

**A REGULAR MEETING  
OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
AT  
1720 W. CAMERON AVENUE, SUITE 100  
WEST COVINA, CALIFORNIA**

**WEDNESDAY, JUNE 21, 2023 AT 12:00 P.M.**

**Zoom Link:**

[https://us06web.zoom.us/join/9tZYLf-CopigtE9Q8uHXj2BPfvA8\\_6hqTziHY](https://us06web.zoom.us/join/9tZYLf-CopigtE9Q8uHXj2BPfvA8_6hqTziHY)

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**AGENDA**

**I. CALL TO ORDER** **PAULSON**

**II. PLEDGE OF ALLEGIANCE**

**III. REMOTE PARTICIPATION DECLARATION - AB 2449** **MORENO**  
**[Government Code Section 54953(f)]**

- (a) Notification of Just Cause Remote Participation
- (b) Notification and Vote to Approve Emergency Circumstance Request  
For Remote Participation

**IV. ROLL CALL OF BOARD MEMBERS** **MORENO**

Mark Paulson, Chairman	_____	_____	(alt)
Lynda Noriega, Vice-Chairwoman	_____	_____	(alt)
Valerie Munoz, Secretary	_____	_____	(alt)
Robert Gonzales, Treasurer	_____	_____	(alt)
Bob Kuhn	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)
Robert DiPrimio	_____	_____	(alt)

**V. PUBLIC COMMENTS (Agendized Matters Only):** **PAULSON**

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

**VI. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action:** **PAULSON**

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

## **VII. CONSENT CALENDAR**

**PAULSON**

(Consent items may all be approved by single motion) [enc]

- (a) Ratification of Demands for May 31, 2023 and June 1, 2023
- (b) Minutes for 5/24/23 Regular Board Meeting
- (c) Minutes for 6/13/23 Legislative/Public Information Committee Meeting
- (d) Minutes for 6/13/23 Administrative/Finance Committee Meeting
- (e) Demands on Administrative Fund
- (f) Demands on Project Fund
- (g) Reaffirmation of WQA Investment Policy and Guidelines

## **VIII. COMMITTEE REPORTS**

(These items may require action)

- (a) Legislative/Public Information Committee Report [enc]
  - 1. Discussion/Action Regarding Proposed Services Provided by Civic Publications, Inc. [enc]
    - a. Approve Public Outreach Proposal for FY 23/24
    - b. Approve Proposal for FY 22/23 Annual Report
- (b) Administrative/Finance Committee Report [enc]
  - 1. Discussion/Action Regarding Task Order for Stetson Engineering [enc]
  - 2. Discussion/Action Regarding Task Order for CA Consulting Services [enc]
  - 3. Discussion Regarding Continued Participation in the Coalition for Environmental Protection Restoration and Development [enc]
    - a. Approve Demand No. E91902
  - 4. Discussion/Action Regarding Cost of Living Adjustment (COLA) [enc]
  - 5. Discussion/Action Regarding Procedure No. 30 Employee Health Benefits Update [enc]

## **IX. OTHER ACTION/INFORMATION ITEMS**

**PAULSON**

(These items may require action)

- (a) Discussion Regarding SAS 114 Planning Letter for the Audit of Fiscal Year Ended June 30, 2023 [enc]
- (b) Discussion/Action Regarding Resolution 23-008 for Authorization to Contract for Service and Establish Accounts with Bank of the West [enc]
  - 1. Adopt Resolution No. 23-008

**X. PROJECT REPORTS****COLBY****(a) Treatment Plants:**

	<u>Status</u>
1. Baldwin Park Operable Unit	
• Arrow/Lante Well (Subarea 1)	Operational
• Monrovia Wells	Operational
• SGVWC B6 Plant	Operational
• SGVWC B5 Plant	Operational
• CDWC Well No. 14	Operational
• La Puente Valley County Water District	Operational
• VCWD Nixon	Operational
• VCWD Maine	Operational
2. El Monte Operable Unit	
• Eastern Shallow Zone	Operational
• Eastern Deep Zone	Operational
• GSWC Encinita Plant	Operational
• Western Shallow Zone	Operational
3. South El Monte Operable Unit	
• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
• City of M.P. Well No. 5 VOC Treatment Facility	Operational
• City of M.P. Well No. 12 VOC Treatment Facility	Operational
• City of M.P. Well No. 15	Operational
• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
• GSWC Wells SG-1 & SG-2	Operational
• GSWC Garvey	Operational
• SGVWC Plant No. 8	Operational
• SGVWC Plant G4	Operational
4. Puente Valley Operable Unit	
• Intermediate Zone	Construction
• SGVWC Plant B11	Operational
5. Area 3 Operable Unit	
• City of Alhambra Phase 1	Operational
• City of Alhambra Phase 2	Operational
• City of South Pasadena Wilson	Operational
6. Non-Operable Unit	
• City of Arcadia Longden	Operational
• City of Arcadia Live Oak	Operational
• City of Monrovia Tower 1&2	Operational
• City of Monrovia Tower 3&4	Operational
• SGVWC Plant 11	Operational

**XI. ATTORNEY'S REPORT****PADILLA****XII. LEGISLATIVE REPORT****MONARES**

**XIII. EXECUTIVE DIRECTOR'S REPORT**

**SCHOELLERMAN**

**XIV. FUTURE AGENDA ITEMS**

**PAULSON**

**XV. INFORMATION ITEMS [enc]**

**PAULSON**

- (a) San Gabriel Basin Water Calendar

**XVI. FUTURE BOARD/COMMITTEE MEETINGS**

**PAULSON**

***\*All Meetings for the month of July have been cancelled***

- (a) The next Legislative/Public Information Committee meeting was scheduled for Tuesday, August 8, 2023 at 9:00 a.m.
- (b) The next Administrative/Finance Committee Meeting was scheduled for Tuesday, August 8, 2023 at 10:00 a.m.
- (c) The next WQA Board meeting was scheduled for Wednesday, August 16, 2023 at 12:00 p.m.

**XVII. CLOSED SESSION**

**PAULSON**

- (a) Closed Session Pursuant to Government Code Section 54956.9(d)(1)  
– Conference with Legal Counsel re: Existing Litigation - San Gabriel Basin Water Quality Authority v. 3M Company et al, USDC Case No. 2:23-av-55555-CIV

**XVIII. RECONVENE OPEN SESSION**

**PAULSON**

**XIX. BOARD MEMBERS' COMMENTS/REPORTS**

**PAULSON**

**XX. ADJOURNMENT**

**PAULSON**

*Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at [www.wqa.com](http://www.wqa.com).*

**DRAFT \*RATIFICATION\***

The following demands on the Project Fund Account Account at Bank of the West are hereby submitted for ratification. Payments were made on May 31, 2023 and June 1, 2023.

Check No.	Payable to	Description	Amount	Funding Sources
<b><u>ADMINISTRATIVE FUND -6/1/23</u></b>				
E91903	ADT COMMERCIAL	Security Services for 5/7-8/6/23	692.90	WQA
<b><u>SOUTH EL MONTE OPERABLE UNIT-5/31/23</u></b>				
E91879	Golden State Water Company	Project T&R costs for SG1 & 2 for July 2022 to December 2022		
		Invoice No. 14791-AC for July 2022 to September 2022	35,521.76	
		Invoice No. 14966-AC for October 2022 to December 2022	7,208.44	EPA
E91880	San Gabriel Valley Water Co.	Project T&R Costs -Plant 8 Air Stripper & LGAC for July -December 2022		
		Invoice No. 22245 for July 2022 Air Stripper	24,448.53	
		Invoice No. 22244-8 for July 2022 LGAC	15,550.23	
		Invoice No. 22275 for August 2022 Air Stripper	17,179.11	
		Invoice No. 22274-8 for August 2022 LGAC	11,997.73	
		Invoice No. 22308 for September 2022 Air Stripper	23,907.96	
		Invoice No. 22309-8 for September 2022 LGAC	16,236.66	
		Invoice No. 22387 for October 2022 Air Stripper	19,023.42	
		Invoice No. 22386-8 for October 2022 LGAC	13,144.16	
		Invoice No. 23006 for November 2022 Air Stripper	11,343.48	
		Invoice No. 23005-8 for November 2022 LGAC	11,151.62	
		Invoice No. 23018 for December 2022 Air Stripper	20,878.89	
		Invoice No. 23018-8 for December 2022 LGAC	12,417.02	
		Invoice No. 23021 for December 2022 Air Stripper Repairs	33,841.50	EPA
<b>Total Project Costs</b>			<b>273,850.51</b>	

mlb  
6-14-23

# **DRAFT**

## **A REGULAR MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY MAY 24, 2023 AT 12:00 P.M.**

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<b>CALL TO ORDER</b>	The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
<b>REMOTE PARTICIPATION DECLARATION – Ab 2449</b>	None.
<b>ROLL CALL OF BOARD MEMBERS</b>	Mark Paulson, Lynda Noriega, Valerie Munoz, Robert DiPrimio, Ed Chavez, and Robert Gonzales
<b>BOARD MEMBERS ABSENT</b>	Bob Kuhn
<b>STAFF MEMBERS PRESENT</b>	Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Jackie Montgomery, Admin/Accounting Assistant; Michelle Sanchez, Admin/Accounting Assistant; Richard Padilla, Legal Counsel
<b>MEMBERS OF THE PUBLIC PRESENT</b>	Gabriel Monares, The Monares Group
<b>MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE</b>	Lenet Pacheco, Valley County Water District
<b>PUBLIC COMMENT</b>	None.
<b>ITEMS TOO LATE TO BE AGENDIZED</b>	None.
<b>PUBLIC HEARING</b>	Ms. Saenz briefly reviewed the draft budget for fiscal year 2023/2024. She indicated that no comments have been received on the budget.
<b><i>“Draft Budget for Fiscal Year 2023/2024”</i></b>	The Chairman opened the public hearing to receive comments on the draft budget for fiscal year 2023/2024. There being no comments the public hearing was closed.
<b>CONSENT CALENDAR</b>	Ms. Moreno reported that a correction has been made to the 4/19/2023 Board minutes and that an amended copy has been handed out. She also noted that Demand No. E91870 for EcoVoices appeared in the agenda packet under the Consent

Calendar items, but should not be considered for approval until agenda item IX.(a)2a.

Ms. Munoz moved to approve the consent calendar with the noted changes. Ms. Noriega seconded the motion, and it was approved with the following abstentions:

Mr. DiPrimio abstained from Project Demand Nos. E91869.

Ms. Noriega abstained from Project Demand No. E91868.

## **COMMITTEE REPORTS**

### ***Legislative/Public Information Committee***

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

#### ***Update on the EcoVoices Program***

Ms. Moreno reported that the WQA has sponsored the EcoVoices Summer Youth Outreach program. She indicated that the program targets a segment of the community that is difficult to reach, the youth of our communities. She noted that EcoVoices is a STEM-rich hands-on program that provides young people lessons on the San Gabriel River watershed that includes groundwater quality, drought preparedness, mitigation measures for the prevention of pollution and restorative biodiversity. She reported that this past year Dr. Shope and his team have been developing and producing water quality educational videos. She indicated that he has produced some small clips to use on social media right now and the full 5-8 minute episodes along with written curriculum are scheduled to be completed by the end of June. She reported that Dr. Shope has submitted his proposal for the next fiscal year where his program will be able to utilize the new videos and curriculum for their summer youth program in the parks. She noted that the proposal was for the same amount as in past years at \$15,000.

