invoice No. 1609-005-02-005, Professional services for Prop 68 grant implementation for August 2022	1,362.00
TOTAL			<u>181,033.46</u>



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.625 per mile

Updated: July 2022

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Bob Kuhn

Sept. 2022

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 9/1/22	Glendora Chamber of Commerce Legislative Committee	5.0	1	\$150.00
Meeting Description	Update on water, school, city business, the downtown upgrades.			
2 9/7/22	Main San Gabriel Watermaster Board meeting	0.0	1	\$150.00
Meeting Description	Business of the district, see the agenda for items discussed.			
3 9/21/22	WQA Board meeting	0.0	1	\$150.00
Meeting Description	Discussion regarding WQA meeting Format, update on the election for Alternate member cities with pumping rights			
4 9/26/22	Meeting with Co/Chairs of the SGVEP Legislative Committee	0.0	1	\$150.00
Meeting Description	Review the agenda for the upcoming Legislative meeting. Set the order of the agenda			
5 9/28/22	SGVEP Legislative Committee	0.0	1	\$150.00
Meeting Description	1			
6				\$0.00
Meeting Description				
Total Meetings			5	\$750.00
Total Mileage (at \$0.625 per mile)		5		\$3.13

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$753.13
TOTAL			\$753.13

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.625 per mile
(updated July 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: MICHAEL WHITEHEAD

MONTH/YEAR: Sep-22

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 3)	\$150.00 PER DIEM
1 9/21/22	Regular Board of Directors Meeting		1	\$150.00
Meeting Description				
2				\$0.00
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			1	\$150.00
Total Mileage (at \$0.625 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES	\$150.00
TOTAL	\$150.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Sig 



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.625 per mile

(updated July 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Edward L. Chavez

MONTH/YEAR: Sep-22

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 9/7/22	Board of Directors' Meeting - Three Valleys Municipal Water District		1	\$150.00
Meeting Description				
2 9/13/22	Real Property Committee - Metropolitan Water District of Southern CA		1	\$150.00
Meeting Description				
3 9/21/22	Board Meeting - San Gabriel Basin Water Quality Authority		1	\$150.00
Meeting Description				
4 9/26/22	Board Meeting - San Gabriel Valley Water Association		1	\$150.00
Meeting Description				
5 9/27/22	Executive Committee - Metropolitan Water District of Southern CA		1	\$150.00
Meeting Description				
6 9/28/22	City Council Meeting - City of Irwindale		1	\$150.00
Meeting Description				
Total Meetings			6	\$900.00
Total Mileage (at \$0.625 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$900.00
TOTAL			\$900.00



Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.625 per mile

(updated July 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Valerie Munoz

MONTH/YEAR: Sep-22

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 9/16/22	Meeting with Bassett USD board member Dena Florez	2.0	1	\$150.00
Meeting Description	Intro to WQA, overview of educational programs offered thru WQA, invitation to site tour			
2 9/20/22	Temple City Council Meeting	16.0	1	\$150.00
Meeting Description	Overview of WQA, invitation to site tour			
3 9/21/22	WQA Board Meeting	0.0	1	\$150.00
Meeting Description				
4 9/26/22	La Puente Valley water Board Meeting	0.0	1	\$150.00
Meeting Description	Attended the LP Valley water board meeting, quick intro during public comment, upcoming grant funding.			
5 9/29/22	Meeting with South El Monte Mayor Gloria Olmos	10.0	1	\$150.00
Meeting Description	Meeting and update with Mayor Olmos, discussed projects, current funding and invitation to site tour. Also reviewed current sites in her city that are going thru assessments for ground water contamination.			
6				\$0.00
Meeting Description				
Total Meetings			5	\$750.00
Total Mileage (at \$0.625 per mile)		28		\$17.50

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$767.50
TOTAL			\$767.50

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.625 per mile

(updated July 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Mark Paulson

MONTH/YEAR: Sep-22

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 9/21/22	Board Meeting		1	\$150.00
Meeting Description				
2				\$0.00
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			1	\$150.00
Total Mileage (at \$0.625 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$150.00
TOTAL			\$150.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



EXPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.625 per mile
(updated July 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: ROBERT GONZALES

MONTH/YEAR: Sep-22

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 9/4/22	MET WITH DEPUTY CITY MANAGER OF COVINA ANGEL CARRILLO			\$150.00
Meeting Description	DISCUSS OPENING FOR ALTERNATE REP FROM COVINA			
2 9/8/22	MET WITH DEPUTY CITY MANAGER OF INDUSTRY SAM PEDROZA			\$150.00
Meeting Description	DISCUSS OPENING FOR ALTERNATE REP FROM INDUSTRY			
3 9/16/22	MET WITH HECTOR DELGADO CITY OF COVINA			\$150.00
Meeting Description	SPOKE ON ALTERNATE & WQA RESPONSIBILTIES AND DESCRIPTIONS			
4 9/19/22	MET WITH MAYOR PRO-TEM CATHY MARCUCCI- CITY OF INDUSTRY			\$150.00
Meeting Description	SPOKE ON ALTERNATE & WQA RESPONSIBILTIES AND DESCRIPTIONS			
5 9/20/22	CITY OF COVINA COUNCIL MEETING			\$150.00
	MR DELGADO WAS NOMINATED AS A ALTERNATE FROM CITY OF COVINA			
6 9/21/22	WQA- GENERAL MEETING			\$150.00
Meeting Description				
Total Meetings			0	\$900.00
Total Mileage (at \$0.625 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00
TOTAL MEETINGS, MILEAGE, EXPENSES		\$900.00
TOTAL		\$900.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature



EXPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.625 per mile
(updated July 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Lynda Noriega MONTH/YEAR: Sep-22

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 9/21/22	WQA Board of Directors Meeting		1	\$150.00
Meeting Description	Discuss WQA meeting format, discuss WQA special election for Alternate Member Representing Cities with Pumping Rights, and receive and file staff reports.			
2				\$0.00
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			1	\$150.00
Total Mileage (at \$0.625 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$150.00
TOTAL			\$150.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

DocuSigned by:
[Signature]
DDB92C1F4A024B6...

