

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA**

WEDNESDAY, DECEMBER 20, 2023 AT 12:00 P.M.

Zoom Link:

[https://us06web.zoom.us/meeting/register/tZUqcOCrqT0iGNSJQ8THSQn3uiXNp0r5AnwL](https://us06web.zoom.us/join/zoom-join?from=addon&url=https://us06web.zoom.us/join/zoom-join?from=addon&url=https://us06web.zoom.us/meeting/register/tZUqcOCrqT0iGNSJQ8THSQn3uiXNp0r5AnwL)

AGENDA

I. CALL TO ORDER **PAULSON**

II. PLEDGE OF ALLEGIANCE

III. REMOTE PARTICIPATION DECLARATION - AB 2449 **MORENO**
[Government Code Section 54953(f)]

- (a) Notification of Just Cause Remote Participation
- (b) Notification and Vote to Approve Emergency Circumstance Request
For Remote Participation

IV. ROLL CALL OF BOARD MEMBERS **MORENO**

Mark Paulson, Chairman	_____	_____	(alt)
Lynda Noriega, Vice-Chairwoman	_____	_____	(alt)
Valerie Munoz, Secretary	_____	_____	(alt)
Robert Gonzales, Treasurer	_____	_____	(alt)
Bob Kuhn	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)
Robert DiPrimio	_____	_____	(alt)

V. PUBLIC COMMENTS (Agendized Matters Only): **PAULSON**
As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

VI. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: **PAULSON**
Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE:
Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

VII. ELECTION OF WQA BOARD MEMBER AND ALTERNATE REPRESENTATIVE FOR CITIES WITHOUT PUMPING RIGHTS

MORENO

VIII. CONSENT CALENDAR

PAULSON

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 11/15/23 Regular Board Meeting
- (b) Minutes for 12/12/23 Legislative/Public Information Committee Meeting
- (c) Minutes for 12/12/23 Administrative/Finance Committee Meeting
- (d) Demands on Administrative Fund
- (e) Demands on Project Fund

IX. COMMITTEE REPORTS

(These items may require action)

- (a) Legislative/Public Information Committee Report
- (b) Administrative/Finance Committee Report

X. OTHER ACTION/INFORMATION ITEMS

PAULSON

(These items may require action)

- (a) Discussion/Action Regarding Notice of Exemption for the Whitmore Street Groundwater Remediation Facility Expanded Site Implementation Project [enc]
 - 1. Adopt Resolution No. 23-010, A Resolution of the San Gabriel Basin Water Quality Authority Concerning A Notice of Exemption and Approval for Whitmore Street Groundwater Remediation Facility Expanded Site Implementation Project [enc]

XI. PROJECT REPORTS

COLBY

- (a) Treatment Plants:

		<u>Status</u>
1.	Baldwin Park Operable Unit	
	• Arrow/Lante Well (Subarea 1)	Operational
	• Monrovia Wells	Operational
	• SGVWC B6 Plant	Operational
	• SGVWC B5 Plant	Operational
	• CDWC Well No. 14	Operational
	• La Puente Valley County Water District	Operational
	• VCWD Nixon	Operational
	• VCWD Maine	Operational
2.	El Monte Operable Unit	
	• Eastern Shallow Zone	Operational
	• Eastern Deep Zone	Operational
	• GSWC Encinita Plant	Operational
	• Western Shallow Zone	Operational
3.	South El Monte Operable Unit	

	• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
	• City of M.P. Well No. 5 VOC Treatment Facility	Operational
	• City of M.P. Well No. 12 VOC Treatment Facility	Operational
	• City of M.P. Well No. 15	Operational
	• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
	• GSWC Wells SG-1 & SG-2	Operational
	• GSWC Garvey	Operational
	• SGVWC Plant No. 8	Operational
	• SGVWC Plant G4	Operational
4.	Puente Valley Operable Unit	
	• Intermediate Zone	Construction
	• SGVWC Plant B11	Operational
5.	Area 3 Operable Unit	
	• City of Alhambra Phase 1	Operational
	• City of Alhambra Phase 2	Operational
	• City of South Pasadena Wilson	Operational
6.	Non-Operable Unit	
	• City of Arcadia Longden	Operational
	• City of Arcadia Live Oak	Operational
	• City of Monrovia Tower 1&2	Operational
	• City of Monrovia Tower 3&4	Operational
	• SGVWC Plant 11	Operational

XII. ATTORNEY'S REPORT **PADILLA**

XIII. LEGISLATIVE REPORT **MONARES**

XIV. EXECUTIVE DIRECTOR'S REPORT **SCHOELLERMAN**

XV. FUTURE AGENDA ITEMS **PAULSON**

XVI. INFORMATION ITEMS [enc] **PAULSON**

(a) San Gabriel Basin Water Calendar

XVII. FUTURE BOARD/COMMITTEE MEETINGS **PAULSON**

(a) The next Administrative/Finance Committee Meeting was scheduled for Monday, January 8, 2024 at 10:00 a.m.

(b) The next Legislative/Public Information Committee meeting was scheduled for Tuesday, January 9, 2024 at 9:00 a.m.

(c) The next WQA Board meeting was scheduled for Wednesday, January 17, 2024 at 12:00 p.m.

