

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA**

WEDNESDAY, OCTOBER 18, 2023 AT 12:00 P.M.

Zoom Link:
<https://us06web.zoom.us/join/zoom/register/tZMpd-2urTkrHNevjtx-MfYEtRSax4LVJNVr>

AGENDA

I. CALL TO ORDER **PAULSON**

II. PLEDGE OF ALLEGIANCE

III. REMOTE PARTICIPATION DECLARATION - AB 2449 **MORENO**
[Government Code Section 54953(f)]

- (a) Notification of Just Cause Remote Participation
- (b) Notification and Vote to Approve Emergency Circumstance Request
For Remote Participation

IV. ROLL CALL OF BOARD MEMBERS **MORENO**

Mark Paulson, Chairman	_____	_____	(alt)
Lynda Noriega, Vice-Chairwoman	_____	_____	(alt)
Valerie Munoz, Secretary	_____	_____	(alt)
Robert Gonzales, Treasurer	_____	_____	(alt)
Bob Kuhn	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)
Robert DiPrimio	_____	_____	(alt)

V. PUBLIC COMMENTS (Agendized Matters Only): **PAULSON**

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

VI. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: **PAULSON**

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

VII. CONSENT CALENDAR

PAULSON

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 9/20/23 Regular Board Meeting
- (b) Minutes for 10/10/23 Administrative/Finance Committee Meeting
- (c) Demands on Administrative Fund
- (d) Demands on Project Fund

VIII. COMMITTEE REPORTS

(These items may require action)

- (a) Administrative/Finance Committee Report
 - 1. Discussion Regarding 3rd Quarter 2023 Cash Report [enc]

IX. OTHER ACTION/INFORMATION ITEMS

PAULSON

(These items may require action)

- (a) None.

X. PROJECT REPORTS

COLBY

- (a) Treatment Plants:

1.	Baldwin Park Operable Unit	<u>Status</u>
	• Arrow/Lante Well (Subarea 1)	Operational
	• Monrovia Wells	Operational
	• SGVWC B6 Plant	Operational
	• SGVWC B5 Plant	Operational
	• CDWC Well No. 14	Operational
	• La Puente Valley County Water District	Operational
	• VCWD Nixon	Operational
	• VCWD Maine	Operational
2.	El Monte Operable Unit	
	• Eastern Shallow Zone	Operational
	• Eastern Deep Zone	Operational
	• GSWC Encinita Plant	Operational
	• Western Shallow Zone	Operational
3.	South El Monte Operable Unit	
	• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
	• City of M.P. Well No. 5 VOC Treatment Facility	Operational
	• City of M.P. Well No. 12 VOC Treatment Facility	Operational
	• City of M.P. Well No. 15	Operational
	• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
	• GSWC Wells SG-1 & SG-2	Operational
	• GSWC Garvey	Operational
	• SGVWC Plant No. 8	Operational

- SGVWC Plant G4
- 4. Puente Valley Operable Unit
 - Intermediate Zone
 - SGVWC Plant B11
- 5. Area 3 Operable Unit
 - City of Alhambra Phase 1
 - City of Alhambra Phase 2
 - City of South Pasadena Wilson
- 6. Non-Operable Unit
 - City of Arcadia Longden
 - City of Arcadia Live Oak
 - City of Monrovia Tower 1&2
 - City of Monrovia Tower 3&4
 - SGVWC Plant 11

Operational

Construction

Operational

Operational

Operational

Operational

Operational

Operational

Operational

Operational

Operational

XI. ATTORNEY'S REPORT **PADILLA**

XII. LEGISLATIVE REPORT **MONARES**

XIII. EXECUTIVE DIRECTOR'S REPORT **SCHOELLERMAN**

XIV. FUTURE AGENDA ITEMS **PAULSON**

XV. INFORMATION ITEMS [enc] **PAULSON**

- (a) San Gabriel Basin Water Calendar

XVI. FUTURE BOARD/COMMITTEE MEETINGS **PAULSON**

- (a) The next Legislative/Public Information Committee meeting was scheduled for Tuesday, November 7, 2023 at 9:00 a.m.*
- (b) The next Administrative/Finance Committee Meeting was scheduled for Tuesday, November 7, 2023 at 10:00 a.m.*
- (c) The next WQA Board meeting was scheduled for Wednesday, November 15, 2023 at 12:00 p.m.

**Staff is recommending these date changes due to the number of Wednesdays in the month and the holiday.*

XVII. CLOSED SESSION **PAULSON**

- (a) Closed Session Pursuant to Government Code Section 54956.9(d)(1)
– Conference with Legal Counsel re: Existing Litigation - San Gabriel Basin Water Quality Authority v. 3M Company et al, USDC Case No. 2:23-av-55555-CIV

XVIII. RECONVENE OPEN SESSION **PAULSON**

XIX. BOARD MEMBERS' COMMENTS/REPORTS **PAULSON**

XX. ADJOURNMENT **PAULSON**

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

DRAFT

A REGULAR MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY SEPTEMBER 20, 2023 AT 12:00 P.M.