Dr. Shope reported that he would be reaching out to the local school districts and Superintendents to offer the new videos to use in the classrooms.

Mr. Chavez asked what is the age group that this program targets.

Dr. Shope commented that the program targets kids K-12, with most of the participation is at the middle school and high school level.

Mr. Chavez asked if this program runs year-round.

Dr. Shope commented that the program starts in the Summer where they meet at the various parks in the community, and once school starts in the Fall the program goes into the schools with school assembly presentations.

#### ***Discussion/Action Regarding***

Mr. Chavez moved to approve the proposal for the EcoVoices

**OTHER  
ACTION/INFORMATION  
ITEMS**

***Discussion/Action Regarding  
Adoption of Draft Budget for FY  
2023-2024***

Ms. Noriega moved to approve the budget for FY 2023-2024. Ms. Munoz seconded the motion and it was approved by the following roll call vote:

AYES: PAULSON, NORIEGA, DIPRIMIO, MUNOZ, CHAVEZ, GONZALES

NO: NONE

ABSTAIN: NONE

ABSENT: KUHN

***Discussion/Action Regarding  
Assessment for Fiscal Year 2023-2024***

Mr. DiPrimio moved to adopt Resolution No. 23-006 and Resolution No. 23-007. Ms. Munoz seconded the motion, and it was adopted by the following roll call vote:

***1. Adoption of Resolution No.  
23-006, Setting the  
Hearing Date for August  
16, 2023***

AYES: PAULSON, NORIEGA, DIPRIMIO, MUNOZ, CHAVEZ, GONZALES

NO: NONE

***2. Adoption of Resolution No.  
23-007, Setting the  
Schedule for Collection***

ABSTAIN: NONE

ABSENT: KUHN

**ELECTION OF OFFICERS**

The Chairman commented that due to the resignation of Mr. Whitehead the Board needed to elect a new member for that position.

***Treasurer***

Mr. Chavez moved to elect Mr. Gonzales as the WQA Treasurer. Ms. Munoz seconded the motion and it was approved.

**APPOINTMENT OF  
COMMITTEE MEMBERS**

The Chairman commented that due to the resignation of Mr. Whitehead he needed to appoint a member to the Administrative/Finance Committee. He asked if any of the Board Members would like to change their committee appointments. There being none all remained the same.

***Administrative/Finance  
Committee***

The Chairman appointed Mr. DiPrimio to the Administrative/Finance Committee.

**PROJECT REPORTS**

Mr. Colby reported that on May 3<sup>rd</sup> the WQA received the executed grant extension for the SEMOU site investigation. He indicated that the extension was needed to complete all 12



sites by May 2024. He noted that staff has received 11 of 12 executed access agreements and has investigated 10 of the 12 sites. He reported that WQA was notified of additional funding for existing Prop. 68 grants. He indicated that there was \$17.3M in additional funds for 21 projects. He noted that \$14.3M for Basinwide and \$3M for EMOU. He also noted that the grant would be extended until the end of February 2026. He reported that there was an EMOU technical meeting the previous day. He indicated that Golden State Water Company is planning to add Chromium VI treatment at their Encinitas well field. He noted that is crucial since that wellfield is the West side deep remedy for the EMOU. He lastly reported that today California Domestic Water Company's FFPA award was approved on the Consent Calendar in the amount of \$1.44M which is out of a total award of \$2.6M.

#### **ATTORNEY'S REPORT**

Mr. Padilla reported that there was no need for a closed session. He also reported that staff is working on a fact sheet to accompany the complaint filed for the PFAS lawsuit and that the initial trials of test cases are set for June.

#### **LEGISLATIVE REPORT**

Mr. Monares reported that AB 279 was waiting for a hearing date for the Senate Environmental Quality Committee. He reported that back in DC Congress was still working on the debt ceiling issues.

#### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Schoellerman made note of the additional \$17.4M in Prop 68 funds from DFA. He reported that he coordinated comments on EPA's proposed maximum contaminant level of 4 ppt on PFAS with Watermaster and the SGV Water Association and provided verbal comments at EPA's public hearing on May 5<sup>th</sup>. He noted that he will also be sending in the written comments prior to the May 30<sup>th</sup> deadline.

Ms. Noriega commented that the East Coast has a more significant issue with PFAS. She noted that water producers are being forced to clean it up and they were not the ones that caused the problem.

Mr. Schoellerman reported that staff attended the ACWA conference which was held on May 9-11<sup>th</sup> in Monterey along with Directors Kuhn and Chavez. He noted that he also attended the California Groundwater Coalition meeting that was held at the ACWA conference. He reported that staff participated in the update that was given to Congresswoman Napolitano on May 3<sup>rd</sup> at Upper District. He indicated that Mr. Colby provided an update with Director Gonzales to the El Monte City Council on May 2<sup>nd</sup> and that Director Gonzales was scheduling updates for the cities of Industry and Covina. Mr. Schoellerman thanked Ms. Saenz for her work preparing the budget projections and the budget for adoption.

#### **FUTURE AGENDA ITEMS**

None.

## **FUTURE BOARD AND COMMITTEE MEETINGS**

The next Legislative/Public Information Committee meeting was scheduled for Tuesday, June 13, 2023, at 9:00 a.m.

The next Administrative/Finance Committee meeting was scheduled for Tuesday, June 13, 2023, at 10 a.m.

The next WQA Board meeting was scheduled for Wednesday, June 21, 2023, at 12:00 p.m.

The Board decided to cancel all WQA Committee meetings and the Board meeting in the month of July.

## **CLOSED SESSION**

None.

## **BOARD MEMBERS' COMMENTS/ REPORTS**

Mr. Chavez commented that he attended the ACWA conference and indicated that it was well attended. He thanked everyone for sending their condolences on the passing of his mother.

Ms. Munoz welcomed Mr. DiPrimio to the WQA Board.

Ms. Noriega expressed her condolences to Mr. Chavez and welcomed Mr. DiPrimio to the Board. She also expressed concerns with how PFAS will affect the operable units in the Basin.

Mr. DiPrimio thanked everyone for welcoming him and looks forward to working with everyone.

## **ADJOURNMENT**

The Chairman asked if there were any other items of business to come before the Board. There being none the meeting was adjourned in the memory of Magdalena Chavez to June 21, 2023.

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Mark Paulson  
Chairman

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Valerie Munoz  
Secretary

# DRAFT

## SAN GABRIEL BASIN WATER QUALITY AUTHORITY LEGISLATIVE/PUBLIC INFORMATION COMMITTEE JUNE 13, 2023 AT 9:00 A.M.

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<b>CALL TO ORDER</b>	The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
<b>REMOTE PARTICIPATION DECLARATION – AB 2449</b>	None.
<b>COMMITTEE MEMBERS PRESENT</b>	Valerie Munoz and Bob Kuhn
<b>WATERMASTER LIASON</b>	None.
<b>COMMITTEE MEMBERS ABSENT</b>	Robert Gonzales
<b>OTHER BOARD MEMBERS PRESENT</b>	Ed Chavez (online)
<b>STAFF MEMBERS PRESENT</b>	Randy Schoellerman, Executive Director; Dan Colby, Assistant Executive Director/Senior Project Manager; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Jackie Montgomery, Admin/Accounting Assistant
<b>MEMBERS OF THE PUBLIC PRESENT</b>	None.
<i>Public Comment</i>	None.
<b>REMOTE PARTICIPATION DECLARATION – AB 2449 [Government Code Section 54953(f)]</b>	None.
<i>Discussion Regarding Next Advertorial</i>	Ms. Moreno reported that the next ad would be in the Civic Leadership publication that is scheduled to be out in late June. She noted that the ad would focus on the Federal money that has been received and how important those funds are to the cleanup activities in the Basin. She noted that the ad includes interviews with Congresswomen Napolitano and Chu regarding their dedication to the groundwater cleanup efforts.

## ***Legislative Activities/Reports***

- a. AB 279 (Rubio) – Mr. Schoellerman reported that the WQA-sponsored bill to increase the assessment cap from \$10 to \$20 per acre foot passed the Senate Environmental Quality Committee on June 7<sup>th</sup> with no opposition and is eligible for a vote in the full Senate on June 15, 2023.
- b. State – Mr. Schoellerman reported that the state legislature is still working on a budget and have until June 15th to get one passed.
- c. Federal – Mr. Schoellerman reported that the debt ceiling agreement had been reached so Congress was able to continue with its work on appropriations. He noted that WQA's funding request for FY 2024 was included in the House Energy and Water bill that was scheduled to be marked up in committee on June 15th. He also reported that staff continues to work on amendments to the San Gabriel Basin Restoration Fund language.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Schoellerman reported that at the request of Upper District WQA would be joining a coalition letter to support a \$50M state budget funding request for water supply projects that would benefit State Water Project dependent areas. He also reported that a PFAS settlement with Dupont had been announced and that there will be a closed session at the June 21<sup>st</sup> Board meeting to discuss it.

## **ADJOURNMENT**

Ms. Munoz asked if there were any other items of business to come before the committee. There being none, the meeting was adjourned.

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Mark Paulson  
Chairman

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Valerie Munoz  
Secretary

# DRAFT

## SAN GABRIEL BASIN WATER QUALITY AUTHORITY ADMINISTRATIVE/FINANCE COMMITTEE JUNE 13, 2023 AT 10:00 A.M.

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<b>CALL TO ORDER</b>	Ms. Noriega called the Administrative/Finance committee meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
<b>COMMITTEE MEMBERS PRESENT</b>	Lynda Noriega
<b>WATERMASTER LIASON</b>	Dave Michalko
<b>COMMITTEE MEMBERS ABSENT</b>	Mark Paulson and Robert DiPrimio
<b>OTHER BOARD MEMBERS PRESENT</b>	Ed Chavez (online)
<b>STAFF MEMBERS PRESENT</b>	Randy Schoellerman, Executive Director; Dan Colby, Assistant Executive Director/Senior Project Manager; Stephanie Moreno, Public Outreach Coordinator; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Jackie Montgomery, Admin/Accounting Assistant
<b>MEMBERS OF THE PUBLIC PRESENT</b>	None.
<b>REMOTE PARTICIPATION DECLARATION – AB 2449 [Government Code 54953(f)]</b> <ul style="list-style-type: none"><li>a. Notification of Just Cause</li><li>b. Emergency Circumstances Requests</li></ul>	None.
<b>PUBLIC COMMENT</b>	None.
<b><i>Discussion Regarding Task Order for Stetson Engineering</i></b>	Mr. Colby reported that recently the State Water Resources Control Board (SWRCB) Division of Financial Assistance (DFA) notified WQA that it was increasing the existing Proposition 68 Grant funding by \$17,330,966 for an additional three years of Treatment and Remediation. He indicated that staff is recommending extending the Stetson Task Order by three years and an additional \$139,000 for a total not to exceed amount of \$328,000 for continuation of their grant submittal services. He noted that the revised amount would remain a reimbursable cost under the grant.

