



# SAN GABRIEL BASIN WATER QUALITY AUTHORITY

1720 W. Cameron Ave., Suite 100, West Covina, CA 91790 • 626-338-5555 • info@wqa.com • wqa.com

**WQA ADMINISTRATIVE/FINANCE COMMITTEE  
TO BE HELD ON WEDNESDAY, JUNE 10, 2026 AT 10:00 A.M.  
AT  
1720 W. CAMERON AVE., SUITE 100 IN WEST COVINA, CA**

**Zoom Registration Link:**

<https://us06web.zoom.us/j/6412042866?pwd=ceyJWbkVW6BsjqL55GVTzpzKD5wtiV.1>

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**AGENDA**

**Committee Members: Lynda Noriega, Mark Paulson and Robert DiPrimio**

**Liaison Member: Dave Michalko**

- I. Call to Order
- II. Remote Participation Declaration - SB 707  
[Government Code Section 54953.8.3]
  - a. Notification of Just Cause
- III. Public Comment
- IV. Discussion Regarding Amendment to Contract for Consulting Services with Saenz Consulting [enc]
- V. Discussion Regarding Accounting Services with CA Consulting Services, LLC for Proposition 68 Grant – Task Order Amendment 3 [enc]
- VI. Discussion Regarding Task Order for Stetson Engineering for Proposition 68 Grant – Task Order Amendment 2 [enc]
- VII. Discussion Regarding Reaffirming WQA Investment Policy and Guidelines [enc]
- VIII. Discussion Regarding Employee Cost of Living Adjustment ("COLA") for Fiscal Year 2026-2027 [enc]
- IX. Discussion Regarding Continued Participation in the Coalition for Environmental Protection Restoration and Development (CEPRD) [enc]
- X. Executive Director's Report
- XI. Adjournment



## SAN GABRIEL BASIN WATER QUALITY AUTHORITY

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### AGENDA SUBMITTAL

**To:** WQA Administrative/Finance Committee  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 10, 2026  
**Subject:** **Saenz Consulting Agreement Amendment 1**

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#### **Summary**

In May, the Board approved an independent contractor agreement with Mary Saenz to provide as-needed accounting consultant services in the interest of facilitating the incoming Director of Finance's acclimation to the position, including the sharing of institutional knowledge and insight. Staff is now recommending the approval of an amendment to that agreement so that Ms. Saenz can additionally provide accounting consultant services specifically related to WQA's Proposition 68 grants.

#### **Discussion**

During the May board meeting staff noted that Ms. Saenz would be providing the Proposition 68 grant accounting services to WQA through CA Consulting. However, this approach is no longer under consideration based on the Board feedback staff received at the meeting. Instead, staff is recommending that the Proposition 68 work be added to Ms. Saenz's existing agreement. The attached Amendment 1 adds an amount not to exceed \$86,000 for Proposition 68 work in addition to the existing \$30,000 for accounting consultant services related to the Director of Finance position approved last month. The billing rate of \$175/hr. remains unchanged.

Additionally, staff reached out to the State Water Resources Control Board Division of Financial Assistance, who confirmed in writing that Ms. Saenz's work on WQA's Proposition 68 grants under this agreement would be reimbursable under the grants.

#### **Recommendation / Proposed Action**

Recommend approval of the attached First Amendment to Consultant Services Agreement (Mary Saenz) to the Board.

#### **Attachment**

*First Amendment to Consultant Services Agreement – Mary Saenz*

DRAFT - FIRST AMENDMENT TO CONSULTANT SERVICES AGREEMENT  
(Consultant: Mary Saenz)

THIS FIRST AMENDMENT (hereinafter, "First Amendment") to that certain agreement entitled "Consultant Services Agreement (Consultant – Mary Saenz)" and dated \_\_\_\_\_ - 2026, is hereby made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2026 (hereinafter, the "Effective Date") by and between the SAN GABRIEL BASIN WATER QUALITY AUTHORITY, established by special act of the California Legislature (Stats. 1992, Chap. 776) ("AUTHORITY") and MARY SAENZ ("CONSULTANT"). For purposes of this First Amendment, the capitalized term "Parties" shall be a collective reference to both AUTHORITY and CONSULTANT. The capitalized term "Party" may refer to either AUTHORITY or CONSULTANT, interchangeably as appropriate.