XVIII. CLOSED SESSION

PAULSON

- (a) Closed Session Pursuant to Government Code Section 54956.9(d)(1)
 - Conference with Legal Counsel re: Existing Litigation - San Gabriel Basin Water Quality Authority v. 3M Company et al, USDC Case No. 2:23-av-55555-CIV

XIX. RECONVENE OPEN SESSION

PAULSON

XX. BOARD MEMBERS' COMMENTS/REPORTS

PAULSON

XXI. ADJOURNMENT

PAULSON

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

DRAFT

A REGULAR MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY NOVEMBER 15, 2023 AT 12:00 P.M.

CALL TO ORDER	The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
REMOTE PARTICIPATION DECLARATION – AB 2449	None.
ROLL CALL OF BOARD MEMBERS	Mark Paulson, Lynda Noriega, Valerie Munoz, Robert Gonzales, Bob Kuhn, Ed Chavez, and Robert DiPrimio
BOARD MEMBERS ABSENT	None.
STAFF MEMBERS PRESENT	Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Jackie Montgomery, Admin/Accounting Assistant; Michelle Sanchez, Admin/Accounting Assistant (online); Richard Padilla, Legal Counsel
MEMBERS OF THE PUBLIC PRESENT	Greg Galindo, Suburban Water Systems; Chris Lancaster, Civic Publications; Gabriel Monares, The Monares Group
MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE	Jessica Taylor, California American Water; Jody Roberto, Three Valleys MWD; Garry Hofer, California American Water; Lenet Pacheco, Valley County Water District; Mike Phillips,
PUBLIC COMMENT	None.
ITEMS TOO LATE TO BE AGENDIZED	None.
CONSENT CALENDAR	Ms. Munoz moved to approve the consent calendar as presented. Mr. Gonzales seconded the motion, and it was approved with the following abstentions: Mr. DiPrimio abstained from Project Demand No. E92043. Ms. Noriega abstained from Project Demand No. E922042.
COMMITTEE REPORTS	Mr. Kuhn enters the meeting.
<i>Legislative/Public Information Committee Report</i>	Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

Administrative/Finance Committee Report

Discussion Regarding/Action Regarding Administrative Procedure No. 40: PERSONNEL – Merit Salary Increases and Annual Cost of Living Allowance ("COLA") Policy

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

Mr. Schoellerman reported staff brought Procedure No. 40 to the Administrative/Finance Committee on October 10, 2023, and November 7, 2023 for review and discussion at the request of the Board during the June 2023 Board meeting. He indicated that at the June Board meeting several members of the Board noted that the Board has often deviated from the COLA procedure and recommended having the Administrative/Finance committee review the COLA policy to see if any modifications need to be made. After discussion by the Committee in October and November, the Committee recommended that the following updates be incorporated into the Procedure.

- Include provisions for Board flexibility in approving and applying the COLA.
- Include the specific COLA index in the Procedure, which is the April CPI-U index for selected local areas "Los Angeles-Long Beach-Anaheim, CA".
- Define Eligibility.
- Define Employees.

Mr. Kuhn commented that concerns he previously brought up were to make sure the Board has the discretion to make the final decision.

Mr. Chavez asked why the month of April was used for the CPI.

Ms. Saenz reported that April does not have much significance other than it was a month that was later than the first of the year.

Mr. Kuhn noted that the COLA is not a factual number because it does not include the cost of food and gasoline. He indicated that as long as the Board has discretion when approving the final number he would be in favor of the amendments to the policy.

After brief discussion, Mr. Kuhn moved to approve the policy as presented. Mr. DiPrimio seconded the motion and it was unanimously approved.

OTHER ACTION/INFORMATION ITEMS

None.

PROJECT REPORTS

Mr. Colby reported that staff has received the twelfth and final access agreement for the site investigation. He also reported that the city of Monterey Park began operation of their

centralized treatment facility on November 6th. He noted that this facility treats water from wells 5, 12 and 15 utilizing advanced oxidation and liquid granular activated carbon.

ATTORNEY'S REPORT

Mr. Padilla reported that a closed session will be held.

LEGISLATIVE REPORT

Mr. Monares reported that the federal government passed a continuing resolution to keep the government operating until January 19, 2024. He noted that the energy and water bill that has the \$5M for the WQA in it will go through the second markup process.

EXECUTIVE DIRECTOR'S REPORT

Mr. Schoellerman reported that he gave a presentation to the city of Covina along with Board Member Gonzales on November 7th. He noted that the next presentation would be at the City of Arcadia's city council on November 22nd. He reported that he would be part of a group providing presentations to the L.A. Regional Water Quality Control Board about projects that have been funded with Prop 1 grants on November 16th. He reminded everyone that ACWA Conference was at the end of the month in Indian Wells. He reported that staff will be bringing the mid-year assessment reserve and projections to the Administrative/Finance Committee in December. He indicated that staff attended the San Gabriel Valley Water Association's luncheon to honor Congresswoman Napolitano. He reported that staff is working on finishing up the annual report. He lastly reported that the Southern California Water Utilities Association Christmas luncheon was scheduled for December 7, 2023. He noted it would be Ms. Moreno's last meeting as President.