Signature

DRAFT

The following demands on the Project Fund Account Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
<u>OTHER</u>				
4714	Southern California Edison (SCE)	Reimbursement to SCE for funds inadvertently made payable to WQA instead of Main San Gabriel Basin Watermaster	5,910.00	SCE
<u>BALDWIN PARK OPERABLE UNIT</u>				
E91651	RC Foster Corporation	Invoice No. 02-22-031, Project costs for Spare parts for October	770.12	CR's
<u>SOUTH EL MONTE OPERABLE UNIT</u>				
E91652	Avocet Environmental Inc.	Project costs for Whitmore Street Groundwater Remediation Facility and Site Investigation Project for September 2022		
		Invoice No. 7214 - Whitmore GW Treatment System	6,047.29	
		Invoice No. 7215 - Round 2 Prop 1 SGV Priority Sites	<u>23,410.45</u>	
			29,457.74	WQA/Prop 1
4715	Trojan Technologies	Project costs for Whitmore Street Groundwater Remediation Facility - November 2021		
		Invoice No. SLS/10314373 - Lamps	11,833.01	WQA
Total			<u><u>47,970.87</u></u>	

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment. Pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices, the following invoices were approved by the BPOU Project Committee on September 29, 2022.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
E91653	La Puente Valley County WD	Invoice No. 4-2022-08 Project T&R costs for August 2022	95,459.45	CR's
E91654	Main San Gabriel Basin Watermaster	Invoice No. 02-247, Administrative Project Costs for August 2022		
		Administrative costs	59,702.23	
		T&R costs	<u>17,846.10</u>	CR's
E91655	Suburban Water Systems	Invoice No. 59880822, Project T&R costs for August 2022	92,272.69	CR's
E91656	Valley County Water District	Project costs for August 2022		
		Invoice No. 471, T&R costs	717,708.85	
		Invoice No. 472, T&R costs	<u>112,966.05</u>	CR's
E91657	California Domestic Water Co.	Project costs for August 2022		
		Invoice No. 3586, T&R costs for Perchlorate	25,119.58	
		Invoice No. 3587, T&R costs for NDMA & VOC's	<u>112,773.60</u>	CR's
E91658	San Gabriel Valley Water Co.	Project costs for July 2022		
		Invoice No. 22225, B5 T&R costs	188,527.05	
		Invoice No. 22235, B5 T&R costs - State Water Resources Costs	30,029.47	
		Invoice No. 22224, B6 T&R costs	675,181.26	
		Invoice No. 22236, B6 T&R costs - State Water Resources Costs	27,885.32	
		Invoice No. 22231, B6 Capital costs, UV Flex Treatment Phase 1	1,783.83	
		Invoice No. 22234, B6 Capital costs, UV Flex Treatment Phase 2	<u>149.10</u>	CRs
Total			<u><u>2,157,404.58</u></u>	

DRAFT

RESOLUTION NO. 22-017

A RESOLUTION OF THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY PROCLAIMING THE PERSISTENCE OF LOCAL EMERGENCY, AFFIRMING THE PROCLAMATION OF A STATEWIDE STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020 AND AUTHORIZING, PURSUANT TO GOVERNMENT CODE SECTION 54953(E), THE ONGOING TELECONFERENCING OF MEETINGS OF THE BOARD AND OTHER BODIES OF THE AUTHORITY SUBJECT TO THE BROWN ACT FOR A PERIOD OF 30 DAYS FROM OCTOBER 19, 2022

WHEREAS, the governing board ("Board") of the San Gabriel Basin Water Quality Authority ("Authority") is committed to preserving and nurturing public access and participation in meetings of the Board and other bodies of the Authority subject to the Ralph M. Brown Act (Cal. Gov. Code 54950-54963) ("Brown Act"); and

WHEREAS, all meetings of bodies subject to the Brown Act must be open and public so that any member of the public may view the proceedings and be given an opportunity to offer public comment; and

WHEREAS, on September 16, 2021, the Governor signed AB 361 which allows members of public agency governing bodies to continue participating remotely for meetings under the relaxed teleconferencing procedures first established by Governor Newsom's executive orders; and

WHEREAS, AB 361 amends Government Code section 54953 which sets forth the procedures that must be followed in order for public agencies to avail themselves of such relaxed teleconferencing procedures; and

WHEREAS, among the conditions is the requirement that a state of emergency be declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the Authority's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency in response to the rising cases of COVID-19 throughout the state of

California; and

WHEREAS, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Department of Public Health (“LACDPH”) declared a local emergency and local public health emergency in response to the spread of COVID-19 throughout the County; and

WHEREAS, since the declaration of emergency by LACDPH, LACDPH has issued a series of Health Officer Orders containing mandates and recommendations for keeping individuals safe and preventing the spread of COVID-19; and

WHEREAS, the LACDPH Health Officer Order issued March 23, 2022 and effective April 1, 2022 continues to advise that all individuals and businesses are strongly urged to follow the LACDPH Best Practices Guidance, containing health and safety recommendations for COVID-19; and

WHEREAS, the LACDPH Best Practices Guidance provides, among other things:

1. Masks are *strongly recommended* in most indoor public settings to prevent transmission of the virus particularly to persons with prolonged, cumulative exposures (e.g., workers and to those with higher risk of illness (e.g., unvaccinated, older persons, or those with underlying medical conditions such as immunocompromised persons); and
2. Per state and federal law, visitors and workers must continue to wear masks in specified high-risk settings to continue protecting vulnerable populations and the workforce that delivers critical services in these settings; and
3. Identify and regularly clean frequently touched surfaces and objects such as doorknobs, elevator buttons, tools, handrails, phones, headsets, bathroom surfaces and steering wheels;
4. Whenever possible, take steps to reduce crowding indoors and encourage physical distancing including, but not limited to:
 - a. Limiting indoor occupancy to increase the physical space between employees at the worksite, between employees and customers, and between customers;
 - b. Using tape, signs, or other visual cues such as decals or colored tape on the floor, placed six feet apart, to guide customers about where to stand to avoid crowding and to encourage distancing where lines may form; and
 - c. Continuing, where feasible, to offer telework options and continue those teleworking arrangements that do not interfere with business operations

as telework significantly reduces the risk of exposure for employees, their households, and communities.

WHEREAS, surges in COVID-19 variants overseas have the potential to quickly spread in the United States warranting continued vigilance; and

WHEREAS, AB 361 requires legislative bodies that conduct teleconferenced meetings under its relaxed and abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and

WHEREAS, AB 361 requires the legislative body take no further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and

WHEREAS, AB 361 prohibits the legislative body from requiring public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and

WHEREAS, AB 361 prohibits the legislative body from closing the public comment period and the opportunity to register to provide public comment, until the public comment period has elapsed or until a reasonable amount of time has elapsed, as specified; and

WHEREAS, the Board meetings and meetings of certain other subordinate bodies of the Authority are open and public, as required by the Brown Act, so that any member of the public may attend, participate, and watch the Board or such bodies conduct business; and

WHEREAS, the Authority finds that the continuing spread of COVID-19 and its variants justifies the ongoing implementation of social distancing and other infection control measures, including the conduct of remote meetings under the relaxed teleconferencing rules set forth under AB361;

WHEREAS, in light of the continuing State declaration of emergency resulting from the COVID-19 pandemic, the continuing recommendation by Los Angeles County Public Health officials to maintain various infection control and containment measures referenced above, the Board desires to make the findings required by AB 361 to allow the Board and all other bodies of the Authority that are subject to the Brown Act to continue to meet under AB 361's relaxed and abbreviated teleconferencing procedures.