RECITALS

THIS FIRST AMENDMENT is made and entered into with respect to the following facts:

WHEREAS, the Parties executed a Consultant Services Agreement dated May 1, 2026 ("Master Agreement")(A true and correct copy is attached and incorporated hereto as Exhibit "A"; and

WHEREAS, the Parties wish to modify the Master Agreement to account for additional work not contemplated under the Master Agreement; and

WHEREAS, this First Amendment was approved by the AUTHORITY governing board in open session at its Regular Meeting of \_\_\_\_\_ 2026 under Agenda Item No. [REDACTED] .

NOW, THEREFORE, in consideration of the mutual agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the Parties agree as follows:

SECTION 1. AMENDMENT. The maximum compensation sum of \$30,000 as set forth under Section \_\_\_\_ of the Master Agreement is hereby increased to the sum of \$116,000. The foregoing notwithstanding, CONSULTANT's hourly rate of \$175/hour and the 6 month term of the Master Agreement remain unchanged. The costs are allocated as follows:

WQA Support/Assist Director of Finance	\$30,000
Proposition 68 Accounting Services	<u>\$86,000</u>
Total:	\$116,000

SECTION 2. Except as otherwise set forth in this First Amendment, the Master Agreement shall remain binding, controlling, and in full force and effect. The terms of the Master Agreement notwithstanding, this First Amendment, together with the Master Agreement, shall constitute the entire, complete, final, and exclusive expression of the Parties with respect to the matters addressed in both documents.

SECTION 8. In the event of any conflict or inconsistency between the provisions of this First Amendment and the provisions of the Master Agreement, the provisions of this First

Amendment shall govern and control, but only in so far as such provisions are inconsistent or in conflict with the Master Agreement and no further.

IN WITNESS WHEREOF, the Parties hereto have caused this First Amendment to be executed on the date this First Amendment has been executed by all of the Parties, below.

**AUTHORITY:**

**San Gabriel Basin Water Quality Authority**

By: \_\_\_\_\_  
Randy Schollerman, Exec. Director

Date: \_\_\_\_\_

**CONSULTANT:**

**Mary Saenz**

By: \_\_\_\_\_  
Mary Saenz,

Date: \_\_\_\_\_

**EXHIBIT "A"**  
**Master Agreement**



# SAN GABRIEL BASIN WATER QUALITY AUTHORITY

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## AGENDA SUBMITTAL

**To:** WQA Administrative / Finance Committee  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 10, 2026  
**Subject:** CA Consulting Services for Proposition 68 Grant – Task Order Amendment 3

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### Summary

The WQA currently administers two State Water Resources Control Board Division of Financial Assistance (DFA) Proposition 68 grants to support treatment and remediation activities at 24 water treatment facilities over a period of four to five years. The WQA has an agreement with CA Consulting, LLC (CAC) that expires June 30, 2026 for accounting support services related to the grants. Staff is now recommending an amendment to the CAC Task Order that extends it one year, updates the WQA contact person, modifies the billing rates, and adjusts the not-to-exceed amount.

### Background

On April 21, 2021, the Board approved a Task Order with CAC to provide accounting services related to Proposition 68 reimbursement processing and submittals to DFA. This Task Order established a completion date of April 30, 2023, with a not-to-exceed amount of \$250,000.

Following this approval, DFA extended the Proposition 68 grant term to February 28, 2026. Therefore, at its June 21, 2023 meeting, the Board approved a corresponding extension of the Task Order through June 30, 2026, to align with the revised grant timeline.

Through April 30, 2026, CAC has billed WQA \$35,468 of the \$250,000 for work on this Task Order.

### Discussion

In anticipation of the Board approving an independent contractor agreement with Mary Saenz to perform the bulk of this work over the next six months, staff is recommending amending the CAC Task Order by lowering the not-to-exceed amount from \$250,000 to \$164,000. Additionally, staff is recommending including CAC's current rate schedule effective July 1, 2026 and extending the expiration date to June 30, 2027. DFA recently extended the grant completion date to January 2027 and the CAC costs remain reimbursable under the Proposition 68 grant.