CALL TO ORDER	The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
REMOTE PARTICIPATION DECLARATION – AB 2449	None.
ROLL CALL OF BOARD MEMBERS	Mark Paulson, Lynda Noriega, Valerie Munoz, Robert Gonzales, Jody Roberto (alternate), Ed Chavez, and Robert DiPrimio
BOARD MEMBERS ABSENT	Lynda Noriega and Bob Kuhn
STAFF MEMBERS PRESENT	Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Jackie Montgomery, Admin/Accounting Assistant; Michelle Sanchez, Admin/Accounting Assistant; Richard Padilla, Legal Counsel
MEMBERS OF THE PUBLIC PRESENT	
MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE	Lenet Pacheco, Valley County Water District; Jose Martinez, Valley County Water District; Tara Robinson, Valley County Water District; Gabriel Monares, The Monares Group
PUBLIC COMMENT	None.
ITEMS TOO LATE TO BE AGENDIZED	None.
CONSENT CALENDAR	Ms. Munoz moved to approve the consent calendar as presented. Mr. Chavez seconded the motion, and it was approved with the following abstentions: Mr. DiPrimio abstained from Project Demand Nos. E91987.
COMMITTEE REPORTS	None.
OTHER ACTION/INFORMATION ITEMS	

Update on EcoVoices Program

Mr. Shope provided an update on the EcoVoices program and series of videos that he has been working on. He shared one of the videos with the Board that talked about the chemical perchlorate and drinking water. He reported that he is using these videos in his classes and has contacted local school districts to offer to present these videos in school assemblies. He also noted that he would be sending Ms. Moreno some photos of these videos being shared with the students so that they can be used on the WQA's social media platforms.

Ms. Moreno commented that all of the videos can be found on the WQA's website and YouTube channel.

PROJECT REPORTS

Mr. Colby reported that eleven of the twelve high priority sites being investigated via a Proposition 1 Grant have been completed. Staff with the assistance of the Regional Water Quality Control Board (RWQCB), have been in discussions with the property owner of the remaining site to gain access for the investigation activities. He noted that if access is not granted the RWQCB will issue an order to the property owner to conduct the investigation at their own expense. He reported that staff is working with the Environmental Protection Agency (EPA) and the Department of Toxic Substances Control Board (DTSC) regarding the transfer of oversight of the South El Monte Operable Unit from EPA to DTSC. He noted that the transfer was to take place in May 2023, however for various reasons it has been delayed with an expected transfer date of early 2024. As a result of the delay, staff has extended the existing Cooperative Agreement with EPA thru August of 2024, and has applied for additional funding from EPA to ensure reimbursement to SEMOU water purveyors who are operating the remedy projects.

ATTORNEY'S REPORT

None.

LEGISLATIVE REPORT

Mr. Monares reported that congress was working on a continuing resolution to avoid a government shutdown.

EXECUTIVE DIRECTOR'S REPORT

Mr. Schoellerman reported that WQA's bill AB 279 was sitting on the Governor's desk waiting for signature. He reported that WQA continues to monitor the \$5.5M that is in the appropriation bill for the WQA. He also reported that he provided a presentation to the City of West Covina and has one scheduled for the City of Industry on October 12th. He reported that staff is working on the annual report for fiscal year 2022/2023. He noted that the invoice has gone out for the first installment of the annual assessment. He reported that staff is working on an ad that will be printed in the California Water Publication that is scheduled to be published later this month. He noted that the WQA Chair and staff attended a briefing with Congresswoman Napolitano and JPL that was very informative. He reminded everyone that staff is currently conducting an election for board member representing cities

without pumping rights and all nominations are due by October 19, 2023.

FUTURE AGENDA ITEMS

None.

**FUTURE BOARD AND
COMMITTEE MEETINGS**

The next Legislative/Public Information Committee meeting was scheduled for Tuesday, October 10, 2023, at 9:00 a.m.

The next Administrative/Finance Committee meeting was scheduled for Tuesday, October 10, 2023, at 10 a.m.

The next WQA Board meeting was scheduled for Wednesday, October 18, 2023, at 12:00 p.m.

CLOSED SESSION

A closed session was not held.

**BOARD MEMBERS'
COMMENTS/
REPORTS**

Mr. Chavez reported that he attended the San Gabriel Valley Public Affairs Network event with Adel Hagekhalil. He noted that Ms. Moreno asked a great question regarding grant funding for the San Gabriel Basin.

Ms. Munoz reported that she attended the first San Gabriel Valley Women in Water event last week. She thanked staff for all of the city presentations that they have been doing. She also reported that she is running for election for her current seat on the WQA Board, and that the city of La Puente's nomination will be sent in soon.

Mr. Gonzales thanked staff for the presentations to the city councils.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board, there being none, the meeting was adjourned to the next meeting on November 15, 2023.

Mark Paulson
Chairman

Valerie Munoz
Secretary

DRAFT

SAN GABRIEL BASIN WATER QUALITY AUTHORITY ADMINISTRATIVE/FINANCE COMMITTEE OCTOBER 10, 2023 AT 10:00 A.M.

