

**A REGULAR MEETING  
OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
AT  
1720 W. CAMERON AVENUE, SUITE 100  
WEST COVINA, CALIFORNIA**

**WEDNESDAY, JANUARY 17, 2024 AT 12:00 P.M.**

Zoom Link:

<https://us06web.zoom.us/join/ztAtdOmhzwsGdOz7QA2JiD9-UbHBNQyCbak>

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**AGENDA**

**I. CALL TO ORDER** **PAULSON**

**II. PLEDGE OF ALLEGIANCE**

**III. REMOTE PARTICIPATION DECLARATION - AB 2449** **MORENO**  
**[Government Code Section 54953(f)]**

- (a) Notification of Just Cause Remote Participation
- (b) Notification and Vote to Approve Emergency Circumstance Request  
For Remote Participation

**IV. ROLL CALL OF BOARD MEMBERS** **MORENO**

Mark Paulson, Chairman	_____	_____	(alt)
Lynda Noriega, Vice-Chairwoman	_____	_____	(alt)
Valerie Munoz, Secretary	_____	_____	(alt)
Robert Gonzales, Treasurer	_____	_____	(alt)
Bob Kuhn	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)
Robert DiPrimio	_____	_____	(alt)

**V. PUBLIC COMMENTS (Agendized Matters Only):** **PAULSON**

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

**VI. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action:** **PAULSON**

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

## **VII. ELECTION OF OFFICERS**

**CHAIRPERSON**

- (a) Chairman
- (b) Vice-Chairman
- (c) Treasurer
- (d) Secretary

## **VIII. APPOINTMENT OF COMMITTEE MEMBERS**

**CHAIRPERSON**

- (a) Administrative/Finance Committee
- (b) Legislative/Public Information Committee
- (c) Special Legislative Ad Hoc Committee

## **IX. CONSENT CALENDAR**

**CHAIRPERSON**

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 12/20/23 Regular Board Meeting
- (b) Minutes for 1/8/24 Legislative/Public Information Committee Meeting
- (c) Minutes for 1/8/24 Administrative/Finance Committee Meeting
- (d) Demands on Administrative Fund
- (e) Demands on Project Fund

## **X. COMMITTEE REPORTS**

(These items may require action)

- (a) Legislative/Public Information Committee Report
- (b) Administrative/Finance Committee Report
  - 1. Discussion/Action Regarding Oliveros Madruga Law Organization Proposed Rate Adjustment [enc]
  - 2. Report on Cash and Investments – 4<sup>th</sup> Quarter 2023 [enc]

## **XI. OTHER ACTION/INFORMATION ITEMS**

**CHAIRPERSON**

(These items may require action)

- (a) Adoption of Resolution 24-001 for Authorization to Contract for Service and Establish Accounts with BMO Bank [enc]
- (b) Draft San Gabriel Basin Groundwater Quality Management and Remediation Plan “§406 Plan” for 2024 [available prior to meeting]
  - 1. Open of 30-day Public Comment Period

## **XII. PROJECT REPORTS**

**COLBY**

- (a) Treatment Plants:
  - 1. Baldwin Park Operable Unit
    - Arrow/Lante Well (Subarea 1) Status Operational
    - Monrovia Wells Operational

	•	SGVWC B6 Plant	Operational
	•	SGVWC B5 Plant	Operational
	•	CDWC Well No. 14	Operational
	•	La Puente Valley County Water District	Operational
	•	VCWD Nixon	Operational
	•	VCWD Maine	Operational
2.		El Monte Operable Unit	
	•	Eastern Shallow Zone	Operational
	•	Eastern Deep Zone	Operational
	•	GSWC Encinita Plant	Operational
	•	Western Shallow Zone	Operational
3.		South El Monte Operable Unit	
	•	Whitmore Street. Ground Water Remediation Treatment Facility	Operational
	•	City of M.P. Well No. 5 VOC Treatment Facility	Operational
	•	City of M.P. Well No. 12 VOC Treatment Facility	Operational
	•	City of M.P. Well No. 15	Operational
	•	City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
	•	GSWC Wells SG-1 & SG-2	Operational
	•	GSWC Garvey	Operational
	•	SGVWC Plant No. 8	Operational
	•	SGVWC Plant G4	Operational
4.		Puente Valley Operable Unit	
	•	Intermediate Zone	Construction
	•	SGVWC Plant B11	Operational
5.		Area 3 Operable Unit	
	•	City of Alhambra Phase 1	Operational
	•	City of Alhambra Phase 2	Operational
	•	City of South Pasadena Wilson	Operational
6.		Non-Operable Unit	
	•	City of Arcadia Longden	Operational
	•	City of Arcadia Live Oak	Operational
	•	City of Monrovia Tower 1&2	Operational
	•	City of Monrovia Tower 3&4	Operational
	•	SGVWC Plant 11	Operational

<b>XIII. ATTORNEY'S REPORT</b>	<b>PADILLA</b>
<b>XIV. LEGISLATIVE REPORT</b>	<b>MONARES</b>
<b>XV. EXECUTIVE DIRECTOR'S REPORT</b>	<b>SCHOELLERMAN</b>
<b>XVI. FUTURE AGENDA ITEMS</b>	<b>CHAIRPERSON</b>
<b>XVII. INFORMATION ITEMS [enc]</b>	<b>CHAIRPERSON</b>

(a) San Gabriel Basin Water Calendar

**XVIII. FUTURE BOARD/COMMITTEE MEETINGS****CHAIRPERSON**

- (a) The next Administrative/Finance Committee Meeting was scheduled for Tuesday, February 13, 2024 at 10:00 a.m.
- (b) The next Legislative/Public Information Committee meeting was scheduled for Tuesday, February 13, 2024 at 9:00 a.m.
- (c) The next WQA Board meeting was scheduled for Wednesday, February 21, 2024 at 12:00 p.m.

**XIX. CLOSED SESSION****CHAIRPERSON**

- (a) Closed Session Pursuant to Government Code Section 54956.9(d)(1)  
– Conference with Legal Counsel re: Existing Litigation - San Gabriel Basin Water Quality Authority v. 3M Company et al, USDC Case No. 2:23-av-55555-CIV

**XX. RECONVENE OPEN SESSION****CHAIRPERSON****XXI. BOARD MEMBERS' COMMENTS/REPORTS****CHAIRPERSON****XXII. ADJOURNMENT****CHAIRPERSON**

*Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at [www.wqa.com](http://www.wqa.com).*

# **DRAFT**

## **A REGULAR MEETING OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY DECEMBER 20, 2023 AT 12:00 P.M.**

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### **CALL TO ORDER**

The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

### **REMOTE PARTICIPATION DECLARATION – AB 2449**

Ms. Moreno reported that one member of the Board provided notice of their need to participate remotely for “just cause”. She indicated that at least a quorum of the Water Quality Authority (WQA) Board was physically present for the meeting. She reported that Mr. DiPrimio was participating remotely and duly notified the WQA as required by AB2449. She noted that Mr. DiPrimio was participating with both audio and camera on and asked Mr. DiPrimio to disclose if there were any person 18 years or older present in the room at the remote location.

Mr. DiPrimio reported that he had no disclosures.

### **ROLL CALL OF BOARD MEMBERS**

Mark Paulson, Lynda Noriega, Valerie Munoz, Robert Gonzales, Bob Kuhn, Ed Chavez, and Robert DiPrimio (online)

### **BOARD MEMBERS ABSENT**

None.

### **STAFF MEMBERS PRESENT**

Randy Schoellerman, Executive Director; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Dan Colby, Assistant Executive Director/Senior Project Manager; Mary Saenz, Director of Finance; Jackie Montgomery, Admin/Accounting Assistant; Michelle Sanchez, Admin/Accounting Assistant (online); Richard Padilla, Legal Counsel

### **MEMBERS OF THE PUBLIC PRESENT**

Gabriel Monares, The Monares Group

### **MEMBERS OF THE PUBLIC THAT PARTICIPATED VIA ONLINE/TELECONFERENCE**

Jessica Taylor, California American Water; Jody Roberto, Three Valleys MWD; Garry Hofer, California American Water; Ralph Galvan, Valley County Water District

### **PUBLIC COMMENT**

None.

### **ITEMS TOO LATE TO BE AGENDIZED**

None.

**ELECTION OF WQA BOARD  
MEMBER AND ALTERNATE  
REPRESENTATIVE FOR  
CITIES WITHOUT PUMPING  
RIGHTS**

Ms. Moreno reported the election deadline was Tuesday, December 19, 2023 at 12:00pm. She indicated there was total of 48 votes possible. She reported that Ms. Munoz received 30 votes and Ms. Clark received 9 votes. She reported that Ms. Munoz was elected as the WQA Board Member and Ms. Clark was elected as the WQA Alternate Board Member for the next four-year term that will begin January 2024.

**CONSENT CALENDAR**

Ms. Munoz moved to approve the consent calendar as presented. Mr. Gonzales seconded the motion, and it was approved with the following abstentions:  
Mr. DiPrimio abstained from Project Demand No. E92074.  
Ms. Noriega abstained from Project Demand No. E92073.