These updates are included in the attached CAC Task Order Modification No. 3 which also updates WQA's liaison designation to the Director of Finance.

### Recommendation

Approve Task Order 1 Mod 3 which extends the time frame of performance 1 year, updates billing rates, with a revised not-to-exceed amount of \$164,000, and recommend approval to the Board.

**Attachment**

*CAC Task Order No. 1 – mod 3*

**TASK ORDER**

**TASK ORDER NO.1-mod 3**

**JOB NO. Accounting Services for  
Proposition 68 Grant**

**CONSULTANT INFORMATION**

NAME: CA CONSULTING SERVICES LLC

ADDRESS: 17920 E. Payson Street  
Azusa, CA 91702

CONTACT: Angel Castellanos

PHONE: (626) 391-3503

FAX: N/A

E-MAIL: info@caconsultservices.com

THIS TASK ORDER is issued pursuant to that certain Agreement for Services by Independent Contract between the SAN GABRIEL BASIN WATER QUALITY AUTHORITY (“AUTHORITY”) and CA CONSULTING SERVICES, LLC. (“CONSULTANT”) dated April 21, 2021.

1. Project Name or Description.
  - a. Accounting Services for Proposition 68 Grant (“Project”).

2. Tasks to be Performed.

CONSULTANT shall provide all labor, materials, and equipment for the Project to perform the following tasks:

- a. Grant funding invoice administration support services.
- b. Develop templates for invoice reimbursements.

- c. Review and compile grant invoices.
- d. Develop templates for Prop 68 grant match.
- e. Review and compile grant match invoices.
- f. Additional accounting services as may be requested from time to time for Proposition 68 grant requirements.

3. Time of Performance.

Time is of the essence. Therefore, CONSULTANT shall begin work within 5 days of the date this Task Order is signed by the Board or Executive Director of the AUTHORITY and shall complete performance of such services by or before the following date: June 30, 2027.

4. Liaison of Authority.

Maritza Cardenas will serve as liaison between AUTHORITY and CONSULTANT.

5. Staff Assignment and Hourly Rates - see attached Schedule of Hourly Rates.

CONSULTANT will assign the Director, Manager and Sr. Associate staff to perform the services required by this Task Order:

6. Deliverables.

CONSULTANT shall deliver to AUTHORITY no later than the date or dates indicated as follows:

- a. As directed by Authority liaison, Maritza Cardenas.

7. Compensation.

For all services rendered by CONSULTANT pursuant to this Task Order, CONSULTANT shall receive a total not-to-exceed sum of \$164,000 in accordance with the Hourly Rates shown at Section 5 of this task order and shall be reimbursed for reasonable and necessary expenses incurred in the connection with the performance of services. Payment of the fees and expenses incurred shall be made monthly upon receipt of proper invoices from CONSULTANT, as required by the above-mentioned Agreement. CONSULTANT is to notify AUTHORITY in writing when 80% of the total not-to-exceed sum is reached.

8. Compliance with Master Agreement.

CONSULTANT's performance under this Task Order shall be subject to the terms, conditions, and requirement of the Master Agreement. In the event of any conflict or inconsistency between the provisions of this Task Order and the provisions of the Master Agreement, the provisions of the Master Agreement shall govern and control but only to the extent of the conflict or inconsistency and no further.

9. Miscellaneous Matters.

The following additional matters are made a part of this Task Order: None.

IN WITNESS WHEREOF, the parties have executed this Task Order on the date indicated below.

SAN GABRIEL BASIN  
WATER QUALITY AUTHORITY

Dated: \_\_\_\_\_

By \_\_\_\_\_

Title Executive Director

CONSULTANT

Dated: \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

### Schedule of Hourly Rates

Total billed to date (as of 04/30/26): **\$ 35,468**

<b>Classification</b>	<b>Rate</b>	<b>Hours</b>	<b>Amount</b>
Principal	\$200	421	\$ 84,200
Manager	\$175	240	\$ 42,000
Sr. Associate	\$125	26	\$ 2,332
Total projected billings (remaining)			\$128,532

### Schedule of Reimbursement Expenses

- Mileage to be reimbursed at the applicable IRS rate.
- Miscellaneous supplies to be reimbursed at cost, pre-approval by the Authority is required.