CALL TO ORDER	Ms. Noriega called the Administrative/Finance committee meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
COMMITTEE MEMBERS PRESENT	Lynda Noriega, Mark Paulson, Robert DiPrimio
WATERMASTER LIASON	Dave Michalko
COMMITTEE MEMBERS ABSENT	None
OTHER BOARD MEMBERS PRESENT	Ed Chavez
STAFF MEMBERS PRESENT	Randy Schoellerman, Executive Director; Dan Colby, Assistant Executive Director/Senior Project Manager; Stephanie Moreno, Public Outreach Coordinator; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Jackie Montgomery, Admin/Accounting Assistant
MEMBERS OF THE PUBLIC PRESENT	None.
REMOTE PARTICIPATION DECLARATION – AB 2449 [Government Code 54953(f)] <ul style="list-style-type: none">a. Notification of Just Causeb. Emergency Circumstances Requests	None.
PUBLIC COMMENT	None.
<i>Discussion Regarding Administrative Procedure No. 40: PERSONNEL – Merit Salary Increases and Annual Cost of Living Allowance (“COLA”) Policy</i>	Mr. Schoellerman reported that staff was bringing Procedure No. 40 to the committee for review at the request of the Board during the June 2023 Board meeting. He indicated that at that time several members of the Board noted that the Board has often deviated from the COLA procedure and recommended having the Administrative / Finance committee review the COLA policy to see if any modifications need to be made. He reminded the committee that Procedure No. 40 establishes the COLA procedures for WQA employees. He noted that the COLA increase is based on the April Consumer Price Index for All Urban Consumers (“CPI-U”). He indicated that the procedure,

subject to Board approval, annually increases the salary ranges and salaries for employees, except for the Executive Director, by the April CPI-U.

Mr. Diprimio requested that the policy specify which CPI-U index is used to determine the recommendation.

Mr. Paulson commented on the language in section 3.5 and the use of the phrase “will receive”. His concern was that there may be a year where the CPI is not practical based on certain conditions and that more flexibility was preferred.

Ms. Noriega commented that the definition of an “employee” should be added to the policy.

After detailed discussion, the committee requested that staff make the following recommendations to the policy:

- Define the type of employee eligible.
- Clarify the eligibility of an employee to receive an adjustment.
- Clarify the flexibility the Board has to approve an adjustment.
- Specify the CPI index used to determine the recommended adjustment.

The committee requested that this policy come back to the committee for further review after the recommended changes had been made.

Discussion Regarding 3rd Quarter 2023 Cash Report

Ms. Saenz reported that the WQA holds its investment funds at the Local Agency Investment Fund (LAIF). She noted that the average monthly effective yield for the Pooled Money Investment Account (PMIA)/LAIF for July and August is 3.305% and 3.434%, respectively. She also noted that WQA previously held its funds at Bank of the West (BOTW). She indicated that on February 1, 2023, BOTW joined BMO Bank and over the Labor Day weekend BOTW completed the transition to BMO platforms. She noted that the name change has not impacted on our accounts or rights under the agreements, and all agreements between BOTW and WQA are still in effect.

EXECUTIVE DIRECTOR’S REPORT

Mr. Schoellerman reported that staff continues to monitor the Federal Energy and Water appropriations bill that has \$5.5M in it for the San Gabriel Basin Restoration Fund. He noted that the federal government was working under a continuing resolution that keeps the government running for another 45 days. He reported that the Governor is still signing the bills that are on his desk and indicated that WQA’s bill AB 279 has not been signed yet. He reported that the WQA is currently running an election for the seat of representative of the cities without pumping rights, currently held by Valerie Munoz. He indicated that two nominations have been received, one from

the city of La Puente for Valerie Munoz and one from the city of Rosemead for Margaret Clark. He noted that the deadline to submit nominations was October 19th. He reported that he would be participating on a panel for the WELL workshop on October 28th that will be hosted by Senator Rubio and Assemblywoman Rubio. He reported that staff would be providing presentations to the City of Industry this week and the City of Covina next week with Director Gonzales. He also reported that on November 16th he will be presenting to the Los Angeles Regional Water Quality Control Board about the Proposition 1 grant money that has been received and how it is being used. He lastly reported that the WQA annual financial audit will begin the week of November 6th.

ADJOURNMENT

Ms. Noriega asked if there were any other items of business to come before the committee. There being none, the meeting was adjourned.