NOW, THEREFORE, THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Incorporation and Adoption of Findings. The recitals set forth above are true and correct and incorporated into this Resolution by this reference.

SECTION 2. Affirmation that Local Emergency Persists. The Board hereby considers the conditions of the state of emergency in the County and the State and acknowledges and affirms the ongoing existence of a Statewide and local emergency due to the COVID-19 pandemic, and finds that local officials, specifically, the Los Angeles County Department of Public Health, has continued to recommend social distancing and other infection control measures.

SECTION 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby acknowledges and affirms the Governor's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

SECTION 4. Remote Teleconference Meetings. The Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

SECTION 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption but its operational provisions shall go into effect upon the expiration date of prior Resolution No. 22-004 and shall continue for a period of thirty (30) days thereafter in accordance with Government Code section 54953(e).

SECTION 6. Severability. All portions of this Resolution are severable. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares that it would have passed this Resolution, and each section, subsection, phrase or clause thereof irrespective of the fact that any one or more sections, subsections, phrases or clauses be declared unconstitutional on their face or as applied.

PASSED, APPROVED AND ADOPTED by the Board of the San Gabriel Basin Water Quality Authority at the regular meeting of this 19th day of October 2022.

Valerie Munoz
Chairwoman

Bob Kuhn
Secretary



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman
Date: October 19, 2022
Subject: Database and Animation Update Task Order for West Yost.

Summary

Staff is requesting authorization to issue a Task Order to West Yost to update WQA's integrated groundwater database and animations for the San Gabriel Valley.

Discussion

West Yost formerly known as Wildermuth Environmental, Inc. created an integrated groundwater database for WQA and developed four groundwater animations that show the historical movement of the contaminant plume in the San Gabriel Basin. This information has been helpful as a public relations tool to inform the public and elected officials about the impact the groundwater remediation efforts are having on the various contaminant plumes.

WQA Policy 10-Professional Services Consultant Selection requires staff to complete a Single/Sole source justification form for Class IV and V contracts when requesting procurement of services without providing for full and open competition. The West Yost proposal falls under Class IV classification range of \$50,000 to \$250,000.

Staff is recommending authorizing the single/sole source justification form and issue a Task Order to West Yost \$69,159 to update WQA's groundwater database and animations through June 2022.

Recommendation / Proposed Actions

Recommend authorization of the Single/Sole source justification form and Task Order to West Yost not to exceed \$69,159 to update WQA's groundwater database and animations to the Board for approval.

Attachment:

*Exhibit A-Authority Single/Sole Source Justification Form
West Yost Proposal to update database and animations*

EXHIBIT A- AUTHORITY SINGLE/SOLE SOURCE JUSTIFICATION FORM

When a request is made for a non-competitive service and the solicitation of services is limited to a single source, the requesting staff must complete the following sole source justification if the service dollar amount falls within Classes IV or V. The sole source shall be authorized by the Board as part of the approval process of the services.

Service: Database and Animation Update

Vendor: West Yost

Estimated Dollar Amount \$69,159

Please check all applicable categories below and provide additional information where indicated:

- ☐ 1. The requested services require unique knowledge, technical skills, design and/or performance specifications or quality requirements that have not been found or are not available from similar consultants. Identify unique features and why they are required (not merely preferred):

Have you contacted other consultants or vendors to evaluate services with similar capabilities? If no, explain why not. If yes, list vendors/consultants and explain why their services do not meet the department's needs.

- ☐ 2. The services to be provided are a continuation of an existing contract, or a follow-up to work previously performed.
- ☐ 3. Services are available only from the manufacturer or designated service representative. Describe the unique qualifications, rights, licenses, etc. this vendor possesses and the distinctive service to be provided.
- ☐ 4. These services are requested in order to respond to an emergency declared by the Authority, by the state, a state agency, or political subdivision of the state and the reasons for the finding of the emergency are contained in the public records of the WQA.
- ☐ 5. Other:

I am aware of the Authority's policy for Professional Services Consultant Selection and certify that the above information is accurate to the best of my knowledge.