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### AGENDA SUBMITTAL

**To:** WQA Administrative / Finance Committee  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 10, 2026  
**Subject:** **Engineering Services for Proposition 68 Grant – Task Order 01-2021 Amendment 2**

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#### **Summary**

The WQA currently administers two State Water Resources Control Board Division of Financial Assistance (DFA) Proposition 68 grants to support treatment and remediation activities at 24 water treatment facilities over a period of four to five years. The WQA has an agreement with Stetson Engineers, Inc. (Stetson) that expires June 30, 2026 for engineering services to process grant submittals to DFA. Staff is now recommending amendments to the Stetson Task Order that will extend it 1 year for a revised completion date of June 30, 2027.

#### **Background**

On June 16, 2021, the Board Approved a Task Order with Stetson to provide engineering services to process grant submittals, quarterly progress reports and final reports related to Proposition 68 requirements. This Task Order established a completion date of March 31, 2023 with a not to exceed amount of \$189,000.

Following this approval, DFA extended the Proposition 68 grant term to February 28, 2026. Therefore, at its June 21, 2023 meeting, the Board approved a corresponding increase of \$68,000 for a revised not to exceed amount of \$257,000 and a revised completion date of June 30, 2026.

#### **Discussion**

Earlier this year, DFA further extended the grant completion date to January 2027 with the Stetson engineering services cost reimbursable under the Proposition 68 grant. WQA has confirmed that no additional funding is required by Stetson to conform with the revised grant completion date.

**Recommendation:** That the Committee recommend the Board to approve Task Order 01-2021 Amendment 2 which extends the time frame of performance 1 year to June 30, 2027.



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## AGENDA SUBMITTAL

**To:** WQA Administrative / Finance Committee  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 10, 2026  
**Subject:** **Affirm WQA Investment Policy and Guidelines**

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### **Recommendation / Proposed Action**

Staff is requesting that Administrative Procedure No. 26, Investment Policy and Guidelines be affirmed as of June 17, 2026.

### **Discussion**

It is WQA's policy to submit Administrative Procedure No. 26, Investment Policy and Guidelines for affirmation by the Board at the beginning of each fiscal year. Procedure No. 26 was affirmed by the Board last fiscal year on June 18, 2025. The Policy itself was last updated on September 25, 2013, in accordance with the relevant Government Code Sections and the Local Agency Investment Guidelines. These code sections and guidelines are still in effect.

The investment guidelines require that WQA invest its public funds in a manner which will provide the highest investment return while meeting the daily cash flow demands, maintaining an appropriate risk level and conforming to all state and local statutes. Procedure No. 26 itemizes the acceptable investment instruments for the WQA and includes a specific requirement that investments be limited to a 12-month term.

### **Attachments**

*Schedule of Investment Policy Approved Investments*  
*Administrative Procedure No. 26*

**San Gabriel Basin Water Quality Authority**  
**Notes to the Basic Financial Statements, continued**  
**For the Fiscal Years Ended June 30, 2025 and 2024**

**NOTE 2 CASH AND INVESTMENTS (CONTINUED)**

**Investments Authorized by the California Government Code, the California Water Code, and the Authority's Investment Policy**

The following table identifies the investment types that are authorized for the Authority by the California Government Code, and the Authority's investment policy, whichever is most restrictive. The table also identifies certain provisions of the California Government Code, and the Authority's investment policy that address interest rate risk and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the Authority, rather than the general provisions of the California Government Code or the Authority's investment policy.