Mark Paulson
Chairman

Valerie Munoz
Secretary

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
D2208	Bob Kuhn	Board Member Compensation for September 2023	
		3 Days WQA Business	450.00
		Meeting/Travel Expenses/Other	20.96
		Less Deferred Compensation	
		Less Taxes Withheld	(34.43)
			436.53
D2209	Ed Chavez	Board Member Compensation for September 2023	
		6 Days WQA Business	900.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(868.85)
			31.15
D2210	Valerie Munoz	Board Member Compensation for September 2023	
		5 Days WQA Business	750.00
		Meeting/Travel Expenses/Other	24.89
		Less Deferred Compensation	
		Less Taxes Withheld	(57.38)
			717.51
D2211	Mark Paulson	Board Member Compensation for September 2023	
		1 Day WQA Business	150.00
		Meeting/Travel Expenses/Other	16.31
		Less Deferred Compensation	
		Less Taxes Withheld	(11.48)
			154.83
D2212	Robert Gonzales	Board Member Compensation for September 2023	
		6 Days WQA Business	900.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(68.85)
			831.15
D2213	Robert DiPrimio	Board Member Compensation for September 2023	
		1 Day WQA Business	150.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(11.48)
			138.52
EFT/ACH	SGBWQA - Payroll Fund	Replenish payroll fund	
		Staff Payroll - for September 2023	83,289.86
		Board Payroll Taxes - Federal & State	1,304.94
		Deferred Comp - Lincoln Life	0.00
			84,594.80
		Total replenishment to payroll fund	86,904.49
EFT/ACH	SGBWQA - Revolving Fund	Replenish revolving fund for 09/01/23 to 09/30/23 disbursements	
		Group Insurance	2,706.27
		Telephone Service	697.86
		Postage	325.58
		Plant & Water Service	297.84
		Office Supplies	158.96
		Misc. Office Expense	65.00
		Copier Machine	475.23
		Internet	392.95
		Public Relations	1,500.00
		Computer Systems O&M	450.51
		Project Costs	632.13
			7,702.33

M/12
10-10-23

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
E91995	ACWA/JPIA	Invoice No. 0700791, Medical and life insurance premiums for November 1, 2023 to November 30, 2023	6,936.23
E91996	ACWA/JPIA	Workers Compensation QTR-1 (July 1, 2023 to Sept 30, 2023)	1,371.81
E91997	Accent Computer Solutions, Inc.	Professional IT services for Sept. 2023 Invoice No.159651	1,975.91
E91998	Association of California Water Agencies	Invoice No. 2024, For membership agency dues for January to December 2024	11,930.00
E91999	Bank of America	Invoice No. '23-09SEPT-DC', Credit Card Expenses incurred for 09/01/23 to 09/30/23 Meetings and Conferences	144.33
E92000	Bank of America	Invoice No. '23-09SEPT-RS', Credit Card Expenses incurred for 09/01/23 to 09/30/23 Internet 69.98 Dues & Subscription <u>814.76</u>	884.74
E92001	Bank of America	Invoice No. '23-08SEPT-SM', Credit card expenses incurred for 09/01/23 to 09/30/23 Meeting & Conferences 461.18 Meeting & Conferences (refund) (195.00) Dues and Subscriptions <u>219.00</u>	485.18
E92002	The Gualco Group	Invoice No '23-09SEPT', Professional consulting services for September 2023	5,140.00
E92003	Kadesh & Associates, LLC	Invoice No. 10-23, Professional consulting services for September 2023	15,000.00
E92004	The Monares Group, LLC	Invoice No. '23-10OCT', Professional consulting services for October 2023	16,000.00
E92005	Olivarez Madruga Law Organization. LLP	Invoice No. 23292, Professional legal services for September 2023	200.00
E92006	Ruffle Properties, LLC	Office lease, CAM, and Storage for November 2023 Invoice No. '23-11Nov.', Office lease 9,274.94 Invoice No. '23-11Nov.-CAM', Electricity charges 643.20 Invoice No. '23-11Nov.-Storage', Storage Room <u>150.00</u>	10,068.14
E92007	Stetson Engineers, INC.	Professional services rendered Invoice No. 1609-005-01-022	147.00
E92008	West Yost & Associates	Professional services from August 5 to September 8, 2023 Invoices No. 2055330	10,285.50
TOTAL			<u><u>175,175.66</u></u>

mb
10-10-23



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 8 meeting maximum per month
Mileage Rate: \$0.655 per mile
(updated January 2023)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Bob Kuhn

September

Jul-05

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 5)	\$150.00 PER DIEM
1 9/13/23	SGVEP Strategic Planning meeting Meeting at Cal Poly of the full board. Discussion regarding future projects and what direction the agency is heading in.	18.0	1	\$150.00
2 9/21/23	Senator Anthony Portantino Att: Marco Iundgen Brain storming water issues in the San Gabriel Valley and where the Senator can help.	14.0	1	\$150.00
3 9/22/23	SGVEP Dues discussion Sub committee looking at the dues in the future.	0.0	1	\$150.00
4				\$0.00
5				\$0.00
6				\$0.00
7				\$0.00
Total Meetings			3	\$450.00
Total Mileage (at \$0.655 per mile)		32		\$20.96

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00
TOTAL MEETINGS, MILEAGE, EXPENSES		\$470.96
TOTAL		\$470.96

Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.655 per mile
(updated January 2023)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Edward L Chavez