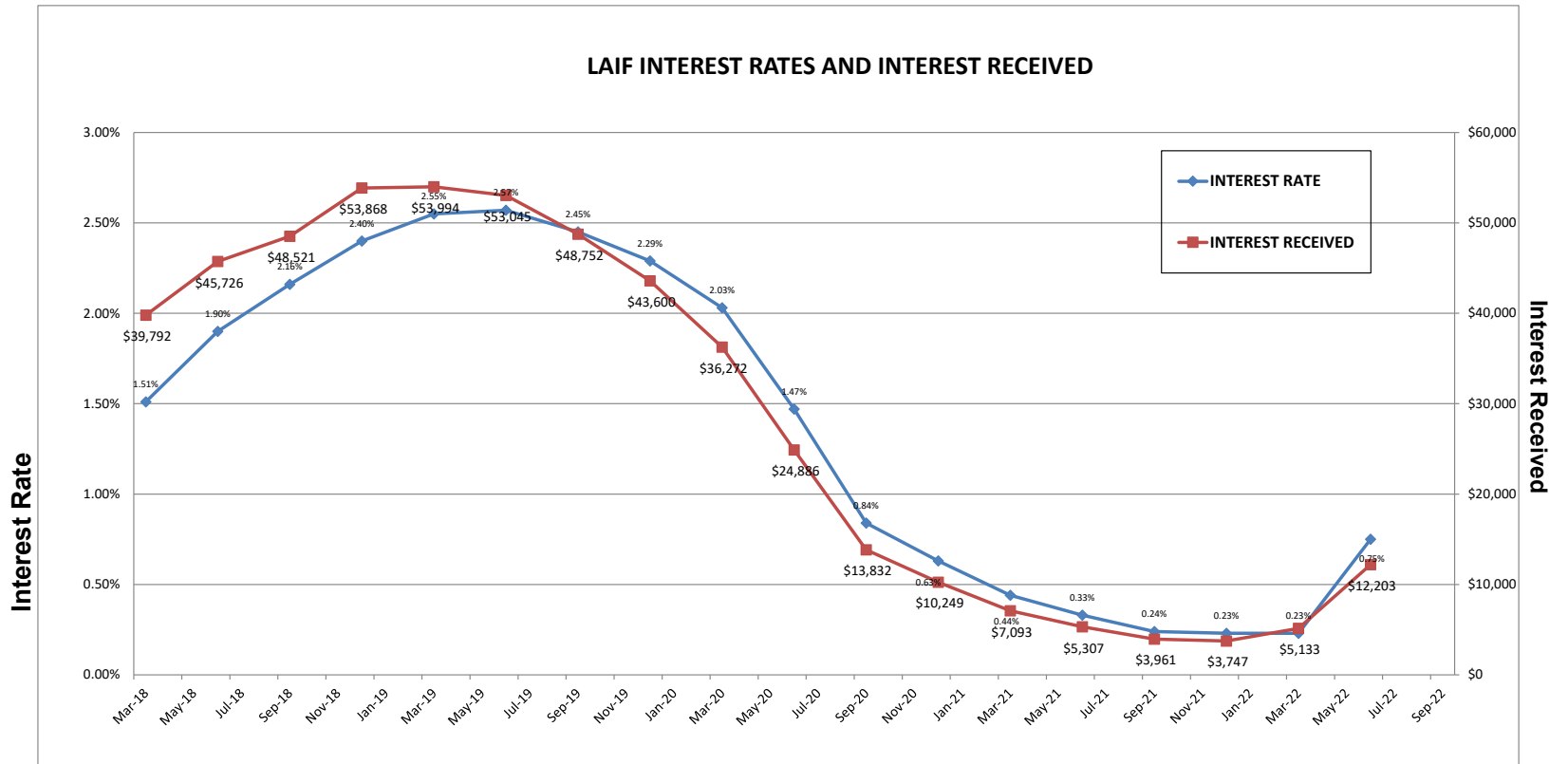
Executive Director: _____ Date: _____

San Gabriel Basin Water Quality Authority
SUMMARY OF CASH AND INVESTMENTS
September 30, 2022

DESCRIPTION	BALANCE
<u>CASH AND BANK ACCOUNTS</u>	
Cash on Hand	\$ 250
<u>Bank of the West Checking Accounts</u>	
General Account	1,093
Revolving Account	25,388
Payroll Account	73,368
Project Account	2,996,658
Pooled Money Market Account - Project/Admin	12,013
Federal Funding Account	1,000
Total Cash and Bank Accounts	3,109,770
<u>Trustee Accounts</u>	
<u>Bank of the West</u>	
South El Monte Operable Unit (SEMOU) Checking Account	6,543
Total Trustee Accounts	6,543
<u>Investment Accounts</u>	
California Treasurer's Office	
Local Agency Investment Fund (LAIF)	
WQA General	5,499,111
SEMOU RP's	1,030,956
Total Investment Accounts	6,530,067
TOTAL CASH, TRUSTEE AND INVESTMENT ACCOUNTS	\$ 9,646,380

San Gabriel Basin Water Quality Authority
SUMMARY OF CASH AND INVESTMENTS
 Schedule of LAIF Interest Received and Interest Rates
 AS OF SEPTEMBER 30, 2022

LAIF RATE TABLE		
Quarter Ended	Interest Rate (%)	Interest Rec'd
Mar-18	1.51%	\$ 39,792
Jun-18	1.90%	\$ 45,726
Sep-18	2.16%	\$ 48,521
Dec-18	2.40%	\$ 53,868
Mar-19	2.55%	\$ 53,994
Jun-19	2.57%	\$ 53,045
Sep-19	2.45%	\$ 48,752
Dec-19	2.29%	\$ 43,600
Mar-20	2.03%	\$ 36,272
Jun-20	1.47%	\$ 24,886
Sep-20	0.84%	\$ 13,832
Dec-20	0.63%	\$ 10,249
Mar-21	0.44%	\$ 7,093
Jun-21	0.33%	\$ 5,307
Sep-21	0.24%	\$ 3,961
Dec-21	0.23%	\$ 3,747
Mar-22	0.23%	\$ 5,133
Jun-22	0.75%	\$ 12,203
Sep-22		





PMIA/LAIF Performance Report as of 10/06/22



PMIA Average Monthly Effective Yields⁽¹⁾

September	1.513
August	1.276
July	1.090

Quarterly Performance Quarter Ended 06/30/22

LAIF Apportionment Rate ⁽²⁾	0.75
LAIF Earnings Ratio ⁽²⁾	0.00002057622201151
LAIF Fair Value Factor ⁽¹⁾	0.987125414
PMIA Daily ⁽¹⁾	0.99%
PMIA Quarter to Date ⁽¹⁾	0.69%
PMIA Average Life ⁽¹⁾	311

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 08/31/22 \$229.3 billion

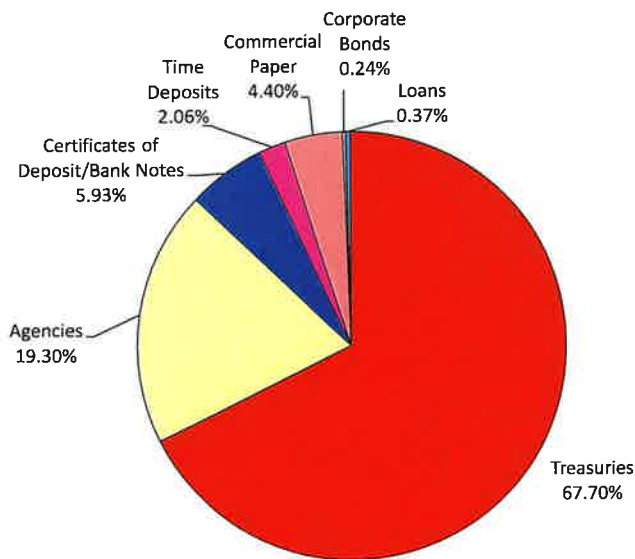


Chart does not include \$4,017,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



**CALIFORNIA STATE TREASURER
FIONA MA, CPA**



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
10/06/22	1.72	1.67	307
10/05/22	1.68	1.66	306
10/04/22	1.67	1.65	308
10/03/22	1.66	1.64	308
10/02/22	1.63	1.63	303
10/01/22	1.63	1.63	303
09/30/22	1.63	1.29	304
09/29/22	1.62	1.29	301
09/28/22	1.60	1.28	299
09/27/22	1.60	1.28	298
09/26/22	1.60	1.28	297
09/25/22	1.59	1.27	296
09/24/22	1.59	1.27	296
09/23/22	1.59	1.26	296
09/22/22	1.58	1.26	297
09/21/22	1.57	1.26	296
09/20/22	1.56	1.25	297
09/19/22	1.54	1.25	300
09/18/22	1.53	1.24	303
09/17/22	1.53	1.24	303
09/16/22	1.53	1.24	303
09/15/22	1.52	1.23	305
09/14/22	1.50	1.23	303
09/13/22	1.49	1.23	303
09/12/22	1.47	1.22	304
09/11/22	1.47	1.22	306
09/10/22	1.47	1.22	306
09/09/22	1.47	1.21	306
09/08/22	1.46	1.21	306
09/07/22	1.43	1.21	305
09/06/22	1.42	1.20	306
09/05/22	1.41	1.20	310
09/04/22	1.41	1.20	310
09/03/22	1.41	1.19	310
09/02/22	1.41	1.19	310
09/01/22	1.41	1.19	310

*Daily yield does not reflect capital gains or losses

Updated: 10/6/2022



23692 Birtcher Drive
Lake Forest CA 92630

949.420.3030 phone
530.756.5991 fax
westyost.com

July 18, 2022

SENT VIA: EMAIL

Dan Colby
Assistant Executive Director/Senior Project Manager
San Gabriel Basin Water Quality Authority
1720 W. Cameron Avenue, Suite 100
West Covina, CA 91790

SUBJECT: 2022 Update of the Groundwater Database for the San Gabriel Basin and Animations of Contaminant Plumes

Dear Mr. Colby:

Thank you for the opportunity to submit this letter proposal to support the San Gabriel Basin Water Quality Authority (WQA) with engineering services required to: update its groundwater database for the San Gabriel Basin through June 2022 using HydroDaVE Managed Services (HDMS), and update four (4) animations of the various Operable Unit (OU) contaminant plumes over the period 1990 to 2022.