**COMMITTEE REPORTS**

***Legislative/Public Information  
Committee Report***

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

***Administrative/Finance  
Committee Report***

Mr. Schoellerman reported that the minutes for the committee meeting were enclosed for review.

**OTHER  
ACTION/INFORMATION  
ITEMS**

***Discussion/Action Regarding  
Notice of Exemption for the  
Whitmore Street Groundwater  
Remediation Facility Expanded  
Site Implementation Project***

Mr. Colby reported that the WQA has been awarded a Proposition 1 Implementation Grant for the purpose of expanding the Whitmore Street Groundwater Remediation Facility (WSGRF), an existing groundwater extraction system, to improve the effectiveness for containment and remediation of 1,4-Dioxane and volatile organic compounds (VOCs). He indicated that this project consists of approximately 12 new extraction wells, associated pipeline runs and 6 monitoring wells. He also noted that this project will not increase the capacity of the existing treatment facility. He reported that in 2018, WQA was awarded a Proposition 1 Planning Grant for the purpose of conducting an site investigation to further characterize the extent of VOC and 1,4 Dioxane contamination in groundwater up-gradient of the WSGRF. Subsequently, WQA filed a Notice of Exemption (NOE) to conduct the investigation utilizing Section 15306: Class 6 Information Collection Categorical/Statutory Exemption. He indicated that in 2020, WQA amended the Proposition 1 Planning Grant to conduct additional investigations upgradient of the WSGRF to address data gaps from the initial investigations. He noted that WQA filed a second NOE utilizing the same exemption noted above.

***Adopt Resolution No. 23-010, A  
Resolution of the San Gabriel  
Basin Water Quality Authority  
Concerning a Notice of Exemption***

After a brief discussion, Ms. Noriega moved to adopt Resolution No. 23-010. Ms. Munoz seconded the motion, and it was adopted by the following roll call vote:

*and Approval for Whitmore Street  
Groundwater Remediation Facility  
Expanded Site Implementation  
Project*

AYES: PAULSON, NORIEGA, MUNOZ, GONZALES,  
KUHN, CHAVEZ, AND DIPRIMIO

NO: NONE

ABSTAIN: NONE

ABSENT: NONE

## **PROJECT REPORTS**

Mr. Colby reported that WQA hosted a Puente Valley Operable Unit Stakeholder meeting on December 5, 2023. Highlights of the meeting include ongoing shakedown testing with an anticipated public hearing on the 97-005 amended water supply permit to be held towards the end of 2024. He stated that the Department of Toxic Substances Control Board has created a new unit of six personal dedicated to San Gabriel Valley groundwater contamination issues.

## **ATTORNEY'S REPORT**

None

## **LEGISLATIVE REPORT**

Mr. Monares wished everyone a Merry Christmas

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Schoellerman reported that a Washington, D.C. was planned for January 9-11<sup>th</sup>. He indicated the reasons for the trip was to meet with legislators and committee staff to discuss the WQA's appropriation requests and to discuss the amendments to the Restoration Fund. He reported that staff met with the Division of Finance (DFA) management to discuss the delay in DFA approving the first Prop 68 payment request. He noted that DFA agreed to regular meetings to expedite the process. He hoped that DFA would approve the first payment in the first quarter of 2024. He reported that staff is looking to refresh the WQA website and logo and will be discussing it with the Legislative/Public Information Committee in January. He reminded everyone that the WQA office will be closed until January 2, 2024. He congratulated Ms. Munoz on her re-election to the WQA Board. He also wished everyone a Merry Christmas.

## **FUTURE AGENDA ITEMS**

None.

## **FUTURE BOARD AND COMMITTEE MEETINGS**

The next Legislative/Public Information Committee meeting was scheduled for **Monday, January 8, 2023, at 9:00 a.m.**

The next Administrative/Finance Committee meeting was scheduled for **Monday, January 8, 2023, at 10 a.m.**

The next WQA Board meeting was scheduled for Wednesday, January 17, 2023, at 12:00 p.m.

## **CLOSED SESSION**

A closed session was not held.

## **BOARD MEMBERS'**

Many members of the Board wished everyone a Merry

**COMMENTS/  
REPORTS**

Christmas and congratulated Ms. Munoz on her re-election to the WQA Board.

Ms. Munoz commented that she was excited to serve another term on the Board.

Mr. Paulson requested that the meeting be adjourned in the memory of Steven Sham, the former Mayor of Alhambra.

**ADJOURNMENT**

The Chairman asked if there were any other items of business to come before the Board, there being none, the meeting was adjourned in the memory of Steven Sham until the next meeting on January 17, 2024.

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Mark Paulson  
Chairman

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Valerie Munoz  
Secretary



# DRAFT

## SAN GABRIEL BASIN WATER QUALITY AUTHORITY ADMINISTRATIVE/FINANCE COMMITTEE JANUARY 8, 2024 AT 10:00 A.M.

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<b>CALL TO ORDER</b>	Mr. DiPrimio called the Administrative/Finance committee meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
<b>COMMITTEE MEMBERS PRESENT</b>	Mark Paulson and Robert DiPrimio
<b>WATERMASTER LIASON</b>	Absent
<b>COMMITTEE MEMBERS ABSENT</b>	Lynda Noriega
<b>OTHER BOARD MEMBERS PRESENT</b>	None
<b>STAFF MEMBERS PRESENT</b>	Randy Schoellerman, Executive Director; Dan Colby, Assistant Executive Director/Senior Project Manager; Stephanie Moreno, Public Outreach Coordinator; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant (online); Jackie Montgomery, Admin/Accounting Assistant; Richard Padilla, Legal Counsel
<b>MEMBERS OF THE PUBLIC PRESENT</b>	None.
<b>MEMBERS OF THE PUBLIC ONLINE</b>	None.
<b>REMOTE PARTICIPATION DECLARATION – AB 2449 [Government Code 54953(f)]</b> <ul style="list-style-type: none"><li><b>a. Notification of Just Cause</b></li><li><b>b. Emergency Circumstances Requests</b></li></ul>	None.
<b>PUBLIC COMMENT</b>	None.
<b><i>Discussion Regarding Oliveros Madrugá Law Organization Proposed Rate Increase</i></b>	Mr. Schoellerman reported that WQA’s general legal counsel, Oliveros Madrugá Law Organization (OMLO), was retained in 2015. He indicated that since that time the firm has not increased their rates. He noted that OMLO is respectfully requesting an adjustment to their hourly rate schedule effective February 2024 with additional adjustments in July 2026 and

July 2027. Staff has noted the inflationary pressures in costs since 2015 and worked with OLMO on the following recommended hourly increases.

Position	Current	Feb 2024	July 2026	July 2027
Partner	\$250	\$290	\$300	\$310
Associate	\$225	\$265	\$275	\$285
Law Clerks	\$100	\$110	\$115	\$120

He noted that OLMO does not charge a monthly retainer and has provided outstanding, efficient legal services to the WQA.

After brief discussion, the committee recommended that the proposal go to the full Board for approval.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Schoellerman reported that he would be traveling to DC along with Mr. Paulson to meet with federal legislators. He indicated that the goals for this trip was to secure the \$5M request for FY 2024 and start discussions for the FY 2025 request. He also wanted to discuss the amendments to the Restoration Fund and request to add \$125M to the authorization and to eliminate the 10-year limitation or amend it to 20 years. He reported that he has retained a consultant to perform an organizational review of the WQA which should begin later this month. He lastly reported that staff reviewed with the Legislative/Public Information Committee a proposal to re-design the WQA website and update the WQA logo.

## **ADJOURNMENT**

Mr. DiPrimio asked if there were any other items of business to come before the committee. There being none, the meeting was adjourned.

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Mark Paulson  
Chairman

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Valerie Munoz  
Secretary

# DRAFT

## SAN GABRIEL BASIN WATER QUALITY AUTHORITY LEGISLATIVE/PUBLIC INFORMATION COMMITTEE JANUARY 8, 2023 AT 9:00 A.M.

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<b>CALL TO ORDER</b>	Mr. Gonzales called the committee meeting to order and reviewed the actions anticipated on the agenda for the meeting.
<b>REMOTE PARTICIPATION DECLARATION – AB 2449 [Government Code Section 54953(f)]</b>	None.
<b>COMMITTEE MEMBERS PRESENT</b>	Valerie Munoz, and Robert Gonzales
<b>WATERMASTER LIASON</b>	None.
<b>COMMITTEE MEMBERS ABSENT</b>	Bob Kuhn
<b>OTHER BOARD MEMBERS PRESENT</b>	None
<b>STAFF MEMBERS PRESENT</b>	Randy Schoellerman, Executive Director; Dan Colby, Assistant Executive Director/Senior Project Manager; Stephanie Moreno, Executive Assistant/Public Outreach Coordinator; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Jackie Montgomery, Admin/Accounting Assistant
<b>MEMBERS OF THE PUBLIC PRESENT</b>	None.
<i>Public Comment</i>	None.
<i>Discussion Regarding Next Advertorial</i>	Mr. Lancaster reported that the next ad would be in the Sustainable Living section that is to be published later this month. He indicated that he discussed with staff that the message could be the role that the WQA plays in the efforts to keep the Basin sustainable. He reported that he would be in Sacramento on January 16 <sup>th</sup> for a rally regarding a proposed Water Bond. He indicated that the Water Bond would be the focus story for the publication.
<i>Discussion Regarding Proposal From CV Strategies for WQA Website and Branding Update</i>	Ms. Moreno reported that it has been some time since the WQA website has been updated. She also noted that staff has been discussing the idea of a new logo for the WQA. She indicated that it would be beneficial to do a re-branding

and web site update at the same time. She noted that staff has received a proposal from CV Strategies to perform the website re-design and update the WQA logo at the same time. She reported that once staff receives some sample logos, they will be brought back to the committee for review.