After a brief discussion, the task order will go to the full Board for consideration without a committee recommendation.

***Discussion Regarding Task Order  
for CA Consulting Services***

Ms. Saenz reported that the WQA has received two SWRCB DFA Proposition 68 grants to fund Treatment & Remediation costs for 24 water treatment facilities for a period of 4 to 5 years. She indicated that on April 21, 2021, the Board approved a Task Order with CA Consulting Services, LLC (CAC) for accounting services to process the reimbursements and submittals to DFA. She noted that the Task Order has a completion date of April 30, 2023 and a not-to-exceed amount of \$250,000. She reported that recently, DFA notified WQA that it was extending the time frame for performance to February 28, 2026, and increasing the agreements by \$17,330,966. She indicated that as the Proposition 68 grant deadlines are being extended by DFA, staff is requesting the Task Order with CAC be extended to increase the time frame of performance through June 30, 2026.

Ms. Noriega asked why so little of the amount of the original task order has been used.

Ms. Saenz commented that staff had been waiting for a response from DFA on the first payment request before submitting another one.

After some discussion, the task order will go to the full Board for consideration without a committee recommendation.

***Discussion Regarding Continued  
Participation in the Coalition for  
Environmental Protection  
Restoration and Development***

Mr. Schoellerman reported that staff is recommending continued participation with the Coalition for Environmental Protection, Restoration and Development (CEPRD). He noted that the group continues to work on the development of policies and regulations regarding contaminants of emerging concern such as PFAS and PFOA.

After brief discussion, the continued participation in the CEPRD will go to the full Board without a committee recommendation.

***Discussion Regarding Cost of  
Living Adjustment (COLA)***

Ms. Saenz reported that WQA Procedure 40 establishes the Cost-of-Living Adjustment (COLA) procedures for WQA Employees. She indicated that the COLA increase is based on the April Consumer Price Index for All Urban Consumers ("CPI-U") and that the CPI-U percentage increase from April 2022 to April 2023 was 3.8%. She also indicated that both the salary ranges and salaries would be increased by 3.8% if approved.

After brief discussion, the increase of 3.8% to the employee salary ranges and salaries would go to the full Board for consideration without a committee recommendation.

### ***Discussion Regarding Medical Reimbursements***

Ms. Saenz reported that Procedure No. 30 defines the Employee Benefits for WQA staff as it relates to health, dental and optical. She noted that it was last updated on August 18, 1997. She indicated that WQA's health insurance is obtained through its membership in ACWA/JPIA and the dental and optical is self-insured by WQA. She noted that staff was recommending the following changes:

- Update the available health plans WQA offers to conform to the current plans being offered by ACWA which are Anthem Blue Cross – PPO and Kaiser Permanente Traditional HMO. She noted that these are the two plans currently offered by WQA.
- Increase the medical allowance per covered member from \$2,250 to \$3,000.
- Increase the maximum limit of the dental and optical allowance from \$4,500 to \$6,000.
- Update the dental and optical allowance to be a family benefit rather than assigning an individual limit per covered member.
- Update the definition of "Dependent" to conform to the current definition as established by the Affordable Care Act.

After brief discussion, the revisions to Procedure No. 30 will go to the full Board for consideration.

### ***Discussion Regarding Reaffirming WQA's Investment Policy and Guidelines***

Ms. Saenz reported that it is WQA's policy to submit Administrative Procedure No. 26, Investment Policy and Guidelines for affirmation by the Board at the beginning of each fiscal year. She indicated that Procedure No. 26 was affirmed by the Board last fiscal year on June 22, 2022. She noted that the Policy itself was last updated on September 25, 2013, in accordance with the relevant Government Code Sections and the Local Agency Investment Guidelines. She also noted that these code sections and guidelines are still in effect.

After some discussion, the reaffirming of WQA's Investment Policy will go to the full Board for consideration.

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Schoellerman reported that at the request of Upper District WQA would be joining a coalition letter to support a \$50M state budget funding request for water supply projects that would benefit State Water Project dependent areas. He also reported that a PFAS settlement with Dupont had been announced and that there will be a closed session at the June 21<sup>st</sup> Board meeting to discuss it.

### **ADJOURNMENT**

Ms. Noriega asked if there were any other items of business to come before the committee. There being none, the meeting was adjourned.

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Mark Paulson  
Chairman

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Valerie Munoz  
Secretary



**DRAFT**

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
D02156	Bob Kuhn	Board Member Compensation for MAY 2023	
		5 Days WQA Business	750.00
		Meeting/Travel Expenses/Other	369.13
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(57.38)
			1,061.75
D02157	Ed Chavez	Board Member Compensation for MAY 2023	
		6 Days WQA Business	900.00
		Meeting/Travel Expenses/Other	1,729.17
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(368.85)
			2,260.32
D02158	Valerie Munoz	Board Member Compensation for MAY 2023	
		6 Days WQA Business	900.00
		Meeting/Travel Expenses/Other	30.13
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(68.85)
			861.28
D02159	Mark Paulson	Board Member Compensation for MAY 2023	
		1 Day WQA Business	150.00
		Meeting/Travel Expenses/Other	16.31
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.48)
			154.83
1004	Lynda Noriega	Board Member Compensation for MAY 2023	
		1 Day WQA Business	150.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	(138.52)
		Less Taxes Withheld	(11.48)
			0.00
D02160	Robert Gonzales	Board Member Compensation for MAY 2023	
		6 Days WQA Business	900.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(68.85)
			831.15
D02161	Robert DiPrimio	Board Member Compensation for MAY 2023	
		1 Day WQA Business	150.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.48)
			138.52
EFT/ACH	SGBWQA - Payroll Fund	Replenish payroll fund	
		Staff Payroll - for May 2023	89,655.11
		Board Payroll Taxes - Federal & State	896.74
		Deferred Comp - Lincoln Life	138.52
			90,690.37
		<b>Total replenishment to payroll fund</b>	<b>95,998.22</b>
EFT/ACH	SGBWQA - Revolving Fund	Replenish revolving fund for 05/01/23 to 05/31/23 disbursements	
		Group Insurance	780.93
		Public Relations	1,500.00
		Telephone Service	646.80
		Plant & Water Service	218.99
		Office Supplies	192.55
		Copier Machine	475.23
		Meetings and Conferences	320.00
		Computer Systems O&M	931.49
		Project Costs	1,478.87
			6,544.86

mlb  
6-14-23

**DRAFT**

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
E91881	ACWA/JPIA	Invoice No. 699708, Medical and life insurance premiums for July 1, 2023 to July 31, 2023	6,936.23
E91882	Accent Computer Solutions, Inc.	Professional IT services for May 2023 Invoice No. 157927	1,993.44
E91883	ACI Consulting	Consulting Services: remote support upgrading to Sage 2022 Invoice No. 005655 1,750.00 Invoice No. 005762 200.00	1,950.00
E91884	Bank of America	Invoice No. '23-05MAY-RS', Credit Card Expenses incurred for 05/01/23 to 05/31/23 Travel and Mileage 1,008.76 Meetings and Conferences 2,280.47 Misc. Office Exp. 197.09 Internet 34.99	3,521.31
E91885	Bank of America	Invoice No. '23-05AMAY-DC', Credit Card Expenses incurred for 05/01/23 to 05/31/23 Misc. Office Expense 120.44 Meetings and Conferences 158.16	278.60
E91886	Bank of America	Invoice No. '23-05MAY-SM', Credit card expenses incurred for 05/01/23 to 05/31/23 Dues and Subscriptions 1,208.00 Graphics and Photos 9.11 Misc. Office Exp. 112.17 Travel and Mileage 156.59 Meetings & Conferences 4,990.40 Meetings & Conferences Refund (1,016.10)	5,460.17
E91887	The Gualco Group	Invoice No '23-05MAY', Professional consulting services for May 2023	10,140.00
E91888	Kadesh & Associates, LLC	Invoice No. 6-23, Professional consulting services for May 2023	15,000.00
E91889	The Monares Group, LLC	Invoice No. '23-05MAY', Professional consulting services for MAY 2023	16,000.00
E91890	MCCi	Laserfiche Renewal Coverage Period 7/29-7/28 Invoice No. RN13118	1,328.80
E91891	Olivarez Madruga Law Organization, LLP	Invoice No. 22502, Professional legal services for May 2023	450.00
E91892	Ruffle Properties, LLC	Office lease, CAM, and Storage for July 2023 Invoice No. '23-06JUN', Office lease 9,004.80 Invoice No. '23-06JUN-CAM', Electricity charges 643.20 Invoice No. '23-06JUN-Storage', Storage Room 150.00	9,798.00
E91893	Stetson Engineers Inc.	Professional services for Prop 68 grant implementation Invoice No. 1609-005-01-020	294.00
<b>TOTAL</b>			<b>175,693.63</b>

*mb*  
6-14-23



# EXPENSE SHEET

INFORMED BY PER DIEM  
\$150.00 per meeting, 6 meeting maximum per month  
Mileage Rate: \$0.655 per mile

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Bob Kuhn

May-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 5/3/23	Meeting with Congress Women Grace Napolitano	0.0	1	\$150.00
Meeting Description	Round table discussion on water issues in the San Gabriel Valley / Attended by most of the agencies in the valley			
2 5/16/23	Legislative Committee Meeting	0.0	1	\$150.00
Meeting Description	Discussion of the next advertorial update by Gen. Manager			
3 5/17/23	WQA Board meeting	26.0	1	\$150.00
Meeting Description	Business of the agency Workshop on the budget for 2023-2024			
4 5/19/23	Contract Cities Convention	105.0	1	\$150.00
Meeting Description	Contractors, updating services, Sheriff Dept, Fire Dept, MWD Colorado River issues and State water issues, Antonio Villaraigosa, Update on Infrastructure projects in So. California			
5 5/11/23	ACWA Spring conference	422.0	1	\$150.00
Meeting Description	Travel from the conference Monterey to Glencora			
6				\$0.00
Meeting Description				
Total Meetings			5	\$750.00
Total Mileage (at \$0.655 per mile)		553		\$362.22

DATE	Expense Reimbursement Description (receipts required)	Amount
5/7/23	Dinner-Dan, Stephanie, Myself	102.64
5/11/23	Lunch McDonald's	6.91
	TOTAL Expenses	\$109.55

TOTAL MEETINGS, MILEAGE, EXPENSES	\$1,221.77
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TOTAL \$1,221.77

Please check box if AB1234 documentation is attached

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature

*[Handwritten Signature]*

CA 2-14-23  
TOD 5-3-23 14:30



Water Quality Authority

# EXPENSE SHEET

Board Member Per Diem  
\$150.00 per meeting, 6 meeting maximum per month  
Mileage Rate: \$0.655 per mile  
(updated January 2023)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Edward L Chavez