BACKGROUND

In early 2018, West Yost (formally Wildermuth Environmental Inc. [WEI]), migrated the US Environmental Protection Agency's (EPA) groundwater database for the San Gabriel Basin compiled by EA Engineers (EPA database) into HDMS for the period of 1967 to March 2017 and set up access for WQA staff to view the data in HydroDaVE. In late 2018, West Yost updated HDMS with the latest EPA database prepared by EA Engineers through June 2018, and used the data to prepare the following four water-quality animations of contaminant plumes in the San Gabriel Basin:

1. Animation of total trichloroethene and tetrachloroethene (TCE+PCE) concentrations for the Baldwin Park Operable Unit (BPOU) plume from 1990 to 2018.
2. Animation of perchlorate concentrations for the BPOU plume from 1990 to 2018.
3. Animation of the total contaminants of concern (total COC) for the BPOU plume, as represented by total TCE+PCE+perchlorate concentrations, from 1990 to 2018.
4. Animation of total COC for all OUs in the San Gabriel Basin, as represented by total TCE+PCE+perchlorate concentrations, from 2000 to 2018.

Starting in November 2020, West Yost performed another update of HDMS with the groundwater data from the EPA database prepared by EA Engineers through June 2020 and used the data to update the four (4) animations of groundwater contaminant plumes in the San Gabriel Basin through June 2020. This proposal is to update HDMS with the EPA database groundwater data through June 2022 and use the data to update the animations of groundwater contaminant plumes in the San Gabriel Basin through June 2022.

SCOPE OF SERVICES

Table 1 is a line-item cost estimate to update the groundwater database for the San Gabriel Basin in HDMS and use the data to update the four animations of the contaminant plumes in the basin through June 2022. The scope of work includes the following major tasks:

- Task 1:** Migrate the latest EPA database (updated through June 2022) into HDMS
- Task 2:** Update three (3) animations of the TCE+PCE, perchlorate, and total COC plumes for the BPOU through June 2022
- Task 3:** Update animation of total COC plumes for all OUs in the San Gabriel Basin
- Task 4:** Project Management

Task 1. Migrate the latest EPA Database (updated through June 2022) into HDMS

The last EPA database collected from EA Engineering and uploaded to HDMS included data through about September 2020. The objective of this task is to collect the latest EPA database from EA Engineering and upload the groundwater-quality and groundwater-level data to HDMS. EA Engineering is continually updating the EPA database with data as it becomes available from various data sources. By the beginning of November 2022, the EPA database is expected to be complete with all data in the San Gabriel Basin through June 2022. The database will be collected from EA Engineering in November 2022 and queried to determine which data is updated data by well since the last database update performed in 2020. All newly available groundwater-quality and groundwater-level data through June 2022 will be processed, uploaded to HDMS, and reviewed for QA/QC.

Task 1 Assumptions

- EA Engineers will have completed the update of all groundwater data in the EPA database through June 2022 by early November 2022.

Task 1 Deliverables

- West Yost will upload all newly available groundwater quality and groundwater level data through June 2022 to HDMS.

Task 2. Update Three Animations for the BPOU through 2022 for TCE+PCE, Perchlorate, and Total COC plumes

This task includes updating the three (3) different groundwater quality animations previously prepared for the BPOU for the period of 1990 through 2022, showing the constituent concentrations and spatial distribution of the contaminant plume for: 1) TCE+PCE, 2) perchlorate, and 3) total COC.

To update each of the three (3) BPOU animations through June 2022, raster files delineating the contaminant plumes concentration in June 2022 for perchlorate, TCE+PCE, and total COC will be prepared using maximum concentration data for the most recent three-year period of July 2019 through June 2022. The contaminant concentration data for the three-year period will be extracted from HDMS and used to calculate the maximum concentration value at each well. For animations showing more than one contaminant (i.e., PCE+TCE and total COC) the sum of the normalized concentration values for each contaminant (measured concentration divided by the primary maximum contaminant level for drinking water) will be calculated. The maximum concentration data for the recent three-year period of

July 2019 - June 2022 at each well will be compared to the maximum concentration data used to delineate the plume for the last update of the animations for 2020 (October 2017 to September 2020), to check for any significant changes between the two periods that will require further review and potentially re-delineation of a previous period.¹

Point-shapefiles will be made from the well maximum concentration data and used to create rasters of the 2022 plume delineations using an ordinary kriging method performed with PyKriging, a kriging toolkit for Python. The rasters will be clipped based on the interpreted non-detect concentration boundary from the kriging results and/or the extent of the available data. A map of the rasterized plumes with the point-concentration data will be provided to WQA for review. Following this review, the rasters will be used to extend the animation of the plume concentrations from 2020 through 2022 using a linear interpolation method. Secondary information of total volume of water treated and total mass of contaminants removed for all OUs, and groundwater elevation at the Baldwin Park Key Well will be updated through 2022. A draft animation will be provided to the WQA for review. WQA comments on the draft animation will be addressed and a final animation will be prepared and delivered to the WQA.

The preparation of each of the three animations for the BPOU includes the following subtasks²:

- **Subtask 2.1** - Extract and review concentration data from HDMS for the period July 2019 to June 2022 and prepare point shapefile of maximum concentration data.
- **Subtask 2.2** - Prepare raster from point shapefile and clip.
- **Subtask 2.3** - Prepare image of draft raster with the maximum concentration data points and send to WQA Staff for review and edit if necessary.
- **Subtask 2.4** - Update animation of the plume through 2020 based on the raster prepared in Subtask 2.3.
- **Subtask 2.5** - Compile and format updated secondary data/information for the animation.
- **Subtask 2.6** - Prepare draft animation and send to WQA for review and comment.
- **Subtask 2.7** - Incorporate WQA comments, edit as necessary, and prepare final animation.

Task 2 Assumptions

- Assumes additional time for Subtasks 2.1 through 2.4 if it is determined that a plume re-delineation for a historical period is required due to newly available data that will impact the animation results.