Ms. Munoz requested that an educational page be added to the website that would provide educational tools for anyone to access.

Ms. Moreno encouraged any comments or suggestions regarding the website. She indicated that the input would be helpful when working with the consultant.

Mr. Gonzales commented that once the new logo is finalized the WQA should consider getting staff some promotional apparel for the staff to wear.

### ***Legislative Activities/Reports***

- a. State – Mr. Schoellerman indicated that the legislature was starting the second year of the 2-year legislative session. He noted that Governor’s budget was scheduled to come out later this week and address the reported \$68M deficit.
- b. Federal – Mr. Schoellerman reported that WQA still has \$5M in the Senate and House appropriation bills and will continue to watch their progress. He reported that he would be traveling to DC along with WQA Chairman Mark Paulson to meet with federal legislators and committee staff. He indicated that the goals for this trip was to secure the \$5M request for FY 2024 and start discussions for the FY 2025 request. He also wanted to discuss the amendments to the San Gabriel Basin Restoration Fund and request an additional \$125M authorization and to eliminate the 10-year limitation or amend it to 20 years.

### **EXECUTIVE DIRECTOR’S REPORT**

Mr. Schoellerman reported that the 406 Plan would be coming to the Board this month to open it up to public comment. He reported that at the February Board meeting the audit would be presented for review. He indicated that he has retained a consultant to perform an organizational review of the WQA which should begin later this month. He lastly noted that staff was finishing up the annual report.

### **ADJOURNMENT**

Mr. Gonzales asked if there were any other items of business to come before the committee. There being none, the meeting was adjourned.

Chairman

Secretary

**DRAFT**

The following demands on the Administration Fund Account at BMO Bank are hereby submitted for payment.

Check No.	Payable to	Description	Amount
D2251	Bob Kuhn	Board Member Compensation for December 2023	
		3 Days WQA Business	450.00
		Meeting/Travel Expenses/Other	29.48
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(34.43)
			445.05
D2252	Ed Chavez	Board Member Compensation for December 2023	
		6 Days WQA Business	900.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(868.85)
			31.15
D2253	Valerie Munoz	Board Member Compensation for December 2023	
		5 Days WQA Business	750.00
		Meeting/Travel Expenses/Other	19.65
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(57.38)
			712.27
D2254	Mark Paulson	Board Member Compensation for December 2023	
		2 Days WQA Business	300.00
		Meeting/Travel Expenses/Other	32.62
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(22.95)
			309.67
1014	Lynda Noriega	Board Member Compensation for December 2023	
		2 Days WQA Business	300.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	(277.05)
		Less Taxes Withheld	(22.95)
			0.00
D2255	Robert Gonzales	Board Member Compensation for December 2023	
		6 Days WQA Business	900.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(68.85)
			831.15
D2256	Robert DiPrimio	Board Member Compensation for December 2023	
		2 Days WQA Business	300.00
		Meeting/Travel Expenses/Other	0.00
		Less Deferred Compensation	0.00
		Less Taxes Withheld	(22.95)
			277.05
EFT/ACH	SGBWQA - Payroll Fund	Replenish payroll fund	
		Staff Payroll - for December 2023	93,801.85
		Board Payroll Taxes - Federal & State	1,396.72
		Deferred Comp - Lincoln Life	277.05
			95,475.62
		<b>Total replenishment to payroll fund</b>	<b>98,081.96</b>
EFT/ACH	SGBWQA - Revolving Fund	Replenish revolving fund for 12/01/23 to 12/31/23 disbursements	
		Group Insurance	2,377.04
		Meetings & Conferences	845.00
		Plant & Water Service	286.94
		Office Supplies	255.43
		Copier Machine	475.23
		Copier Machine O&M	475.24
		Computer Systems O&M	393.95
		Project Costs	1,890.00
			6,998.83

mb  
1-11-24

**DRAFT**

The following demands on the Administration Fund Account at BMO Bank are hereby submitted for payment.

Check No.	Payable to	Description	Amount
E92088	ACWA/JPIA	Invoice No. 701604, Medical and life insurance premiums for February 1, 2024 to February 29, 2024	7,692.49
E92089	ACWA/JPIA	Invoice No. 2Q-2023-WC, Workers Comp Qtr2	1,453.63
E92090	Accent Computer Solutions, Inc.	Professional IT services for December 2023 Invoice No.160505	1,975.91
E92091	Bank of America	Invoice No. '23-12DEC-DC', Credit Card Expenses incurred for 12/01/23 to 12/31/23 Meetings and Conferences 385.91 Dues and Subscriptions 76.75	462.66
E92092	Bank of America	Invoice No. '23-12DEC-RS', Credit Card Expenses incurred for 12/01/23 to 12/31/23 Internet 34.99 Meeting & Conferences 913.50 Travel and Mileage 1,384.84 Dues and Subscriptions 40.00	2,373.33
E92093	Bank of America	Invoice No. '23-12DEC-SM', Credit card expenses incurred for 12/01/23 to 12/31/23 Meeting & Conferences (Bob Diprimio) 475.00 Meetings & Conferences 222.15 Dues and Subscriptions 60.00	757.15
E92094	California Groundwater Coalition	Invoice No. 2024, 2024 Membership Dues	4,950.00
E92095	Conor Consulting LLC	Invoice No. 123123, Management Services	11,500.00
E92096	The Gualco Group	Invoice No '23-12DEC', Professional consulting services for December 2023	5,141.65
E92097	Kadesh & Associates, LLC	Invoice No. 01-24, Professional consulting services for December 2023	15,000.00
E92098	The Monares Group, LLC	Invoice No. '24-01JAN', Professional consulting services for January 2024	16,000.00
E92099	Olivarez Madruga Law Organization, LLP	Invoice No. 23972, Professional legal services for December 2023	694.68
E92100	Ruffle Properties, LLC	Office lease, CAM, and Storage for February 2024 Invoice No. '24-02FEB.', Office lease 9,274.94 Invoice No. '24-02FEB.-CAM', Electricity charges 643.20 Invoice No. '24-02FEB.-Storage', Storage Room 150.00	10,068.14
E92101	Vasquez & Company LLP	Professional services for audit fiscal year ending July 2023 Invoice No. 2231622-IN	6,846.00
E92102	West Yost & Associates	Professional services from November 4 to December 8, 2023 Invoice No. 2056503	11,794.75
<b>TOTAL</b>			<b>201,791.18</b>

*ms*  
1-11-24



Water Quality Authority

## EXPENSE SHEET

Board Member Per Diem:  
\$150.00 per meeting, 8 meeting maximum per month  
Mileage Rate: \$0.655 per mile  
(updated January 2023)

*Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.*

NAME: Bob Kuhn

MONTH/YEAR: Dec-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 8)	\$150.00 PER DIEM
1 12/7/23	Glendora Chamber of commerce Legislative Commi	5.0	1	\$150.00
Meeting Description	Spoke about groundwater clean up issues in the San Gabriel Valley			
2 12/12/23	WQA Legislative Public Information Committee	20.0	1	\$150.00
Meeting Description	Talked about putting out our public info in different languages.			
3 12/20/23	Board meeting	20.0	1	\$150.00
Meeting Description	See the agenda for details of the meeting			
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			3	\$450.00
Total Mileage (at \$0.655 per mile)		45		\$29.48

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES		\$479.48
TOTAL		\$479.48

Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature





Water Quality Authority

# EXPENSE SHEET

## Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.655 per mile

(updated January 2023)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Edward L Chavez