FUTURE AGENDA ITEMS

None.

FUTURE BOARD AND COMMITTEE MEETINGS

The next Legislative/Public Information Committee meeting was scheduled for Tuesday, December 12, 2023, at 9:00 a.m.

The next Administrative/Finance Committee meeting was scheduled for Tuesday, December 12, 2023, at 10 a.m.

The next WQA Board meeting was scheduled for Wednesday, December 20, 2023, at 12:00 p.m.

CLOSED SESSION

*Closed Session Pursuant to
Government Code Section
54956.9(d)(1)
– Conference with Legal Counsel
re: Existing Litigation - San
Gabriel Basin Water Quality
Authority v. 3M Company et al,
USDC Case No. 2:23-cv-55555-
CIV*

Mr. Padilla reported that a closed session was held. He indicated that a report was given and there was no reportable action taken.

**BOARD MEMBERS’
COMMENTS/
REPORTS**

Many members of the Board wished everyone a happy Thanksgiving.

Mr. Chavez commended staff on their hard work.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board, there being none, the meeting was adjourned to the next meeting on December 20, 2023.

Mark Paulson
Chairman

Valerie Munoz
Secretary

DRAFT

SAN GABRIEL BASIN WATER QUALITY AUTHORITY LEGISLATIVE/PUBLIC INFORMATION COMMITTEE DECEMBER 12, 2023 AT 9:00 A.M.

CALL TO ORDER

The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

REMOTE PARTICIPATION DECLARATION – AB 2449 [Government Code Section 54953(f)]

None.

COMMITTEE MEMBERS PRESENT

Valerie Munoz, Robert Gonzales and Bob Kuhn

WATERMASTER LIASON

None.

COMMITTEE MEMBERS ABSENT

None.

OTHER BOARD MEMBERS PRESENT

Ed Chavez (online)

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Dan Colby, Assistant Executive Director/Senior Project Manager; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Jackie Montgomery, Admin/Accounting Assistant

MEMBERS OF THE PUBLIC PRESENT

Lenet Pacheco, Valley County Water District.

Public Comment

None.

Discussion Regarding Next Advertorial

Mr. Lancaster reported that the next ad would be in the Sustainable Living section that is to be published after the first of the year. He indicated that he discussed with staff that the message could be the role that the WQA plays in the efforts to keep the Basin sustainable. He also reported that staff is working on finalizing the annual report. He noted that the WQA may want to consider having the annual report translated into Spanish and Chinese to reach a broader audience. He indicated that the report could be emailed out to those households that speak those languages.

Mr. Kuhn commented that he would like to see what the cost would be to do that kind of outreach. He indicated that he

thought it was important to educate those communities to assure them that their water is safe and reliable.

Ms. Moreno commented that there was some money in the current budget for this kind of outreach and would work with Mr. Lancaster to get a cost for the translation and emailing of the annual report.

Legislative Activities/Reports

- a. State – Mr. Monares reported that the state just announced a \$68B deficit.
- b. Federal – Mr. Monares reported that work still continues on the federal appropriation bills. He noted that staff will be traveling to DC next month to meet with legislators to discuss WQA’s requests in more detail.

Mr. Kuhn asked what the focus would be for staff on the DC trip.

Mr. Schoellerman reported that he would like to focus on supporting WQA’s FY24 funding request for the San Gabriel Basin Restoration Fund. The discussion may also included FY25 funding. He may also start the discussions on the 2025 funding. He would also be discussing amendments to the Restoration Fund language as well. He indicated that the trip to DC is tentatively for January 10, 2024.

EXECUTIVE DIRECTOR’S REPORT

Mr. Schoellerman reported that he attended the ACWA Conference. He indicated that overall, it was a good conference. He indicated that the format of the conference has changed and that staff attended some informative sessions, in particular one on the Colorado River and another on PFAS. He noted that ACWA staff was still hopeful for a water bond next year.

ADJOURNMENT

Ms. Munoz asked if there were any other items of business to come before the committee. There being none, the meeting was adjourned.

Mark Paulson
Chairman

Valerie Munoz
Secretary

DRAFT

SAN GABRIEL BASIN WATER QUALITY AUTHORITY ADMINISTRATIVE/FINANCE COMMITTEE DECEMBER 12, 2023 AT 10:00 A.M.

CALL TO ORDER	Ms. Noriega called the Administrative/Finance committee meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
COMMITTEE MEMBERS PRESENT	Lynda Noriega, Mark Paulson, Robert DiPrimio
WATERMASTER LIASON	Absent
COMMITTEE MEMBERS ABSENT	None
OTHER BOARD MEMBERS PRESENT	Ed Chavez (online)
STAFF MEMBERS PRESENT	Randy Schoellerman, Executive Director; Dan Colby, Assistant Executive Director/Senior Project Manager; Stephanie Moreno, Public Outreach Coordinator; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Jackie Montgomery, Admin/Accounting Assistant
MEMBERS OF THE PUBLIC PRESENT	None.
MEMBERS OF THE PUBLIC ONLINE	None.
REMOTE PARTICIPATION DECLARATION – AB 2449 [Government Code 54953(f)] <ul style="list-style-type: none">a. Notification of Just Causeb. Emergency Circumstances Requests	None.
PUBLIC COMMENT	None.
<i>Discussion Regarding Interim Budget and Assessment Reserve Review for FY 23/24</i>	Ms. Saenz reported that this review would focus on the assessment reserves. She noted that in Administrative Procedure No. 41, section 4.1 defines and establishes Assessment Reserves as the reserves that cover operating costs. The Assessment Reserves are funded by an annual assessment on prescriptive pumping rights in the San Gabriel Basin. She indicated that the Policy establishes a minimum assessment