¹ During the effort to update the animations in 2020, new data was discovered in the EPA database provided by EA Engineering that was not available during the previous effort to prepare the 2018 animations that resulted in significant changes to how the plume delineations should be done for previous periods, and if the previous periods were not re-delineated with the newly available data the animations showed changes in the plume concentrations that were not accurate but were results of this newly discovered and available data not being used for the previous periods, and was also part of the time period being current to delineate the current. This check needs to be done in the early stages.

² If newly available data is found in the EPA database for a period prior to 2022 that will impact the changes shown in the animations due to this newly available data, Subtasks 2.1 through 2.4 (also 3.1 and 3.4) will be done for any previous period required (likely 2020).

Task 2 Deliverables

- West Yost will prepare 2022 maps of the draft rasterized plumes with the point-concentration data for the BPOU for perchlorate, TCE+PCE, and total COC.
- West Yost will prepare 2022 draft and final animations of the BPOU for perchlorate, TCE+PCE, and total COC.

Task 3. Update the Animation of Total COC Plumes for all OUs in the San Gabriel Basin through 2022

This task includes updating the groundwater quality animation previously prepared for the period of 2000 to 2022 for the total COC contaminant plumes for all OUs within the San Gabriel Basin.

To update the basin-wide animation, an updated raster of the total COC plume for all OUs in the San Gabriel Basin will be prepared. This includes the El Monte, South El Monte, Puente Valley, Whittier Narrows, and Area 3 OUs. The same methods and steps described above to prepare the BPOU plume animations will be used to prepare the basin-wide animation.

The preparation of the animation includes the following subtasks:

- **Subtask 3.1** - Extract concentration data from HDMS for the period July 2019 to June 2022 and prepare point shapefile of maximum concentration data.
- **Subtask 3.2** - Prepare raster from point shapefile and clip.
- **Subtask 3.3** - Prepare image of draft raster with the maximum concentration data points and send to WQA Staff for review, and edit if necessary.
- **Subtask 3.4** - Update animation of the plumes through 2022 based on the raster prepared in Subtask 3.3
- **Subtask 3.5** - Compile and format updated secondary data/information for the animation.
- **Subtask 3.6** - Prepare draft animation and send to WQA for review and comment.
- **Subtask 3.7** - Incorporate WQA comments, edit as necessary, and prepare final animation.

Task 3 Assumptions

- Assumes additional time for Subtasks 3.1 through 3.4 if it is determined that a plume re-delineation for a historical period is required due to newly available data that will impact the animation results.

Task 3 Deliverables

- West Yost will prepare 2022 maps of the draft rasterized plumes with the point-concentration data for the five (5) other OU plumes for total COC.
- West Yost will prepare a 2022 draft and final animation of the basin-wide OU plumes for total COC.

Task 4. Project Management

The objective of this task is to manage project staffing, schedule, and budget and coordinate with the WQA staff on project status. The project management task assumes initial project set up and a project duration of five months (November 2022 through March 2023).

Table 1. Line-Item Fee Estimate to Perform the 2022 Update of the Groundwater Database for the San Gabriel Basin and Animations of Contaminant Plumes

Task and Subtask Descriptions	Labor, days and dollars							Reimbursable Expenses dollars			Total Costs dollars	
	Principal Engineer/Geologist II (Chiang/ Malone)	Senior Scientist II (Weamer)	Scientist/Engineer II	Administrative IV	Task Repetition Multiplier	Total Person Days	Labor Cost dollars		Travel	Total		Task and Project
							Sub-Task	Task		Sub-Task	Task	
Task 1. Migrate the Latest EPA Database (updated through June 2022) into HDMS ^(a)							\$13,306					\$13,306
1.1 Collect, review, and query the EPA San Gabriel Database compiled by EA Engineering	0.5	1.0	0.0		1	1.5	\$3,304					\$3,304
1.2 Process, upload, and perform QA/QC of groundwater-quality data through June 2022		1.00	2.75		1	3.8	\$6,534					\$6,534
1.3 Process, upload, and perform QA/QC of groundwater-level data through June 2022		0.50	1.50		1	2.0	\$3,468					\$3,468
Task 2. Update Three Animations for the BPOU through 2022 for TCE+PCE, Perchlorate, and Total COC ^(b)							\$26,444					\$26,444
2.1 Extract concentration data from HDMS for the period July 2019 to June 2022 and prepare point shapefile of maximum concentration data		0.15	0.50		3	2.0	\$3,362					\$3,362
2.2 Prepare rasters from point shapefile and clip		0.25	0.75		3	3.0	\$5,408					\$5,408
2.3 Prepare image of draft raster with the data points and send to WQA Staff for review, and edit if necessary		0.15	0.25		3	1.2	\$2,263					\$2,263
2.4 Update animation of the plumes through 2022 based on the raster prepared in subtask 2.3	0.75	0.15	0.25		3	3.5	\$7,897					\$7,897
2.5 Compile and format updated secondary data/information for the animation	0.25	0.25			1	0.5	\$1,180					\$1,180
2.6 Prepare draft animation and send to WQA for review and comment	0.20	0.10			3	0.9	\$2,167					\$2,167
2.7 Incorporate WQA comments, edit as necessary, and prepare final animation	1.00	0.75			1	1.8	\$4,166					\$4,166
Task 3. Update the Animation of Total COC Plumes for all OUs in the San Gabriel Basin through 2022 ^(c)							\$26,476					\$26,476
3.1 Extract concentration data from HDMS for the period July 2019 to June 2022 and prepare point shapefile of maximum concentration data		0.15	0.40		5	2.8	\$5,038					\$5,038
3.2 Prepare raster from point shapefile and clip		0.25	0.75		5	5.0	\$9,100					\$9,100
3.3 Prepare image of draft raster with the data points and send to WQA Staff for review, and edit if necessary		0.10	0.25		5	1.8	\$3,218					\$3,218
3.4 Update animation of the plumes through 2022 based on the raster prepared in subtask 3.3	1.00	0.10	0.25		1	1.4	\$3,148					\$3,148
3.5 Compile and format updated secondary data/information for the animation	0.25	0.25			1	0.5	\$1,180					\$1,180
3.6 Prepare draft animation and send to WQA for review and comment	0.25	0.25			1	0.5	\$1,180					\$1,180
3.7 Incorporate WQA comments, edit as necessary, and prepare final animation	1.00	0.50			1	1.5	\$3,612					\$3,612
Task 4. Project Management ^(d)							\$3,293					\$3,293
4.1 Project management		0.25			6	1.5	\$3,293					\$3,293
Project Totals	5	6	8	0		34.9		\$69,518.80				\$69,518.80

Notes:

- (a) The database update work will occur between November and December 2022, so the cost is based on the 2022 rates.
- (b) The three BPOU animation work will occur between December 2022 and March 2023, so the cost are split between 2022 and 2023 rates.
- (c) The basin-wide animation work will occur between January and March 2023, so the cost is based on the 2023 rates.
- (d) Project management work will occur between November 2022 and March 2023, so the cost are split between 2022 and 2023 rates.