MONTH/YEAR: May-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 5/3/23	Congresswoman Grace Napolitano Roundtable Water Discussion		1	\$150.00
Meeting Description				
2 5/8/23	Association of California Water Agencies Conference		1	\$150.00
Meeting Description				
3 5/9/23	Association of California Water Agencies Conference		1	\$150.00
Meeting Description				
4 5/10/23	SGB Water Quality Authority Reception - ACWA Conference		1	\$150.00
Meeting Description				
5 5/11/23	Association of California Water Agencies Conference		1	\$150.00
Meeting Description				
6 5/24/23	Board Members' Meeting - San Gabriel Basin Water Quality Authority		1	\$150.00
Meeting Description				
Total Meetings			6	\$900.00
Total Mileage (at \$0.655 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
5/8/23	ACWA Conference (airplane ticket and meals)	527.14
5/9/23	ACWA Conference (meal)	51.71
5/10/23	ACWA Conference (meal)	54.61
5/11/23	ACWA Conference (hotel, rental car, gasoline, meal, Uber)	1,460.72
	TOTAL Expenses	<del>\$2,094.18</del>
TOTAL MEETINGS, MILEAGE, EXPENSES		\$2,994.18
TOTAL		\$2,994.18

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature

2150.97 receipts total  
- 44.00  
- 377.80

1,729.17



Water Quality Authority

# EXPENSE SHEET

Board Member Per Diem  
\$150.00 per meeting, 6 meeting maximum per month  
Mileage Rate: \$0.625 per mile  
(updated July 2022)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Valerie Munoz

MONTH/YEAR: May-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 5/2/23	<b>Temple city council Meeting</b> Attended the Temple city council meeting to provide WQA update	16.0	1	\$150.00
	<b>Meeting Description</b>			
2 5/3/23	<b>Congresswoman Grace Napolitano Meeting with Water Agencies</b> Meeting with congresswoman Grace Napolitano and local water agencies	0.0	1	\$150.00
	<b>Meeting Description</b>			
3 5/5/23	<b>Meeting with Council Member Ollie Cantos City of West Covina</b> Coffee meeting with Council Member Ollie Cantos of City of West Covina to introduce the WQA and its mission. Provide update on WQA current status.	8.0	1	\$150.00
	<b>Meeting Description</b>			
4 5/16/23	<b>WQA Ledge and Pub meeting</b>	6.0	1	\$150.00
	<b>Meeting Description</b>			
5 5/24/23	<b>WQA Board Meeting</b>	6.0	1	\$150.00
	<b>Meeting Description</b>			
6 5/25/23	<b>Meeting with Mayor Gloria Olmos South El Monte</b> Coffee meeting with Mayor Glora Olmos of South El Monte to provide update on WQA and also request a time to present to full council an update and WQA overveiw and a future council meeting.	10.0	1	\$150.00
	<b>Meeting Description</b>			
<b>Total Meetings</b>			6	\$900.00
<b>Total Mileage (at \$0.625 per mile)</b> 1655 # 3013		46		\$28.75

  

DATE	Expense Reimbursement Description (recelpts required)	Amount
	<b>TOTAL Expenses</b>	<b>\$0.00</b>

  

<b>TOTAL MEETINGS, MILEAGE, EXPENSES</b>			<b>\$928.75</b>
<b>TOTAL</b>			<b>\$928.75</b>

☒ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature



Water Quality Authority

## EXPENSE SHEET

Board Member Per Diem  
\$150.00 per meeting, 6 meeting maximum per month  
Mileage Rate: \$0.655 per mile  
(updated January 2023)

4, please attach back-up documentation (fliers, agendas, etc.) regarding meetings  
ternatively, if no documentation is provided, AB1234 requires that a  
verbal report be provided at the next board meeting.

NAME: Mark Paulson

MONTH/YEAR: May-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 5/24/23	Board Meeting	24.9	1	\$150.00
Meeting Description				
2				\$0.00
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			1	\$150.00
Total Mileage (at \$0.655 per mile)		24.9		\$16.31

  

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

  

TOTAL MEETINGS, MILEAGE, EXPENSES			\$166.31
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TOTAL	\$166.31
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Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature



Water Quality Authority

# EXPENSE SHEET

Board Member Per Diem  
\$150.00 per meeting, 6 meeting maximum per month  
Mileage Rate: \$0.655 per mile  
(updated January 2023)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Lynda NoriegaMONTH/YEAR: May-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 5/24/23	WQA Board of Directors Meeting		1	\$150.00
Meeting Description	Participated in the public hearing for draft FY 2023-2024 budget, approved proposal from EcoVoices for FY 2023-2024, adopted FY 2023-2024 budget, adopted Resolution No. 23-006 setting the public hearing date, time, and location for adoption of the WQA assessment, appointed Director Gonzalez as Treasurer of the Board of Directors, appointed Director DiPrimio to the Administrative/Finance Committee, received and filed reports from staff.			
2				\$0.00
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			1	\$150.00
Total Mileage (at \$0.655 per mile)			0	\$0.00

  

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

  

TOTAL MEETINGS, MILEAGE, EXPENSES			\$150.00
TOTAL			\$150.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

DocuSigned by:

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Signature



Water Quality Authority

# EXPENSE SHEET

Board Member Per Diem  
\$150.00 per meeting, 6 meeting maximum per month  
Mileage Rate: \$0.655 per mile  
(updated January 2023)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Robert Gonzales MONTH/YEAR: May-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 5/2/23	City of El Monte WQA- Presentation with Dan to city.		1	\$150.00
Meeting Description				
2 5/3/23	City of South Pasadena Went to council meeting to introduce myself to new councilmembers & formally requested a presentation from WQA		2	\$150.00
Meeting Description				
3 5/16/23	WQA- Legislative Meeting		3	\$150.00
Meeting Description				
4 5/20/23	City of Industry Met with Sam Pedroza Assistant to CM regarding future WQA Presentation		4	\$150.00
Meeting Description				
5 5/24/23	WQA- General Meeting		5	\$150.00
Meeting Description				
6 5/30/23	City of Glendora Met with Councilmember Allowas to line up a future WQA Presentation 7/11/23 is target date		6	\$150.00
Meeting Description				
Total Meetings			6	\$900.00
Total Mileage (at \$0.655 per mile)		6		\$900.00

  

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$900.00

  

TOTAL MEETINGS, MILEAGE, EXPENSES			\$900.00
TOTAL			\$900.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature \_\_\_\_\_





Water Quality Authority

## EXPENSE SHEET

### Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.655 per mile

(updated January 2023)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Robert J DiPrimio

MONTH/YEAR: May-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 5/24/23	Attend Regular Board Meeting			\$150.00
Meeting Description				
2				\$0.00
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			0	\$150.00
Total Mileage (at \$0.655 per mile)		0		\$0.00

  

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

  

TOTAL MEETINGS, MILEAGE, EXPENSES			\$150.00
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TOTAL	\$150.00
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☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Robert J DiPrimio  
Signature

**DRAFT**

The following demands on the Project Fund Account Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
<b><u>BALDWIN PARK OPERABLE UNIT</u></b>				
4717	Los Angeles County Flood Control District	Invoice No. '2023/2024', Project O&M for monitoring well 5-26 rental agreement for July 2023 to June 2024	9,444.89	CR's
E91894	RC Foster Corporation	Project costs for Spare parts for May 2023 Invoice No.02-23-019, Spare Parts Costs	770.12	CR's
<b><u>SOUTH EL MONTE OPERABLE UNIT</u></b>				
E91895	Avocet Environmental Inc.	Project costs for Whitmore Street Groundwater Remediation Facility for April 2023		
		Invoice No. 7530 - Whitmore GW Treatment System	13,768.47	
		Invoice No. 7531 - Regional Site Investigation	104,962.95	
			118,731.42	WQA/SWRCB
<b>Total</b>			<b>128,946.43</b>	

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6-14-23

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment. Pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices, the following invoices were approved by the BPOU Project Committee on June 1, 2023.

Check No.	Payable to	Description	Amount	Funding Sources
<b><u>BALDWIN PARK OPERABLE UNIT</u></b>				
E91896	La Puente Valley County WD	Invoice No. 4-2023-04 Project T&R costs for April 2023	240,006.01	CR's
E91897	Main San Gabriel Basin Watermaster	Invoice No. 05-255, Administrative Project Costs for May 2023		
		Administrative costs	25,198.48	
		T&R costs	<u>19,815.75</u>	CR's
E91898	Suburban Water Systems	Invoice No. 59880423, Project T&R costs for April 2023	114,649.86	CR's
E91899	Valley County Water District	Project costs for April 2023		
		Invoice No. 487, T&R Costs	134,354.45	
		Invoice No. 488, T&R Costs	<u>22,417.59</u>	156,772.04
E91900	California Domestic Water Co.	Project costs for April 2023		
		Invoice No. 3644, T&R costs for Perchlorate	75,953.72	
		Invoice No. 3645, T&R costs for NDMA & VOC's	<u>126,747.99</u>	202,701.71
E91901	San Gabriel Valley Water Co.	Project costs for March 2023		
		Invoice No. 23088, B5 T&R costs	469,061.33	
		Invoice No. 23080, B6 T&R costs	803,578.31	
		Invoice No. 23076, B6 Capital Costs, UV Flex Phase 2	<u>843,471.42</u>	2,116,111.06
<b>Total</b>			<u><u>2,875,254.91</u></u>	

mb  
6-14-23



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 21, 2023  
**Subject:** Affirm WQA Investment Policy and Guidelines

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### **Recommendation / Proposed Action**

Staff is requesting that Administrative Procedure No. 26, Investment Policy and Guidelines be affirmed as of June 21, 2023.

### **Discussion**

It is WQA's policy to submit Administrative Procedure No. 26, Investment Policy and Guidelines for affirmation by the Board at the beginning of each fiscal year. Procedure No. 26 was affirmed by the Board last fiscal year on June 22, 2022. The Policy itself was last updated on September 25, 2013, in accordance with the relevant Government Code Sections and the Local Agency Investment Guidelines. These code sections and guidelines are still in effect.

The investment guidelines require that WQA invest its public funds in a manner which will provide the highest investment return while meeting the daily cash flow demands, maintaining an appropriate risk level and conforming to all state and local statutes. Procedure No. 26 itemizes the acceptable investment instruments for the WQA and includes a specific requirement that investments be limited to a 12-month term.

### **Attachments**

*Administrative Procedure No. 26*  
*Schedule of Investment Policy Approved Investments*

SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
Policy and Procedure Manual

ADMINISTRATIVE PROCEDURES

No. 26

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Date: 6/19/95; Revised: 9/25/13; Affirmed: 6/21/17; Affirmed: 6/20/18; Affirmed: 8/21/19;  
Affirmed 8/19/20; Affirmed 6/16/21; Affirmed 6/22/22

INVESTMENT POLICY AND GUIDELINES

Approve: \_\_\_\_\_

POLICY

The Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern.

The legislative body of a local agency may invest monies not required for the immediate necessities of the local agency in accordance with the provisions of California Government Code Section 53601.

It is the policy of the San Gabriel Basin Water Quality Authority (WQA) to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands and conforming to all statutes governing the investment of public funds.

PRUDENCE

Investments shall be made with judgment and care, under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the WQA, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used by investment officials shall be the "prudent investor" standard (California Government Code Section 53600.3) and shall be applied in the context of managing an overall portfolio. WQA's Board of Directors, acting in accordance with WQA written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

## SCOPE

WQA's Board of Directors may invest that portion of WQA funds not required for immediate expenditure as is deemed wise or expedient and in compliance with the governing provision of law as set forth in this investment policy.