**Excerpt from Annual Audit 2025**

Authorized Investment type	Maximum Maturity	Maximum Percentage Allowed	Maximum Investment In One Issuer
Local agency bonds (c)	5 years	None	None
U.S. Treasury obligations (a)(b)	5 years	None	None
U.S. Agency securities (a)(b)	5 years	None	None
Banker's acceptances (c)	180 days	40%	30%
Commercial paper (c)	270 days	25%	10%
Negotiable certificates of deposit (a)(b)	5 years	30%	None
Repurchase agreements (c)	1 year	None	None
Reverse repurchase agreements (c)	92 days	20%	None
Medium-term notes (c)	5 years	30%	None
Money market mutual funds (c)	N/A	20%	10%
Mortgage pass-through securities (c)	5 years	20%	None
Orange County Investment Pool (c)	N/A	None	None
Local Agency Investment Fund (LAIF) (a)	N/A	None	None

*(a) Investment authorized by the Authority's Investment Policy*

*(b) The Authority's investment policy allows a term of 12 months or less*

*(c) Investment is not authorized by the Authority's investment policy*

**Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public agency deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits.

SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
Policy and Procedure Manual

ADMINISTRATIVE PROCEDURES

No. 26

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Date: 6/19/95; Revised: 9/25/13; Affirmed: 6/21/17; Affirmed: 6/20/18; Affirmed: 8/21/19;  
Affirmed 8/19/20; Affirmed 6/16/21; Affirmed 6/22/22; Affirmed 6/21/23; Affirmed 6/19/24;  
**Affirmed 6/18/25**

INVESTMENT POLICY AND GUIDELINES

Approve: \_\_\_\_\_

POLICY

The Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern.

The legislative body of a local agency may invest monies not required for the immediate necessities of the local agency in accordance with the provisions of California Government Code Section 53601.

It is the policy of the San Gabriel Basin Water Quality Authority (WQA) to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands and conforming to all statutes governing the investment of public funds.

PRUDENCE

Investments shall be made with judgment and care, under circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the WQA, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used by investment officials shall be the "prudent investor" standard (California Government Code Section 53600.3) and shall be applied in the context of managing an overall portfolio. WQA's Board of Directors, acting in accordance with WQA written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

## SCOPE

WQA's Board of Directors may invest that portion of WQA funds not required for immediate expenditure as is deemed wise or expedient and in compliance with the governing provision of law as set forth in this investment policy.

Any reference to portfolio shall mean the total of the WQA's cash and securities under management by WQA's Board of Directors. Those securities held in trust or escrow by a trustee or escrow agent on behalf of the WQA are invested under the direction of WQA's Board of Directors and the authority and terms of the specific trust agreements and indentures related to those securities.

## OBJECTIVES

When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing WQA funds, the primary objectives, in priority order, of the investment activities shall be:

- a. **Safety:** Safety and preservation of principal is the foremost objective of the investment program. Investments of the WQA shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification and maturity limitations are required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- b. **Liquidity:** The investment portfolio will remain sufficiently liquid to enable the WQA to meet all operating requirements which might be reasonably anticipated. Securities should mature concurrent with cash needs to meet anticipated demands.
- c. **Return on Investments:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk restrictions and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to the safety and liquidity objectives.

## INVESTMENT AUTHORITY

The authority of WQA's Board of Directors to invest funds is derived from Section 53601 of the California Government Code. WQA's Board of Directors shall establish procedures for the management of investment activities, including the activities of WQA staff in strict accordance with this policy. WQA's Board of Directors may retain the services of an outside investment advisor or manager to assist it with WQA's investment program. Any investment advisor selected shall make all investment decisions and transactions in strict accordance with State law, and this policy.

## ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall not engage in any personal business activity which could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

## AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The Executive Director shall maintain a list of approved security broker/dealers who are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by federal and state laws

For broker/dealers of government securities and other investments, the WQA shall select only broker/dealers who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commission, the National Association of Securities Dealers or other applicable self-regulatory organizations.

Before engaging in investment transactions with a broker/dealer, WQA's Board of Directors shall have received from said firm a signed Certification Form. This form shall attest that the individual responsible for the WQA's account with that firm has reviewed this investment policy and that the firm understands the policy and intends to present investment recommendations and transactions to the WQA that are appropriate under the terms and conditions of this investment policy.