reserve of 6 months or 50 percent of current budgeted operating expenses with a goal of achieving reserves of 9 months or 75 percent of budgeted expenses. She also noted that Section 6, Reserve Procedures, requires that an interim reserve review be performed and presented to the Administrative / Finance Committee to determine the status of reserve funds. She reviewed with the committee schedules of projected assessment needs for the next five years. The schedules also included different assessment rates over the 5-year time period to see the impact that changing the assessment would have on the reserves. She noted that included in the projections are the impacts of the Prop 1 funding for SEMOU projects, five years of Prop 68 funding for T & R throughout the San Gabriel Basin, and the annual operating costs, funding acquisition costs as well as the federal funding from Restoration Funds received in September 2022 and March 2023. The schedules included three different scenarios of assessments over the next five years.

Ms. Noriega asked if use of assessments included an inflation adjustment over the 5 years.

Ms. Saenz commented that the projections did include a 3% escalator based on what financial analysts are saying is the expected long-term rate of inflation.

Mr. Schoellerman reported that this presentation is a snap shot of where we are now. He noted that this will be revisited in March when staff begin the budget process for the next fiscal year.

Ms. Noriega commented that after reviewing the different scenarios in the charts presented, she did not agree with the chart that shows a small increase every year should it be necessary. She indicated that she would like to see what the reserve balance would look like if the assessment was increased and held for a couple of years and then possibly increased again after that. She noted that even without an increase the assessment reserves over the next five years they were still within the guidelines of the WQA policy. She commented that if the goal was to get the reserve minimum to a 100%, then staff should consider bringing a recommendation to the Board to change the policy.

After brief discussion, the committee received and filed the report that was given, and directed staff to bring back some alternative scenarios to review in March of 2024 when the budget process begins.

EXECUTIVE DIRECTOR'S REPORT

Mr. Schoellerman reported that staff was working on a notice of exemption from the CEQA guidelines for the Whitmore Street facility. He reported that in January, staff will be bringing the audit report along with the 406 Plan for the Board

to review. He lastly reported that staff has scheduled a trip to DC on January 10, 2024 that would include Mr. Paulson.

Mr. Paulson suggested that the committee move the January committee meeting to Monday, January 8, 2024 since they will be traveling to DC on Tuesday, January 9th.

All committee members were in favor of the recommended date change for January.

ADJOURNMENT

Ms. Noriega asked if there were any other items of business to come before the committee. There being none, the meeting was adjourned.

Mark Paulson
Chairman

Valerie Munoz
Secretary

DRAFT

The following demands on the Administration Fund Account at BMO Bank are hereby submitted for payment.

Check No.	Payable to	Description	Amount
D2245	Bob Kuhn	Board Member Compensation for November 2023	
		4 Days WQA Business	600.00
		Meeting/Travel Expenses/Other	155.89
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(45.90)
			709.99
D2246	Ed Chavez	Board Member Compensation for November 2023	
		6 Days WQA Business	900.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(868.85)
			31.15
D2247	Valerie Munoz	Board Member Compensation for November 2023	
		5 Days WQA Business	750.00
		Meeting/Travel Expenses/Other	22.27
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(57.38)
			714.89
D2248	Mark Paulson	Board Member Compensation for November 2023	
		3 Days WQA Business	450.00
		Meeting/Travel Expenses/Other	48.93
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(34.43)
			464.50
1008	Lynda Noriega	Board Member Compensation for November 2023	
		2 Days WQA Business	300.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	(277.05)
		Less Taxes Withheld	(22.95)
			0.00
D2249	Robert Gonzales	Board Member Compensation for November 2023	
		6 Days WQA Business	900.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(68.85)
			831.15
D2250	Robert DiPrimio	Board Member Compensation for November 2023	
		2 Days WQA Business	300.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(22.95)
			277.05
EFT/ACH	SGBWQA - Payroll Fund	Replenish payroll fund	
		Staff Payroll - for November 2023	85,112.28
		Board Payroll Taxes - Federal & State	1,442.62
		Deferred Comp - Lincoln Life	277.05
			86,831.95
		Total replenishment to payroll fund	89,860.68
EFT/ACH	SGBWQA - Revolving Fund	Replenish revolving fund for 11/01/23 to 11/30/23 disbursements	
		Group Insurance	1,181.76
		Meetings & Conferences	30.00
		Telephone Service	700.50
		Plant & Water Service	293.73
		Office Supplies	189.20
		Misc. Office Expense	70.00
		Copier Machine	1,135.58
		Postage	824.31
		Travel & Mileage	306.20
		Computer Systems O&M	343.95
		Project Costs	2,086.77
			7,162.00

ms
12-15-23

DRAFT

The following demands on the Administration Fund Account at BMO Bank are hereby submitted for payment.