Any reference to portfolio shall mean the total of the WQA's cash and securities under management by WQA's Board of Directors. Those securities held in trust or escrow by a trustee or escrow agent on behalf of the WQA are invested under the direction of WQA's Board of Directors and the authority and terms of the specific trust agreements and indentures related to those securities.

## OBJECTIVES

When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing WQA funds, the primary objectives, in priority order, of the investment activities shall be:

- a. **Safety:** Safety and preservation of principal is the foremost objective of the investment program. Investments of the WQA shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification and maturity limitations are required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- b. **Liquidity:** The investment portfolio will remain sufficiently liquid to enable the WQA to meet all operating requirements which might be reasonably anticipated. Securities should mature concurrent with cash needs to meet anticipated demands.
- c. **Return on Investments:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk restrictions and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to the safety and liquidity objectives.

## INVESTMENT AUTHORITY

The authority of WQA's Board of Directors to invest funds is derived from Section 53601 of the California Government Code. WQA's Board of Directors shall establish procedures for the management of investment activities, including the activities of WQA staff in strict accordance with this policy. WQA's Board of Directors may retain the services of an outside investment advisor or manager to assist it with WQA's investment program. Any investment advisor selected shall make all investment decisions and transactions in strict accordance with State law, and this policy.

## ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall not engage in any personal business activity which could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

## AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The Executive Director shall maintain a list of approved security broker/dealers who are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by federal and state laws

For broker/dealers of government securities and other investments, the WQA shall select only broker/dealers who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commission, the National Association of Securities Dealers or other applicable self-regulatory organizations.

Before engaging in investment transactions with a broker/dealer, WQA's Board of Directors shall have received from said firm a signed Certification Form. This form shall attest that the individual responsible for the WQA's account with that firm has reviewed this investment policy and that the firm understands the policy and intends to present investment recommendations and transactions to the WQA that are appropriate under the terms and conditions of this investment policy.

## ACCEPTABLE INVESTMENT INSTRUMENTS

Funds required to meet daily cash flow demands shall be held in checking accounts (interest bearing and/or non-interest bearing) of a nationally or state chartered bank or a state or federal association located within the State of California. The account balances are to be secured by federal insurance and maintained at levels that are considered necessary for the purposes for which the accounts were established.

The classes of investments, as listed below, that most adequately meet the above-mentioned criteria shall be allowed for purchase. Adequate diversification, when appropriate, from the range of authorized instruments and acceptable institutions shall be applied to these investments. For purposes of diversification, pooled-type investment funds are acceptable and the liquidity of assets in case of immediate requirements as well as the marketability of the security should be considered at the time of purchase. The investments specifically identified below which are authorized by the Government Code are allowed to be included in the WQA investment portfolio. Other types of investments that are authorized by the Government Code can be added as an amendment to the approved policy if conditions ever warrant their use.

Investments under this policy are restricted to a term of 12 months or less. Long-term investments (over one year) can be added as an amendment to the approved policy.

For each category of investment set forth below, information is first provided regarding the portfolio and maturity limitations established by California law and is then followed by the portfolio and maturity limitations that are permitted under this policy.

A. STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF) (California Government Code Section 16429.1)

State law: No portfolio percentage or maturity limitations.  
This policy: No portfolio percentage or maturity limitations.

B. NEGOTIABLE CERTIFICATES OF DEPOSITS (California Government Code Section 53601(i))

State law: 30% portfolio limitation, 5 year maturity limitation.  
This policy: 30% portfolio limitation, 1 year maturity limitation.

Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by California Financial Code Section 5102), a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit shall not exceed 30 percent of WQA's funds that may be invested pursuant to Government Code Section 53601. WQA's Board of Directors is prohibited from investing WQA funds, or funds in the custody of WQA in negotiable certificates of deposit issued by a state or federal credit union if a member of WQA's Board of Directors or a person with investment decision-making authority at WQA also serves on the board of directors, or any committee appointed by the board of directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposit.

C. U.S. TREASURIES (California Government Code Section 53601(b))

State Law: No portfolio percentage limitation, 5 year maturity limitation.  
This Policy: No portfolio percentage limitation, 1 year maturity limitation.

United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.

D. U.S. AGENCIES (California Government Code Section 53601(f))

State Law: No portfolio percentage limitation, 5 year maturity limitation.  
This policy: No portfolio percentage limitation, 1 year maturity limitation.

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to



principal and interest by federal agencies or United States government-sponsored enterprises.

#### SAFEKEEPING AND CUSTODY

All security transactions entered into by the WQA shall be conducted on a delivery-vs.-payment basis. All securities purchased or acquired shall be delivered to the WQA by book entry, physical delivery or by third party custodial agreement.

**San Gabriel Basin Water Quality Authority**  
**Notes to Financial Statements**  
**Years ended June 30, 2022 and 2021**

**NOTE 2 CASH AND INVESTMENTS**

Cash and investments as of June 30 consist of the following:

<b>Investment Type</b>	<b>Totals as of June 30,</b>	
	<b>2022</b>	<b>2021</b>
Cash on hand	\$ 250	\$ 250
Deposits with financial institutions	3,330,216	651,628
LAIF	6,517,864	6,499,717
	<u>\$ 9,848,330</u>	<u>\$ 7,151,595</u>

**Investment in State Investment Pool**

The Authority is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the Authority's investment in this pool is reported in the accompanying financial statements at amounts based upon the Authority's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

**Investments Authorized by the California Government Code, the California Water Code, and the Authority's Investment Policy**

The following table identifies the investment types that are authorized for the Authority by the California Government Code, and the Authority's investment policy, whichever is most restrictive. The table also identifies certain provisions of the California Government Code, and the Authority's investment policy that address interest rate risk and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the Authority, rather than the general provisions of the California Government Code or the Authority's investment policy.

<b>Authorized Investment type</b>	<b>Maximum Maturity</b>	<b>Maximum Percentage Allowed</b>	<b>Maximum Investment In One Issuer</b>
Local agency bonds (c)	5 years	None	None
U.S. Treasury obligations (a)(b)	5 years	None	None
U.S. Agency securities (a)(b)	5 years	None	None
Banker's acceptances (c)	180 days	40%	30%
Commercial paper (c)	270 days	25%	10%
Negotiable certificates of deposit (a)(b)	5 years	30%	None
Repurchase agreements (c)	1 year	None	None
Reverse repurchase agreements (c)	92 days	20%	None
Medium-term notes (c)	5 years	30%	None
Money market mutual funds (c)	N/A	20%	10%
Mortgage pass-through securities (c)	5 years	20%	None
Orange County Investment Pool (c)	N/A	None	None
Local Agency Investment Fund (LAIF) (a)	N/A	None	None

(a) Investment authorized by the Authority's Investment Policy

(b) The Authority's investment policy allows a term of 12 months or less

(c) Investment is not authorized by the Authority's investment policy



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board Members  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 21, 2023  
**Subject:** Proposed Services Provided by Civic Publications, Inc.

---

### Discussion

Staff is submitting two proposals from Civic Publications as described below.

Civic Publications, Inc. provides the public outreach advertorials that are published in special inserts within the Los Angeles Time and the San Gabriel Valley Newspaper Group for the WQA. These advertorials are useful tools for the WQA to educate the public on the progress that is being made with the groundwater cleanup with the San Gabriel Basin. Attached is a proposal from Civic Publications for the fiscal year 2023/2024 to continue this work in the amount of \$115,174. This proposed cost is consistent with previous years.

Civic Publications has also submitted a proposal to produce the WQA's annual report. Civic Publications works with staff all year long to produce the advertorials where much of that content would be included in the annual report. The amount of the proposal is \$13,275 and includes the cost of printing. This proposed cost is consistent with the prior year.

### Recommendation

Staff is requesting that the Board approve the two proposals that have been submitted by Civic Publications for Public Outreach and the Annual Report.

### Attachment:

Public Outreach Proposal  
Annual Report Proposal



# CIVIC Publications, Inc.

Christopher W. Lancaster  
Publisher

**Public Outreach Proposal  
San Gabriel Basin Water Quality Authority  
FY 2023-2024**

<b><u>Product</u></b>	<b><u>Cost</u></b>	<b><u>Date</u></b>
California Water	\$8,755	July 2023
Sustainable Living 2-pages	\$8,755	Fall 2023
Civic Leadership	\$15,699	February 2024
Earth Day 2-pages	\$8,755	April 2024
Community Profiles (Annual Report) 2-pages	\$17,510	June 2024
Full Page Color Ad Southern CA News Group	\$15,450	TBD
Full Page Color Ad Non-English Publications	\$4,489	TBD
Digital Marketing	\$9,433*	TBD
<b><i>Annual Insert 8-12 pages/gloss</i></b>	<b>\$26,328**</b>	TBD
<b>Total Cost of Public Outreach Proposal</b>		<b>\$115,174</b>

*\*Social Media Emails and internet display ads.*

*\*\*Distributed to both LA Times and SGVN readers.*

***Prepared by Civic Publications, Inc.***



# CIVIC Publications, Inc.

Christopher W. Lancaster  
Publisher

May 16, 2023

Randy Schoellerman  
Executive Director  
San Gabriel Basin Water Quality Authority  
1720 W. Cameron Ave. Suite 100  
West Covina, CA 91790

**Re: Proposal 2023 Annual Report**

Dear Mr. Schoellerman:

Submitted for your consideration is this proposal for Civic Publications Inc. to produce once again WQA's Annual Report. I would like to propose the following...

For the price of **\$13,275.00 (same as last year)** I propose WQA receive

- 12-page annual report
- Finished size: 8.5 x 11
- Paper stock: 100# Gloss Text/4 color
- Binding: Saddle Stitch
- Copies: 200
- Electronic Version for Website

Price includes message design, writing, layout and printing.

If you have any questions, I can be reached at 909-524-8952.

Sincerely,

Christopher W. Lancaster  
Publisher



# San Gabriel Basin Water Quality Authority

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## AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 21, 2023  
**Subject:** **Engineering Services for Proposition 68 Grant – Task Order 01-2021 Modification 1**

---

### **Summary**

The WQA has received two State Water Resources Control Board Division of Financial Assistance (DFA) Proposition 68 grants totaling \$35.3M to fund Treatment & Remediation costs for 24 water treatment facilities for a period of 4 to 5 years. On June 16, 2021, the Board approved a Task Order 01-2021 with Stetson Engineers, Inc. (Stetson) for engineering services to process grant submittals to DFA. The Task Order has a not-to-exceed amount of \$189,000 and is a cost covered under the grant.

Recently, DFA notified WQA that it was increasing the grant funding by \$17,330,966 for an additional three years of Treatment and Remediation. Therefore, staff is recommending extending the Stetson Task Order by three years and an additional \$139,000 for a total not to exceed amount of \$328,000 for continuation of their grant submittal services. The revised amount would remain a reimbursable cost under the grant.

### **Recommendation**

Approve Modification # 1 to Task Order 01-2021 for Stetson – extending the completion date to June 30, 2026, and increasing the amount to not-to-exceed \$328,000.