MONTH/YEAR: Dec-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 12/5/23	Board Meeting - Metropolitan Water District of Southern California		1	\$150.00
Meeting Description				
2 12/6/23	Board Meeting - San Gabriel Basin Watermaster		1	\$150.00
Meeting Description				
3 12/7/23	Christmas Luncheon - Southern California Utilities Water Association		1	\$150.00
Meeting Description				
4 12/12/23	Administrative & Finance Committee - SGB Water Quality Authority		1	\$150.00
Meeting Description				
5 12/19/23	Subcommittee on Long-Term Regional Planning Processes - MWD		1	\$150.00
Meeting Description				
6 12/20/23	Board Meeting - San Gabriel Basin Water Quality Authority		1	\$150.00
Meeting Description				
Total Meetings			6	\$900.00
Total Mileage (at \$0.655 per mile)		0		\$0.00
DATE	Expense Reimbursement Description (receipts required)			Amount
	TOTAL Expenses			\$0.00
TOTAL MEETINGS, MILEAGE, EXPENSES				\$900.00
TOTAL				\$900.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature



Water Quality Authority

# EXPENSE SHEET

Board Member Per Diem  
\$150.00 per meeting, 6 meeting maximum per month  
Mileage Rate: \$0.655 per mile  
(updated January 2023)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Valerie Munoz MONTH/YEAR: Dec-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 5)	\$150.00 PER DIEM
1 12/5/23	<b>West Covina Council Meeting</b> Attended the West Covina Council Meeting	5.0	1	\$150.00
2 12/6/23	<b>Baldwin Park Council Meeting</b> Attended the Baldwin Park Council Meeting	8.0	1	\$150.00
3 12/12/23	<b>WQA Ledge and Pub Meeting</b>	5.0	1	\$150.00
4 12/18/23	<b>Meeting with Council Member Ollie Cantos West Covina</b>	7.0	1	\$150.00
5 12/19/23	<b>WQA Board Meeting</b> Discuss upcoming projects, La Puente Valley Water Company business, WQA	5.0	1	\$150.00
6			0	\$0.00
<b>Total Meetings</b>			<b>5</b>	<b>\$750.00</b>
<b>Total Mileage (at \$0.655 per mile)</b>		<b>30</b>		<b>\$19.65</b>

DATE	Expense Reimbursement Description (receipts required)	Amount
	<b>TOTAL Expenses</b>	<b>\$0.00</b>
<b>TOTAL MEETINGS, MILEAGE, EXPENSES</b>		<b>\$769.65</b>
<b>TOTAL</b>		<b>\$769.65</b>

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature \_\_\_\_\_



Water Quality Authority

## EXPENSE SHEET

Board Member Per Diem  
\$150.00 per meeting, 6 meeting maximum per month  
Mileage Rate: \$0.655 per mile  
(updated January 2023)

4, please attach back-up documentation (fliers, agendas, etc.) regarding meetings  
ternatively, if no documentation is provided, AB1234 requires that a  
verbal report be provided at the next board meeting.

NAME: Mark Paulson

MONTH/YEAR: Dec-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 12/12/23	Committee Meeting	24.9	1	\$150.00
Meeting Description				
2 12/20/23	Board Meeting	24.9	1	\$150.00
Meeting Description				
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			2	\$300.00
Total Mileage (at \$0.655 per mile)		49.8		\$32.62

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$332.62
TOTAL			\$332.62

Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.



Water Quality Authority

# EXPENSE SHEET

## Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.655 per mile

(updated January 2023)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Lynda NoriegaMONTH/YEAR: Dec-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 12/12/23	WQA Administrative/Finance Committee Meeting		1	\$150.00
Meeting Description	Discussed and reviewed FY 23/24 Interim budget and assessment reserve.			
2 12/20/23	WQA Board of Directors Meeting		1	\$150.00
Meeting Description	Received report regarding the Board Member election of cities without pumping rights, approved Consent Calendar, adopted resolution for Whitmore Street Groundwater Remediation Facility expanded site implementation project, received and filed reports from staff.			
3				\$0.00
Meeting Description				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			2	\$300.00
Total Mileage (at \$0.655 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$300.00
TOTAL			\$300.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

DocuSigned by:

DDB92C1F4A024B6...

Signature



Water Quality Authority

# EXPENSE SHEET

Board Member Per Diem  
\$150.00 per meeting, 6 meeting maximum per month  
Mileage Rate: \$0.655 per mile  
(updated January 2023)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Robert Gonzales

MONTH/YEAR: Dec-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 12/5/23	<b>CITY OF MONROVIA</b>		1	\$150.00
Meeting Description	Spoke with City Manager DYLAN FEIK regarding grant monies in the Legislature & status of Monrovia's grant dollars			
2 12/6/23	<b>Azusa Unified School District</b>		2	\$150.00
Meeting Description	Spoke with AUSD School Board member SANDRA BENEVIDAS regarding interest in educational program to the school district, but wanted more information & what level of grade levels this program would be best fit.			
3 12/08/23	<b>LEGISLATIVE MEETING</b>		3	\$150.00
Meeting Description	Met with with SENATOR SUSAN RUBIO regarding grant monies & status of distribution for 2024, & would she check in Sacramento			
4 12/12/23	<b>WQA LEGISLATIVE MEETING</b>		4	\$150.00
Meeting Description				
5 12/14/23	<b>LEGISLATIVE MEETING</b>		5	\$150.00
Meeting Description	Met with ASSEMBLYWOMAN BLANCA RUBIO at her TOY DRIVE event & inquired about grant monies & status of distribution for 2024 & would she check in Sacramento			
6 12/20/23	<b>WQA GENERAL MEETING</b>		6	\$150.00
Meeting Description				
<b>Total Meetings</b>			<b>6</b>	<b>\$900.00</b>
<b>Total Mileage (at \$0.655 per mile)</b>				

DATE	Expense Reimbursement Description (receipts required)	Amount
	<b>TOTAL Expenses</b>	
<b>TOTAL MEETINGS, MILEAGE, EXPENSES</b>		<b>\$900.00</b>
<b>TOTAL</b>		<b>\$900.00</b>

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature \_\_\_\_\_



Water Quality Authority

# EXPENSE SHEET

## Board Member Per Diem

\$150.00 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.655 per mile

(updated January 2023)

**Per the requirements of AB1234, please attach back-up documentation (fliers, agendas, etc.) regarding meetings listed below. Alternatively, if no documentation is provided, AB1234 requires that a verbal report be provided at the next board meeting.**

NAME: Robert DiPrimio MONTH/YEAR: Dec-23

DATE	MEETING	Roundtrip Mileage	# of Days (not to exceed 6)	\$150.00 PER DIEM
1 12/12/23	Admin Finance Committee			\$150.00
Meeting Description				
2 12/20/23	WQA Board Meeting			\$150.00
Meeting Description				
3				
4				\$0.00
Meeting Description				
5				\$0.00
Meeting Description				
6				\$0.00
Meeting Description				
Total Meetings			0	\$300.00
Total Mileage (at \$0.655 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$300.00
TOTAL			\$300.00

☐ Please check box if AB1234 documentation is attached.

I hereby certify that I have attended all of the meetings listed above and I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY.

Signature

## DRAFT

The following demands on the Project Fund Account Account at BMO Bank are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
<b><u>BALDWIN PARK OPERABLE UNIT</u></b>				
E92103	Alderson F LLC	Invoice No. 1214, WQA Annual License,MW5-01	2,622.54	CRs
E92104	RC Foster Corporation	Project costs for Spare parts for January 2024		
		Invoice No.02-24-001, Spare Parts Costs	785.52	
		Invoice No. 02-23-002, Spare Parts Program Insurance		
		Coverage for January-December 2024	<u>1,566.00</u>	CR's
<b><u>SOUTH EL MONTE OPERABLE UNIT</u></b>				
E92105	Avocet Environmental Inc.	Project costs for Whitmore Street Groundwater Remediation Facility for December 2023		
		Invoice No. 7779- Whitmore GW Treatment System	4,282.09	
		Invoice No. 7780 - Regional Site Investigation	<u>23,693.05</u>	WQA/SWRCB
E92106	City of Monterey Park	Project O&M Costs for Wells 5, 12, and 15 for January to March 2022		
		Invoice No. 87, Well #15 VOC O&M Costs	11,949.52	
		Invoice No. 88, Well #12 DB O&M Costs	50,597.72	
		Invoice No. 90, Well #5 VOC O&M Costs	30,196.34	
		Invoice No. 91, Well #12 VOC O&M Costs	<u>69,326.40</u>	EPA
E92107	Golden State Water Company	Project T&R costs SG1 & 2 VOC, Jan. 2023 to June 2023		
		Invoice No. 15101-ACD, Jan thru March 2023	32,286.46	
		Invoice No. 15235-ACD, April to June 2023	<u>43,260.28</u>	EPA
E92108	San Gabriel Valley Water Co.	Project T&R Costs for Plant 8 LGAC and Air Stripper for January 2023		
		June 2023		
		Invoice No. 23060, Plant 8 A.S. for January 2023	21,412.16	
		Invoice No. 23069, Plant 8 A.S for February 2023	31,255.08	
		Invoice No. 23071, Plant 8 A.S. for March 2023	12,245.51	
		Invoice No. 23061, Plant 8 LGAC for January 2023	12,047.48	
		Invoice No. 23070, Plant 8 LGAC February 2023	12,126.82	
		Invoice No. 23073, Plant 8 LGAC for March 2023	8,423.97	
		Invoice No. 23130, Plant 8 A.S for April 2023	19,857.90	
		Invoice No. 23041, Plant 8 A.S. for May 2023	21,932.12	
		Invoice No. 23166, Plant 8 A.S. for June 2023	24,071.49	
		Invoice No. 23127, Plant 8 LGAC for April 2023	12,322.66	
		Invoice No. 23140, Plant 8 LGAC for May 2023	12,534.21	
		Invoice No. 23164, Plant 8 LGAC for June 2023	15,756.64	
		Invoice No.23072, Plant 8 A.S. for July-Dec. 2020	31,316.46	
		Invoice No.23074, Plant 8 A.S. for Jan-Dec. 2021	61,417.68	
		Invoice No.23075, Plant 8 A.S. for Jan-Dec 2022	<u>65,308.34</u>	362,028.52
E92109	San Gabriel Valley Water Co.	Project T&R Costs for Plant 8 LGAC and Air Stripper for July 2023		
		to September 2023		
		Invoice No. 23208, Plant 8 A.S for July 2023	29,621.00	
		Invoice No. 23226, Plant 8 A.S. for August 2023	19,790.80	
		Invoice No. 23246, Plant 8 A.S for September 2023	29,312.12	
		Invoice No. 23204, Plant 8 LGAC for July 2023	15,621.89	
		Invoice No. 23222 Plant 8 LGAC for August 2023	11,682.90	
		Invoice No. 23247, Plant 8 LGAC for September 2023	<u>174,315.31</u>	280,344.02
<b>Total</b>			<b><u>910,315.92</u></b>	