PROJECT BUDGET AND SCEHDULE

West Yost's proposed level of effort and budget for each of the tasks described above are shown in Table 1. The services will be billed on a time-and-expenses basis, at the billing rates set forth in West Yost's attached 2022 - 2023 Billing Rate Schedule, with a not-to-exceed budget of \$69,518.80. Task 1 can start in November 2022 once EA Engineers has provided an updated EPA database through June 2022. Once Task 1 is completed, Task 2 and Task 3 will commence with the goal of completing all final animations within five months of project commencement.

Thank you for providing West Yost the opportunity to be of continued service to the WQA. We look forward to working with you on this important project. Please call if you have any questions or require additional information.

Sincerely,
WEST YOST



Veva Weamer
Supervising Scientist



Eric Chiang, PhD
Principal Scientist

cc: Randy Schoellerman, P.E., General Manager, San Gabriel Basin Water Quality Authority

Attachment A: West Yost 2022 - 2023 Billing Rate Schedule



Attachment A

West Yost's 2022-2023 Billing Rate Schedule

2022 - 2023 Billing Rate Schedule

(Effective July 1, 2022 through December 31, 2023)



LABOR CHARGES (DOLLARS PER HOUR)			
POSITIONS	2022		2023
ENGINEERING			
Principal/Vice President	/ \$328	/	\$344
Engineer/Scientist/Geologist Manager II	/ \$324	/	\$341
Engineer/Scientist/Geologist Manager I	/ \$310	/	\$326
Principal Engineer/Scientist/Geologist II	/ \$298	/	\$313
Principal Engineer/Scientist/Geologist I	/ \$280	/	\$294
Senior Engineer/Scientist/Geologist II	/ \$264	/	\$277
Senior Engineer/Scientist/Geologist I	/ \$251	/	\$264
Associate Engineer/Scientist/Geologist II	/ \$231	/	\$242
Associate Engineer/Scientist/Geologist I	/ \$215	/	\$226
Engineer/Scientist/Geologist II	/ \$201	/	\$211
Engineer/Scientist/Geologist I	/ \$173	/	\$182
Engineering Aide	/ \$101	/	\$106
Field Monitoring Services	/ \$93	/	\$97
Administrative IV	/ \$148	/	\$156
Administrative III	/ \$134	/	\$141
Administrative II	/ \$112	/	\$118
Administrative I	/ \$89	/	\$93
ENGINEERING TECHNOLOGY			
Engineering Tech Manager II	/ \$324	/	\$341
Engineering Tech Manager I	/ \$322	/	\$339
Principal Tech Specialist II	/ \$306	/	\$321
Principal Tech Specialist I	/ \$296	/	\$310
Senior Tech Specialist II	/ \$283	/	\$297
Senior Tech Specialist I	/ \$271	/	\$284
Senior GIS Analyst	/ \$245	/	\$257
GIS Analyst	/ \$232	/	\$243
Technical Specialist IV	/ \$247	/	\$260
Technical Specialist III	/ \$221	/	\$233
Technical Specialist II	/ \$197	/	\$207
Technical Specialist I	/ \$173	/	\$182
Technical Analyst II	/ \$148	/	\$156
Technical Analyst I	/ \$124	/	\$130
Technical Analyst Intern	/ \$100	/	\$105
Cross-Connection Control Specialist IV	/ \$175	/	\$184
Cross-Connection Control Specialist III	/ \$157	/	\$164
Cross-Connection Control Specialist II	/ \$140	/	\$147
Cross-Connection Control Specialist I	/ \$129	/	\$135
CAD Manager	/ \$195	/	\$204
CAD Designer II	/ \$171	/	\$180
CAD Designer I	/ \$151	/	\$159

See page 2 for important additional information on rates

2022 - 2023 Billing Rate Schedule

(Effective July 1, 2022 through December 31, 2023)



LABOR CHARGES (DOLLARS PER HOUR)			
POSITIONS	2022		2023
CONSTRUCTION MANAGEMENT			
Senior Construction Manager	/	\$313	/ \$329
Construction Manager IV	/	\$275	/ \$289
Construction Manager III	/	\$217	/ \$228
Construction Manager II	/	\$205	/ \$215
Construction Manager I	/	\$191	/ \$200
Resident Inspector (Prevailing Wage Groups 1)	/	\$215	/ \$226
Resident Inspector (Prevailing Wage Groups 2)	/	\$207	/ \$217
Resident Inspector (Prevailing Wage Groups 3)	/	\$185	/ \$195
Resident Inspector (Prevailing Wage Groups 4)	/	\$167	/ \$175
Apprentice Inspector	/	\$151	/ \$159
CM Administrative II	/	\$109	/ \$115
CM Administrative I	/	\$81	/ \$85
Field Services	/	\$215	/ \$226

- Hourly rates include Technology and Communication charges such as general and CAD computer, software, telephone, routine in-house copies/prints, postage, miscellaneous supplies, and other incidental project expenses.
- Outside Services such as vendor reproductions, prints, shipping, and major West Yost reproduction efforts, as well as Engineering Supplies, etc. will be billed at actual cost plus 15%.
- The Federal Mileage Rate will be used for mileage charges and will be based on the Federal Mileage Rate applicable to when the mileage costs were incurred. Travel other than mileage will be billed at cost.
- Subconsultants will be billed at actual cost plus 10%.
- Expert witness, research, technical review, analysis, preparation and meetings billed at 150% of standard hourly rates. Expert witness testimony and depositions billed at 200% of standard hourly rates.
- A Finance Charge of 1.5% per month (an Annual Rate of 18%) on the unpaid balance will be added to invoice amounts if not paid within 45 days from the date of the invoice.

2022 - 2023 Billing Rate Schedule

(Effective July 1, 2022 through December 31, 2023)



EQUIPMENT CHARGES	BILLING RATES
2" Purge Pump & Control Box	\$270 / day
Aquacalc / Pygmy or AA Flow Meter	\$28 / day
Emergency SCADA System	\$35 / day
Gas Detector	\$80 / day
Generator	\$39 / day
Hydrant Pressure Gauge	\$10 / day
Hydrant Pressure Recorder, Impulse (Transient)	\$55 / day
Hydrant Pressure Recorder, Standard	\$40 / day
Low Flow Pump Controller	\$75 / day
Powers Water Level Meter	\$32 / day
Precision Water Level Meter	\$19 / day
Stainless Steel Wire per foot	\$0.03 / day
Storage Tank	\$15 / day
Sump Pump	\$24 / day
Transducer Components (per installation)	\$23 / day
Trimble GPS – Geo 7x	\$220 / day
Tube Length Counter	\$22 / day
Turbidity Meter	\$22 / day
Vehicle	\$10 / day
Water Flow Probe Meter	\$20 / day
Water Quality Meter	\$27 / day
Water Quality Multimeter	\$185 / day
Well Sounder	\$30 / day

EXHIBIT A- AUTHORITY SINGLE/SOLE SOURCE JUSTIFICATION FORM

When a request is made for a non-competitive service and the solicitation of services is limited to a single source, the requesting staff must complete the following sole source justification if the service dollar amount falls within Classes IV or V. The sole source shall be authorized by the Board as part of the approval process of the services.