## ACCEPTABLE INVESTMENT INSTRUMENTS

Funds required to meet daily cash flow demands shall be held in checking accounts (interest bearing and/or non-interest bearing) of a nationally or state chartered bank or a state or federal association located within the State of California. The account balances are to be secured by federal insurance and maintained at levels that are considered necessary for the purposes for which the accounts were established.

The classes of investments, as listed below, that most adequately meet the above-mentioned criteria shall be allowed for purchase. Adequate diversification, when appropriate, from the range of authorized instruments and acceptable institutions shall be applied to these investments. For purposes of diversification, pooled-type investment funds are acceptable and the liquidity of assets in case of immediate requirements as well as the marketability of the security should be considered at the time of purchase. The investments specifically identified below which are authorized by the Government Code are allowed to be included in the WQA investment portfolio. Other types of investments that are authorized by the Government Code can be added as an amendment to the approved policy if conditions ever warrant their use.

Investments under this policy are restricted to a term of 12 months or less. Long-term investments (over one year) can be added as an amendment to the approved policy.

For each category of investment set forth below, information is first provided regarding the portfolio and maturity limitations established by California law and is then followed by the portfolio and maturity limitations that are permitted under this policy.

A. STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF) (California Government Code Section 16429.1)

State law: No portfolio percentage or maturity limitations.  
This policy: No portfolio percentage or maturity limitations.

B. NEGOTIABLE CERTIFICATES OF DEPOSITS (California Government Code Section 53601(i))

State law: 30% portfolio limitation, 5-year maturity limitation.  
This policy: 30% portfolio limitation, 1-year maturity limitation.

Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by California Financial Code Section 5102), a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit shall not exceed 30 percent of WQA's funds that may be invested pursuant to Government Code Section 53601. WQA's Board of Directors is prohibited from investing WQA funds, or funds in the custody of WQA in negotiable certificates of deposit issued by a state or federal credit union if a member of WQA's Board of Directors or a person with investment decision-making authority at WQA also serves on the board of directors, or any committee appointed by the board of directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposit.

C. U.S. TREASURIES (California Government Code Section 53601(b))

State Law: No portfolio percentage limitation, 5-year maturity limitation.  
This Policy: No portfolio percentage limitation, 1-year maturity limitation.

United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.

D. U.S. AGENCIES (California Government Code Section 53601(f))

State Law: No portfolio percentage limitation, 5-year maturity limitation.  
This policy: No portfolio percentage limitation, 1-year maturity limitation.

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored

enterprises.

### SAFEKEEPING AND CUSTODY

All security transactions entered into by the WQA shall be conducted on a delivery-vs.-payment basis. All securities purchased or acquired shall be delivered to the WQA by book entry, physical delivery or by third party custodial agreement.



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## AGENDA SUBMITTAL

**To:** Administrative / Finance Committee  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 10, 2026  
**Subject:** WQA Employees: Cost of Living Adjustments for Salary Ranges and Salaries

### Summary & Discussion

WQA Procedure 40 establishes the COLA procedures for WQA Employees. The annual COLA increase for staff salaries and salary ranges is based on the April Consumer Price Index for All Urban Consumers (“CPI-U”). The CPI-U percentage increased from April 2025 to April 2026 is 3.7%.

### Recommendations / Proposed Actions

1. Recommend increasing the salary ranges for the following positions by 3.7%:

<u>Job Titles</u>	<u>Current</u>		<u>3.7% increase</u>	
	<u>Monthly Salary Range</u>		<u>Monthly Salary Range</u>	
	<u>7/1/25 to 6/30/26</u>		<u>7/1/26 to 6/30/27</u>	
	<u>Low</u>	<u>High</u>	<u>Low</u>	<u>High</u>
<u>Exempt Positions</u>				
Asst. Executive Director/Sr. Project Manager	\$9,479	\$17,880	\$9,830	\$18,542
Director of Finance	\$8,339	\$16,708	\$8,648	\$17,326
Director of Communications/Board Relations	\$10,426	\$16,163	\$10,812	\$16,761
<u>Non-Exempt Positions</u>				
Project Resource Specialist	\$4,772	\$10,490	\$4,949	\$10,878
Accounting Specialist	\$4,690	\$8,189	\$4,864	\$8,492
Senior Adm Assist/Office Coordinator	\$4,690	\$8,189	\$4,864	\$8,492