### **Attachments**

*Exhibit A-Authority Single/Sole Source Justification Form*

## EXHIBIT A- AUTHORITY SINGLE/SOLE SOURCE JUSTIFICATION FORM

When a request is made for a non-competitive service and the solicitation of services is limited to a single source, the requesting staff must complete the following sole source justification if the service dollar amount falls within Classes IV or V. The sole source shall be authorized by the Board as part of the approval process of the services.

Service: Engineering Services in Support of Proposition 68

Vendor: Stetson Engineers, Inc.

Estimated Dollar Amount \$328,000

Please check all applicable categories below and provide additional information where indicated:

- ☐ 1. The requested services require unique knowledge, technical skills, design and/or performance specifications or quality requirements that have not been found or are not available from similar consultants. Identify unique features and why they are required (not merely preferred):

Have you contacted other consultants or vendors to evaluate services with similar capabilities? If no, explain why not. If yes, list vendors/consultants and explain why their services do not meet the department's needs.

- ☒ 2. The services to be provided are a continuation of an existing contract, or a follow-up to work previously performed.
- ☐ 3. Services are available only from the manufacturer or designated service representative. Describe the unique qualifications, rights, licenses, etc. this vendor possesses and the distinctive service to be provided.
- ☐ 4. These services are requested in order to respond to an emergency declared by the Authority, by the state, a state agency, or political subdivision of the state and the reasons for the finding of the emergency are contained in the public records of the WQA.
- ☐ 5. Other:

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I am aware of the Authority's policy for Professional Services Consultant Selection and certify that the above information is accurate to the best of my knowledge.

Executive Director: Randy Schellman

Date: 6/8/23



# San Gabriel Basin Water Quality Authority

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## AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 21, 2023  
**Subject:** **Accounting Services for Proposition 68 Grant – Task Order Modification 1**

---

### **Summary**

The WQA has received two State Water Resources Control Board Division of Financial Assistance (DFA) Proposition 68 grants to fund Treatment & Remediation costs for 24 water treatment facilities for a period of 4 to 5 years. On April 21, 2021, the Board approved a Task Order with CA Consulting Services, LLC (CAC) for accounting services to process the reimbursements and submittals to DFA. The Task Order has a completion date of April 30, 2023 and a not-to-exceed amount of \$250,000.

Recently, DFA notified WQA that it was extending the time frame for performance to February 28, 2026, and increasing the agreements by \$17,330,966.

As the Proposition 68 grant deadlines are being extended by DFA, staff is requesting the Task Order with CAC be extended to increase the time frame of performance through June 30, 2026. This Task Order Modification 1 does not currently include an increase in the Task Order dollar amount.

### **Recommendation**

Approve Task Order Modification 1 for CAC - extending it through June 30, 2026.





# San Gabriel Basin Water Quality Authority

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## DRAFT - AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 21, 2023  
**Subject:** Continued Participation in the Coalition for Environmental Protection Restoration and Development

---

### **Summary**

Staff is recommending continued participation with the Coalition for Environmental Protection, Restoration and Development (CEPRD). Work with the CEPRD has included the development of the 97-005 User Guide for the permitting of highly impacted water supply wells and the additional development of training materials and training webinars on the 97-005 process. This training offered contact hours to benefit water treatment operator certification requirements. The group continues to work on the development of policies and regulations regarding contaminants of emerging concern such as PFAS and PFOA. Participants include the Division of Drinking Water, Orange County Water District, Metropolitan Water District, Los Angeles Department of Water and Power, Honeywell, Lockheed Martin, and others.

### **Recommendation / Proposed Action**

Approve \$25,000 for continued participation in the Coalition for Environmental Protection Restoration and Development

DRAFT

The following item on the Administration Fund Account at Bank of the West is submitted for payment as part of agenda item  
\_\_\_\_\_

Check No.	Payable to	Description	Amount	Funding Sources
E91902	Coalition For EPR&D	Invoice No. '2023', Sponsorship and Support of the Coalition for Environmental Protection, Restoration and Development (CEPRD)	25,000.00	WQA
TOTAL			<u>25,000.00</u>	



# San Gabriel Basin Water Quality Authority

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## AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 21, 2023  
**Subject:** **WQA Employees: Proposed increase in both Salary Ranges and Salaries**

---

### **Recommendation / Proposed Action**

Recommend approval of the following:

- Increase the salary ranges for employees by 3.8%.
- Increase the salaries for employees by 3.8%.

### **Background and Discussion**

WQA Procedure 40 establishes the Cost-of-Living Adjustment (COLA) procedures for WQA Employees. The COLA increase is based on the April Consumer Price Index for All Urban Consumers ("CPI-U"). The CPI-U percentage increase from April 2022 to April 2023 is 3.8%.

Listed below are both the current and proposed monthly salary ranges. If the increase is approved by the Board, it will be effective July 1, 2023.

<u>Job Titles</u>	<b><u>Current</u></b> <b><u>Monthly Salary Range</u></b>		<b><u>3.8% increase</u></b> <b><u>Monthly Salary Range</u></b>	
	<u>7/1/22 to 6/30/23</u>		<u>7/1/23 to 6/30/24</u>	
	<u>Low</u>	<u>High</u>	<u>Low</u>	<u>High</u>
<b><u>Exempt Positions</u></b>				
Asst. Executive Director/Sr. Project Manager	\$8,858	\$15,912	\$8,858	\$16,517
Director of Finance	\$7,792	\$14,869	\$7,792	\$15,434
<b><u>Non-Exempt Positions</u></b>				
Project Resource Manager	\$4,459	\$9,335	\$4,459	\$9,689
Exec. Assistant/Public Outreach Coordinator	\$4,329	\$8,640	\$4,329	\$8,969
Admin/Accounting Assistant	\$3,636	\$6,795	\$3,636	\$7,053

### **Attachments:**

*Table 4 from Consumer Price Index CPI-U for April 2023*

**Table 4. Consumer Price Index for All Urban Consumers (CPI-U): Selected areas, all items index, April 2023**  
[1982-84=100, unless otherwise noted]

Area	Pricing Schedule <sup>1</sup>	Percent change to Apr. 2023 from:			Percent change to Mar. 2023 from:		
		Apr. 2022	Feb. 2023	Mar. 2023	Mar. 2022	Jan. 2023	Feb. 2023
U.S. city average.....	M	4.9	0.8	0.5	5.0	0.9	0.3
<b>Region and area size<sup>2</sup></b>							
Northeast.....	M	3.8	0.0	0.2	4.3	0.3	-0.2
Northeast - Size Class A.....	M	4.1	0.0	0.1	4.8	0.5	-0.1
Northeast - Size Class B/C <sup>3</sup> .....	M	3.5	-0.1	0.3	3.6	0.0	-0.4
New England <sup>4</sup> .....	M	3.8	0.3	0.3	3.6	0.2	0.0
Middle Atlantic <sup>4</sup> .....	M	3.9	-0.2	0.2	4.6	0.3	-0.3
Midwest.....	M	4.9	1.2	0.6	4.9	1.1	0.6
Midwest - Size Class A.....	M	4.7	1.3	0.7	4.7	1.1	0.6
Midwest - Size Class B/C <sup>3</sup> .....	M	5.1	1.1	0.5	5.0	1.1	0.6
East North Central <sup>4</sup> .....	M	5.4	1.4	0.6	5.1	1.1	0.8
West North Central <sup>4</sup> .....	M	4.0	0.6	0.4	4.3	0.9	0.2
South.....	M	5.5	1.0	0.7	5.3	1.0	0.4
South - Size Class A.....	M	5.5	1.1	0.6	5.4	1.2	0.5
South - Size Class B/C <sup>3</sup> .....	M	5.5	1.0	0.7	5.2	0.9	0.3
South Atlantic <sup>4</sup> .....	M	6.0	1.1	0.7	5.6	1.1	0.5
East South Central <sup>4</sup> .....	M	5.2	0.9	0.6	5.2	1.2	0.3
West South Central <sup>4</sup> .....	M	4.8	0.9	0.7	4.7	0.7	0.2
West.....	M	4.9	1.0	0.5	5.1	1.0	0.5
West - Size Class A.....	M	5.0	0.8	0.5	5.0	0.7	0.3
West - Size Class B/C <sup>3</sup> .....	M	4.8	1.1	0.4	5.2	1.4	0.7
Mountain <sup>4</sup> .....	M	5.6	1.1	0.3	6.0	1.5	0.8
Pacific <sup>4</sup> .....	M	4.6	0.9	0.5	4.8	0.8	0.4
<b>Size classes</b>							
Size Class A <sup>5</sup> .....	M	4.9	0.8	0.5	5.0	0.8	0.3
Size Class B/C <sup>3</sup> .....	M	5.0	0.9	0.5	4.9	0.9	0.3
<b>Selected local areas</b>							
Chicago-Naperville-Elgin, IL-IN-WI.....	M	4.8	1.6	0.8	4.4	1.2	0.8
Los Angeles-Long Beach-Anaheim, CA.....	M	3.8	0.8	0.7	3.7	-0.2	0.1
New York-Newark-Jersey City, NY-NJ-PA.....	M	3.7	0.0	0.1	4.6	0.3	-0.1
Atlanta-Sandy Springs-Roswell, GA.....	2	5.8	0.5				
Baltimore-Columbia-Towson, MD <sup>6</sup> .....	2	5.3	0.7				
Detroit-Warren-Dearborn, MI.....	2	6.6	2.1				
Houston-The Woodlands-Sugar Land, TX.....	2	4.0	1.3				
Miami-Fort Lauderdale-West Palm Beach, FL.....	2	9.0 <sup>r</sup>	1.4				
Philadelphia-Camden-Wilmington, PA-NJ-DE-MD.....	2	4.7	0.1				
Phoenix-Mesa-Scottsdale, AZ <sup>7</sup> .....	2	7.4	1.5				
San Francisco-Oakland-Hayward, CA.....	2	4.2	0.4				
Seattle-Tacoma-Bellevue, WA.....	2	6.9	1.0				
St. Louis, MO-IL.....	2	4.2	0.6				
Urban Alaska.....	2	3.1	0.8				
Boston-Cambridge-Newton, MA-NH.....	1				4.7	0.2	
Dallas-Fort Worth-Arlington, TX.....	1				5.8	1.3	
Denver-Aurora-Lakewood, CO.....	1				5.7	1.3	
Minneapolis-St. Paul-Bloomington, MN-WI.....	1				3.4	0.4	
Riverside-San Bernardino-Ontario, CA <sup>4</sup> .....	1				4.6	0.0	
San Diego-Carlsbad, CA.....	1				5.3	1.0	
Tampa-St. Petersburg-Clearwater, FL <sup>8</sup> .....	1				7.7	1.1	
Urban Hawaii.....	1				3.3	0.6	
Washington-Arlington-Alexandria, DC-VA-MD-WV <sup>6</sup> .....	1				3.7	1.3	

<sup>1</sup> Foods, fuels, and several other items are priced every month in all areas. Most other goods and services are priced as indicated: M - Every month.

1 - January, March, May, July, September, and November. 2 - February, April, June, August, October, and December.

<sup>2</sup> Regions defined as the four Census regions.

<sup>3</sup> Indexes on a December 1996=100 base.

<sup>4</sup> Indexes on a December 2017=100 base.

<sup>5</sup> Indexes on a December 1986=100 base.