MONTH/YEAR: Sep-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 9/6/23	Board Members Meeting - San Gabriel Basin Watermaster		1	\$150.00
Meeting Description				
2 9/11/23	Ethics, Organization, & Personnel Committee - Metropolitan W.D.		1	\$150.00
Meeting Description				
3 9/12/23	Legal and Claims Committee - Metropolitan Water District of So. Cal.		1	\$150.00
Meeting Description				
4 9/14/23	2023 Luncheon Leadership Series - S.G.V. Public Affairs Network		1	\$150.00
Meeting Description				
5 9/20/23	Board Members Meeting - San Gabriel Basin Water Quality Authority		1	\$150.00
Meeting Description				
6 9/26/23	Subcommittee on Pure Water S.C. & Regional Conveyance - M.W.D.		1	\$150.00
Meeting Description				
Total Meetings			6	\$900.00
Total Mileage (at \$0.655 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$900.00
TOTAL			\$900.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.625 per mile
(updated July 2022)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Valerie Munoz MONTH/YEAR: Sep-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 5)	\$150.00 PER DIEM
1 9/14/23	Women in Water Event Attended the women in water event hosted by Upper San Gabriel Valley Municipal Water District	14.0	1	\$150.00
2 9/19/23	West Covina City Council Meeting Attended the West Covina Council Meeting, presentation by WQA on updates with Randy Schoellerman	5.0	1	\$150.00
3 9/20/23	WQA Board Meeting	5.0	1	\$150.00
4 9/25/23	Meeting with Council Member Tabitai West Covina Met with Mayor Pro Tem Tabitai of west covina.	6.0	1	\$150.00
5 9/26/23	South El Monte Council Meeting Attended the South El Monte Council Meeting, provided a brief update on the WQA	8.0	1	\$150.00
6				\$0.00
Total Meetings			5	\$750.00
Total Mileage (at \$0.625 per mile)			38	\$23.75
DATE	Expense Reimbursement Description (receipts required)	Amount		
	TOTAL Expenses	\$0.00		
TOTAL MEETINGS, MILEAGE, EXPENSES				\$773.75
TOTAL				\$773.75

24.89

☒ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.655 per mile
(updated January 2023)

4, please attach back-up documentation (fliers, agendas, etc.) regarding meetings
ternatively, if no documentation is provided, AB1234 requires that a
verbal report be provided at the next board meeting.

NAME: Mark Paulson

MONTH/YEAR: Sep-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 9/20/23	Board Meeting	24.9	1	\$150.00
Meeting Description				
2				\$0.00
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			1	\$150.00
Total Mileage (at \$0.655 per mile)		24.9		\$16.31

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$166.31
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TOTAL **\$166.31**

Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
 \$150.00 per meeting, 6 meeting maximum per month
 Mileage Rate: \$0.655 per mile
 (updated January 2023)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Lynda NoriegaMONTH/YEAR: Sep-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1				\$0.00
	Meeting Description			
2				\$0.00
	Meeting Description			
3				\$0.00
	Meeting Description			
4				\$0.00
	Meeting Description			
5				\$0.00
	Meeting Description			
6				\$0.00
	Meeting Description			
Total Meetings			0	\$0.00
Total Mileage (at \$0.655 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00
TOTAL MEETINGS, MILEAGE, EXPENSES		\$0.00
TOTAL		\$0.00

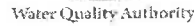
☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

DocuSigned by:

DDB92C1F4A024B6...

Signature



Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.655 per mile
 (updated January 2023)

NAME: Robert Gonzales MONTH/YEAR: Sept.23

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	
	TOTAL MEETINGS, MILEAGE, EXPENSES	\$900.00
	TOTAL	\$900.00

Signature _____



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.655 per mile

(updated January 2023)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Robert J DiPrimio MONTH/YEAR: Sep-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 9/20/23	Attend WQA Board Meeting			\$150.00
Meeting Description				
2				
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			0	\$150.00
Total Mileage (at \$0.655 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$150.00
TOTAL			\$150.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

DRAFT

The following demands on the Project Fund Account Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
E92009	RC Foster Corporation	Project costs for Spare parts for October 2023 Invoice No.02-23-029, Spare Parts Costs	785.52	CR's
<u>SOUTH EL MONTE OPERABLE UNIT</u>				
E92010	Avocet Environmental Inc.	Project costs for Whitmore Street Groundwater Remediation Facility for September 2023		
		Invoice No. 7680 - Whitmore GW Treatment System	5,323.48	
		Invoice No. 7681 - Regional Site Investigation	<u>37,669.31</u>	WQA/SWRCB
			42,992.79	
Total			<u><u>43,778.31</u></u>	

YMB
10-10-23

DRAFT

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment. Pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices, the following invoices were approved by the BPOU Project Committee on October 5, 2023.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
E92011	La Puente Valley County WD	Invoice No. 4-2023-08 Project T&R costs for September 2023	111,914.41	CR's
E92012	Main San Gabriel Basin Watermaster	Invoice No. 08-259, Administrative Project Costs for August 2023		
		Administrative costs	42,072.89	
		T&R costs	<u>16,134.41</u>	CR's
E92013	Suburban Water Systems	Invoice No. 59880823, Project T&R costs for August 2023	14,975.19	CR's
E92014	Valley County Water District	Project costs for August 2023		
		Invoice No. 495, T&R Costs	251,978.09	
		Invoice No. 494, T&R Costs	<u>167,147.90</u>	419,125.99
E92015	California Domestic Water Co.	Project costs for August 2023		
		Invoice No. 3675, T&R costs for Perchlorate	46,117.68	
		Invoice No. 3676, T&R costs for NDMA & VOC's	<u>155,595.11</u>	201,712.79
E92016	San Gabriel Valley Water Co.	Project costs for July 2023		
		Invoice No. 23177, B5 T&R costs	495,211.32	
		Invoice No. 23176, B5 Micron Filter Vessels	73,079.06	
		Invoice No. 23174, B6 T&R costs	232,421.58	
		Invoice No. 23175, B6 Capital Costs, UV Flex Phase 2	1,302.08	
		Invoice No. 23180, B6 Feasibility Study - Replace Air Strippers	20,578.36	
		Invoice No. 23181, B6 Install Flow Meter	<u>1,317.21</u>	823,909.61
		Total	<u>1,629,845.29</u>	

mb
10-10-23



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman, Executive Director
Date: October 18, 2023
Subject: Report on Cash and Investments – 3rd Quarter 2023

Discussion

Attached for your review is the quarterly report on cash and investments as of September 30, 2023.

SGBWQA holds its investment funds at the Local Agency Investment Fund (LAIF). The average monthly effective yield for the Pooled Money Investment Account (PMIA)/LAIF for July, August, and September is 3.305%, 3.434%, and 3.534% respectively. The LAIF quarterly rate for July through September has not yet been issued.

SGBWQA holds its cash funds at BMO Bank. Funds held at BMO exceed the FDIC insured limit of \$250,000. All funds in excess of the FDIC limits are collateralized by BMO in accordance with California Government Code Title 5, Division 2, Part 1, Chapter 4, Article 2 – Deposit of Funds.

Please note that SGBWQA previously held its funds at Bank of the West (BOTW). On February 1, 2023, BOTW joined BMO Bank. Over Labor Day weekend BOTW completed the transition to BMO platforms. The name change has not impacted on our accounts or rights under the agreements, and all agreements between BOTW and SGBWQA are still in effect.

Recommendation / Proposed Action

For information only.

Enclosures

Cash Report

Schedule of Interest Received and Interest Rates

PMIA/LAIF Performance Report

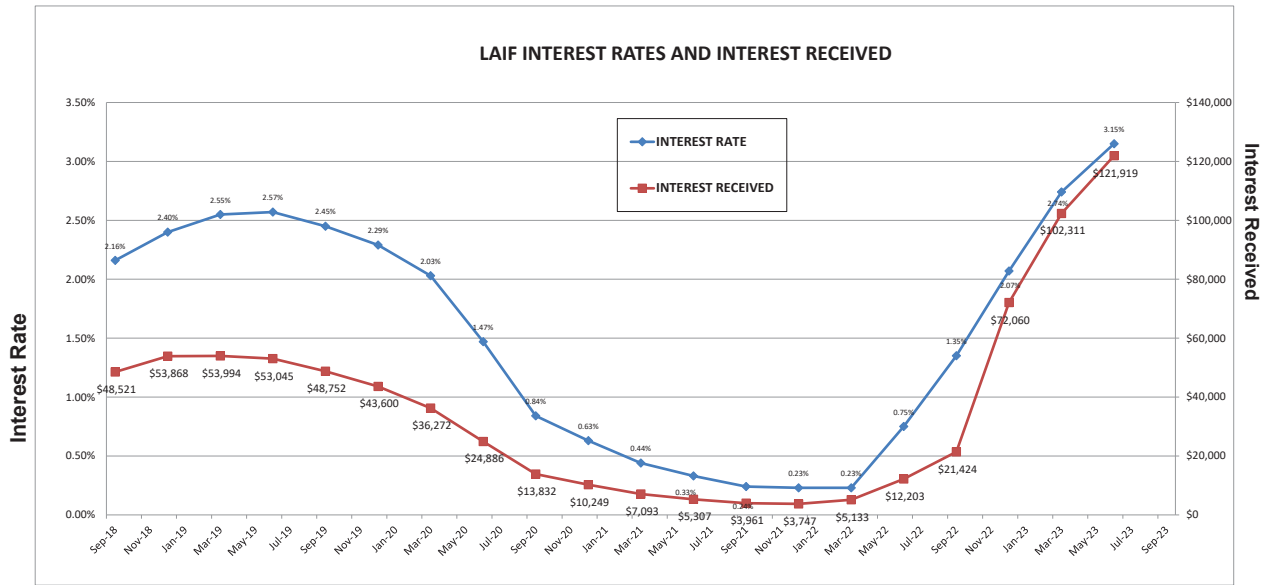
PMIA Daily Effective Yield

San Gabriel Basin Water Quality Authority
SUMMARY OF CASH AND INVESTMENTS
September 30, 2023

DESCRIPTION	BALANCE
<u>CASH AND BANK ACCOUNTS</u>	
Cash on Hand	\$ 250
<u>Bank of the West Checking Accounts</u>	
General Account	1,000
Revolving Account	21,662
Payroll Account	70,766
Project Account	655,589
Pooled Money Market Account - Project/Admin	4,259,611
Federal Funding Account	1,000
Total Cash and Bank Accounts	5,009,878
<u>Trustee Accounts</u>	
<u>Bank of the West</u>	
South El Monte Operable Unit (SEMOU) Checking Account	6,543
Total Trustee Accounts	6,543
<u>Investment Accounts</u>	
California Treasurer's Office	
Local Agency Investment Fund (LAIF)	
WQA General	16,292,685
SEMOU RP's	1,055,096
Total Investment Accounts	17,347,781
TOTAL CASH, TRUSTEE AND INVESTMENT ACCOUNTS	\$ 22,364,202

San Gabriel Basin Water Quality Authority
SUMMARY OF CASH AND INVESTMENTS
Schedule of LAIF Interest Received and Interest Rates
AS OF SEPTEMBER 30, 2023

LAIF RATE TABLE		
Quarter Ended	Interest Rate (%)	Interest Rec'd
Sep-18	2.16%	\$ 48,521
Dec-18	2.40%	\$ 53,868
Mar-19	2.55%	\$ 53,994
Jun-19	2.57%	\$ 53,045
Sep-19	2.45%	\$ 48,752
Dec-19	2.29%	\$ 43,600
Mar-20	2.03%	\$ 36,272
Jun-20	1.47%	\$ 24,886
Sep-20	0.84%	\$ 13,832
Dec-20	0.63%	\$ 10,249
Mar-21	0.44%	\$ 7,093
Jun-21	0.33%	\$ 5,307
Sep-21	0.24%	\$ 3,961
Dec-21	0.23%	\$ 3,747
Mar-22	0.23%	\$ 5,133
Jun-22	0.75%	\$ 12,203
Sep-22	1.35%	\$ 21,424
Dec-22	2.07%	\$ 72,060
Mar-23	2.74%	\$ 102,311
Jun-23	3.15%	\$ 121,919
Sep-23		





PMIA/LAIF Performance Report as of 10/11/23



Quarterly Performance Quarter Ended 06/30/23

LAIF Apportionment Rate ⁽²⁾ :	3.15
LAIF Earnings Ratio ⁽²⁾ :	0.0008636172883763
LAIF Administrative Cost ^{(1)*} :	0.06
LAIF Fair Value Factor ⁽¹⁾ :	0.984828499
PMIA Daily ⁽¹⁾ :	3.26
PMIA Quarter to Date ⁽¹⁾ :	3.01
PMIA Average Life ⁽¹⁾ :	260

PMIA Average Monthly Effective Yields⁽¹⁾

September	3.534
August	3.434
July	3.305**
June	3.167
May	2.993
April	2.870

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 08/31/23 \$168.1 billion

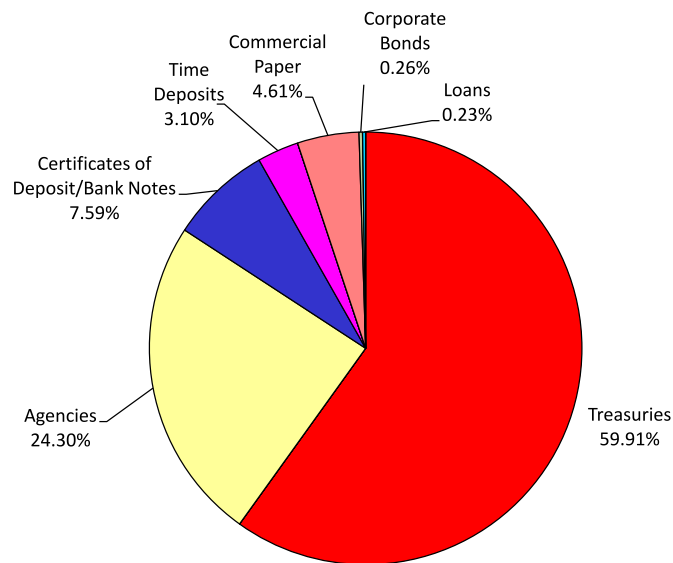


Chart does not include \$2,496,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

** Revised

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



**CALIFORNIA STATE TREASURER
FIONA MA, CPA**



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
10/11/23	3.59	3.55	251
10/10/23	3.56	3.55	254
10/09/23	3.57	3.55	253
10/08/23	3.57	3.54	256
10/07/23	3.57	3.54	256
10/06/23	3.57	3.54	256
10/05/23	3.57	3.53	257
10/04/23	3.55	3.52	255
10/03/23	3.53	3.51	257
10/02/23	3.52	3.50	258
10/01/23	3.48	3.48	255
09/30/23	3.48	3.42	256
09/29/23	3.50	3.42	252
09/28/23	3.53	3.42	248
09/27/23	3.53	3.42	247
09/26/23	3.57	3.42	243
09/25/23	3.56	3.42	244
09/24/23	3.61	3.41	239
09/23/23	3.61	3.41	239
09/22/23	3.61	3.41	239
09/21/23	3.62	3.41	238
09/20/23	3.63	3.40	235
09/19/23	3.63	3.40	236
09/18/23	3.59	3.40	236
09/17/23	3.58	3.40	239
09/16/23	3.58	3.39	239
09/15/23	3.58	3.39	239
09/14/23	3.53	3.39	240
09/13/23	3.50	3.39	238
09/12/23	3.49	3.39	239
09/11/23	3.47	3.39	240
09/10/23	3.48	3.38	240
09/09/23	3.48	3.38	240
09/08/23	3.48	3.38	240
09/07/23	3.49	3.38	239
09/06/23	3.48	3.38	239
09/05/23	3.47	3.38	240