2. Recommend increasing salaries by 3.7% effective July 1, 2026, for the above listed exempt and non-exempt positions.

### Attachment:

Table 4 from Consumer Price Index CPI-U for April 2026



## Economic News Release

### Table 4. Consumer Price Index for All Urban Consumers (CPI-U): Selected areas, all items index

**Table 4. Consumer Price Index for All Urban Consumers (CPI-U): Selected areas, all items index, April 2026**

[1982-84=100, unless otherwise noted]

Area	Pricing Schedule(1)	Percent change to Apr. 2026 from:			Percent change to Mar. 2026 from:		
		Apr. 2025	Feb. 2026	Mar. 2026	Mar. 2025	Jan. 2026	Feb. 2026
<b>U.S. city average</b>	M	3.8	1.9	0.9	3.3	1.5	1.0
<b>Region and area size(2)</b>							
<b>Northeast</b>	M	4.4	1.9	1.0	3.6	1.5	0.9
<b>Northeast - Size Class A</b>	M	4.3	1.9	1.1	3.7	1.4	0.8
<b>Northeast - Size Class B/C(3)</b>	M	4.4	2.0	0.9	3.6	1.6	1.1
<b>New England(4)</b>	M	4.0	2.6	1.2	2.9	1.6	1.4
<b>Middle Atlantic(4)</b>	M	4.5	1.7	0.9	4.0	1.4	0.7
<b>Midwest</b>	M	4.1	1.8	0.8	3.4	1.6	0.9
<b>Midwest - Size Class A</b>	M	3.4	1.8	0.9	2.7	1.5	0.9
<b>Midwest - Size Class B/C(3)</b>	M	4.6	1.7	0.8	3.9	1.6	1.0
<b>East North Central(4)</b>	M	4.1	1.7	0.7	3.4	1.6	0.9
<b>West North Central(4)</b>	M	4.2	2.1	1.0	3.4	1.6	1.1
<b>South</b>	M	3.6	2.1	0.8	3.0	1.6	1.3
<b>South - Size Class A</b>	M	3.3	2.1	0.7	2.9	1.7	1.3
<b>South - Size Class B/C(3)</b>	M	3.7	2.0	0.8	3.2	1.4	1.2
<b>South Atlantic(4)</b>	M	3.5	1.8	0.8	3.0	1.2	1.0
<b>East South Central(4)</b>	M	4.5	2.4	0.9	3.8	1.7	1.4
<b>West South Central(4)</b>	M	3.2	2.4	0.7	2.8	2.2	1.7
<b>West</b>	M	3.5	1.8	0.8	3.1	1.5	0.9
<b>West - Size Class A</b>	M	3.8	1.6	0.7	3.4	1.5	0.9
<b>West - Size Class B/C(3)</b>	M	3.2	2.0	1.0	2.8	1.4	1.0
<b>Mountain(4)</b>	M	3.6	2.0	0.8	3.1	1.7	1.2
<b>Pacific(4)</b>	M	3.5	1.7	0.8	3.1	1.4	0.8
<b>Size classes</b>							
<b>Size Class A(5)</b>	M	3.7	1.9	0.8	3.2	1.6	1.0
<b>Size Class B/C(3)</b>	M	3.9	1.9	0.9	3.3	1.5	1.1
<b>Selected local areas</b>							
<b>Chicago-Naperville-Elgin, IL-IN-WI</b>	M	3.1	1.6	0.9	2.3	1.4	0.7
<b>Los Angeles-Long Beach-Anaheim, CA</b>	M	3.7	2.0	0.8	3.4	1.3	1.1

#### Footnotes

(1) Foods, fuels, and several other items are priced every month in all areas. Most other goods and services are priced as indicated: M - Every month. 1 - January, March, May, July, September, and November. 2 - February, April, June, August, October, and December.

(2) Regions defined as the four Census regions.