Check No.	Payable to	Description	Amount
E92053	ACWA/JPIA	Invoice No. 701333, Medical and life insurance premiums for January 1, 2024 to January 31, 2024	7,692.49
E92054	Accent Computer Solutions, Inc.	Professional IT services for November 2023 Invoice No.160159 Invoice No.0849VC3	1,975.91 <u>1,417.95</u> 3,393.86
E92055	Bank of America	Invoice No. '23-11NOV-DC', Credit Card Expenses incurred for 11/01/23 to 11/30/23 Meetings and Conferences Meetings and Conferences refund	1197.78 \$ (8.52) 1,189.26
E92056	Bank of America	Invoice No. '23-11NOV-RS', Credit Card Expenses incurred for 11/01/23 to 11/30/23 Internet Meeting & Conferences Meeting & Conferences refund	34.99 1,117.54 <u>(740.00)</u> 412.53
E92057	Bank of America	Invoice No. '23-11NOV-SM', Credit card expenses incurred for 11/01/23 to 11/30/23 Meeting & Conferences Travel & Mileage Dues and Subscriptions	259.95 57.98 <u>20.00</u> 337.93
E92058	The Gualco Group	Invoice No '23-11NOV', Professional consulting services for November 2023	5,140.00
E92059	Kadesh & Associates, LLC	Invoice No. 12-23, Professional consulting services for November 2023	15,000.00
E92060	The Monares Group, LLC	Invoice No. '23-12DEC', Professional consulting services for December 2023	16,000.00
E92061	Olivarez Madruga Law Organization, LLP	Invoice No. 23726, Professional legal services for November 2023	1,664.50
E92062	Ruffle Properties, LLC	Office lease, CAM, and Storage for January 2024 Invoice No. '24-01JAN.', Office lease Invoice No. '24-01JAN.-CAM', Electricity charges Invoice No. '24-01JAN.-Storage', Storage Room	9,274.94 643.20 <u>150.00</u> 10,068.14
E92063	Stetson Engineers, INC.	Professional services for the month of October Invoice No. 1609-005-01-024	416.50
E92064	Vasquez & Company LLP	Professional services for audit fiscal year ending June 2023 Invoice No. 2231464-IN	11,300.00
E92065	West Yost & Associates	Professional services from October 7 to November 3, 2023 Invoice No. 2056153	5,629.50
TOTAL			<u><u>175,267.39</u></u>

mho
12-15-23



EXPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.655 per mile

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Bob Kuhn

Nov-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 5)	\$150.00 PER DIEM
1 11/5/23	Glendora Chamber Legislative Committee	4.0	1	\$150.00
Meeting Description	Keeping legislative representatives up to date with some of the projects in the San Gabriel Valley.			
2 11/15/23	Board meeting	24.0	1	\$150.00
Meeting Description				
3 11/26/23	Travel to JPIA workshop and Semi-annual meeting	210.0	1	\$150.00
Meeting Description				
4 11/27/23	JPIA Board Meeting	0.0	1	\$150.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			4	\$600.00
Total Mileage (at \$0.655 per mile)		238		\$155.89
DATE	Expense Reimbursement Description (receipts required)			Amount
	TOTAL Expenses			\$0.00
TOTAL MEETINGS, MILEAGE, EXPENSES				\$755.89
TOTAL				\$755.89

Please check box if AB1234 documentation is attached

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.655 per mile
(updated January 2023)

Per the requirements of AB1234, please attach back-up documentation (filers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Edward L Chavez

MONTH/YEAR: Nov-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 11/1/23	Board Members Meeting - San Gabriel Basin Watermaster		1	\$150.00
Meeting Description				
2 11/7/23	Legislative and Public Information Committee - SGBWQA		1	\$150.00
Meeting Description				
3 11/8/23	Board Member Meeting - San Gabriel Valley Water Association		1	\$150.00
Meeting Description				
4 11/13/23	Engineering, Operations & Technology Committee - MWD of SC		1	\$150.00
Meeting Description				
5 11/14/23	Legal & Claims Committee - Metropolitan Water District of SC		1	\$150.00
Meeting Description				
6 11/15/23	Board Meeting - San Gabriel Basin Water Quality Authority		1	\$150.00
Meeting Description				
Total Meetings			6	\$900.00
Total Mileage (at \$0.655 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$900.00
TOTAL			\$900.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature _____



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.655 per mile
(updated January 2023)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Valerie Munoz

MONTH/YEAR: Nov-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 11/6/23	La Verne City Council Meeting	0.0	1	\$150.00
Meeting Description				
2 11/7/23	WQA Ledge and Pub Meeting	6.0	1	\$150.00
Meeting Description				
3 11/13/23	Meeting with Mayro Emmanuel Estada of Baldwin Park	8.0	1	\$150.00
Meeting Description				
4 11/15/23	WQA Board Meeting	6.0	1	\$150.00
Meeting Description				
5 11/28/23	Duarte City Council Meeting	14.0	1	\$150.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			5	\$750.00
Total Mileage (at \$0.655 per mile)		34		\$22.27
DATE	Expense Reimbursement Description (receipts required)	Amount		
TOTAL Expenses		\$0.00		
TOTAL MEETINGS, MILEAGE, EXPENSES				\$772.27
TOTAL				\$772.27

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature



Water Quality Authority

XPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 5 meeting maximum per month
Mileage Rate: \$0.655 per mile
(updated January 2023)

4, please attach back-up documentation (fliers, agendas, etc.) regarding meetings
ternatively, if no documentation is provided, AB1234 requires that a
verbal report be provided at the next board meeting.

NAME: Mark Paulson

MONTH/YEAR: Nov-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 11/23/23	Pure Water Dedication	24.9	1	\$150.00
Meeting Description				
2 11/7/23	WQA Committee Meeting	24.9	1	\$150.00
Meeting Description				
3 11/15/23	WQA Board Meeting	24.9	1	\$150.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			3	\$450.00
Total Mileage (at \$0.655 per mile)		74.7		\$48.93

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$498.93
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TOTAL \$498.93

Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
 \$150.00 per meeting, 6 meeting maximum per month
 Mileage Rate: \$0.655 per mile
 (updated January 2023)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Lynda NoriegaMONTH/YEAR: Nov-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 5)	\$150.00 PER DIEM
1 11/7/23	WQA Administrative/Finance Committee Meeting Discussed and recommended Administrative Procedure No. 40 - PERSONNEL Merit Salary Increases and Annual Cost of Living Adjustment Policy to the Board of Directors for approval; received reports from staff.		1	\$150.00
2 11/15/23	WQA Board of Directors Meeting Approved Consent Calendar, approved Administrative Procedure No. 40 - PERSONNEL Merit Salary Increases and Annual Cost of Living Adjustment Policy, received and filed reports from staff, participated in Closed Session.		1	\$150.00
3				\$0.00
4				\$0.00
5				\$0.00
6				\$0.00
Total Meetings			2	\$300.00
Total Mileage (at \$0.655 per mile)			0	\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00
TOTAL MEETINGS, MILEAGE, EXPENSES		\$300.00
TOTAL		\$300.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

DocuSigned by:



Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.655 per mile
 (updated January 2023)

NAME: Robert Gonzales MONTH/YEAR: NOV-23

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	
	TOTAL MEETINGS, MILEAGE, EXPENSES	\$900.00
	TOTAL	\$900.00

Signature



Water Quality Authority

EXPENSE SHEET

Board Member Per Diem
\$150.00 per meeting, 6 meeting maximum per month
Mileage Rate: \$0.855 per mile
(updated January 2023)

Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.

NAME: Robert DiPrimio

MONTH/YEAR: Nov-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 10/7/23	Adimin Finance Committee			\$150.00
Meeting Description				
2 11/15/23	WQA Board Meeting			\$150.00
Meeting Description				
3				
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			2	\$300.00
Total Mileage (at \$0.655 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$300.00
TOTAL			\$300.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

DRAFT

The following demands on the Project Fund Account Account at BMO Bank are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
E92066	RC Foster Corporation	Project costs for Spare parts for December 2023 Invoice No.02-23-033, Spare Parts Costs	785.52	CR's
<u>SOUTH EL MONTE OPERABLE UNIT</u>				
E92067	Avocet Environmental Inc.	Project costs for Whitmore Street Groundwater Remediation Facility for November 2023		
		Invoice No. 7739- Whitmore GW Treatment System	15,145.02	
		Invoice No. 7740 - Regional Site Investigation	<u>14,374.00</u>	WQA/SWRCB
E92068	State Water Resources Control Board	Invoice No. WD-0231592, Annual permit fee for the Whitmore Street Groundwater Remediation Facility project for the period of 07/01/23 to 06/30/24	20,598.00	WQA
Total			<u>50,902.54</u>	

mk
12-15-23

DRAFT

The following demands on the Project Fund Account at BMO Bank are hereby submitted for payment. Pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices, the following invoices were approved by the BPOU Project Committee on December 1, 2023.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
E92069	La Puente Valley County WD	Invoice No. 4-2023-10 Project T&R costs for October 2023	125,480.38	CR's
E92070	Main San Gabriel Basin Watermaster	Invoice No. 10-261, Administrative Project Costs for October 2023		
		Administrative costs	40,941.95	
		T&R costs	<u>15,332.85</u>	CR's
E92071	Suburban Water Systems	Invoice No. 59881023, Project T&R costs for October 2023	41,322.84	CR's
E92072	Valley County Water District	Project costs for October 2023		
		Invoice No. 499, T&R Costs	170,368.33	
		Invoice No. 500, T&R Costs	<u>155,803.32</u>	CR's
E92073	California Domestic Water Co.	Project costs for October 2023		
		Invoice No. 3689, T&R costs for Perchlorate	42,155.01	
		Invoice No. 3690, T&R costs for NDMA & VOC's	<u>183,317.82</u>	CR's
E92074	San Gabriel Valley Water Co.	Project costs for September 2023		
		Invoice No. 23235, B5 T&R costs	287,981.57	
		Invoice No. 23236, B5 Install Cameras	19,860.50	
		Invoice No. 23227, B6 T&R costs	515,133.99	
		Invoice No. 23225, B6 Capital Costs, UV Flex Phase 2	11,353.40	
		Invoice No. 23233, B6 Feasibility Study - Replace Air Strippers	4,264.63	
		Invoice No. 23234, B6 Investigate Decline of Air Stripper	20,963.03	CR's
		Invoice No. 23238, B6 Purchase New VFD Drive	<u>13,208.68</u>	
Total			<u>1,647,488.30</u>	

7/16
12-15-23



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Randy Schoellerman, Executive Director
Date: December 20, 2023
Subject: **Notice of Exemption for the Whitmore Street Groundwater Remediation Facility Expanded Site Implementation Project**

Background

The WQA has been awarded Proposition 1 Implementation Grant funding for the purpose of expanding an existing groundwater extraction system to improve the effectiveness of the Whitmore Street Groundwater Remediation Facility (WSGRF) and increase extraction for containment and remediation of 1,4-Dioxane and volatile organic compounds (VOCs) such as trichloroethylene that are impacting groundwater in the San Gabriel Basin. This project consists of approximately 12 new extraction wells, associated pipeline runs and 6 monitoring wells to ensure effectiveness of the increased capture zone. This project will not increase the capacity of the existing treatment facility.

In 2018, WQA was awarded a Proposition 1 Planning Grant for the purpose of conducting an investigation to identify sources of contamination and characterize the extent of VOC and 1,4 Dioxane contamination in groundwater up-gradient of the WSGRF. Subsequently, WQA filed a Notice of Exemption (NOE) to conduct the investigation utilizing Section 15306: Class 6 Information Collection Categorical/Statutory Exemption.

In 2020, WQA amended the Proposition 1 Planning Grant to conduct additional investigation upgradient of the WSGRF to address data gaps from the initial investigations. WQA filed a second NOE utilizing the same exemption noted above.

Discussion

The California Environmental Quality Act allows Categorical/Statutory Exemptions for the replacement or reconstruction of existing structures. According to California Code of Regulations, Title 22, Section 60101, the following activities have been determined to fall within the classes of categorical exemptions:

1. Class 1: Existing Facilities.

(a) Any interior or exterior alteration of water treatment units, water supply systems, and pump station buildings where the alteration involves the addition, deletion, or modification of mechanical, electrical, or hydraulic controls.

(b) Maintenance, repair, replacement, or reconstruction to any water treatment process units, including structures, filters, pumps, and chlorinators.

2. Class 2: Replacement or Reconstruction.

(a) Repair or replacement of any water service connections, meters, and valves for backflow prevention, air release, pressure regulating, shut-off and blow-off or flushing.

(b) Replacement or reconstruction of any existing water supply distribution lines, storage tanks and reservoirs of substantially the same size.

(c) Replacement or reconstruction of any water wells, pump stations and related appurtenances.

Based on the description of Class 1 and 2, above, staff has determined that Class 1 and Class 2 are appropriate for the WSGRF Expanded Site Implementation Project.

Recommendation / Proposed Action

Approve the Notice of Exemption and Adopt Resolution 23-010.

Attachments

- 1) *Resolution 23-010, A Resolution of the San Gabriel Basin Water Quality Authority Concerning A Notice of Exemption and Approval for Whitmore Street Groundwater Remediation Facility Expanded Site Implementation Project*

RESOLUTION NO. 23-010

**A RESOLUTION OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
CONCERNING A NOTICE OF EXEMPTION AND APPROVAL FOR
WHITMORE STREET GROUNDWATER REMEDIATION FACILITY
EXPANDED SITE IMPLEMENTATION PROJECT**

WHEREAS, in 1984, the San Gabriel Valley was placed on the United States Environmental Protection Agency's ("EPA") National Priorities List for environmental cleanup; and

WHEREAS, in 1993, the San Gabriel Basin Water Quality Authority ("Authority") was formed by the California Legislative for the purpose of planning and financing groundwater extraction and treatment projects in the Main San Gabriel Groundwater Basin and to contribute to the basinwide remedial objectives established by state and federal agencies; and

WHEREAS, in 2007, the Authority constructed the Whitmore Street Groundwater Remediation Facility to address shallow groundwater contamination consisting of 1,4-Dioxane and VOCs; and

WHEREAS, the Authority has operated the Whitmore Street Groundwater Remediation Facility with funding from the State Water Resources Control Board Cleanup and Abatement Account; and

WHEREAS, in 2018, the Authority received a Proposition 1 Planning Grant from the State Water Resources Control Board to gather geologic data and groundwater samples in the area surrounding the site at approximately 17 locations using hydropunch and CPT technology and to install 6 dual nested monitoring wells to study the feasibility of upgrading the existing treatment system and extraction wells to enhance the effectiveness of the groundwater remediation.

WHEREAS, in 2023, the Authority received a Proposition 1 Implementation Grant to construct enhancements to the Whitmore Street Groundwater Remediation Facility by installing an additional 12 extraction wells, associated pipelines and six monitoring wells to improve the effectiveness of the groundwater remediation.

NOW, THEREFORE, BE IT RESOLVED:

Section 1: This Board of Directors of the San Gabriel Basin Water Quality Authority finds and determines that the proposed Project qualifies for an exemption from CEQA pursuant to California Code of Regulations, Title 22, Section 60101, Class 1: Existing Facilities and Class 2: Replacement or Reconstruction; and

Section 2: This Board further finds and determines that none of the exceptions to categorical exemptions listed in CEQA Guidelines §15300.2 are applicable; and

Section 3: The proposed Project is approved; and

Section 4: The Executive Director and Authority staff is authorized and directed to execute a Notice of Exemption and to file it with the appropriate authorities as required under CEQA.

PASSED AND ADOPTED this 20 day of December, 2023.

MARK PAULSON, Chairman

VALERIE MUNOZ, Secretary

Calendars

- SCWUA
- SGVMWD
- TVMWD
- USGVMWD
- WM
- WQA

Jan 14 - Apr 13, 2024

January 2024

Wed Jan 17	8:00am - 10:30am	TVMWD Board Meeting ↗
	12:00pm - 1:00pm	WQA Board Meeting ↗
	1:30pm - 2:30pm	WM Administrative Committee Mtg ↗
Mon Jan 22	10:00am - 11:30am	SGVWA Leg. Committee Meeting ↗
	11:30am - 1:00pm	SGVWA Board Meeting ↗
Wed Jan 24	4:00pm - 5:00pm	USGVMWD Board Meeting ↗
Thu Jan 25	11:30am - 1:00pm	SCWUA Meeting

February 2024

Mon Feb 5	4:00pm - 5:00pm	USGVMWD Gov Affairs Committee Meeting ↗
Tue Feb 6	4:00pm - 5:00pm	USGVMWD Admin & Finance Committee meeting ↗
Wed Feb 7	8:00am - 10:30am	TVMWD Board Meeting ↗
	2:30pm - 3:30pm	Watermaster Board Meeting ↗
	4:00pm - 5:00pm	USGVMWD Water Resources & Facility Management Committee ↗
Mon Feb 12	8:00am - 10:00am	SGVMWD Board Meeting ↗
Tue Feb 13	9:00am - 10:00am	WQA Leg/Pub Committee ↗
	10:00am - 11:00am	WQA Admin/Finance Committee ↗
Wed Feb 14	1:30pm - 3:00pm	WM Basin Watermaster Committee Mtg ↗
	4:00pm - 5:00pm	USGVMWD Board Meeting ↗
Mon Feb 19	All day	WQA Closed - Presidents' Day
Wed Feb 21	8:00am - 10:30am	TVMWD Board Meeting ↗
	12:00pm - 1:00pm	WQA Board Meeting ↗
	1:30pm - 2:30pm	WM Administrative Committee Mtg ↗

Mon Feb 26	10:00am - 11:30am	SGVWA Leg. Committee Meeting ↻
	11:30am - 1:00pm	SGVWA Board Meeting ↻
Wed Feb 28	4:00pm - 5:00pm	USGVMWD Board Meeting ↻
March 2024		
Mon Mar 4	4:00pm - 5:00pm	USGVMWD Gov Affairs Committee Meeting ↻
Tue Mar 5	4:00pm - 5:00pm	USGVMWD Admin & Finance Committee meeting ↻
Wed Mar 6	8:00am - 10:30am	TVMWD Board Meeting ↻
	2:30pm - 3:30pm	Watermaster Board Meeting ↻
	4:00pm - 5:00pm	USGVMWD Water Resources & Facility Management Committee ↻
Mon Mar 11	8:00am - 10:00am	SGVMWD Board Meeting ↻
Tue Mar 12	9:00am - 10:00am	WQA Leg/Pub Committee ↻
	10:00am - 11:00am	WQA Admin/Finance Committee ↻
Wed Mar 13	1:30pm - 3:00pm	WM Basin Watermaster Committee Mtg ↻
	4:00pm - 5:00pm	USGVMWD Board Meeting ↻
Wed Mar 20	8:00am - 10:30am	TVMWD Board Meeting ↻
	12:00pm - 1:00pm	WQA Board Meeting ↻
	1:30pm - 2:30pm	WM Administrative Committee Mtg ↻
Mon Mar 25	10:00am - 11:30am	SGVWA Leg. Committee Meeting ↻
	11:30am - 1:00pm	SGVWA Board Meeting ↻
Wed Mar 27	4:00pm - 5:00pm	USGVMWD Board Meeting ↻
April 2024		
Mon Apr 1	4:00pm - 5:00pm	USGVMWD Gov Affairs Committee Meeting ↻
Tue Apr 2	4:00pm - 5:00pm	USGVMWD Admin & Finance Committee meeting ↻
Wed Apr 3	8:00am - 10:30am	TVMWD Board Meeting ↻
	2:30pm - 3:30pm	Watermaster Board Meeting ↻
	4:00pm - 5:00pm	

USGVMWD Water Resources & Facility
Management Committee ↻

Mon Apr 8 8:00am - 10:00am [SGVMWD Board Meeting](#) ↻

Tue Apr 9 9:00am - 10:00am [WQA Leg/Pub Committee](#) ↻

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

Wed Apr 10 1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

Printed on: 12/14/2023 2:55pm

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