mlb  
1-11-24

**DRAFT**

The following demands on the Project Fund Account at BMO Bank are hereby submitted for payment. Pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices, the following invoices were approved by the BPOU Project Committee on January 8, 2024.

Check No.	Payable to	Description	Amount	Funding Sources
<b><u>BALDWIN PARK OPERABLE UNIT</u></b>				
E92110	La Puente Valley County WD	Invoice No. 4-2023-11 Project T&R costs for November 2023	96,090.91	CR's
E92111	Main San Gabriel Basin Watermaster	Invoice No. 12-262, Administrative Project Costs for December 2023		
		Administrative costs	14,909.09	
		T&R costs	<u>22,535.24</u>	CR's
E92112	Suburban Water Systems	Invoice No. 59881123, Project T&R costs for November 2023	16,574.77	CR's
E92113	Valley County Water District	Project costs for November 2023		
		Invoice No. 501, T&R Costs	254,875.90	
		Invoice No. 502, T&R Costs	<u>99,548.38</u>	CR's
E92114	California Domestic Water Co.	Project costs for November 2023		
		Invoice No. 3698, T&R costs for Perchlorate	32,977.03	
		Invoice No. 3699, T&R costs for NDMA & VOC's	<u>131,818.65</u>	CR's
E92115	San Gabriel Valley Water Co.	Project costs for October 2023		
		Invoice No. 23249, B5 T&R costs	292,245.91	
		Invoice No. 23250, B5 Replace AC Unit	5,702.05	
		Invoice No. 23248, B6 T&R costs	239,299.56	
		Invoice No. 23257, B6 Capital Costs, UV Flex Phase 2	9,017.10	
		Invoice No. 23251, B6 Feasibility Study - Replace Air Strippers	<u>355.75</u>	CR's
<b>Total</b>			<u><u>1,215,950.34</u></u>	

mb  
1-11-24





# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Randy Schoellerman, Executive Director  
**Date:** January 17, 2024  
**Subject:** **Oliveros Madruga Law Organization Proposed Rate Adjustment**

---

### Summary

WQA's general legal counsel, Oliveros Madruga Law Organization (OMLO), was retained in 2015. Since that time the firm has not increased their rates. OMLO is respectfully requesting an adjustment to their hourly rate schedule effective February 2024 with additional adjustments in July 2026 and July 2027. Staff has noted the inflationary pressures in costs since 2015 and worked with OLMO on the following recommended hourly increases.

Position	Current	Feb 2024	July 2026	July 2027
Partner	\$250	\$290	\$300	\$310
Associate	\$225	\$265	\$275	\$285
Law Clerks	\$100	\$110	\$115	\$120

OLMO does not charge a monthly retainer and has provided outstanding, efficient legal services to the WQA.

The Administrative/Finance Committee reviewed the proposed rate adjustments on January 8<sup>th</sup> and is recommending Board approval.

The rate adjustments have been incorporated into the attached first amendment to OMLO's initial agreement. Additionally, the amendment updates the firm's current name.

### Recommended Action

Approve proposed hourly rate adjustments for OMLO.

Attachment: "2024 First Amendment to Agreement For General Legal Counsel Services (Olivarez, Madruga Law Organization LLP)"

2024  
FIRST AMENDMENT  
TO  
AGREEMENT FOR GENERAL LEGAL COUNSEL SERVICES  
(Olivarez Madruga Law Organization LLP)

THIS 2024 FIRST AMENDMENT TO AGREEMENT FOR GENERAL LEGAL COUNSEL SERVICES ("First Amendment") is made and entered into this \_\_\_\_\_ day of January 2024 ("Effective Date") by and between the SAN GABRIEL BASIN WATER QUALITY AUTHORITY (hereinafter, "WQA") and OLIVAREZ MADRUGA LAW ORGANIZATION, LLP (hereinafter "FIRM"). WQA and FIRM are sometimes individually referred to herein as a "Party" and collectively referred to herein as "Parties."

RECITALS

WHEREAS, on February 25, 2015, the Parties executed and entered into that certain agreement for legal services entitled "Agreement for General Legal Counsel Services" (hereinafter, the "Master Agreement"); and

WHEREAS, Section 8 (Modifications to the Agreement) of the Master Agreement requires that any modifications or additions to the Master Agreement must be made in writing; and

WHEREAS, the Parties wish to amend the Master Agreement to account for a change in FIRM's name and to increase FIRM's hourly rates of compensation; and

WHEREAS, this First Amendment was approved by the WQA's Governing Board of Directors at its Regular Meeting of January \_\_\_\_, 2024 in open session as part of the Regular Meeting Agenda under Agenda Item No. \_\_\_\_\_ in compliance with Government Code Sections 53262, 54953(c)(3) and 54956(b).

AMENDMENT TO AGREEMENT

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

SECTION 1. The Master Agreement is attached and incorporated into this First Amendment as Exhibit "A".

SECTION 2. WQA acknowledges that since the approval of the Master Agreement FIRM's legal name has changed from "Olivarez Madruga, LLP" to "Olivarez Madruga Law Organization LLP." WQA consents to the name change hereinafter, all references to FIRM in the Master Agreement, the First Amendment and this First Amendment shall refer to "Olivarez Madruga Law Organization LLP."

SECTION 3. The schedule of hourly rate entitled "Compensation Schedule" which is attached as Exhibit "B" into the Master Agreement under Section 4(C) is hereby repealed, deleted, replaced and superseded by the document entitled "**2024 – Updated and Amended Rate Schedule**" which is attached and incorporated into this First Amendment as **Exhibit "B"**. The hourly rates set forth in the 2024 – Updated and Amended Rate Schedule shall take effect February 1, 2024.

SECTION 3. The Master Agreement together with this First Amendment shall constitute the entire, complete, final, and exclusive expression of the Parties with respect to the matters addressed herein and supersede all other agreements or understandings, whether oral or written, or entered into between WQA and FIRM prior to the execution of the same. The provisions of this First Amendment shall be deemed a part of the Master Agreement and except as otherwise provided under this First Amendment, the Master Agreement shall remain binding and enforceable. In the event of any conflict or inconsistency between the provisions of this First Amendment and the provisions of the Master Agreement, the provisions of this First Amendment shall govern and control, but only to the extent of the conflict or inconsistency and no further.

SECTION 4. No statements, representations, or other agreements, whether oral or written, made by any Party which are not embodied in the Master Agreement as amended by way of this First Amendment shall be valid or binding. No amendment, modification or supplement to the Master Agreement as amended by way of this First Amendment shall be valid and binding unless in writing and duly executed by the Parties in the form of a written contract amendment.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to be executed on the day and year first appearing above.