Service: Database and Animation Update

Vendor: West Yost

Estimated Dollar Amount \$69,159

Please check all applicable categories below and provide additional information where indicated:

- ☐ 1. The requested services require unique knowledge, technical skills, design and/or performance specifications or quality requirements that have not been found or are not available from similar consultants. Identify unique features and why they are required (not merely preferred):

Have you contacted other consultants or vendors to evaluate services with similar capabilities? If no, explain why not. If yes, list vendors/consultants and explain why their services do not meet the department's needs.

- ☒ 2. The services to be provided are a continuation of an existing contract, or a follow-up to work previously performed.

- ☐ 3. Services are available only from the manufacturer or designated service representative. Describe the unique qualifications, rights, licenses, etc. this vendor possesses and the distinctive service to be provided.

- ☐ 4. These services are requested in order to respond to an emergency declared by the Authority, by the state, a state agency, or political subdivision of the state and the reasons for the finding of the emergency are contained in the public records of the WQA.

- ☐ 5. Other:

I am aware of the Authority's policy for Professional Services Consultant Selection and certify that the above information is accurate to the best of my knowledge.

Executive Director: Randy Schullerman Date: 10/6/22



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman, Executive Director
Date: October 19, 2022
Subject: **Report on Cash and Investments – 3rd Quarter 2022**

Discussion

Attached for your review is the quarterly report on cash and investments as of September 30, 2022.

SGBWQA holds its investment funds at the Local Agency Investment Fund (LAIF). The average monthly effective yield for the Pooled Money Investment Account (PMIA)/LAIF for July, August and September 2022 is 1.090%, 1.276% and 1.513%, respectively. The PMIA Quarter to Date rate was 1.29%, as shown on the PMIA Daily Effective Yield schedule. The LAIF quarterly rate for July to September 2022 has not yet been issued.

SGBWQA holds its cash funds at Bank of the West (BOTW). Funds held at BOTW exceed the FDIC insured limit of \$250,000. All funds in excess of the FDIC limits are collateralized by BOTW in accordance with California Government Code Title 5, Division 2, Part 1, Chapter 4, Article 2 – Deposit of Funds.

Recommendation / Proposed Action

For information only.

Enclosures

Cash Report

Schedule of Interest Received and Interest Rates

PMIA/LAIF Performance Report

PMIA Daily Effective Yield

Calendars



Oct 13, 2022 - Jan 12, 2023

Thursday Oct 13, 2022

12:00pm - 1:00pm [WQA Special Board Meeting](#)

Saturday Oct 15, 2022

All day [Waterfest 2022](#)

Wednesday Oct 19, 2022

8:00am - 10:30am [TVMWD Board Meeting](#)

12:00pm - 1:00pm [WQA Board Meeting](#)

1:30pm - 2:30pm [WM Administrative Committee Mtg](#)

Monday Oct 24, 2022

10:00am - 11:30am [SGVWA Leg. Committee Meeting](#)

11:30am - 1:00pm [SGVWA Board Meeting](#)

Wednesday Oct 26, 2022

8:00am - 9:00am [USGVMWD Board Meeting](#)

Tuesday Nov 1, 2022

4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting](#)

Wednesday Nov 2, 2022

8:00am - 10:30am [TVMWD Board Meeting](#)

2:30pm - 3:30pm [Watermaster Board Meeting](#)

4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee](#)

Monday Nov 7, 2022

4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting](#)

Tuesday Nov 8, 2022

10:00am - 11:00am [WQA Admin/Finance Committee](#)

Wednesday Nov 9, 2022

8:00am - 9:00am [USGVMWD Board Meeting](#)

11:00am - 12:00pm [WQA Leg/Pub Committee](#)

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#)

Monday Nov 14, 2022

8:00am - 10:00am [SGVMWD Board Meeting](#)

Wednesday Nov 16, 2022

8:00am - 10:30am [TVMWD Board Meeting](#)

12:00pm - 1:00pm [WQA Board Meeting](#)

1:30pm - 2:30pm [WM Administrative Committee Mtg](#)

Thursday Nov 17, 2022

11:30am - 1:00pm [SCWUA Meeting](#)

Wednesday Nov 23, 2022

8:00am - 9:00am [Cancelled: USGVMWD Board Meeting](#)

Thursday Nov 24, 2022

All day [Thanksgiving](#)

Monday Nov 28, 2022

10:00am - 11:30am [SGVWA Leg. Committee Meeting](#)

11:30am - 1:00pm [SGVWA Board Meeting](#)

Tuesday Nov 29, 2022

All day » [ACWA Fall Conference](#)

Wednesday Nov 30, 2022

» All day » [ACWA Fall Conference](#)

Thursday Dec 1, 2022

» All day [ACWA Fall Conference](#)

Monday Dec 5, 2022

4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting](#)

Tuesday Dec 6, 2022

4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting](#) ↻

Wednesday Dec 7, 2022

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

2:30pm - 3:30pm [Watermaster Board Meeting](#) ↻

4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee](#) ↻

Thursday Dec 8, 2022

11:00am - 1:00pm [SCWUA Meeting](#)

Monday Dec 12, 2022

8:00am - 10:00am [SGVMWD Board Meeting](#) ↻

Tuesday Dec 13, 2022

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

Wednesday Dec 14, 2022

8:00am - 9:00am [USGVMWD Board Meeting](#) ↻

11:00am - 12:00pm [WQA Leg/Pub Committee](#) ↻

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻

Wednesday Dec 21, 2022

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

12:00pm - 1:00pm [WQA Board Meeting](#) ↻

1:30pm - 2:30pm [WM Administrative Committee Mtg](#) ↻

Monday Dec 26, 2022

10:00am - 11:30am [SGVWA Leg. Committee Meeting](#) ↻

11:30am - 1:00pm [SGVWA Board Meeting](#) ↻

Wednesday Dec 28, 2022

8:00am - 9:00am [USGVMWD Board Meeting](#) ↻

Monday Jan 2, 2023

4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting](#) ↻

Tuesday Jan 3, 2023

4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting](#) ↻

Wednesday Jan 4, 2023

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

2:30pm - 3:30pm [Watermaster Board Meeting](#) ↻

4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee](#) ↻

Monday Jan 9, 2023

8:00am - 10:00am [SGVMWD Board Meeting](#) ↻

Tuesday Jan 10, 2023

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

Wednesday Jan 11, 2023

8:00am - 9:00am [USGVMWD Board Meeting](#) ↻

11:00am - 12:00pm [WQA Leg/Pub Committee](#) ↻

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻
