

**SAN GABRIEL BASIN WATER QUALITY AUTHORITY
ADMINISTRATIVE/FINANCE COMMITTEE
AUGUST 12, 2025 AT 10:00 A.M.**

CALL TO ORDER

Ms. Noriega called the Administrative/Finance committee meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

**REMOTE PARTICIPATION
DECLARATION – AB 2449
[Government Code 54953(f)]**

None.

**COMMITTEE MEMBERS
PRESENT**

Lynda Noriega, Mark Paulson and Robert DiPrimio.

WATERMASTER LIASON

Dave Michalko.

**COMMITTEE MEMBERS
ABSENT**

None.

**OTHER BOARD MEMBERS
PRESENT**

None

STAFF MEMBERS PRESENT

Randy Schoellerman, Executive Director; Stephanie Moreno, Director of Communications; Mary Saenz, Director of Finance; Jackie Montgomery, Accounting Specialist; Pearl Escobar, Project Resource Specialist; Michelle Sanchez, Senior Administrative Assistant/Office Coordinator

**MEMBERS OF THE PUBLIC
PRESENT**

None.

**MEMBERS OF THE PUBLIC
ONLINE**

None.

PUBLIC COMMENT

None.

***Discussion Regarding Water
Purveyor Agreements for SEMOU
Irod Funding***

Mr. Schoellerman reported that in June, the Board approved a contract between WQA and the Department of Toxic Substances Control to fund the operation of the South El Monte Operable Unit (SEMOU) Interim Record of Decision (Irod) remedy projects. He stated that agreement template is for the sub-agreements between WQA and each of the water purveyors that own and operate the remedy projects. These agreements will allow for reimbursement of their costs to operate the projects in accordance with the Irod.

He noted that the sub-agreement template for the water purveyors was modeled from the previous agreements WQA had with each of them with EPA. The water purveyors include City of Monterey Park, San Gabriel Valley Water Company, Golden State Water Company. He stated the agreement outlines specific responsibilities of each party and aligns with WQA's agreement with DTSC.

Mr. DiPrimio asked for clarification on page 2 item B.1.b. regarding the language of collective invoices exceeding the available funds.

After further discussion, the committee recommended the Water Purveyor Agreements for SEMOU IROD Funding, with the clarification requested, go to the full Board for approval.

Discussion Regarding Disposal of Fixed Assets

Ms. Saenz reported that under WQA Administrative Procedure 35, the Executive Director has the authority and responsibility for the disposal of surplus personal property that has been maintained as fixed assets of the WQA. She noted that if it is determined that the items listed are either broken, obsolete or of no further use for the purposes of the WQA, the Executive Director shall submit the items to the Board of Directors to be declared surplus. She stated that under Guideline #1 of Administrative Procedure 35, the value of the property shall be determined by the Executive Director after contacting appraisers or dealers, vendors, or other businesses which buy used equipment or take such items as trade-in. After review of the list of surplus items and further examination of the actual equipment, it was determined that the items proposed for disposal do not have any resale value. She reported that disposal of the fixed assets would be effective June 30, 2025 at the end of the prior fiscal year.

After further discussion, the committee recommended the Disposal of Fixed Assets go to the full Board for approval.

Discussion Regarding ACWA Committee Appointment Nominations for the 2026-2027 Term

Ms. Moreno reported that the end of the current ACWA committee term is approaching, and it is time to submit nominations for the 2026-2027 term. She noted that committees are an integral part of ACWA's activities and policy development. She indicated that the committees are structured to include representation from all 10 ACWA regions to provide key technical and policy input to the ACWA Board of Directors and bring together expertise and perspectives from across the state. She reported that committee members are appointed for two-year terms that begin on January 1 of even-numbered years.

Ms. Moreno noted the recommendations for nominating the current WQA committee appointments as follows:

- Ground Water Committee –Randy Schoellerman, Dan Colby and Pearl Escobar
- Water Quality Committee – Randy Schoellerman, Dan Colby and Pearl Escobar
- Communications Committee – Stephanie Moreno
- Local Government Committee – Stephanie Moreno

After further discussion, the committee recommended the ACWA Committee Appointment Nominations for the 2026-2027 Term go to the full Board for approval.

***Discussion Regarding Agreement
for Joint Legal Representation
Services Between Main San
Gabriel Easin Watermaster and
WQA***

Mr. Schoellerman reported that a copy of the draft agreement with Nossaman LLP was sent out to the committee for review. He indicated that the agreement is with the Main San Gabriel Basin Watermaster and the WQA to have Nossaman LLP to provide joint legal representation in connection with the negotiation of an extension to the Baldwin Park Operable Unit Project Agreement. He stated that the proposed agreement is similar to the joint agreement approved by the WQA Board in 2015 for the 2017 BPOU Agreement negotiation. He noted that the current BPOU Agreement expires in 2027 and that negotiations will soon begin. He stated that the agreement has been reviewed by WQA's attorney and would be effective August 1st.

Mr. Schoellerman reported that Mr. Fred Fudaz has been the lead representative for both agencies, providing valuable institutional knowledge and historical context, especially given changes in leadership and attorneys on the cooperating respondent side.

He noted that the WQA budget reflects \$100,000 for fiscal year 2025/2026 and \$200,000 for fiscal year 2026/2027.

After further discussion, the committee recommended the Agreement for Joint Legal Representation Services Between Main San Gabriel Basin Watermaster and WQA go to the full Board for approval.

**EXECUTIVE DIRECTOR'S
REPORT**

Mr. Schoellerman reminded the committee that Jose Martinez from Valley County Water District, presented to the full Board in June on their Education Garden project at their facilities and the need for raising money. He noted that he signed a Letter of Support on behalf of WQA to obtain grant funding.

He updated the committee regarding the environmental liability insurance coverage issue with the Los Angeles County Flood Control District Rental Agreement for MW5-26. He expected the revised agreement to be completed with the next couple of weeks.

He reported that WQA's request to the Bureau of Reclamation for the allocation of \$5.5 million for the restoration fund in fiscal year 2025 was officially declined.

Mr. Schoellerman reported that 3 bids were received for the Whitmore drilling. He noted that the lowest bidder was the same driller used previously and came in \$100,000 less than the engineer's estimate. He stated that a contract is being drafted.

Mr. Schoellerman introduced Pearl Escobar, Project Resource Specialist, who started with the WQA on July 1st.

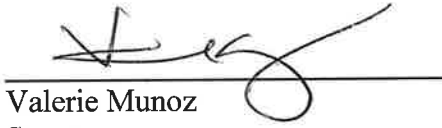
Mr. Paulson asked if the golden mussel would have an impact on the WQA. Mr. Schoellerman commented that it would not have a direct impact on the WQA projects but it would have an impact on the overall water supply in the San Gabriel Basin.

ADJOURNMENT

Ms. Noriega asked if there were any other items of business to come before the committee. There being none, the meeting was adjourned.



Lynda Noriega
Chairwoman



Valerie Munoz
Secretary