SAN GABRIEL BASIN WATER  
QUALITY AUTHORITY

FIRM  
Olivarez Madruga Law Organization LLP

By: \_\_\_\_\_  
Randy Schoellerman  
Executive Director

By: \_\_\_\_\_

Print  
Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT "A"  
[Master Agreement]

DRAFT

EXHIBIT "B"  
2024 – UPDATED AND AMENDED RATE SCHEDULE  
(Effective as of February 1, 2024)

The FIRM, in consideration for its performance of the various services and tasks that comprise the Scope of Services under this Agreement shall be compensated in accordance with the following schedule of hourly rate:

1. Effective February 1, 2024, FIRM's hourly rates shall be as follows:

<u>Attorney Status</u>	<u>Hourly Rate</u>
Partners	\$290 per hour
Associates	\$265 per hour
Law Clerks/ Paralegals	\$110 per hour

2. Effective July 1, 2026, FIRM's hourly rates shall increase automatically as follows:

<u>Attorney Status</u>	<u>Hourly Rate</u>
Partners	\$300 per hour
Associates	\$275 per hour
Law Clerks/ Paralegals	\$115 per hour

3. Effective July 1, 2027, FIRM's hourly rates shall increase automatically as follows:

<u>Attorney Status</u>	<u>Hourly Rate</u>
Partners	\$310 per hour
Associates	\$285 per hour
Law Clerks/ Paralegals	\$120 per hour

Any increases to FIRM's hourly rates of compensation following the July 1, 2027 automatic increase shall require the prior approval by the WQA's governing Board of Directors.

[END OF EXHIBIT "B"]



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Randy Schoellerman, Executive Director  
**Date:** January 17, 2024  
**Subject:** Report on Cash and Investments – 4th Quarter 2023

---

### Discussion

Attached for your review is the quarterly report on cash and investments as of December 31, 2023.

SGBWQA holds its investment funds at the Local Agency Investment Fund (LAIF). The average monthly effective yield for the Pooled Money Investment Account (PMIA)/LAIF for October and November is 3.67% and 3.843%, respectively. The December effective yield has not yet been published and the LAIF quarterly rate for October through December has not yet been issued.

SGBWQA holds its cash funds at BMO Bank. Funds held at BMO exceed the FDIC insured limit of \$250,000. All funds in excess of the FDIC limits are collateralized by BMO in accordance with California Government Code Title 5, Division 2, Part 1, Chapter 4, Article 2 – Deposit of Funds.

BMO has agreed to pay interest of 4.00%, effective 10-1-23, on the funds held in the Project/Admin Fund Money Market Account if WQA agreed to hold a minimum balance of \$10M in that account. In October 2023, funds totaling \$6M were transferred from LAIF to BMO, bringing the balance up to \$10M, with the interest being accrued monthly rather than quarterly. Interest earned from October 1, 2023 to December 31, 2023 totals \$89,203.

### Recommendation / Proposed Action

For information only.

### Enclosures

*Cash Report*

*Schedule of Interest Received and Interest Rates – LAIF*

*Schedule of Interest Received and Interest Rates – BMO*

*PMIA/LAIF Performance Report – 12/20/23*

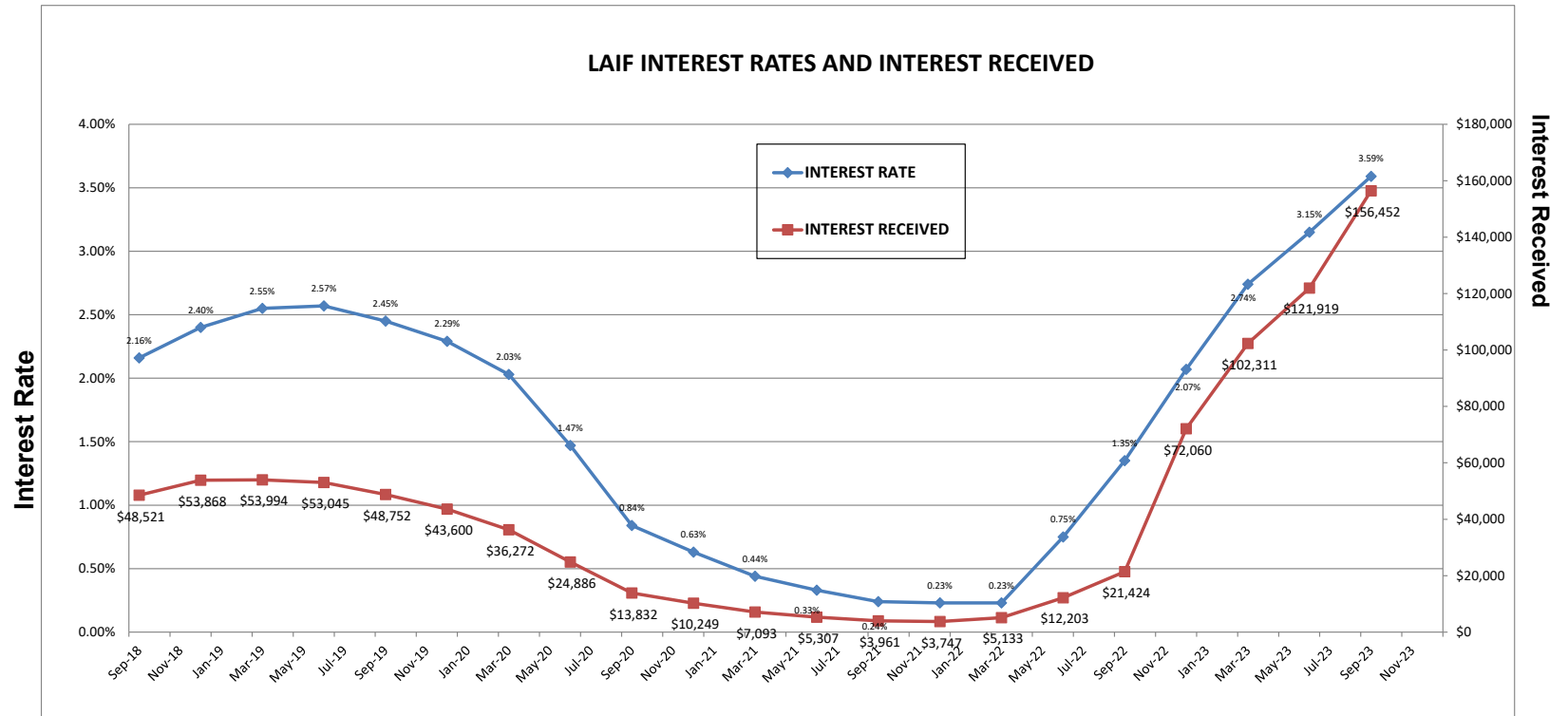
**San Gabriel Basin Water Quality Authority**  
**SUMMARY OF CASH AND INVESTMENTS**  
December 31, 2023  
**DRAFT**

DESCRIPTION	BALANCE
<b><u>CASH AND BANK ACCOUNTS</u></b>	
Cash on Hand	\$ 250
<b><u>Bank of the West Checking Accounts</u></b>	
General Account	1,000
Revolving Account	22,366
Payroll Account	60,254
Project Account	1,109,084
Pooled Money Market Account - Project/Admin	10,348,813
Federal Funding Account	1,000
Total Cash and Bank Accounts	11,542,767
<b><u>Trustee Accounts</u></b>	
<b><u>Bank of the West</u></b>	
South El Monte Operable Unit (SEMOU) Checking Account	6,543
Total Trustee Accounts	6,543
<b><u>Investment Accounts</u></b>	
California Treasurer's Office	
Local Agency Investment Fund (LAIF)	
WQA General	10,439,621
SEMOU RP's	1,064,612
Total Investment Accounts	11,504,233
<b>TOTAL CASH, TRUSTEE AND INVESTMENT ACCOUNTS</b>	<b>\$ 23,053,543</b>

**San Gabriel Basin Water Quality Authority**  
**SUMMARY OF CASH AND INVESTMENTS**  
Schedule of LAIF Interest Received and Interest Rates  
AS OF DECEMBER 31, 2023  
**DRAFT**

**LAIF RATE TABLE**

Quarter Ended	Interest Rate (%)	Interest Rec'd
Sep-18	2.16%	\$ 48,521
Dec-18	2.40%	\$ 53,868
Mar-19	2.55%	\$ 53,994
Jun-19	2.57%	\$ 53,045
Sep-19	2.45%	\$ 48,752
Dec-19	2.29%	\$ 43,600
Mar-20	2.03%	\$ 36,272
Jun-20	1.47%	\$ 24,886
Sep-20	0.84%	\$ 13,832
Dec-20	0.63%	\$ 10,249
Mar-21	0.44%	\$ 7,093
Jun-21	0.33%	\$ 5,307
Sep-21	0.24%	\$ 3,961
Dec-21	0.23%	\$ 3,747
Mar-22	0.23%	\$ 5,133
Jun-22	0.75%	\$ 12,203
Sep-22	1.35%	\$ 21,424
Dec-22	2.07%	\$ 72,060
Mar-23	2.74%	\$ 102,311
Jun-23	3.15%	\$ 121,919
Sep-23	3.59%	\$ 156,452
Dec-23		