<sup>6</sup> 1998 - 2017 indexes based on substantially smaller sample.

<sup>7</sup> Indexes on a December 2001=100 base.

<sup>8</sup> Indexes on a 1987=100 base.

r Revised

NOTE: Local area indexes are byproducts of the national CPI program. Each local index has a smaller sample size than the national index and is, therefore, subject to substantially more sampling and other measurement error. As a result, local area indexes show greater volatility than the national index, although their long-term trends are similar. Therefore, the Bureau of Labor Statistics strongly urges users to consider adopting the national average CPI for use in their escalator clauses.



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 21, 2023  
**Subject:** **Update to Administrative Procedure No. 30 Employee Health Benefits**

---

### **Recommendation**

Approve the revisions to Procedure No. 30 as described below.

### **Discussion and Background**

Procedure No. 30 defines the Employee Benefits for WQA staff as it relates to health, dental and optical. It was last updated on August 18, 1997.

WQA's health insurance is obtained through its membership in ACWA/JPIA and the dental and optical is self-insured by WQA. As shown on the attached draft, staff is requesting the following changes:

- Update the available health plans WQA offers to conform to the current plans being offered by ACWA which are Anthem Blue Cross – PPO and Kaiser Permanente Traditional HMO. Please note that these are the two plans currently offered by WQA.
- Increase the medical allowance per covered member from \$2,250 to \$3,000.
- Increase the maximum limit of the dental and optical allowance from \$4,500 to \$6,000.
- Update the dental and optical allowance to be a family benefit rather than assigning an individual limit per covered member.
- Update the definition of "Dependent" to conform to the current definition as established by the Affordable Care Act.

### **Attachment**

Draft of Procedure No. 30 Employee Benefits for Medical, Dental and Optical

SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
Policy and Procedures Manual

ADMINISTRATIVE PROCEDURES

No. 30

Date: \_\_\_\_\_ Revised: \_\_\_\_\_ 8/18/97

Revised June 21, 2023

Page 1 of 1

Employee Benefits for Medical, Dental and Optical

Approved: Resolution No. 91-8

Purpose

To define the employee benefit policy established by the San Gabriel Basin Water Quality Authority ("WQA") as it relates to health, dental, and optical.

Policy

Upon sixty days of employment, the WQA shall provide, at no premium cost to its employees and their dependents, Major Medical and Health Insurance to be obtained through the WQA's membership in the Association of California Water Agencies ("ACWA") > Available plans offered are Anthem Blue Cross Classic PPO Plan or Kaiser Permanente Traditional HMO Plan.

Upon sixty days of employment, the WQA shall provide, at no premium cost to its employees and their dependents, reimbursements for actual optical and dental expenses incurred.

Medical/~~Optical/Dental~~ Allowances

The WQA provides a medical/~~optical/dental~~ allowance of \$~~32,000~~250.00 per calendar year per covered individual for reasonable expenses incurred. Incurred medical expenses must be a covered Anthem Blue Cross benefit or a Kaiser benefit to qualify for the allowance.

Optical/Dental Allowances

The combined optical and dental expenses shall not exceed ~~\$6,000.00~~<sup>4,500.00</sup> per family per calendar year.

### Definition

Eligible dependent is defined as the following:

- Spouse;
- Children to their 26th birthday including stepchildren and children placed in the home for adoption;
- Unmarried children who were enrolled before age 26 and are incapable of self-sustaining employment due to physical or mental condition. A physician must certify in writing within 60 days this condition and it is subject to carrier approval.
- Children eligible for coverage as a result of a valid qualified medical child support order.
- Grandchildren who meet the requirements listed on the Dependent Grandchild Affidavit. These include shared residence, parenting responsibilities, financial responsibility, and claiming the grandchild on taxes.
- Domestic partner as defined by the State of California for state registration requirements.
- Those designated according to the law.
- For an eligible dependent to be eligible for coverages, a copy of a marriage certificate, State of California Declaration of Domestic Partnership form (NP/SF DP-1), birth certificate, or other identifying paperwork is required.

~~“Dependent” means the legally married spouse and unmarried dependent children under the age of 21 years provided that the dependent is a full time student.~~





# San Gabriel Basin Water Quality Authority

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## AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 21, 2023  
**Subject:** **SAS 114 Planning Letter for the Audit of Fiscal Year Ended June 30, 2023**

---

### **Background and Discussion**

Attached for your review is the Statement on Auditing Standards (SAS) 114 Planning Letter for the audit of fiscal year ended June 30, 2023. SAS 114 is an auditing standard that requires certain information be communicated between auditors and those charged with oversight of the organization being audited. WQA's auditors, Vasquez & Company LLP are communicating the information via this Planning Letter which they have addressed to the Board of Directors.

Ms. Cristy A. Canieda, the audit partner, has requested that she be contacted directly if you have questions or need additional information. She can be reached via telephone at (213) 873-1720 or email at [c\\_canieda@vasquezcpa.com](mailto:c_canieda@vasquezcpa.com).

Ms. Canieda is also asking that she be contacted if any Board Member has knowledge of any fraud, internal control weaknesses, improper accounting practices, or any other matters that may be relevant. If you have no knowledge of any of these items, no communication is required.

The SAS 114 letter also communicates the following information:

**Timing:** Vasquez & Company LLP has started the interim audit field work the week of June 12, 2023, and the final audit field work starting the week of October 2, 2023. Reports will be issued to the Board at the completion of the audit, which is anticipated to be at the December Board meeting on December 20, 2023.

**Recommendation / Proposed Action** - This letter is for informational purposes only.

**Attachment:** SAS 114 Planning Letter



# Water Quality Authority

**SAS 114 Letter to the Board of Directors Regarding  
The Planned Scope And Timing Of The Audit  
San Gabriel Basin Water Quality Authority  
*Year Ending June 30, 2023***



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213-873-1700  
OFFICE

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MANILA, PH

May 24, 2023

**Honorable Members of the Board of Directors**  
**San Gabriel Basin Water Quality Authority**  
West Covina, California

This letter is intended to communicate certain matters related to the planned scope and timing of our audit of San Gabriel Basin Water Quality Authority's (the Authority) financial statements and compliance as of and for the year ending June 30, 2023.

### Communication

Effective two-way communication between our firm and the Board of Directors is important to understanding matters related to the audit and developing a constructive working relationship.

Your insights may assist us in understanding the Authority and its environment, identifying appropriate sources of audit evidence and providing information about specific transactions or events. We will discuss with you your oversight of the effectiveness of internal control and any areas where you request additional procedures to be undertaken. We expect that you will timely communicate to us any matters you consider relevant to the audit. Such matters might include strategic decisions that may significantly affect the nature, timing and extent of audit procedures, your suspicion or detection of fraud, or any concerns you may have about the integrity or competence of senior management.

We will timely communicate to you any fraud involving senior management and other known or likely fraud, noncompliance with provisions of laws, statutes, regulations, rules, provisions of contracts or grant agreements or abuse that is likely to have a material effect on the financial statements. We will also communicate illegal acts, instances of noncompliance or fraud that come to our attention (unless they are clearly inconsequential), and disagreements with management and other serious difficulties encountered in performing the audit. We also will communicate to you [and to management] any significant deficiencies or material weaknesses in internal control that become known to us during the course of the audit. Additionally, we will communicate significant unusual transactions, matters that are difficult or contentious for which we consulted outside the engagement team, and circumstances that affect the form and content of the auditor's report. Other matters arising from the audit that are, in our professional judgment, significant and relevant to you in your oversight of the financial reporting process will be communicated to you in writing.



## Shared Responsibilities for Independence

Independence is a joint responsibility and is managed most effectively when management, audit committees, and audit firms work together in considering compliance with AICPA and Government Accountability Office (GAO) independence rules. For Vasquez to fulfill its professional responsibility to maintain and monitor independence, management, the audit committee, and Vasquez each play an important role.

### Our responsibilities

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- AICPA and GAO rules require independence both of mind and in appearance when providing audit and other attestation services. Vasquez is to ensure that the AICPA and GAO's General Requirements for performing non-attest services are adhered to and included in all letters of engagement.
  - Maintain a system of quality control over compliance with independence rules and firm policies.
- 

### Your responsibilities

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- Timely inform Vasquez, before the effective date of transactions or other business changes, of the following:
    - New affiliates, directors, officers, or person in financial reporting and compliance oversight roles.
    - Changes in the reporting entity impacting affiliates such as partnerships, related entities, investments, joint ventures.
  - Provide necessary affiliate information such as new or updated structure charts, as well as financial information required to perform materiality calculations needed for making affiliate determinations.
  - Understand and conclude on the permissibility, prior to the Authority and its affiliates, officers, directors, or persons in a decision-making capacity, engaging in business relationships with Vasquez.
  - Not entering into arrangements of nonaudit services resulting in Vasquez being involved in making management decisions on behalf of the Authority.
  - Not entering into relationships resulting in Vasquez, Vasquez covered persons or their close family members, temporarily or permanently acting as an officer, director, or person in an accounting, financial reporting or compliance oversight role at the Authority.
- 

## Our Independence Policies and Procedures

Our independence policies and procedures are designed to provide reasonable assurance that our firm and its personnel comply with applicable professional independence standards. Our policies address financial interests, business and family relationships, and non-audit services that may be thought to bear on independence. For example, our partners and professional employees are restricted in their ability to own a direct financial interest or a material indirect financial interest in a client or any affiliate of a client. Also, if an immediate family member or close relative of a partner or professional employee is employed by a client in a key position, the incident must be reported and resolved in accordance with firm policy. In addition, our policies prohibit us from providing certain non-attest services and require audit clients to accept certain responsibilities in connection with the provision of permitted non-attest services.



## The Audit Planning Process

Our audit approach places a strong emphasis on obtaining an understanding of how the Authority functions. This enables us to identify key audit components and tailor our procedures to the unique aspects of your operations. The development of a specific audit plan will begin by meeting with you [and with management] to obtain an understanding of business objectives, strategies, risks and performance.

As part of obtaining an understanding of your Authority and its environment, we will obtain an understanding of the Authority's system of internal control. We will use this understanding to identify risks of material misstatement and noncompliance, which will provide us with a basis for designing and implementing responses to the assessed risks of material misstatement and noncompliance. We will also obtain an understanding of the users of the financial statements in order to establish an overall materiality level for audit purposes. We will conduct formal discussions among engagement team members to consider how and where your financial statements might be susceptible to material misstatement due to fraud or error or to instances of noncompliance.

## The Concept of Materiality in Planning and Executing the Audit

We apply the concept of materiality in both planning and performing the audit, evaluating the effect of identified misstatements or noncompliance on the audit and the effect of uncorrected misstatements, if any, on the financial statements, forming the opinion in our report on the financial statements, and determining or reporting in accordance with *Government Auditing Standards* and other compliance reporting requirements. Our determination of materiality is a matter of professional judgment and is affected by our perception of the financial and compliance informational needs of users of the financial statements. We establish performance materiality at an amount less than materiality for the financial statements as a whole to allow for the risk of misstatements that may not be detected by the audit. We use performance materiality for purposes of assessing the risks of material misstatement and determining the nature, timing and extent of further audit procedures. Our assessment of materiality throughout the audit will be based on both quantitative and qualitative considerations. Because of the interaction of quantitative and qualitative considerations, misstatements of a relatively small amount could have a material effect on the current financial statements as well as financial statements of future periods. We will accumulate misstatements identified during the audit, other than those that are clearly trivial. At the end of the audit, we will inform you of all individual uncorrected misstatements aggregated by us in connection with our evaluation of our audit test results.