(3) Indexes on a December 1996=100 base.

(4) Indexes on a December 2017=100 base.

(5) Indexes on a December 1986=100 base.

(6) 1998 - 2017 indexes based on substantially smaller sample.

(7) Indexes on a December 2001=100 base.

(8) Indexes on a 1987=100 base.

NOTE: Local area indexes are byproducts of the national CPI program. Each local index has a smaller sample size than the national index and is, therefore, subject to substantially more sampling and other measurement error. As a result, local area indexes show greater volatility than the national index, although their long-term trends are similar. Therefore, the Bureau of Labor Statistics strongly urges users to consider adopting the national average CPI for use in their escalator clauses.

Area	Pricing Schedule(1)	Percent change to Apr. 2026 from:			Percent change to Mar. 2026 from:		
		Apr. 2025	Feb. 2026	Mar. 2026	Mar. 2025	Jan. 2026	Feb. 2026
New York-Newark-Jersey City, NY-NJ-PA	M	4.6	1.8	1.0	4.0	1.5	0.8
Atlanta-Sandy Springs-Roswell, GA	2	2.9	0.7	-	-	-	-
Baltimore-Columbia-Towson, MD(6)	2	3.6	2.8	-	-	-	-
Detroit-Warren-Dearborn, MI	2	4.1	2.7	-	-	-	-
Houston-The Woodlands-Sugar Land, TX	2	2.8	2.4	-	-	-	-
Miami-Fort Lauderdale-West Palm Beach, FL	2	3.8	1.9	-	-	-	-
Philadelphia-Camden-Wilmington, PA-NJ-DE-MD	2	4.8	1.7	-	-	-	-
Phoenix-Mesa-Scottsdale, AZ(7)	2	3.0	1.7	-	-	-	-
San Francisco-Oakland-Hayward, CA	2	3.8	1.7	-	-	-	-
Seattle-Tacoma-Bellevue, WA	2	4.9	1.3	-	-	-	-
St. Louis, MO-IL	2	3.5	2.3	-	-	-	-
Urban Alaska	2	4.3	3.6	-	-	-	-
Boston-Cambridge-Newton, MA-NH	1	-	-	-	2.0	0.7	-
Dallas-Fort Worth-Arlington, TX	1	-	-	-	3.0	2.9	-
Denver-Aurora-Lakewood, CO	1	-	-	-	4.2	1.7	-
Minneapolis-St.Paul-Bloomington, MN-WI	1	-	-	-	2.8	0.7	-
Riverside-San Bernardino-Ontario, CA(4)	1	-	-	-	3.1	0.8	-
San Diego-Carlsbad, CA	1	-	-	-	3.2	1.4	-
Tampa-St. Petersburg-Clearwater, FL(8)	1	-	-	-	2.1	0.5	-
Urban Hawaii	1	-	-	-	3.7	1.2	-
Washington-Arlington-Alexandria, DC-VA-MD-WV(6)	1	-	-	-	3.0	1.0	-

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**Last Modified Date:** May 12, 2026

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# SAN GABRIEL BASIN WATER QUALITY AUTHORITY

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## AGENDA SUBMITTAL

**To:** Administrative/Finance Committee  
**From:** Randy Schoellerman, Executive Director  
**Date:** June 10, 2026  
**Subject:** Continued Participation in the Coalition for Environmental Protection Restoration and Development

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### **Summary**

Staff is recommending continued participation with the Coalition for Environmental Protection, Restoration and Development (CEPRD). Past work with the CEPRD has included the development of the 97-005 User Guide for the permitting of highly impacted water supply wells and the additional development of training materials and training webinars on the 97-005 process. This training offered contact hours to benefit water treatment operator certification requirements. The group continues to work on the development of statewide policies and regulations regarding contaminants of emerging concern such as PFAS and Direct Potable Reuse regulations. Participants include the Division of Drinking Water, Orange County Water District, Metropolitan Water District, Los Angeles Department of Water and Power, Honeywell, Lockheed Martin, and others.

### **Recommendation / Proposed Action**

Approve \$25,000 for continued participation in the Coalition for Environmental Protection Restoration and Development