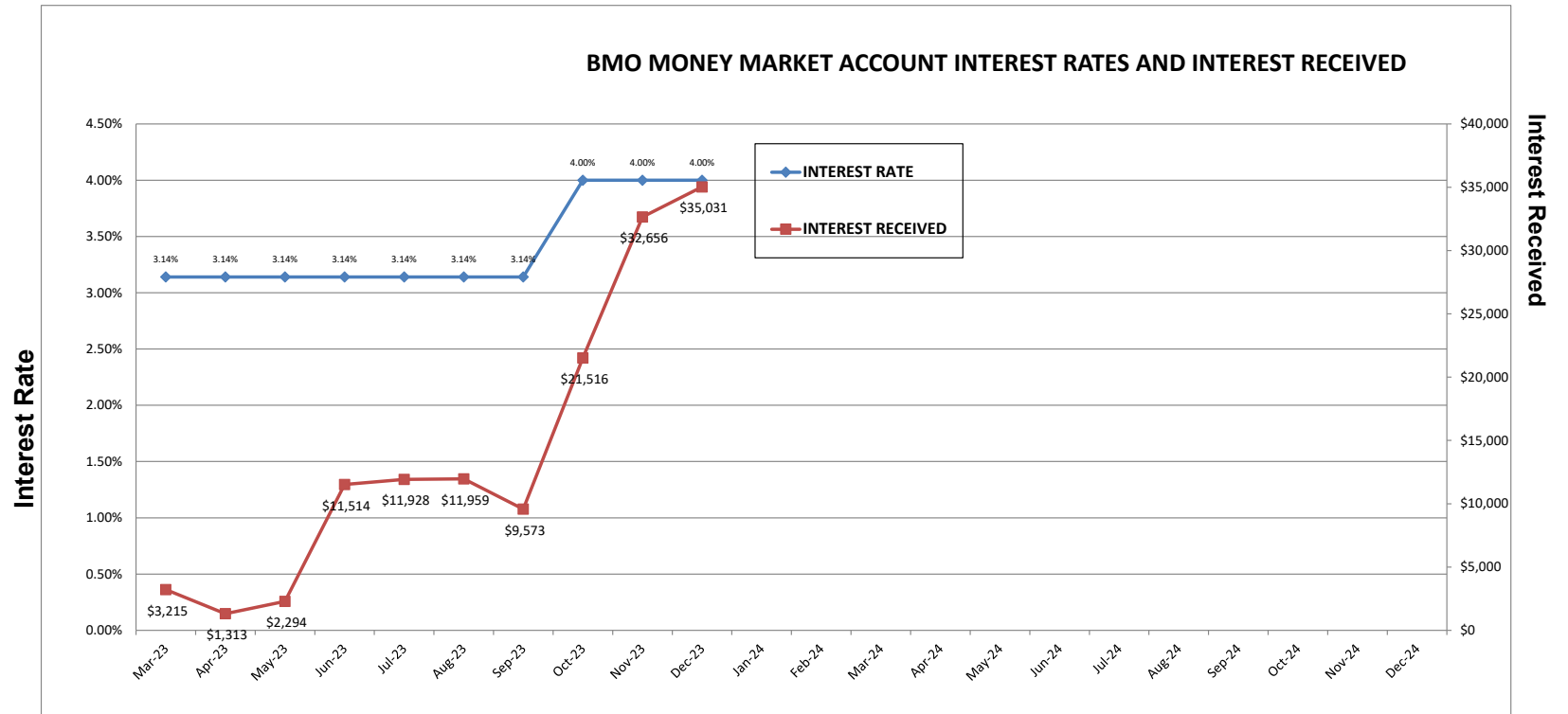




**San Gabriel Basin Water Quality Authority**  
**SUMMARY OF CASH AND INVESTMENTS**  
Schedule of BMO Interest Received and Interest Rates  
AS OF DECEMBER 31, 2023  
**DRAFT**

**BMO RATE TABLE**

Month Ended	Interest Rate (%)	Interest Rec'd
Mar-23	3.14%	\$ 3,215
Apr-23	3.14%	\$ 1,313
May-23	3.14%	\$ 2,294
Jun-23	3.14%	\$ 11,514
Jul-23	3.14%	\$ 11,928
Aug-23	3.14%	\$ 11,959
Sep-23	3.14%	\$ 9,573
Oct-23	4.00%	\$ 21,516
Nov-23	4.00%	\$ 32,656
Dec-23	4.00%	\$ 35,031





# PMIA/LAIF Performance Report as of 12/20/23



## Quarterly Performance Quarter Ended 09/30/23

LAIF Apportionment Rate <sup>(2)</sup> :	3.59
LAIF Earnings Ratio <sup>(2)</sup> :	0.00009812538629360
LAIF Administrative Cost <sup>(1)*</sup> :	0.29
LAIF Fair Value Factor <sup>(1)</sup> :	0.986307739
PMIA Daily <sup>(1)</sup> :	3.48
PMIA Quarter to Date <sup>(1)</sup> :	3.42
PMIA Average Life <sup>(1)</sup> :	256

## PMIA Average Monthly Effective Yields<sup>(1)</sup>

November	3.843
October	3.670
September	3.534
August	3.434
July	3.305**
June	3.167

## Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 11/30/23 \$159.4 billion

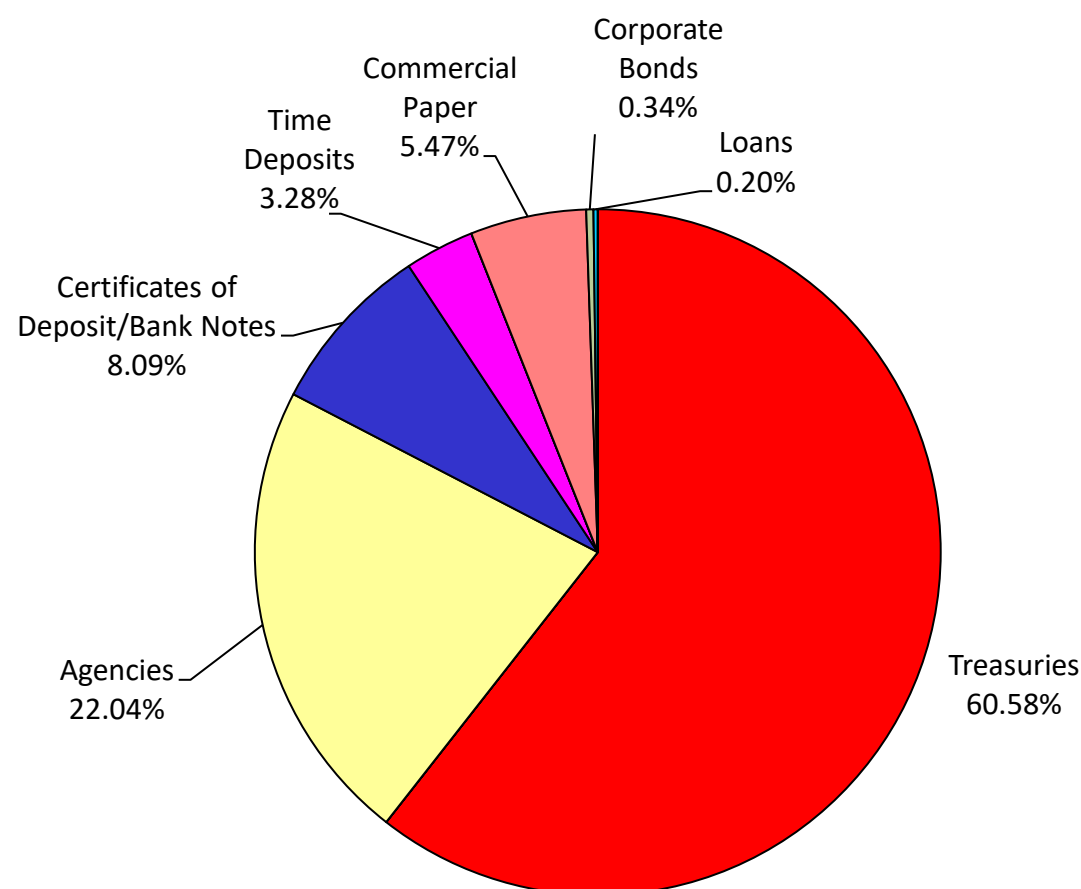


Chart does not include \$2,218,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

\*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

\*\* Revised

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board of Directors  
**From:** Randy Schoellerman, Executive Director  
**Date:** January 17, 2024  
**Subject:** Resolution 24-001 for Authorization to Contract for Service and Establish Accounts with BMO Bank

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### Discussion

WQA currently has its banking relationship with BMO Bank ("Bank"). The Bank requires that WQA adopt a resolution each time Board Officers are elected, authorizing the Board Officers to contract for service and establish accounts with the Bank, including checking signing authorization. Last year at the January 18, 2023, board meeting Resolution 23-002 was adopted, authorizing the newly elected Board Officers to contract for service with the Bank.

The election of new Board Officers typically takes place at the January regular board meeting. If new officers are elected at today's regular board meeting, the WQA Board will need to rescind Resolution 23-002 and adopt Resolution 24-001 authorizing the newly elected Board Officers to contract for service with the Bank.

A draft resolution is enclosed with this staff report listing the Board's officer positions, but not the officers' names. Once the election has taken place, the resolution will be updated with the information for the newly elected Board Officers.

Attached is a draft copy of Resolution 24-001 for your review.

### Recommendation / Proposed Action

Recommend that the Board adopt Resolution 24-001 authorizing Board Officers to contract for services with Bank of the West as described in the attached resolution.

### Attachment:

Draft Resolution 24-001

**RESOLUTION NO. 24-001**

**A RESOLUTION OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
AUTHORIZING BOARD OFFICERS TO CONTRACT FOR SERVICE AND  
ESTABLISH ACCOUNTS WITH  
BMO BANK**

**WHEREAS**, the San Gabriel Basin Water Quality Authority (“WQA”) has a banking relationship with BMO Bank; and

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. Each of the Board Officers is authorized to open deposit accounts, manage or provide instructions regarding each account and contract for other banking services deemed necessary to manage the deposit accounts with BMO Bank (“Bank”) on behalf of the WQA, acting alone, to: (1) establish one or more deposit accounts and from time to time additional accounts; (2) to designate from time to time persons to manage, operate or otherwise provide instructions regarding each account, including the designation of authorized signers; and (3) contract for such other banking services as any authorized representative deems necessary or appropriate to manage this Organization’s deposit accounts.

This authorization is in addition to any other authorizations in effect and will remain in force until the Bank receives written notice of its revocation at the address and in the manner designated by it.

SECTION 2. The Board hereby certifies that the Board Officers for the WQA as of January 17, 2024, are as follows:

\_\_\_\_\_  
- Chairman

\_\_\_\_\_  
– Vice Chair

\_\_\_\_\_  
- Secretary

\_\_\_\_\_  
-Treasurer

SECTION 3. The Board certifies that the above referenced officers constitute all of the WQA's Board Officers.

SECTION 4. The signatures and titles of the authorized person(s) identified in SECTION 1 and SECTION 2 are the genuine signatures and titles of those persons.

SECTION 5. No other person's signature or authorization is required to bind the WQA with respect to the agreements or authorizations mentioned above.

SECTION 6. Resolution 23-002 is hereby rescinded.

**PASSED AND ADOPTED THIS 17th DAY OF JANUARY 2024**

\_\_\_\_\_  
- Chairman

\_\_\_\_\_  
- Secretary



# San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

## AGENDA SUBMITTAL

**To:** WQA Board Members  
**From:** Randy Schoellerman, P.E., Executive Director  
**Date:** January 17, 2024  
**Subject:** **Draft 2024 §406 Plan for Public Review**

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### **Background and Discussion**

Section 406 of WQA's enabling act requires the WQA to develop and adopt a basinwide groundwater quality management and remediation plan. The plan includes a characterization of the contamination, a comprehensive cleanup plan, a summary of financing available, a description of public outreach efforts and a discussion about the authorities of other agencies the WQA interacts with to facilitate the basin cleanup effort.

Each year staff updates the §406 Plan and releases it for public comment prior to the Board adopting it. A proposed public review and board adoption scheduled is attached.

### **Recommendation / Proposed Action**

Staff recommends releasing the Draft 2024 §406 Plan for 30-day public comment period.

### **Attachments**

*Draft Public Comment Schedule*

# **DRAFT**

## **PUBLIC COMMENT PROCESS FOR THE AMENDED SAN GABRIEL BASIN GROUNDWATER QUALITY MANAGEMENT AND REMEDIATION PLAN FOR 2024**

1/17/24	WQA Board Meeting Open 30 -day Public Comment Period	Approve Draft Plan for Public Comment Period
1/23/24 (est.)	San Gabriel Valley Tribune La Opinion Newspaper <a href="http://www.wqa.com">www.wqa.com</a>	Notice of Public Comment Period Posted Notice of Public Comment Period Posted in Spanish Notice Posted on WQA Website
2/13/24	WQA Admin/Finance Committee	Receive Comments on Draft Plan
2/16/24	Close of 30-day Public Comment Period	Comments must be received by <b><u>5:00 P.M.</u></b>
2/21/24	Regular Board Meeting	Presentation on Comments/Responses Received Present Revised Plan for Adoption

Calendars

- SCWUA
- SGVMWD
- TVMWD
- USGVMWD
- WM
- WQA

Jan 11 - Apr 10, 2024

Wednesday Jan 17, 2024

- 8:00am - 10:30am [TVMWD Board Meeting 🔗](#)
- 12:00pm - 1:00pm [WQA Board Meeting 🔗](#)
- 1:30pm - 2:30pm [WM Administrative Committee Mtg 🔗](#)

Monday Jan 22, 2024

- 10:00am - 11:30am [SGVWA Leg. Committee Meeting 🔗](#)
- 11:30am - 1:00pm [SGVWA Board Meeting 🔗](#)

Wednesday Jan 24, 2024

- 4:00pm - 5:00pm [USGVMWD Board Meeting 🔗](#)

Thursday Jan 25, 2024

- 11:30am - 1:00pm [SCWUA Meeting](#)
- 4:00pm - 6:00pm [Women In Water Winter Mixer](#)

Monday Feb 5, 2024

- 4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting 🔗](#)

Tuesday Feb 6, 2024

- 4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting 🔗](#)

Wednesday Feb 7, 2024

- 8:00am - 10:30am [TVMWD Board Meeting 🔗](#)
- 2:30pm - 3:30pm [Watermaster Board Meeting 🔗](#)
- 4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee 🔗](#)

Monday Feb 12, 2024

- 8:00am - 10:00am [SGVMWD Board Meeting 🔗](#)

Tuesday Feb 13, 2024



9:00am - 10:00am [WQA Leg/Pub Committee](#) ↻

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

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## Wednesday Feb 14, 2024

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

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## Monday Feb 19, 2024

All day [WQA Closed - Presidents' Day](#)

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## Wednesday Feb 21, 2024

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

12:00pm - 1:00pm [WQA Board Meeting](#) ↻

1:30pm - 2:30pm [WM Administrative Committee Mtg](#) ↻

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## Monday Feb 26, 2024

10:00am - 11:30am [SGVWA Leg. Committee Meeting](#) ↻

11:30am - 1:00pm [SGVWA Board Meeting](#) ↻

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## Tuesday Feb 27, 2024

All day » [ACWA DC Conference](#)

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## Wednesday Feb 28, 2024

» All day » [ACWA DC Conference](#)

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

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## Thursday Feb 29, 2024

» All day [ACWA DC Conference](#)

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## Monday Mar 4, 2024

4:00pm - 5:00pm [USGVMWD Gov Affairs Committee Meeting](#) ↻

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## Tuesday Mar 5, 2024

4:00pm - 5:00pm [USGVMWD Admin & Finance Committee meeting](#) ↻

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## Wednesday Mar 6, 2024

8:00am - 10:30am [TVMWD Board Meeting](#) ↻

2:30pm - 3:30pm

[Watermaster Board Meeting](#)

4:00pm - 5:00pm

[USGVMWD Water Resources & Facility Management Committee](#)

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## Monday Mar 11, 2024

8:00am - 10:00am

[SGVMWD Board Meeting](#)

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## Tuesday Mar 12, 2024

9:00am - 10:00am

[WQA Leg/Pub Committee](#)

10:00am - 11:00am

[WQA Admin/Finance Committee](#)

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## Wednesday Mar 13, 2024

1:30pm - 3:00pm

[WM Basin Watermaster Committee Mtg](#)

4:00pm - 5:00pm

[USGVMWD Board Meeting](#)

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## Wednesday Mar 20, 2024

8:00am - 10:30am

[TVMWD Board Meeting](#)

12:00pm - 1:00pm

[WQA Board Meeting](#)

1:30pm - 2:30pm

[WM Administrative Committee Mtg](#)

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## Monday Mar 25, 2024

10:00am - 11:30am

[SGVWA Leg. Committee Meeting](#)

11:30am - 1:00pm

[SGVWA Board Meeting](#)

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## Wednesday Mar 27, 2024

4:00pm - 5:00pm

[USGVMWD Board Meeting](#)

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## Monday Apr 1, 2024

4:00pm - 5:00pm

[USGVMWD Gov Affairs Committee Meeting](#)

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## Tuesday Apr 2, 2024

4:00pm - 5:00pm

[USGVMWD Admin & Finance Committee meeting](#)

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## Wednesday Apr 3, 2024

8:00am - 10:30am

[TVMWD Board Meeting](#)

2:30pm - 3:30pm

[Watermaster Board Meeting](#)

4:00pm - 5:00pm [USGVMWD Water Resources & Facility Management Committee](#) ↻

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**Monday** Apr 8, 2024

8:00am - 10:00am [SGVMWD Board Meeting](#) ↻

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**Tuesday** Apr 9, 2024

9:00am - 10:00am [WQA Leg/Pub Committee](#) ↻

10:00am - 11:00am [WQA Admin/Finance Committee](#) ↻

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**Wednesday** Apr 10, 2024

1:30pm - 3:00pm [WM Basin Watermaster Committee Mtg](#) ↻

4:00pm - 5:00pm [USGVMWD Board Meeting](#) ↻

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