*Daily yield does not reflect capital gains or losses

Updated: 10/11/2023



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
09/04/23	3.48	3.38	243
09/03/23	3.48	3.37	243
09/02/23	3.48	3.37	243
09/01/23	3.48	3.37	243

*Daily yield does not reflect capital gains or losses

Updated: 10/11/2023

Calendars

- SGVMWD
- TVMWD
- USGVMWD
- WM
- WQA

Oct 12, 2023 - Jan 11, 2024

Tuesday Oct 17, 2023

1:30pm - 3:00pm
USGVMWD MWD Board Meeting

Wednesday Oct 18, 2023

8:00am - 10:30am
TVMWD Board Meeting

12:00pm - 1:00pm
WQA Board Meeting

1:30pm - 2:30pm
WM Administrative Committee Mtg

Thursday Oct 19, 2023

All day
SCWUA Vendors Fair

Monday Oct 23, 2023

10:00am - 11:30am
SGVWA Leg. Committee Meeting

11:30am - 1:00pm
SGVWA Board Meeting

Tuesday Oct 24, 2023

2:00pm - 3:00pm
USGVMWD MWD Special Board Meeting

Wednesday Oct 25, 2023

4:00pm - 5:00pm
USGVMWD Board Meeting

Thursday Oct 26, 2023

8:00am - 9:00am
TVMWD Leadership Breakfast

Wednesday Nov 1, 2023

8:00am - 10:30am
TVMWD Board Meeting

2:30pm - 3:30pm
Watermaster Board Meeting

4:00pm - 5:00pm
USGVMWD Water Resources & Facility Management Committee

Monday Nov 6, 2023

4:00pm - 5:00pm
USGVMWD Gov Affairs Committee Meeting

Tuesday Nov 7, 2023

4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting](#) ↻

Wednesday Nov 8, 2023

12:00pm - 1:00pm [San Gabriel Valley Water Association Annual Meeting](#)

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

Monday Nov 13, 2023

8:00am - 10:00am [SGVMWD Board Meeting](#) ↻

Tuesday Nov 14, 2023

9:00am - 10:00am [WQA Leg/Pub Committee](#) ↻

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

Wednesday Nov 15, 2023

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

12:00pm - 1:00pm [WQA Board Meeting](#) ↻

1:30pm - 2:30pm [WM Administrative Committee Mtg](#) ↻

Thursday Nov 16, 2023

11:30am - 1:00pm [SCWUA Meeting](#)

Wednesday Nov 22, 2023

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

Monday Nov 27, 2023

10:00am - 11:30am [SGVWA Leg. Committee Meeting](#) ↻

11:30am - 1:00pm [SGVWA Board Meeting](#) ↻

Tuesday Nov 28, 2023

All day » [ACWA Fall Conference](#)

Wednesday Nov 29, 2023

» All day » [ACWA Fall Conference](#)

Thursday Nov 30, 2023

» All day [ACWA Fall Conference](#)

Monday Dec 4, 2023

4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting](#) ↻

Tuesday Dec 5, 2023

4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting](#) ↻

Wednesday Dec 6, 2023

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

2:30pm - 3:30pm [Watermaster Board Meeting](#) ↻

4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee](#) ↻

Thursday Dec 7, 2023

11:30am - 1:00pm [SCWUA Meeting](#)

Monday Dec 11, 2023

8:00am - 10:00am [SGVMWD Board Meeting](#) ↻

Tuesday Dec 12, 2023

9:00am - 10:00am [WQA Leg/Pub Committee](#) ↻

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

Wednesday Dec 13, 2023

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

Wednesday Dec 20, 2023

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

12:00pm - 1:00pm [WQA Board Meeting](#) ↻

1:30pm - 2:30pm [WM Administrative Committee Mtg](#) ↻

Monday Dec 25, 2023

10:00am - 11:30am [SGVWA Leg. Committee Meeting](#) ↻

11:30am - 1:00pm [SGVWA Board Meeting](#) ↻

Wednesday Dec 27, 2023

4:00pm - 5:00pm [USGVMWD Board Meeting ↻](#)

Monday Jan 1, 2024

4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting ↻](#)

Tuesday Jan 2, 2024

4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting ↻](#)

Wednesday Jan 3, 2024

8:00am - 10:30am [TVMWD Board Meeting ↻](#)

2:30pm - 3:30pm [Watermaster Board Meeting ↻](#)

4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee ↻](#)

Monday Jan 8, 2024

8:00am - 10:00am [SGVMWD Board Meeting ↻](#)

Tuesday Jan 9, 2024

9:00am - 10:00am [WQA Leg/Pub Committee ↻](#)

10:00am - 11:00am [WQA Admin/Finance Committee ↻](#)

Wednesday Jan 10, 2024

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg ↻](#)

4:00pm - 5:00pm [USGVMWD Board Meeting ↻](#)