## Significant Risks of Material Misstatement

Our audit of the financial statements includes the performance of risk assessment procedures in order to identify risks of material misstatement, whether due to fraud or error. As part of these risk assessment procedures, we determine whether any risks identified are significant risks. A significant risk is an identified risk of material misstatement for which the assessment of inherent risk is close to the upper end of the spectrum of inherent risk due to the degree to which inherent risk factors affect the combination of the likelihood of a misstatement occurring and the magnitude of the potential misstatement should that misstatement occur, or that is to be treated as a significant risk in accordance with auditing standards generally accepted in the United States of America. As part of our initial risk assessment procedures, we identified the following risks as significant risks. Additional significant risks may be identified as we perform additional audit procedures.



Risk Name	Risk Description	Planned Response
Management override of controls	Management could manipulate, override, and improperly recognize accounts, transactions and controls to commit fraudulent financial reporting, and/ or misappropriation of assets.	The audit team will test the effectiveness of the controls over preparation and posting and the appropriateness of the journal entries.
Revenue Recognition	Revenues could be misstated due to error in application of proper revenue recognition to commit fraudulent financial reporting, and/ or misappropriation of assets.	The audit team will test the controls over recognition of revenues, receivables and receipts and will test the revenue balances by testing the details of the end balances and/or performing substantive analytical procedures.

### Our Approach to Internal Control and Compliance Relevant to the Audit

Our audit of the financial statements, including compliance, will include obtaining an understanding of internal control over financial reporting and compliance sufficient to plan the audit and determine the nature, timing and extent of audit procedures to be performed. An audit is not designed to provide assurance on internal control over financial reporting and compliance or to identify significant deficiencies or material weaknesses. Our review and understanding of the Authority's internal control over financial reporting and compliance is not undertaken for the purpose of expressing an opinion on the effectiveness of internal control.

We will issue reports on internal control over financial reporting and compliance related to the financial statements and major programs. These reports describe the scope of testing of internal control over financial reporting and compliance and the results of our tests of internal control over financial reporting and compliance. Our reports on internal control over financial reporting and compliance will include any significant deficiencies and material weaknesses in the system of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control over financial reporting and compliance consistent with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States, the Single Audit Act, and *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* at 2 CFR 200 (Uniform Guidance).

We will issue reports on compliance with laws, statutes, regulations, and the terms and conditions of federal awards. We will report on any noncompliance that could have a material effect on the financial statements and any noncompliance that could have a direct and material effect on each major program. Our reports on compliance will address material errors, fraud, violations of compliance requirements, and other responsibilities imposed by state and federal statutes and regulations and assumed contracts; and any state or federal grant, entitlement or loan program questioned costs of which we become aware, consistent with the requirements of the standards identified above.

### Timing of the Audit

We have preliminary scheduled interim audit fieldwork starting the week of June 12, 2023, and the final audit fieldwork starting the week of October 2, 2023. Management's adherence to its closing schedule and timely completion of information used by us in the performance of the audit is essential to timely completion of the audit.



To the Honorable Members of the Board of Directors  
San Gabriel Basin Water Quality Authority  
May 24, 2023  
Page 5

### Closing

We will be pleased to respond to any questions you have about the foregoing. We appreciate the opportunity to be of service to the Authority. If you have any questions, please contact me directly at (213) 873-1720 or email me at [ccanieda@vasquezcpa.com](mailto:ccanieda@vasquezcpa.com).

This communication is intended solely for the information and use of the Board of Directors and is not intended to be, and should not be, used by anyone other than this specified party.

Very truly yours,

VASQUEZ & COMPANY LLP

**Cristy A. Canieda**  
Partner



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 21, 2023  
**Subject:** Resolution 23-008 for Authorization to Contract for Service and Establish Accounts with Bank of the West

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### Discussion

WQA currently has its banking relationship with Bank of the West ("Bank"). The Bank requires that WQA adopt a resolution each time Board Officers are elected, authorizing the Board Officers to contract for service and establish accounts with the Bank, including check signing authorization. At the January 18, 2023, board meeting Resolution 23-002 was adopted, authorizing the newly elected Board Officers to contract for service with the Bank.

On April 18, 2023, Michael Whitehead, the Board Treasurer, resigned his position. Subsequently, Robert Gonzales was elected as Board Treasurer at the May 24, 2023 board meeting.

The Bank has now requested an updated resolution without Michael Whitehead. Accordingly, the WQA Board will need to rescind Resolution 23-002 and adopt Resolution 23-008 which authorizes the WQA Board Officers, including the newly elected Treasurer, to contract for service with the Bank.

### Recommendation / Proposed Action

Recommend that the Board adopt Resolution 23-008 authorizing Board Officers to contract for services with Bank of the West as described in the attached resolution.

### Attachment:

Draft Resolution 23-008



**RESOLUTION NO. 23-008**

**A RESOLUTION OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
AUTHORIZING BOARD OFFICERS TO CONTRACT FOR SERVICE AND  
ESTABLISH ACCOUNTS WITH  
BANK OF THE WEST**

**WHEREAS**, the San Gabriel Basin Water Quality Authority ("WQA") has a banking relationship with Bank of the West; and

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. Each of the Board Officers is authorized to open deposit accounts, manage or provide instructions regarding each account and contract for other banking services deemed necessary to manage the deposit accounts with Bank of the West ("Bank") on behalf of the WQA, acting alone, to: (1) establish one or more deposit accounts and from time to time additional accounts; (2) to designate from time to time persons to manage, operate or otherwise provide instructions regarding each account, including the designation of authorized signers; and (3) contract for such other banking services as any authorized representative deems necessary or appropriate to manage this Organization's deposit accounts.

This authorization is in addition to any other authorizations in effect and will remain in force until the Bank receives written notice of its revocation at the address and in the manner designated by it.

SECTION 2. The Board hereby certifies that the Board Officers for the WQA as of May 24, 2023, are as follows:

\_\_\_\_\_  
Mark Paulson - Chairman

\_\_\_\_\_  
Lynda Noriega – Vice Chair

\_\_\_\_\_  
Valerie Munoz - Secretary

\_\_\_\_\_  
Robert Gonzales -Treasurer

SECTION 3. The Board certifies that the above referenced officers constitute all of the WQA's Board Officers.

SECTION 4. The signatures and titles of the authorized person(s) identified in SECTION 1 and SECTION 2 are the genuine signatures and titles of those persons.

SECTION 5. No other person's signature or authorization is required to bind the WQA with respect to the agreements or authorizations mentioned above.

SECTION 6. Resolution 23-002, dated January 18, 2023, is hereby rescinded.

**PASSED AND ADOPTED THIS 21<sup>st</sup> DAY OF JUNE 2023**

\_\_\_\_\_  
Mark Paulson - Chairman

\_\_\_\_\_  
Valerie Munoz - Secretary

Calendars

- SGVMWD
- TVMWD
- USGVMWD
- WM
- WQA

Jun 14 - Sep 13, 2023

Wednesday Jun 14, 2023

- 1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg ↗](#)
- 4:00pm - 5:00pm [USGVMWD Board Meeting ↗](#)

Wednesday Jun 21, 2023

- 8:00am - 10:30am [TVMWD Board Meeting ↗](#)
- 12:00pm - 1:00pm [WQA Board Meeting ↗](#)
- 1:30pm - 2:30pm [WM Administrative Committee Mtg ↗](#)

Thursday Jun 22, 2023

- All day [SCWUA Field Trip - SGV Water Supply Tour](#)

Monday Jun 26, 2023

- 10:00am - 11:30am [SGVWA Leg. Committee Meeting ↗](#)
- 11:30am - 1:00pm [SGVWA Board Meeting ↗](#)

Wednesday Jun 28, 2023

- 4:00pm - 5:00pm [USGVMWD Board Meeting ↗](#)

Thursday Jun 29, 2023

- 7:30am - 9:00am [\(No title\) \(TVMWD | Leadership Breakfast\)](#)

Monday Jul 3, 2023

- 4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting ↗](#)

Tuesday Jul 4, 2023

- 4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting ↗](#)

Wednesday Jul 5, 2023

- 8:00am - 10:30am [TVMWD Board Meeting ↗](#)
- 2:30pm - 3:30pm [Watermaster Board Meeting ↗](#)
- 4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee ↗](#)

## Monday Jul 10, 2023

8:00am - 10:00am [SGVMWD Board Meeting](#) ↻

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## Tuesday Jul 11, 2023

9:00am - 10:00am [CANCELLED - WQA Leg/Pub Committee](#)

10:00am - 11:00am [CANCELLED - WQA Admin/Finance Committee](#)

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## Wednesday Jul 12, 2023

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

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## Wednesday Jul 19, 2023

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

12:00pm - 1:00pm [CANCELLED - WQA Board Meeting](#)

1:30pm - 2:30pm [WM Administrative Committee Mtg](#) ↻

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## Monday Jul 24, 2023

10:00am - 11:30am [SGVWA Leg. Committee Meeting](#) ↻

11:30am - 1:00pm [SGVWA Board Meeting](#) ↻

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## Wednesday Jul 26, 2023

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

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## Tuesday Aug 1, 2023

4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting](#) ↻

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## Wednesday Aug 2, 2023

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

2:30pm - 3:30pm [Watermaster Board Meeting](#) ↻

4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee](#) ↻

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## Monday Aug 7, 2023

4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting](#) ↻

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## Tuesday Aug 8, 2023

9:00am - 10:00am [WQA Leg/Pub Committee](#) ↻

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

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## Wednesday Aug 9, 2023

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

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## Monday Aug 14, 2023

8:00am - 10:00am [SGVMWD Board Meeting](#) ↻

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## Wednesday Aug 16, 2023

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

12:00pm - 1:00pm [WQA Board Meeting](#) ↻

1:30pm - 2:30pm [WM Administrative Committee Mtg](#) ↻

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## Wednesday Aug 23, 2023

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

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## Thursday Aug 24, 2023

2:00pm - 6:00pm [SCWUA Top Golf Tournament](#)

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## Monday Aug 28, 2023

10:00am - 11:30am [SGVWA Leg. Committee Meeting](#) ↻

11:30am - 1:00pm [SGVWA Board Meeting](#) ↻

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## Tuesday Sep 5, 2023

4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting](#) ↻

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## Wednesday Sep 6, 2023

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

2:30pm - 3:30pm [Watermaster Board Meeting](#) ↻

4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee](#) ↻

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## Monday Sep 11, 2023

8:00am - 10:00am [SGVMWD Board Meeting](#) ↻

4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting](#)

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## Tuesday Sep 12, 2023

9:00am - 10:00am [WQA Leg/Pub Committee](#) ↻

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

12:00pm - 2:00pm [USGVMWD MWD Board Meeting](#)

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## Wednesday Sep 13, 2023

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

Printed on: 06/14/2023 11:44am

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